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Description of document: Each Department of Homeland Security (DHS) Action Memorandum and Information Memorandum in the Office of the Secretary, April - June 2018

Requested date: 18-June-2018

Release date: 03-January-2022

Posted date: 17-January-2022

Source of document: FOIA Request
Privacy Office, Mail Stop 0655
Department of Homeland Security
2707 Martin Luther King Jr. Ave SE
Washington, DC 20528-065
Fax: 202-343-4011
Email: foia@hq.dhs.gov
[DHS FOIA Public Access Portal](#)

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**Homeland
Security**

Privacy Office, Mail Stop 0655

January 3, 2022

SENT BY ELECTRONIC MAIL

Re: 2018-HQFO-01094

This is the electronic final response to your Freedom of Information Act (FOIA) request to the Department of Homeland Security (DHS), dated June 18, 2018, and received by this office on June 18, 2018. You are seeking a copy of each Action Memorandum and each Information Memorandum in the Office of the Secretary from April 1, 2018 through June 18, 2018.

A search of the Office of the Executive Secretariat (ESEC) for documents responsive to your request produced a total of 345 pages. Of those pages, I have determined that 13 pages of the records are releasable in their entirety, 99 pages are partially releasable, and 106 pages are withheld in their entirety pursuant to Title 5 U.S.C. § 552 (b)(5), (b)(6), (b)(7)(C) and (b)(7)(E), FOIA Exemptions 5, 6, b7(C), and b7(E).

Enclosed are 112 pages with certain information withheld as described below:

You have a right to appeal the above withholding determination. Should you wish to do so, you must send your appeal and a copy of this letter, within 90 days of the date of this letter, to: Privacy Office, Attn: FOIA Appeals, U.S. Department of Homeland Security, 2707 Martin Luther King Jr. Avenue, SE, Mail Stop 0655, Washington, D.C. 20528-0655, following the procedures outlined in the DHS FOIA regulations at 6 C.F.R. Part 5 § 5.5(e)(2). Your envelope and letter should be marked "FOIA Appeal." Copies of the FOIA and DHS FOIA regulations are available at www.dhs.gov/foia.

We are also referring your request and nine (9) pages to the U.S. Customs and Border Protection (CBP), 36 pages to the U.S. Coast Guards (USCG), four (4) pages to the Federal Law Enforcement Training Center (FLETC), 18 pages to the Federal Emergency Management Agency (FEMA), 23 pages to the U.S. Immigration and Customs Enforcement (ICE), two (2) pages to the U.S. Secret Services (USSS), 17 pages to the Office of Intelligence & Analysis (I&A), 16 pages to the U.S. Citizenship & Immigration Services, and two (2) pages to the Office

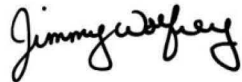
for Civil Rights and Civil Liberties (CRCL) to their FOIA Officers for review and direct reply to you. The various components contact information is located at [FOIA Contact Information | Homeland Security \(dhs.gov\)](#).

Provisions of FOIA allow DHS to charge for processing fees, up to \$25, unless you seek a waiver of fees. In this instance, because the cost is below the \$25 minimum, there is no charge.

You may contact the DHS FOIA Public Liaison at 202-343-1743 for any further assistance and to discuss any aspect of your request. You may also contact OGIS at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

If you need to contact our office again about this matter, please refer to 2018-HQFO-01094. This office can be reached at FOIA@HQ.DHS.GOV or call 202-343-1743 or toll free 1-866-431-0486.

Sincerely,

A handwritten signature in black ink that reads "Jimmy Wolfrey". The signature is written in a cursive, slightly slanted style.

Jimmy Wolfrey
Senior Director, FOIA Operations and Management

Enclosure: Responsive Documents, 112 pages



Homeland
Security

JAN 18 2013

ACTION

MEMORANDUM FOR THE SECRETARY

FROM:

James D. (b)(6)
Assistant Secretary
for International Affairs
Office of Strategy, Policy, and Plans

SUBJECT:

**Request for Approval: Visa Waiver Program Continuing
Designation Review Report to Congress on Denmark, Italy,
Luxembourg, the Netherlands, and San Marino**

Purpose: The purpose of this memorandum is to request your approval of the attached Visa Waiver Program (VWP) Report to Congress reviewing the following five countries for continued designation in the VWP: Denmark, Italy, Luxembourg, the Netherlands, and San Marino. Upon your approval, the Office of Strategy, Policy, and Plans (PLCY) will obtain final White House clearance, sign, and transmit the report to Congress via the Office of Legislative Affairs (OLA).

Background: Section 217(c)(5)(A) of the Immigration and Nationality Act requires the Secretary of the Department of Homeland Security (DHS) to periodically—but not less than once every two years—evaluate the effects of each program country's continued designation on the law enforcement and security interests of the United States and submit to Congress a report regarding the continuation (or termination) of the country's designation.

(b)(5)

Subject: Visa Waiver Program Continuing Designation Review Report to Congress on Denmark, Italy, Luxembourg, the Netherlands, and San Marino
Page 2

Recommendation: PLCY recommends you concur with this report and grant approval for signature for transmittal to Congress.

Approve/date _____	(b)(6)	Disapprove/date _____
Modify/date _____		Needs discussion/date _____

~~PRE-DECISIONAL / DELIBERATIVE~~

Subject: Visa Waiver Program Continuing Designation Review Report to Congress on Denmark, Italy, Luxembourg, the Netherlands, and San Marino
Page 3

List of Attachments:

- Draft Report to Congress (classified)

~~PRE-DECISIONAL / DELIBERATIVE~~



**Homeland
Security**

DECISION

MAY - 8 2018

MEMORANDUM FOR THE SECRETARY (b)(6)

FROM: Chip Fulghum
Deputy Under Secretary for Management

SUBJECT: **Protective Security Detail Nominations for the Deputy Director, U.S. Immigration and Customs Enforcement and Commissioner, U.S. Customs and Border Protection**

(b)(5)

Protective Security Detail Nominations for the Deputy Director, U.S. Immigration and Customs Enforcement and Commissioner, U.S. Customs and Border Protection Page 2

Discussion:

(b)(5); (b)(7)(E)

Protective Security Detail Nominations for the Deputy Director, U.S. Immigration and Customs Enforcement and Commissioner, U.S. Customs and Border Protection Page 3

(b)(5)



Protective Security Detail Nominations for the Deputy Director, U.S. Immigration and Customs Enforcement and Commissioner, U.S. Customs and Border Protection Page 4

(b)(5)

(b)(6)

Approve/date

Approve/date

MAY 11 2018

Modify/date

Needs discussion/date

Attachments

1. Protective Detail Board Recommendation
2. Approval of the ICE Protective Security Detail
3. Approval of the CBP Protective Security Detail

Office of Operations Coordination
U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

MAR 26 2018

MEMORANDUM FOR THE SECRETARY

FROM: Richard Chávez (b)(6)
Director, Office of Operations Coordination

SUBJECT: **Request for Signature: Letters of Appreciation for the Federal Coordinator, Deputy Federal Coordinator, and Alternate Deputy Federal Coordinator for Super Bowl LII**

(b)(6);
(b)(7)(C) _____

Context: The purpose of this document is to request signed letters of appreciation for Director (b)(6);
(b)(7)(C) (National Intellectual Property Rights Coordination Center, U.S. Immigration and Customs Enforcement), who served as the Federal Coordinator; Protective Security Advisor (b)(6);
(b)(7)(C) (National Protection and Programs Directorate), who served as the Deputy Federal Coordinator; and Assistant to the Special Agent in Charge, (b)(6); (b)(7)(C) (United States Secret Service), who served as the Alternate Deputy Federal Coordinator for Super Bowl LII. Director (b)(6);
(b)(7)(C) Protective Security Advisor (b)(6);
(b)(7)(C) and Assistant to the Special Agent in Charge (b)(6);
(b)(7)(C) did an outstanding job coordinating federal support to this Special Event Assessment Rating level 1 event held in Minneapolis, Minnesota on February 4, 2018.

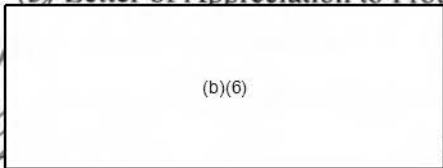
Office of the General Counsel/Chief Counsel Coordination: These documents were reviewed in their entirety for legal sufficiency by (b)(6); (b)(7)(C) on March 19, 2018 and have not been substantially changed since his review.

Letters of Appreciation for the Federal Coordinator, Deputy Federal Coordinator, and Alternate Deputy Federal Coordinator for Super Bowl LII

Page 2

Recommendation: I recommend that you sign and transmit the following:

- (1) Letter of Appreciation to Director (b)(6); (b)(7)(C)
- (2) Letter of Appreciation to Assistant to the Special Agent in Charge (b)(6); (b)(7)(C)
- (3) Letter of Appreciation to Protective Security Advisor (b)(6); (b)(7)(C)

Approve/date _____  2018 isapprove/date _____

Modify/date _____ Needs discussion/date _____



**Homeland
Security**

March 14, 2018

ACTION

MEMORANDUM FOR THE SECRETARY

FROM: Sam Kaplan (b)(6)
Chief Privacy Officer

SUBJECT: **Appointment of Members to the Data Privacy and Integrity Advisory Committee**

Purpose: I request that you approve eleven candidates for appointment to serve on the Data Privacy and Integrity Advisory Committee (DPIAC or Committee). Upon their appointment, the members will serve terms of office that will expire three years from the date of your appointment letter. All candidates presented herein were vetted and cleared on November 20, 2017, by the White House Liaison's Office. This action has been coordinated and cleared with the Department's Committee Management Officer.

Background: The DPIAC was established on April 6, 2004, under agency authority and chartered under the provisions of the Federal Advisory Committee Act (FACA), Title 5 United States Code, Appendix to provide advice to the Department, as requested by the Secretary or the Chief Privacy Officer, on programmatic, policy, operational, administrative, and technological issues within DHS that relate to personally identifiable information, as well as data integrity and other privacy-related matters.

The DPIAC's charter requires that members be qualified to serve by virtue of their education, training, and experience in the fields of data protection, privacy, and/or emerging technologies. The charter also requires that membership be balanced to include: individuals who are currently working in the areas of higher education, not-for-profit organizations, or state or local government. The Committee must also include individuals currently working in for-profit organizations, including at least one who will be familiar with data privacy related issues addressed by small to medium enterprises and other individuals you deem appropriate.

Discussion: Candidates are listed by membership category, and I have noted whether they are being recommended for appointment or reappointment. Members will serve as Special Government Employees (SGE), as defined in section 202(a) of Title 18, United States Code, and

Appointment of Members to the DPIAC

Page 2

~~PRE-DECISIONAL/DELIBERATIVE~~

are required to submit a Confidential Financial Disclosure Report (OGE Form 450) prior to their appointment. The appropriate Ethics Official has reviewed each candidate's OGE Form 450 and determined that no unresolved conflict of interest exists. Each appointment will be subject to the member obtaining a Secret-level security clearance.

Candidates from institutions of higher learning, state or local government, or not-for-profit organizations:

Lynn A. Goldstein Reappointment

Lynn A. Goldstein is the founder of Indicium LLC, an advisory and consulting services firm that assists organizations to uniquely solve their privacy requirements and fully implement privacy by design. In addition, Mr. Goldstein is the Senior Strategist at the Information Accountability Foundation, a preeminent global information policy think tank that successfully works with regulatory authorities, policymakers, business leaders, civil society and other key stakeholders to help frame and advance data protection law through accountability-based information governance. Ms. Goldstein has been a member since 2014, and I recommend she be reappointed for a term to expire three years from the date of her reappointment.

Candidates from for-profit organizations, including at least one candidate who understands the data concerns of small to medium-sized enterprises:

Sharon Ariella Anolik Reappointment

Sharon Ariella Anolik is the President and Founder of Privacy Panacea where she provides practical and strategic advice to companies on how to design and execute "gold star" privacy and compliance programs that support enterprise-wide risk management and business strategy initiatives. Ms. Anolik has been a member since 2014, and I recommend that she be reappointed for a term to expire three years from the date of her appointment.

Ivelisse Clausell Appointment

Ivelisse Clausell is the Senior Counsel, Privacy Law at Johnson & Johnson, where she provides privacy counsel for pharmaceutical, medical devices, and consumer products entities worldwide; advise senior management on complex external legal and industry developments in privacy including evolving laws and regulations, and proactively propose actionable business processes or practices; and formulate enterprise-wide privacy policies and procedures, consistent with applicable U.S. and global laws. I recommend that Ms. Clausell be appointed for a term to expire three years from the date of her appointment.

Dennis Dayman Appointment

Dennis Dayman is the Chief Privacy and Security Officer at Return Path where he

~~PRE-DECISIONAL/DELIBERATIVE~~

Appointment of Members to the DPIAC

Page 3

~~PRE-DECISIONAL/DELIBERATIVE~~

leverages his experiences and key relationships to provide best practices to ensure the compliance of communications data flows. Mr. Dayman is also responsible for coordinating and managing Return Path's international electronic commerce, privacy and Internet related policy issues. I recommend that Mr. Dayman be appointed for a term to expire three years from the date of his appointment.

John W. Kropf Appointment

John W. Kropf is the Corporate Privacy Executive at Northrop Grumman where he established the first Privacy Office. Mr. Kropf engaged with U.S., European Union, and other data protection authorities and policy makers and partnered with corporate leadership to shape privacy and information governance issues, and designed and implemented a global communications strategy to establish a privacy aware workforce including an intra-company website and customized briefings. I recommend that Mr. Kropf be appointed for a term to expire three years from the date of his appointment.

Magnolia Mansourkia Mobley Appointment

Magnolia Mansourkia Mobley is the owner of Privacy Matters LLC, a boutique firm specializing in strategy and management of legal, compliance, privacy, and cyber security matters for technology companies. Ms. Mobley focuses on mitigating legal and regulatory risk to develop practical, cost-effective solutions for maximizing brand value, using data as a business asset and promoting organizational growth through sound legal, compliance, and data protection programs. I recommend that Ms. Mobley be appointed for a term to expire three years from the date of her appointment.

Charles C. Palmer Reappointment

Charles C. Palmer is the Chief Technology Officer, Security and Privacy, and Associate Director of Computer Science at the IBM Thomas J. Watson Research Center where he provides strategic guidance and represents customer technical interests in the security and privacy areas across IBM Research, and in government programs in particular. Mr. Palmer has been a member since 2005, and I recommend he be reappointed for a term to expire three years from the date of his reappointment.

Lisa J. Sotto Reappointment

Lisa J. Sotto is the managing partner at Hunton & Williams' New York office and chairs the firm's top-ranked global privacy and cybersecurity practice where she assists clients in identifying, evaluating, and managing risks associated with privacy and information security practices. Mr. Sotto advises on U.S. state and federal privacy and data security requirements and global data protection laws and provides extensive advice on cybersecurity risks, incidents, and policy issues. Ms. Sotto has been a member since 2005, and I recommend she be reappointed for a term to expire three years from the date of her reappointment.

~~PRE-DECISIONAL/DELIBERATIVE~~

Catharina ‘Tokë’ Vandervoort Reappointment

Catharina ‘Tokë’ Vandervoort is the Vice President and Deputy General Counsel at Under Armour, Inc., where she provides cross-functional leadership, advice, and direct engagement on critical initiatives, business, and legal challenges to advance the Under Armour mission globally. Prior to her role at Under Armour, Ms. Vandervoort was the Vice-President and Assistant General Counsel - Technology, Privacy & Security Chief Privacy Officer at XO Communications Services, LLC. Ms. Vandervoort has been a member since 2014, and I recommend she be reappointed for a term to expire three years from the date of her reappointment. .

Chris Teitzel Appointment

Chris Teitzel is the Founder and CEO of Cellar Door Media, an emerging technology company which provides encryption and data privacy technology to websites and applications. Cellar Door Media focuses on delivering cutting edge cybersecurity technology and mobile development strategy and has led successful projects in a wide variety of industries. In addition to running his own company, Mr. Teitzel was the Chief Software Architect at Slimtrader where he architected and led development for Mobiashara, Slimtrader’s flagship ecommerce platform. I recommend that Mr. Teitzel be appointed for a term to expire three years from the date of his appointment.

Ron Whitworth Appointment

Ron Whitworth is the Senior Vice President and Chief Privacy Officer at SunTrust where he manages the Enterprise Program Privacy Program as part of SunTrust’s Enterprise Risk and Compliance Organization. Mr. Whitworth oversees SunTrust’s Enterprise Compliance teams for Marketing, Human Resources, and Information Security and develops all privacy-related policies and procedures throughout the enterprise, including compliance, testing, risk assessment and training plans. Mr. Whitworth is the primary subject matter expert for the enterprise on all issues related to privacy, and maintain ultimate accountability for the design, execution and success of the Program. I recommend that Mr. Whitworth be appointed for a term to expire three years from the date of his appointment.

Appointment of Members to the DPIAC

Page 5

Recommendation: I request that you approve the appointment or reappointment of these candidates to the positions recommended. The official appointment, reappointment, and thank you letters to the outgoing members are attached for your signature.

Approve/date _____ Modify/date _____	(b)(6)	D 2018 Disapprove/date _____ Needs discussion/date _____
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Attachments

MAR 30 2018



Homeland
Security

ACTION

MEMORANDUM FOR THE SECRETARY

FROM:

James W. McCamery (b)(6)
Deputy Under Secretary
Office of Strategy, Policy, and Plans

SUBJECT:

DHS Cybersecurity Strategy

Purpose: The Office of Strategy, Policy, and Plans (PLCY) requests your approval of the U.S. Department of Homeland Security (DHS) Cybersecurity Strategy.

(b)(5)

Subject: DHS Cybersecurity Strategy

Page 2

(b)(5)



Subject: DHS Cybersecurity Strategy

Page 3

Recommendation

(b)(5)

Approve/da

(b)(6)

/date

MAY 15 2018

Modify/date

Needs discussion/date



Homeland
Security

ACTION

MEMORANDUM FOR THE SECRETARY

FROM:

Claire M. Grady
Under Secretary for Management

(b)(6)

SUBJECT:

DHS Delegation 25000, Delegation to the Assistant Secretary for
the Countering Weapons of Mass Destruction Office

Summary: The attached DHS Delegation 25000 delegates to the Assistant Secretary for the Countering Weapons of Mass Destruction (CWMD) Office the authorities previously delegated to the Assistant Secretary for Health Affairs and Chief Medical Officer as well as to the Director of the Domestic Nuclear Detection Office. This supersedes a memo that was signed by then Acting Secretary Duke that provided a temporary delegation of authority to CWMD pending completion of the attached, formal delegation.

Need: On December 5, 2017, the CWMD Office was formed through the reorganization and consolidation of the Domestic Nuclear Detection Office (DNDO) and the Office of Health Affairs (OHA). The Delegation to the Assistant Secretary provides the Assistant Secretary the authority to execute and administer the programs and responsibilities for the chemical, biological, radiological, and nuclear activities of the Department.

With the creation of the CWMD Office, the DHS Order of Succession will be amended to include the new office. The following order of succession will be approved concurrently with your approval of the Delegation: Assistant Secretary; Deputy Assistant Secretary; Chief of Staff; Deputy Director, Domestic Nuclear Detection Office; and Deputy Director, Office of Health Affairs. Designated successors may exercise all powers and functions of the office unless those powers and functions are specifically prohibited by law from being performed by a successor.

Explanation of Delegated Authority: The Delegation to the Assistant Secretary provides the Assistant Secretary the authority to execute and administer the programs and responsibilities for the chemical, biological, radiological, and nuclear activities of the Department. This Delegation also formally supersedes Delegation 5001, Delegation to the Assistant Secretary for Health Affairs and Chief Medical Officer; Delegation 5004 to the Assistant Secretary for Health Affairs and Chief Medical Officer (to provide certain medical direction to DHS Emergency Medical Services providers); and Delegation 18000, Delegation to the Director of the Domestic Nuclear Detection Office.

Departmental Coordination: The Delegation was coordinated throughout DHS.

Delegation 25000, Revision 00, Delegation to the Assistant Secretary for Countering Weapons of Mass Destruction

Page 2

Recommendation: ~~I recommend that you approve and sign this Delegation.~~

(b)(6)

Approve/date

date

MAY 21 2018

Modify/date

Needs Discussion/date

Office of Operations Coordination
U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

APR 25 2018

MEMORANDUM FOR THE SECRETARY (b)(6)

FROM: Richard Chávez
Director, Office of Operations Coordination

SUBJECT: **Request for Signature: Letters of Appreciation for the Federal Coordinator and Deputy Federal Coordinator for the 122nd Boston Marathon**

Context: The purpose of this document is to request signed letters of appreciation for Assistant Special Agent in Charge (b)(6); (b)(7)(C) (United States Secret Service), who served as the Federal Coordinator and Deputy Field Office Director (b)(6); (b)(7)(C) (U.S. Immigration and Customs Enforcement, Enforcement and Removal Operations), who served as the Deputy Federal Coordinator for the 122nd Boston Marathon. Assistant Special Agent in (b)(6); (b)(7)(C) and Deputy Field Office Director (b)(6); (b)(7)(C) did an outstanding job coordinating federal support to this Special Event Assessment Rating level 2 event held in Boston, Massachusetts on April 16, 2018.

Office of the General Counsel/Chief Counsel Coordination: These documents were reviewed in their entirety for legal sufficiency by (b)(6) on April 18, 2018 and have not been substantially changed since her review.

**Request for Signature: Letters of Appreciation for the Federal Coordinator and Deputy
Federal Coordinator for the 122nd Boston Marathon**

Page 2

Recommendation: I recommend that you sign and transmit the following:

- (1) Letter of Appreciation to Assistant Special Agent in Charge (b)(6); (b)(7)(C)
- (2) Letter of Appreciation to Deputy Field Office Director (b)(6); (b)(7)(C)

Approve/date

(b)(6)

3 2018

date _____

Modify/date _____

Needs discussion/date _____

Privacy Office
U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

May 1, 2018

ACTION

MEMORANDUM FOR THE SECRETARY

FROM:

Sam Kaplan
Chief Privacy Officer
Chief Freedom of Information Act Officer

(b)(6)

osk/18

SUBJECT:

Renewal of the Charter for the Data Privacy and Integrity Advisory Committee

Purpose: This memorandum requests your approval to renew the Data Privacy and Integrity Advisory Committee charter, a discretionary advisory committee established under Title 6 United States Code, Section 451 on April 6, 2004. This committee was established and currently operates under the provisions of the Federal Advisory Committee Act (Title 5 United States Code, Appendix). The Federal Advisory Committee Act requires that advisory committee charters be renewed every two years. The charter for the Data Privacy and Integrity Advisory Committee expires on June 30, 2018, and advisory committees cannot meet without an approved charter. This request has been coordinated and cleared by the Department's Committee Management Office and Office of General Counsel.

Background: The Data Privacy and Integrity Advisory Committee provides advice to the Secretary and the Chief Privacy Officer on programmatic, policy, operational, security, administrative, and technological issues within the Department of Homeland Security (DHS) that relate to personally identifiable information (PII), as well as data integrity, transparency, openness, and other privacy-related matters.

The current charter has been in effect since June 30, 2016. The attached proposed charter contains no substantive edits or changes.

Discussion: Need for the Advisory Committee: Since its inception, the Data Privacy and Integrity Advisory Committee has helped form the Department's efforts to ensure that DHS programs and systems operate consistent with the Privacy Act of 1970 (5 U.S.C. § 552a), the E-Government Act of 2002 (44 U.S.C. 3501 note), and Office of Management and Budget guidance (OMB Memoranda M-17-12) related to the privacy and security of personally identifiable information.

Renewal of the Charter for the Data Privacy and Integrity Advisory Committee

Page 2

The Data Privacy and Integrity Advisory Committee has provided relevant, timely guidance on implementing privacy in a variety of DHS programs and systems. Specifically, the Data Privacy and Integrity Advisory Committee has provided recommendations on the Department's use of biometrics; the use of live data in testing, training or research; and privacy protections in cybersecurity pilots. During its most recent meeting, the Data Privacy and Integrity Advisory Committee provided written guidance on best practices for the use of biometrics, specifically facial recognition technology, for identification purposes and also provided advice to the Policy Directorate's Office of Immigration Statistics to identify best practices for compatible goals of safeguarding privacy and protecting confidentiality for immigration statistics data.

Lack of duplication of resources: The Data Privacy and Integrity Advisory Committee is the only committee advising the Department on privacy matters. The members' collective expertise, reflected by the Data Privacy and Integrity Advisory Committee's reports and public meetings, make the Data Privacy and Integrity Advisory Committee uniquely valuable to the Department. There is no comparable alternative method of seeking the advice the Data Privacy and Integrity Advisory Committee provides.

Membership balanced fairly: The Data Privacy and Integrity Advisory Committee is made up of representatives from industry (small and large businesses), privacy advocacy groups, academia, the legal profession, and state/local government. The Privacy Office is committed to preserving this mix in order to benefit from the members' expertise, and requisite balance of viewpoints that the Data Privacy and Integrity Advisory Committee charter requires.

Renewal of the Charter for the Data Privacy and Integrity Advisory Committee

Page 3

Recommendation: I recommend that you approve the renewal of the Data Privacy and Integrity Advisory Committee charter. You may delegate your authority to approve the Data Privacy and Integrity Advisory Committee charter to the Deputy Secretary pursuant to DHS Delegation No. 0100.2 Delegation to Deputy Secretary (June 23, 2003). Delegated responsibility to approve Federal Advisory Committee Act committee charters is limited to the Data Privacy and Integrity Advisory Committee and may not apply to every DHS Federal Advisory Committee Act committee. Each Federal Advisory Committee Act committee must be reviewed according to its specific establishing statute and/or governing Federal Advisory Committee Act documents. The draft charter is attached for your review.

Approve (b)(6) *5/24/18* Disapprove/date: _____

Modify _____ Needs Discussion/date: _____

Attachment: Draft Data Privacy and Integrity Advisory Committee charter



**Homeland
Security**

May 1, 2018

ACTION

MEMORANDUM FOR THE SECRETARY

FROM:

John H. Hill

Assistant Secretary for Partnership and Engagement

SUBJECT:

Request for Signature: Thank You Letters to

(b)(6)

for Blue Mass Ceremony (WF# 1162622)

Purpose: This letter is to thank (b)(6) for hosting the Blue Mass Ceremony for 2018 National Police Week.

Timeliness: There are no timeliness concerns related to these letters.

SUBJECT: Request for Signature: Thank You Letter to (b)(6) for
Blue Mass Ceremony
Page: 2

Recommendation: OPE respectfully asks that ESEC front office transmit the letter upon the Secretary's signature.

Approve/date _____ Disapprove/date _____
Modify/date _____ Needs discussion/date _____

~~PRE-DECISIONAL/DELIBERATIVE~~



**Homeland
Security**

MAY 07 2018

ACTION

MEMORANDUM FOR THE SECRETARY (b)(6)

FROM:

RDML Eric C. Jones
Military Advisor to the Secretary

SUBJECT:

Office of the Military Advisor Award Nomination Packages

Purpose: To request your consideration and approval of the attached award nomination packages.

Request: The following award nomination packages are provided for your review:

- (b)(6) is cited for meritorious service in the performance of duty as the Special Assistant to the Military Advisor to the Secretary of Homeland Security from June 2016 to June 2018.
- (b)(6) is cited for outstanding achievement as the Official Photographer to the Secretary from August 2014 to May 2018.
- (b)(6) is cited for superior performance of duty while serving at the Department of Homeland Security's Executive Dining Facility from July 2016 to September 2018.

Context: Personal awards and their criteria, Coast Guard Military Medals and Awards Manual, COMDTINST M1650.25E:

- Meritorious Service Medal may be awarded to any member of the Armed Forces of the United States or to any member of a friendly foreign nation's armed force, who distinguish themselves by outstanding meritorious achievement or service to the United States. To justify this decoration, the acts or services rendered by an individual, regardless of grade or rate, must be comparable to that required for the Legion of Merit, but in a duty of lesser degree than the Coast Guard Medal, and single acts of merit under operational conditions may justify this award. When the degree of meritorious achievement or service rendered is not sufficient to warrant the award of the Meritorious Service Medal, the Coast Guard Commendation Medal, when appropriate, should be considered.

~~PRE-DECISIONAL/DELIBERATIVE~~

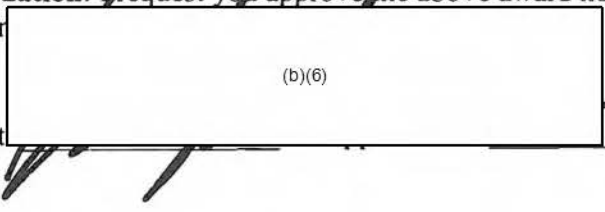
Subj: Office of the Military Advisor Award Nomination Packages

Page 2

- Coast Guard Commendation Medal may be awarded to a person who, while serving in any capacity with the U.S. Coast Guard, including foreign military personnel, distinguishes him or herself by heroic or meritorious achievement or service.
- Coast Guard Achievement Medal is awarded to a person who, while serving in any capacity with the Coast Guard, including foreign military personnel, distinguishes themselves for professional and/or leadership achievement in a combat or non-combat situation based on sustained performance or specific achievement of a superlative nature which must be of such merit as to warrant more tangible recognition than the Commandant's Letter of Commendation Ribbon, but which does not warrant a Coast Guard Commendation Medal or higher award.

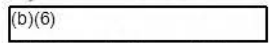
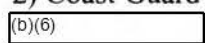
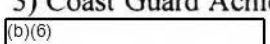
Timeliness: I respectfully request your consideration and approval at your earliest convenience; if possible in advance of (b)(6) departure on May 25, 2018 ((b)(6) departure is on June 1, 2018, and (b)(6) departure is on September 1, 2018).

Recommendation: ~~I request you approve~~ the above award nominations, and sign the corresponding

Approve/date _____
 (b)(6)

Modify/date _____ Needs discussion/date _____

Attachments:

- 1) Meritorious Service Medal Award Citation and Award Recommendation (CG-1650) for
 (b)(6)
- 2) Coast Guard Commendation Award Citation and Recommendation (CG-1650) for PA1
 (b)(6)
- 3) Coast Guard Achievement Award Citation and Recommendation (CG-1650) for CS1
 (b)(6)



Homeland Security

DECISION

MEMORANDUM FOR THE ACTING DEPUTY SECRETARY

THROUGH: Chip Fulhurn (b)(6) *5/10/18*
Deputy Under Secretary for Management

FROM: Angela Bailey
Chief Human Capital Officer (b)(6)

SUBJECT: **Request for Approval: Nomination of DHS Employees for the 2018 White House Leadership Development Program**

Purpose: To gain your endorsement of three DHS employees to participate in the FY2018 White House Leadership Development Program (WHLDP).

Context: The WHLDP is an annual government-wide program for high-performing GS-15 employees. The WHLDP offers participants a one-year, non-supervisory, developmental rotation opportunity and formal training to provide potential future career senior executives the skills and networks needed to work across organizations. The White House allows each federal agency to nominate up to four employees for consideration, requiring final review and selection by the agency's deputy secretary. In FY2017, the WHLDP accepted two DHS employees into the program. In FY2016, the WHLDP did not accept any DHS employees. In FY15, the WHLDP accepted two DHS employees.

Enclosed are the Components' submissions for your selection and endorsement. A panel of three senior leaders from HQ, TSA, and ICE reviewed and assessed these applications with a scoring system to rank the applicants. You may select all of this year's candidates.

Ranking	Nominee	Component	Tab Number
1	(b)(6)	HQ	1
2		TSA	2
3	(b)(6); (b)(7)(C)	CBP	3

(b)(6)

If you concur with these three applicants, enclosed is the nomination letter for your signature.

Timeliness: Request you return the signed nomination letter to (b)(6) **no later than Friday, May 11** in order to meet the May 15 WHLDP submission deadline.

Recommendation: Based on this year's submissions, I recommend you signed the enclosed nomination letter *as amended.*

Approve/date _____ Disapprove/date _____

Modify/date _____ Needs discussion/date _____



Homeland
Security

DECISION

MEMORANDUM FOR THE ACTING DEPUTY SECRETARY

THROUGH: Chip Fulghum
Deputy Under Secretary for Management

FROM: Angela Bailey
Chief Human Capital Officer

(b)(6)

SUBJECT: **Request for Approval: Nomination of DHS Employees for the 2018 White House Leadership Development Program**

Purpose: To gain your endorsement of three DHS employees to participate in the FY2018 White House Leadership Development Program (WHLDP).

Context: The WHLDP is an annual government-wide program for high-performing GS-15 employees. The WHLDP offers participants a one-year, non-supervisory, developmental rotation opportunity and formal training to provide potential future career senior executives the skills and networks needed to work across organizations. The White House allows each federal agency to nominate up to four employees for consideration, requiring final review and selection by the agency's deputy secretary. In FY2017, the WHLDP accepted two DHS employees into the program. In FY2016, the WHLDP did not accept any DHS employees. In FY15, the WHLDP accepted two DHS employees.

Enclosed are the Components' submissions for your selection and endorsement. A panel of three senior leaders from HQ, TSA, and ICE reviewed and assessed these applications with a scoring system to rank the applicants. You may select all of this year's candidates.

Ranking	Nominee	Component	Tab Number
1	(b)(6); (b)(7)(C)	CBP	1
2		CBP	2
3	(b)(6)	USCIS	3

If you concur with these three applicants, enclosed is the nomination letter for your signature.

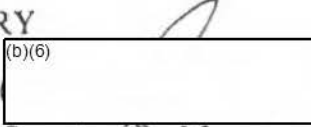
Timeliness: Request you return the signed nomination letter to (b)(6) **no later than Friday, May 11** in order to meet the May 15 WHLDP submission deadline.



Homeland
Security

MAY 14 2018

MEMORANDUM FOR THE SECRETARY

FROM: Chip Fulghum 
Deputy Under Secretary for Management

SUBJECT: 2018 Department of Homeland Security Executive Capstone
Program Completion Certificates

Action: Your signature on the 2018 Department of Homeland Security (DHS) Executive Capstone Program Completion Certificates.

Context: The enclosed certificates are for 23 participants in Cohort 8 of the 2018 DHS Executive Capstone Program. Since inception of this high-visibility program in 2012, the DHS Secretary has signed certificates of completion for each of seven prior graduating cohorts. Participants will complete their final program session the week of June 4, 2018. The signed certificates would be presented to Cohort 8 on June 7, 2018.

The DHS Executive Capstone Program is a three-week executive development experience designed to develop a cadre of high performing executives and flag officers who are able to effectively lead, engage others, and drive strong mission performance across the homeland security enterprise from the outset of their executive appointment. Capstone is the only department-wide executive development program offered to SES, TSES and Flag Officers, and features facilitated sessions with homeland security professionals, panel discussions, experiential learning activities and component and headquarters-based site visits.

Timeliness: Please return all signed Capstone certificates to the Chief Human Capital Office by June 1, 2018.



DHS Executive Capstone

Cohort 8 Roster

<u>Name</u>	<u>Component</u>	<u>Title</u>
(b)(6); (b)(7)(C)	FEMA	(b)(6); (b)(7)(C)
	USSS	
	USCIS	
	TSA	
	MGMT	
	USCIS	
	MGMT	
	USSS	
	TSA	
	NPPD	
	USCIS	
	FEMA	
	TSA	
	FEMA	
	TSA	
	ICE	
	ICE	
	DNDO	
	ICE	
	USSS	
ICE		
MGMT		
ICE		

Recommendation:

I recommend that you sign the enclosed Capstone certificates.

Approve (b)(6) 5/15/18 Disapprove _____
Modify _____ Needs Discussion _____



Homeland Security

MAY 21 2018

MEMORANDUM FOR THE SECRETARY

THROUGH:

Claire M. Grady
Under Secretary for Management

(b)(6)

FROM:

Angela Bailey
Chief Human Capital Officer

(b)(6)

SUBJECT:

Request for Approval: Nomination of (b)(6) Chief of Counterterrorism and Emergency Preparedness for the New York Fire Department, for the DHS Outstanding Public Service Medal

Purpose: Under Secretary for Intelligence and Analysis, David J. Glawe, requests your approval to recognize (b)(6) Chief of Counterterrorism and Emergency Preparedness for the New York Fire Department, with the DHS Outstanding Public Service Medal in recognition of his excellent leadership, collaboration, and sustained outstanding contributions in support of the Department to prevent, protect against, and respond to terrorism and other public safety concerns.

Context: During his career (b)(6) commanded responses to some of the largest fires and emergencies in New York City's history (b)(6) was the first Chief at the World Trade Center attack on the morning of September 11, 2001, he played a major command role during Hurricane Sandy in 2012, served as an Incident Commander at the Metro North commuter train derailment in 2013, and assisted in developing the Ebola response for New York City in 2014. He is the founding director of the New York Fire Department's Center for Terrorism and Disaster Preparedness. Since 2001 (b)(6) worked as a strategic leader assessing the Fire Department's response performance, he identified new budget and policy priorities, helped overhaul management practices, created partnerships to supplement existing competencies with new expertise, shaped new technologies for emergency response, and developed the Department's first Strategic Plan, Terrorism Preparedness Strategy, and Continuity of Operations Plan. He produces weekly analyses of threats and crisis response throughout the world and is also a citywide Command Chief, responsible for commanding major incidents.

(b)(6) also serves as a member of the International Association of Fire Chief's Terrorism and Homeland Security Committee and as a Senior Fellow at the Combating Terrorism Center and the Program on Crisis Leadership at the Harvard University Kennedy School of Government. He has spoken both nationally and internationally, including at the United Nations General Assembly Conference on Fighting Terrorism for Humanity.

**Request for Approval: Nomination of (b)(6) Chief of Counterterrorism and
Emergency Preparedness for the New York Fire Department, for the DHS Outstanding
Public Service Medal**

Page 2

The DHS Outstanding Public Service Medal recognizes a person, from outside of the Department, for truly outstanding individual leadership, superior public service, or unusually significant contributions to strengthening homeland security. (b)(6) consistent and tangible support for the Department's mission, and his many years of service as a New York Firefighter, make him an ideal candidate for this award.

Timeliness: (b)(6) will retire from the New York Fire Department in June 2018.

**Request for Approval: Nomination of (b)(6) Chief of Counterterrorism and
Emergency Preparedness for the New York Fire Department, for the DHS Outstanding
Public Service Medal**
Page 3

Recommendation: I support this nomination and recommend approval of the DHS Outstanding
Public Service Medal for (b)(6)

Approve/d _____ e _____
(b)(6)
JUN 22 2018
Modify/date _____ Needs discussion/date _____

Attachment:
DHS Form 3100

NOMINATION FORM: SECRETARIAL AWARDS

DEPARTMENT OF HOMELAND SECURITY
RECOMMENDATION FOR SECRETARIAL AWARD

Instructions for completing Form (Type All Requested Data)

- 1. This form must accompany each nomination.
- 2. Submit eight copies of this form.

Items 1. - 5. Complete all data.

Item 6. Enter a brief one paragraph summary that describes why the employee is being nominated.

Item 7. Enter a brief description of the nominee's work history - indicate special honors and awards. This should be in chronological order.

Item 8. Provide a nomination justification that addresses award criteria in space provided.

Item 9. Reserved for the appropriate nominating and approving officials' name, title, signature and date. Approval must include highest level in chain of command.

TYPE OF AWARD RECOMMENDATION

1. SECRETARY'S AWARD FOR:

- | | |
|---|---|
| <input type="checkbox"/> Exceptional Service (Gold Medal) | <input type="checkbox"/> Excellence |
| <input type="checkbox"/> Meritorious Service (Silver Medal) | <input type="checkbox"/> Diversity Management |
| <input type="checkbox"/> Valor | <input type="checkbox"/> Volunteer Service |
| <input type="checkbox"/> Exemplary Service | <input type="checkbox"/> Unity of Effort Team |
| | <input type="checkbox"/> Unit |

SECRETARY'S HONORARY AWARDS

- | | |
|--|--|
| <input type="checkbox"/> DHS Distinguished Service Medal (civilian) | <input type="checkbox"/> DHS Outstanding Service Medal |
| <input type="checkbox"/> DHS Distinguished Service Medal (Coast Guard) | <input checked="" type="checkbox"/> DHS Outstanding Public Service Medal |
| <input type="checkbox"/> DHS Distinguished Public Service Medal | <input type="checkbox"/> DHS Outstanding Partnership Award |

2. NAME OF EMPLOYEE:

(b)(6)

3. POSITION:

Chief of Counterterrorism and Emergency Preparedness

4. COMPONENT:

New York Fire Department

5. LOCATION: (Address, City and State)

9 Metrotech Ctr, Brooklyn, NY 11201

6. BRIEF SUMMARY: (Brief statement of no more than one paragraph to be included in ceremony program and remarks)

On behalf of the Department of Homeland Security (DHS), congratulations on your retirement from the New York Fire Department. Your leadership of the men and women of the New York Fire Department has fostered professionalism and excellence in homeland security and information sharing. Your collaborative efforts at the State, Local, and Federal levels facilitated stronger partnerships, increased efficiency, and a more secure homeland. Your support of the FDNY's Center for Terrorism and Disaster Preparedness reflected your dedication to interagency collaboration. You have also been a steadfast partner with DHS and the DHS Office of Intelligence and Analysis (I&A), which reflects your continued dedication to enhance our Nation's safety and security. Over the course of your career you have served not only your City but also your country.

NOMINATION FORM: SECRETARIAL AWARDS

**DEPARTMENT OF HOMELAND SECURITY
RECOMMENDATION FOR SECRETARIAL AWARD
(Continued)**

7. NOMINATION JUSTIFICATION: (be sure to address award criteria)

(b)(6) is nominated for the DHS Outstanding Public Service Award for his contributions in partnership with DHS to strengthening homeland security, and our efforts to prevent, protect against, and respond to terrorism and other public safety issues. During his tenure at FDNY, he advanced homeland security and information sharing efforts through his tireless support of the FDNY's Center for Terrorism and Disaster Preparedness and the Fire Service Intelligence Enterprise (FSIE) initiative. His support was instrumental in building their capabilities, reputation for professionalism, and foundation in collaboration.

(b)(6) also serves as a member of the International Association of Fire Chief's Terrorism and Homeland Security Committee, which routinely collaborates with offices across DHS.

(b)(6) made significant contributions to our nation's security throughout his career. He is recognized as an experienced, respective, and innovative leader. Within his leadership roles, he consistently facilitated partnership at all levels, between DHS, the fire service community, and the federal interagency. His tireless efforts led him to be recognized for excellence, professionalism, and leadership in homeland security.

8. EMPLOYMENT HISTORY: (include Special Honors and Awards for the last 5 years)

During his career he has commanded some of the largest fires and emergencies in the New York City's history: he was the first Chief at the World Trade Center attack on the morning of September 11, 2001 and played a major command role during Hurricane Sandy in 2012, served as an Incident Commander at the Metro North commuter train Derailment in 2013 and assisted in developing the Ebola response in NYC in 2014. He is the founding director the FDNY's Center for Terrorism and Disaster Preparedness. Since 2001, he worked as a strategic leader assessing the Department's response performance, identified new budget and policy priorities, helped overhaul management practices, created partnerships to supplement the Department's existing competencies with new expertise, shaped new technologies for emergency response and developed the FDNY's first Strategic Plan, Terrorism Preparedness Strategy, and Continuity of Operations Plan. Chief Pfeifer has spoken both nationally and internationally, including the United Nations General Assembly Conference on Fighting Terrorism for Humanity. He is a Senior Fellow at the Combating Terrorism Center and the Program on Crisis Leadership at Harvard Kennedy School.

9. NOMINATING AND APPROVING OFFICIALS (Name and Title)	SIGNATURE	DATE
(b)(6)		5/4/18
Kirstjen M. Nielsen, Secretary	(b)(6)	5/21/18 JUN 22 2018



THIS IS TO CERTIFY THAT THE SECRETARY OF HOMELAND SECURITY
HAS AWARDED THE MEDAL FOR

Outstanding Public Service

TO

(b)(6)

IN RECOGNITION OF SUPERIOR PUBLIC SERVICE AND SUPPORT
TO THE DEPARTMENT OF HOMELAND SECURITY AND THE NATION

GIVEN THIS 22ND DAY OF JUNE 2018




SECRETARY OF HOMELAND SECURITY



Homeland Security

MAY 22 2018

MEMORANDUM FOR THE SECRETARY (b)(6)

THROUGH: Claire M. Grady
Under Secretary for Management

FROM: Angela Bailey
Chief Human Capital Officer (b)(6)

SUBJECT: **Request for Approval: Nomination of (b)(6), United States Coast Guard Ombudsman-at-Large (Volunteer), for the DHS Outstanding Public Service Medal**

Purpose: Captain (b)(6), Chief of Staff of the United States Coast Guard (USCG), requests your approval to recognize (b)(6) USCG Ombudsman-at-Large (Volunteer), for her 25 years of significant and outstanding service to USCG military families.

Context: (b)(6) has provided over 25 years of distinguished volunteer service to the Coast Guard as a military spouse of the Commandant, Admiral Paul Zukunft, by significantly advancing Coast Guard, DHS, and private organization efforts to support military families. Her most significant accomplishments have been over the past four years (from May 2014 through present) during which time she served voluntarily as the USCG Ombudsman-at-Large.

As a USCG Ombudsman-at-Large (Volunteer), (b)(6) dedicated hundreds of hours to championing and advancing the Coast Guard Family Campaign as part of the 25th Commandant's Direction of Service to Nation, Duty to People, and Commitment to Excellence. Dedicated to USCG members and their families, she met with unit's Ombudsman, families, and program managers to provide a life cycle of support that enhanced individual and family resiliency through morale, well-being, and recreation programs, employee assistance services, employment services for spouses, religious support services, work-life arrangements, and other support services. Her work ensured essential services of health care, child care, and housing were afforded to members and their families in big cities and remote towns.

The positive impact (b)(6) made on Coast Guardsmen and their families, even while having a full-time career, is in keeping with the great heritage of voluntary service to the nation, and greatly contributed to the readiness of the United States Coast Guard and the Department of Homeland Security.

The DHS Outstanding Public Service Medal recognizes a person, from outside of the Department, for truly outstanding individual leadership, superior public service or unusually significant contributions to strengthening homeland security. (b)(6) wife of the 24th Commandant

Request for Approval: Nomination of (b)(6) United States Coast Guard Ombudsman-at-Large (Volunteer), for the DHS Outstanding Public Service Medal
Page 2

of the USCG, (b)(6) received this award in 2014 for similar volunteer service on behalf of USCG military families. (b)(6) over 25 years of consistent and tangible support for the well-being and welfare of military families makes her an ideal candidate for this award.

Timeliness: USCG anticipates the Secretary will present this award to (b)(6) during Admiral Zukunft's change of command ceremony on June 1, 2018.

Request for Approval: Nomination of (b)(6) United States Coast Guard Ombudsman-at-Large (Volunteer), for the DHS Outstanding Public Service Medal
Page 3

Recommendation: I support this nomination and recommend approval of the DHS Outstanding Public Service Medal for (b)(6)

Approve/date _____ Disapprove/date _____

Modify/date _____ Needs discussion/date _____

Attachment:
DHS Form 3100

NOMINATION FORM: SECRETARIAL AWARDS

DEPARTMENT OF HOMELAND SECURITY
RECOMMENDATION FOR SECRETARIAL AWARD

Instructions for completing Form (Type All Requested Data)

- 1. This form must accompany each nomination.
- 2. Submit eight copies of this form.

Items 1. - 5. Complete all data.

Item 6. Enter a brief one paragraph summary that describes why the employee is being nominated.

Item 7. Enter a brief description of the nominee's work history - indicate special honors and awards. This should be in chronological order.

Item 8. Provide a nomination justification that addresses award criteria in space provided.

Item 9. Reserved for the appropriate nominating and approving officials' name, title, signature and date. Approval must include highest level in chain of command.

TYPE OF AWARD RECOMMENDATION

1. SECRETARY'S AWARD FOR:

- Exceptional Service (Gold Medal)
- Meritorious Service (Silver Medal)
- Valor
- Exemplary Service
- Excellence
- Diversity Management
- Volunteer Service

SECRETARY'S HONORARY AWARDS

- DHS Distinguished Service Medal (civilian)
- DHS Distinguished Service Medal (Coast Guard)
- DHS Distinguished Public Service Medal
- DHS Outstanding Service Medal
- DHS Outstanding Public Service Medal
- DHS Outstanding Partnership Award

2. NAME OF EMPLOYEE:

(Private citizen) (b)(6)

3. POSITION:

US Coast Guard Ombudsman at Large (Volunteer); spouse of 25th Commandant

4. COMPONENT:

US Coast Guard

5. LOCATION: (Address, City and State)

Washington, DC

6. BRIEF SUMMARY: (Brief statement of no more than one paragraph to be included in ceremony program and remarks)

(b)(6) is completing over 25 years of distinguished volunteer service to the Coast Guard as a military spouse of the Commandant, ADM Paul Zukunft, USCG by significantly advancing Coast Guard, DHS, and private organization efforts to support military families. Her most significant accomplishments have been over the past nearly four years (from May 2014 through present) during which time she served voluntarily as the U.S. Coast Guard Ombudsman-at-Large.

As a USCG Ombudsman-at-Large, (b)(6) dedicated hundreds of hours to championing and advancing the Coast Guard Family Campaign as part of the 25th Commandant's Direction of Service to Nation, Duty to People and Commitment to Excellence. Dedicated to our members and their families, she met with unit Ombudsman, families and program managers to provide a life cycle of support that enhanced individual and family resiliency through morale, well-being, and recreation (MWR) programs; employee assistance services; religious support services; work-life arrangements; and other support services. Her work ensured essential services of health care, child care and housing were afforded to members and their families in big cities and remote towns.

NOMINATION FORM: SECRETARIAL AWARDS
 DEPARTMENT OF HOMELAND SECURITY
RECOMMENDATION FOR SECRETARIAL AWARD
 (Continued)

7. NOMINATION JUSTIFICATION: (be sure to address award criteria)

See attached justification.

8. EMPLOYMENT HISTORY: (include Special Honors and Awards for the last 5 years)

None.

9. NOMINATING AND APPROVING OFFICIALS (Name and Title)	SIGNATURE	DATE
CAPT Tom Allan, USCG CoS	(b)(6)	05/03/2018
Chip Fulghum, Deputy USM		5/22/18
Kirstjen M. Nielsen, Secretary		

Nomination of (b)(6) for Secretary of Homeland Security Outstanding Public Service Medal.

(b)(6) has devoted 25 years of distinguished volunteer service to the U.S. Coast Guard as a military spouse of the Commandant of the Coast Guard, ADM Paul Zukunft. For over two decades (b)(6) has devoted countless hours championing the well-being and welfare of our military families, and her efforts galvanized Coast Guard, DHS, and private organization programs to effect the same. Her long-standing devotion culminated over the past four years (from May 2014 through present) as she voluntarily served as the U.S. Coast Guard Ombudsman-at-Large.

As an Ombudsman-at-Large, (b)(6) worked aggressively to advance the Coast Guard Family Campaign as part of the 25th Commandant's Direction of Service to Nation, Duty to People, and Commitment to Excellence. Showing unwavering commitment to our members and their families, she met with unit Ombudsmen, family members, and program managers to provide a life cycle of support that enhanced individual and family resiliency through morale, well-being, and recreation (MWR) programs; employee assistance services; religious support services; work-life arrangements; and other support services. Her work ensured essential services of health care, childcare, and housing were available to members and their families in big cities as well as remote towns.

To enhance effectiveness, (b)(6) was instrumental in the transformation of the Coast Guard Ombudsman program into a true professional network of nationwide volunteer ombudsmen. She continued an on-line registry and web-based training that significantly increased networking and collaboration.

Extremely personable, (b)(6) conducted over 50 trips to visit Coast Guard units and met with thousands of Coast Guardsmen, spouses, and family members to listen and learn of the challenges facing our military members. She collaborated with ombudsmen from across the service, and visited the majority of major Coast Guard housing areas within the U.S. and overseas (e.g., Guam and Alaska) to identify areas of need and directly assess the conditions firsthand. She held spouses town halls at every opportunity, noting specific concerns and issues. She then worked closely with Coast Guard Headquarters programs and field commanders to address and resolve issues, provide feedback to field ombudsmen, and drive positive change for Coast Guard families.

A philanthropist with a deep caring heart for children, (b)(6) was instrumental in forwarding the Coast Guard Partnership in Education program. Targeting elementary school children, she worked in the Washington D.C. area while also encouraging Coast Guard Spouses across the country to participate in school and community activities. Her efforts highlighted education and career for the nation's youth through direct participation in education related programs, especially in communities with large, underserved populations. Her work with students helped to heighten their awareness of traditional Coast Guard values – drug-free lifestyles, personal initiative, responsibility,

and individual self-worth. In addition, she promoted excellence in education through reading programs and other academic collaboration. To more easily connect with young children, (b)(6) introduced Cubby the Bear; a small toy bear in a Coast Guard uniform. Cubby broke down barriers for kids and parents alike, allowing for easy conversations and interaction. Cubby also traveled extensively with (b)(6) appearing in pictures with Ambassadors, Service Chiefs, and even the Vice President, helping to provide greater awareness of the Coast Guard partnership program and the communities it served.

(b)(6) championed initiatives to ensure all members and their families had access to adequate housing that reflected community living standards and were located within a reasonable commuting distance of their Coast Guard units. Through her visits and interactions, she provided independent insight into housing conditions nation-wide and raised concerns. Her efforts led to increased housing allowances and the proper prioritization of scarce maintenance resources, and directly contributed to a more stable life for Coast Guard families across the Nation.

(b)(6) advocated for improved access to and affordability of childcare services, addressing the unique challenges of most Coast Guard families who are located in dispersed communities without centralized support services. She championed the expansion of childcare subsidies and standards-based private childcare services in Coast Guard housing areas. The visibility and passion she brought to this program resulted in Congress providing an increase of one million dollars to subsidize this vital program for young Coast Guard families.

A career professional in the pharmaceutical community, (b)(6) was an active participant in efforts to improve employment opportunities for military spouses. Working closely with Family Support Offices across the Coast Guard and "Hiring Our Heroes" she developed events that directly connected spouses with human relation experts and hiring managers to build resumes, networks, and attain employment. These widely attended events provided opportunities not otherwise available, and resulted in Coast Guard spouses more readily able to obtain employment when transitioning to new communities.

(b)(6) also mentored Coast Guard Flag spouses. She was instrumental in advising on development of policy for Coast Guard Flag officer representational facilities and the Special Command Aide program. She developed and led training for Special Command Aides in support of Headquarters program manager efforts to professionalize the force. She also provided advice and counsel to Coast Guard spouses clubs nation-wide through the National Council of Coast Guard Spouses Clubs.

For the over 25 years, (b)(6) dedicated herself to supporting Coast Guard families through active participation in spouse and family activities, in addition to a full-time career. The positive impact she made on Coast Guardsmen and their families greatly contributed to the readiness of DHS and are in keeping with the great heritage of voluntary service to the nation.

Office of Operations Coordination
U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

May 22, 2018

MEMORANDUM FOR THE SECRETARY

(b)(6)

FROM: Richard Chávez
Director, Office of Operations Coordination

SUBJECT: **Request for Signature: Appointment of an Alternate Deputy Federal Coordinator for Super Bowl LIII**

Context: The purpose of this document is to request the appointment of an Alternate Deputy Federal Coordinator (b)(6); (b)(7)(C) for Super Bowl LIII, taking place in Atlanta, Georgia on or about February 3, 2019.

This action is required as a result of the retirement of the previously appointed Federal Coordinator (b)(6) and subsequent succession of the appointed Deputy and Alternate Deputy Federal Coordinators. This created a vacancy for the Alternate Deputy Federal Coordinator position.

The Federal Coordination Team serves as your personal representatives for the event and is comprised of a Federal Coordinator, Deputy Federal Coordinator, and optionally, an Alternate Deputy Federal Coordinator when adequate component nominees are available. They will be available to coordinate any federal support requirements and assistance requests from the local Incident Commander. Super Bowl LIII Federal Coordination Team is:

Federal Coordinator: ICE Special Agent in Charge (b)(6); (b)(7)(C) (previously served as DFC for the 2017 National College Football Championship Game)
Deputy Federal Coordinator: NPPD Chief of Protective Security, Region IV (b)(6); (b)(7)(C) (previously served as ADFC for the 2017 National College Football Championship Game)
Alternate Deputy Federal Coordinator: Currently vacant

Acting Special Agent in (b)(6); (b)(7)(C) is assigned to the USSS Atlanta Field Office.

The Protection Federal Interagency Operational Plan, developed under Presidential Policy Directive 8, details federal responsibilities and coordination for SEAR events.

Request for Signature: Appointment of an Alternate Deputy Federal Coordinator for Super Bowl LIII

Page 2

Your signature on the appointment memorandum and correspondence letter will formalize the Alternate Deputy Federal Coordinator appointment. No state and local government letters are required as the Alternate Deputy Federal Coordinator will be introduced by the Federal Coordinator.

Office of the General Counsel/Chief Counsel Coordination: These documents have been reviewed in their entirety for legal sufficiency by (b)(6) on May 15, 2018 and have not been substantially changed since his review.

Request for Signature: Appointment of an Alternate Deputy Federal Coordinator for Super Bowl LIII

Page 3

Recommendation: I recommend that you sign and transmit the following:

- (1) Alternate Deputy Federal Coordinator Appointment Memorandum
- (2) Letter to Acting Special Agent in Charge (b)(6); (b)(7)(C)

(b)(6)

Approve/date _____ date _____

JUN 05 2018

Modify/date _____ Needs discussion/date _____



Homeland Security

MEMORANDUM FOR THE ACTING DEPUTY SECRETARY

THROUGH:

Chip Fulhurn (b)(6) 5/23/18
Deputy Under Secretary for Management

FROM:

Angela Bailey (b)(6)
Chief Human Capital Officer

SUBJECT:

**Request for Signature: Senior Executive Service and
Transportation Security Executive Service Welcome Letters
and Certificates**

Context: Attached, for your signature, are Senior Executive Service (SES) and Transportation Security Executive Service (TSES) welcome letters and certificates for new SES and TSES members hired from January 1 to March 31, 2018. This includes new hires, transfers, and rehired annuitants.

The executive onboarding welcome letters (and subsequent certificates) originally began as part of a broader White House initiative to reform the SES, where DHS partnered with the Office of Personnel Management to develop and deploy an enterprise-wide Executive Onboarding Program. The Executive Onboarding Program is a key element in creating unity and cohesion in executive expectations and performance across the Department, and provides a critical message to each new executive with the charge of strategic stewardship.

The Department first began sending these letters and certificates in January 2016 as an easy and cost effective opportunity to reach out to new executives and welcome them to the Department's senior leadership team. The welcome letters and certificates are a way of honoring new executives joining the SES and TSES through promotion and any new SES and TSES joining the Department. They also highlight the important role the SES and TSES have in securing our homeland. We have received feedback that the SES and TSES appreciate the personal welcome letter and often frame the certificate that commemorates this significant professional achievement.

Our normal process is to send the letters and certificates for signature on a monthly basis to ensure that new executives receive them in a timely fashion. Previously, the letters and certificates were signed by the Secretary; however, your signature is being requested until further notice in order to improve the timeliness in which the letters and certificates are signed and returned for distribution to the Components. Generally, there is a time lag of four to six weeks between onboarding and transmission of letters and certificates to allow for information availability from the National Finance Center and processing and clearing of the letters and certificates. The attached are outside the general time lag due in part to delays in processing the letters and certificates for July through December, which were signed by Secretary Nielsen on March 22, 2018.

Senior Executive Service and Transportation Security Executive Service Welcome Letters and Certificates

Page 2

The Office of the Chief Human Capital Officer will distribute the letters and certificates to the respective Component contacts once signed and returned. Components then have the option to present them in a venue of their choice.

Timeliness: There are no timeliness concerns associated with this request.

Recommendation: I recommend you sign the welcome letters and certificates.

Approve/date _____ (b)(6) 5/30/18 _____ Disapprove/date _____

Modify/date _____ Needs discussion/date _____

New Career SES/TSES Hires
January 1 to March 31, 2018

NAME	COMPONENT	EOD
(b)(6); (b)(7)(C)	ICE	1/7/18
	CIS	3/18/18
	NPPD	3/19/17
	CIS	3/18/18
	NPPD	2/19/17
	CBP	2/4/18
	TSA	1/7/18
	CBP	1/16/18
	NPPD	3/20/17
	I&A	3/4/18
	TSA	3/4/18
	NPPD	2/19/17
	CBP	3/18/18
	CBP	1/7/18
	CIS	3/4/18
	I&A	3/4/18
	CBP	2/18/18
	NPPD	2/18/18
	USSS	2/4/18
	CBP	1/21/18
	CBP	2/18/18
	TSA	3/4/18
CBP	3/18/18	
MGMT	3/4/18	
I&A	2/18/18	

United States

Department of Homeland Security

This certificate is presented to

(b)(6);
(b)(7)(C)

in recognition of selection to a

Senior Executive Service

position within the Department of Homeland Security.



Acting Deputy Secretary

MAY 25 2018



Homeland
Security

ACTION

MEMORANDUM FOR THE ACTING DEPUTY SECRETARY

FROM:

James W. McCamey
Deputy Under Secretary
Office of Strategy, Policy and Plans

(b)(6)

SUBJECT:

Deputy's Management Action Group Summary of Conclusions

Purpose: To provide a Summary of Conclusions (SOC) for the Deputy's Management Action Group (DMAG) conducted on May 15, 2018. This SOC captures: (1) a discussion on the DHS Secretary's priorities; (2) approval of the recommendations from two FY 2020-2024 Winter Studies; and (3) approval of submissions and due-outs of the FY 2020-2024 Component Resource Allocation Plans to meet each Secretarial priority.

Timeliness: PLCY requests your signature as soon as it is practicable.

Subject: DMAG SOC

Page 2

Recommendation: PLCY recommends your approval of the attached DMAG SOC. Upon approval, the DMAG Executive Agent will distribute the document to DMAG Members and place the SOC on the DMAG website on DHSCconnect.

Approve/date (b)(6) *6/12/18* Disapprove/date _____

Modify/date _____ Needs discussion/date _____

Attachment:
Summary of Conclusions



**Homeland
Security**

May 25, 2018

DECISION

MEMORANDUM FOR THE SECRETARY

FROM:

James W. McCamee (b)(6)
Deputy Under Secretary
Office of Strategy, Policy, and Plans

SUBJECT:

Recalcitrant Country Engagement Update

(b)(5)

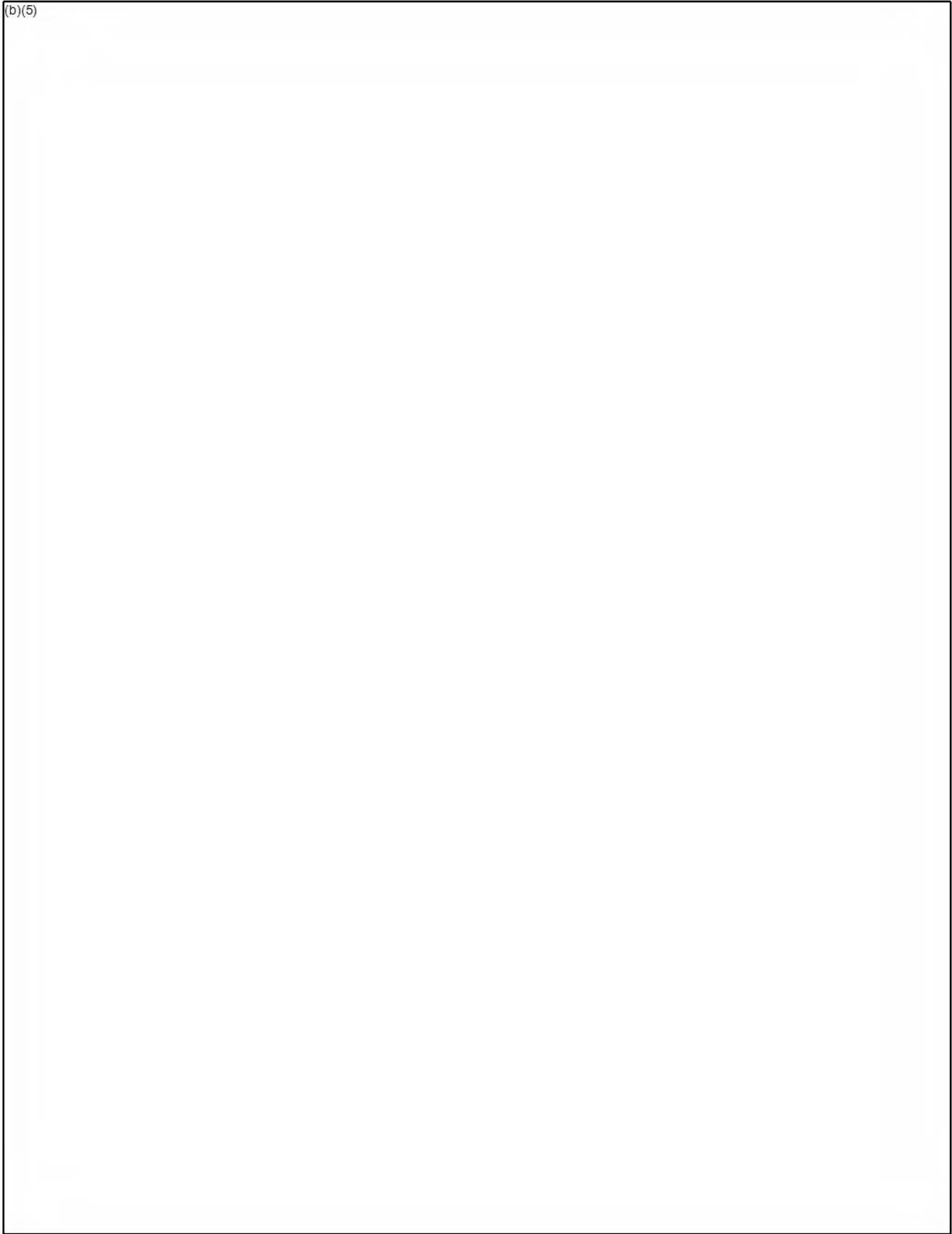
Recalcitrant Country Engagement Update

Page 2

(b)(5)



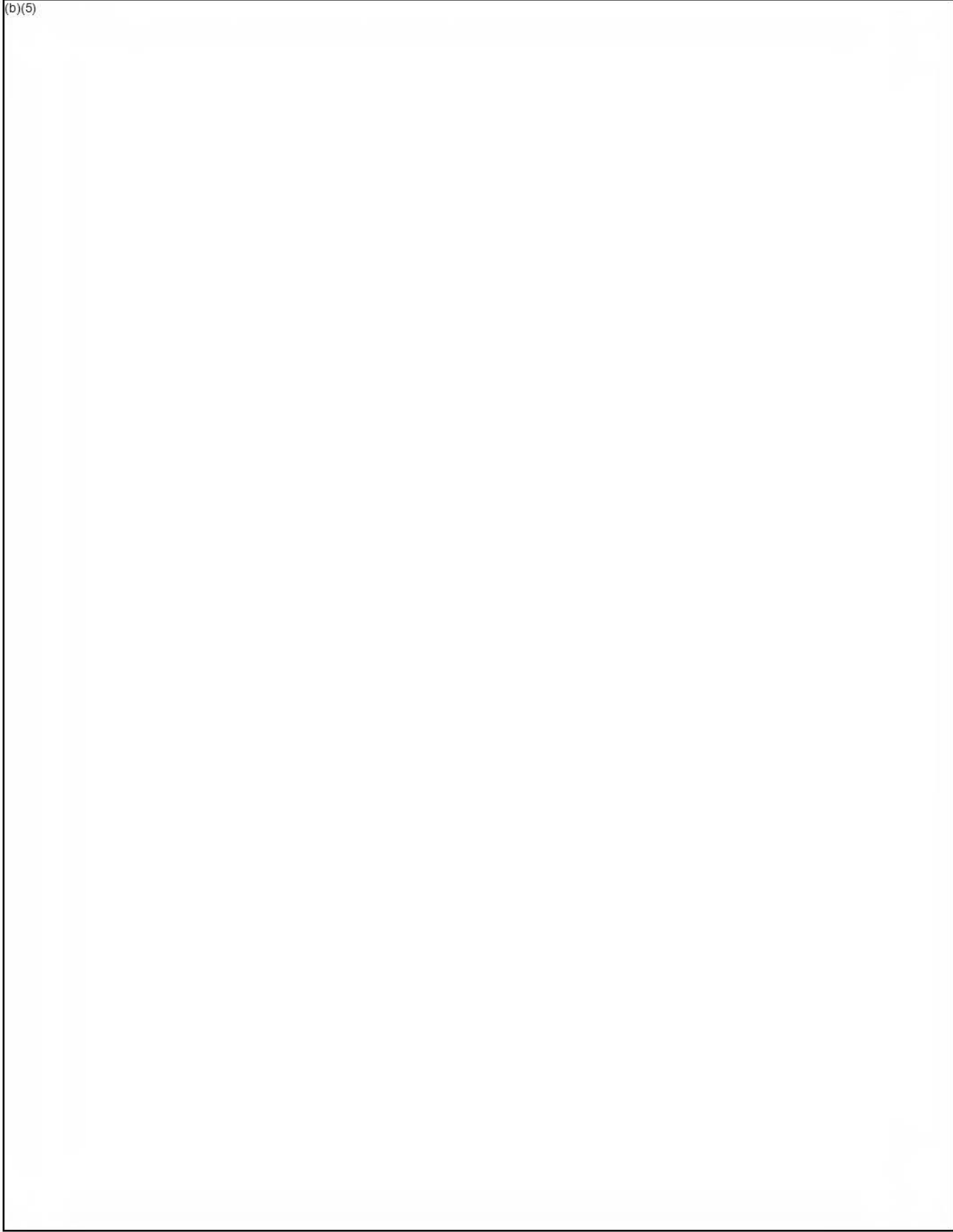
(b)(5)



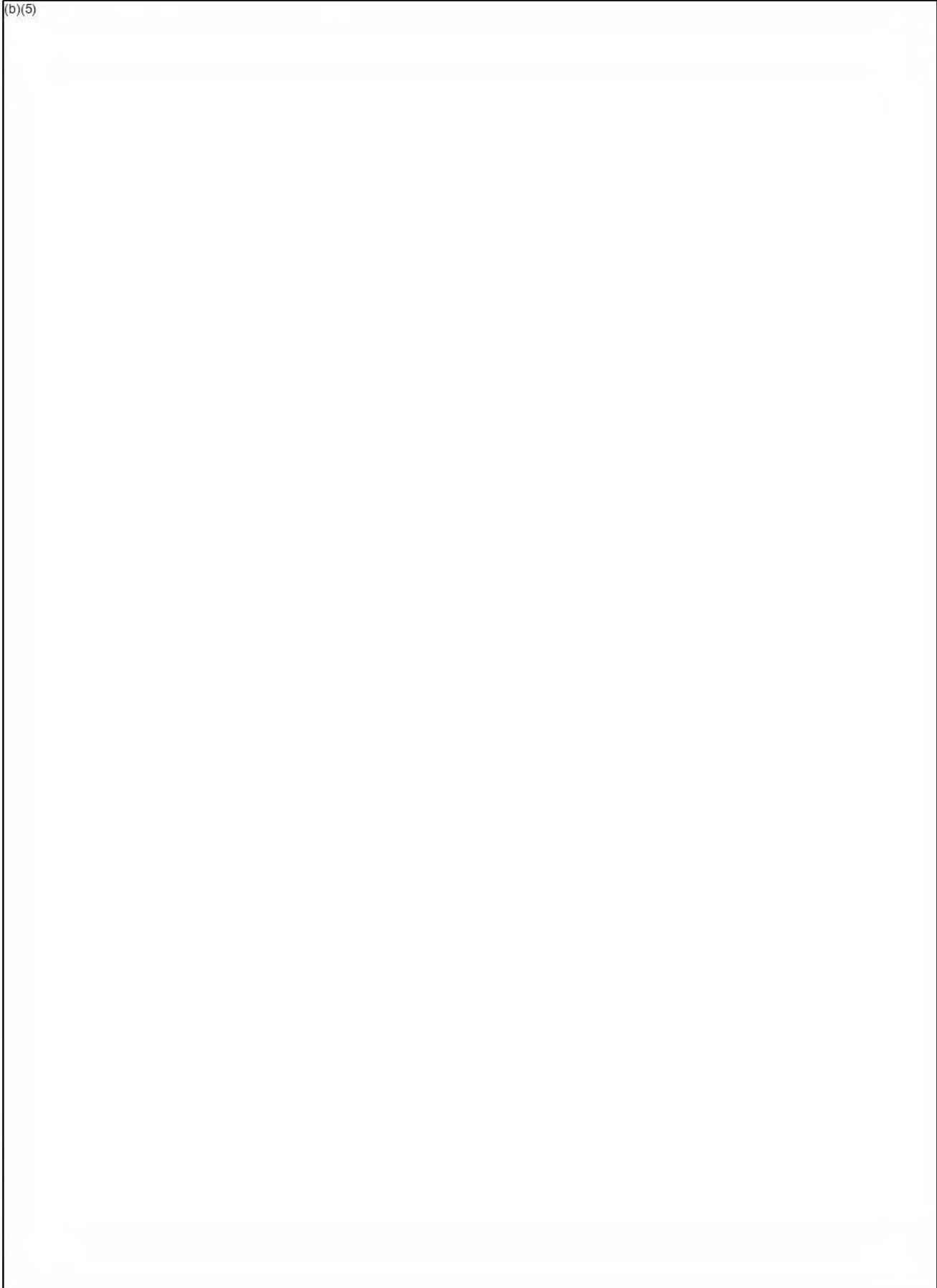
(b)(5)



(b)(5)



(b)(5)



(b)(5)





Homeland Security

MEMORANDUM FOR: Claire M. Grady
Acting Deputy Secretary

THROUGH: Chip Fulghum (b)(6)
Deputy Under Secretary for Management

FROM: Angela Bailey (b)(6)
Chief Human Capital Officer

SUBJECT: **Request for Approval: Message to Component Heads on Federal Employee Viewpoint Survey Response Rates**

JUN 04 2018

Context: The Federal Employee Viewpoint Survey (FEVS) is currently under way and the DHS-wide response rate is disappointing. We are averaging eight to ten percent below where we were at this time last year, with lower rates in some of our major operational Components like CBP and USCIS. Messaging from leaders at all levels will be critical in encouraging employee participation in the final weeks of the survey. The FEVS ends June 21 and leaders need to take action immediately if there is to be an effect on the response rates.

Timeliness: We request the message go out next week.

Recommended ASD send out as an email.



Homeland Security

MEMORANDUM FOR THE SECRETARY

THROUGH: Claire M. Grady
Under Secretary for Management

FROM: Angela Bailey (b)(6)
Chief Human Capital Officer

SUBJECT: **Request for Approval: Nomination of (b)(6); (b)(7)(C) Deputy Superintendent of Investigations, New Jersey State Police, for the DHS Outstanding Public Service Medal**

Purpose: Under Secretary for Intelligence and Analysis, David J. Glawe, requests your approval to award the DHS Outstanding Public Service Medal to Lieutenant Colonel (b)(6); (b)(7)(C), Deputy Superintendent of Investigations for the New Jersey State Police (NJSP), for his outstanding leadership, partnership, and significant contributions to strengthening homeland security.

Context: During his career, Lieutenant Colonel (b)(6); (b)(7)(C) led and shaped some of the most important efforts of the NJSP's homeland security mission. Following the attacks on September 11, 2001, Lieutenant Colonel (b)(6); (b)(7)(C) was selected by the U.S. Department of Justice to play a critical role in the prosecution of September 11 conspirator Zacarias Moussaoui. He was awarded the 2006 U.S. Attorney General's Award for Excellence in Furthering National Security, the 2006 NJSP Trooper of the Year Award, and his experience and expertise in managing fusion centers earned him the 2009 National Fusion Center Representative of the Year. In 2010, Lieutenant Colonel (b)(6); (b)(7)(C) served a 12 month fellowship within the Office of Intelligence and Analysis, where he worked within the Partner Engagement Office on an interagency team crafting policy and guidance aimed at strengthening the National Network of Fusion Centers. In 2012, Lieutenant Colonel (b)(6); (b)(7)(C) served as the Deputy Director of the New Jersey Regional Operations Intelligence Center. He is currently the Deputy Superintendent of Investigations, and in this position he commands three sections within the Investigations Branch: the Intelligence and Criminal Enterprise Section, the Special Investigations Section, and the Forensic & Technical Services Section. His career also includes working on the Federal Bureau of Investigation's Joint Terrorism Task Force.

The DHS Outstanding Public Service Medal recognizes a person, from outside of the Department, for truly outstanding individual leadership, superior public service or unusually significant contributions to strengthening homeland security. Lieutenant Colonel (b)(6); (b)(7)(C) consistent collaboration and support for the Department's mission, and his many years of outstanding service and dedication to the New Jersey State Police, the Department and the nation, make him an ideal candidate for this award.

Timeliness: Lieutenant Colonel (b)(6); (b)(7)(C) will retire from the New Jersey State Police in June 2018.

Request for Approval: Nomination of (b)(6); (b)(7)(C) Deputy Superintendent of Investigations, New Jersey State Police, for the DHS Outstanding Public Service Medal

Page 2

Recommendation: I support this nomination and recommend approval of the DHS Outstanding Public Service Medal for (b)(6); (b)(7)(C) Deputy Superintendent of Investigations, New Jersey State Police.

Approve/date _____ Disapprove/date _____

Modify/date _____ Needs discussion/date _____

Attachment:
DHS Form 3100



Homeland Security

MEMORANDUM FOR THE SECRETARY

THROUGH:

Claire M. Grady
Under Secretary for Management

(b)(6)

FROM:

Angela Bailey
Chief Human Capital Officer

(b)(6)

SUBJECT:

**Request for Approval: Nomination of (b)(6); (b)(7)(C)
U.S. Air Force, for the DHS Distinguished Public Service Medal**

Purpose: The Department's Military Advisor, Rear Admiral Eric C. Jones, requests your approval to recognize (b)(6); (b)(7)(C) U.S. Air Force, for her exceptional level of cooperation with the Department, and her excellent leadership, dedication and devotion to duty, in keeping with the highest traditions of service, in support of the Department and the Nation.

Context: As Commander of the North American Aerospace Defense Command (NORAD) and United States Northern Command (USNORTHCOM), (b)(6); (b)(7)(C) led a concerted effort to synchronize and collaborate with the Department of Homeland Security (DHS), and other partners, to improve security along the southwest border, significantly advancing international efforts to counter threat networks and the challenges they pose to the rule of law and national security. Embracing a whole-of-government philosophy, (b)(6); (b)(7)(C) strengthened the partnership between the Department of Defense (DoD) and DHS, to help improve the resiliency of the United States, as well as to develop capabilities to prepare for, protect against, and respond to all disasters, both natural and man-made.

(b)(6); (b)(7)(C) developed new operational constructs and sponsored challenging national level exercises to lay the foundation for significant improvements to DoD's support of DHS and other inter-agency partners during disaster response efforts. Of particular note, (b)(6); (b)(7)(C) advocacy of decentralized leadership and the use of maritime assets to facilitate disaster response led to critical improvements in response capability during the federal responses to hurricanes Harvey, Irma, and Maria. Further countering emerging threats, (b)(6); (b)(7)(C) worked with DHS and other inter-agency partners to strengthen U.S. capabilities to prevent and respond to potential attacks on the homeland by nation-state actors. These crucial efforts have greatly improved the defense and readiness posture of the United States, and emphasizes the importance of a strong partnership between DoD and DHS in the shared mission of safeguarding the American people, the homeland, and the American way of life. Her assignment as Commander of NORAD and USNORTHCOM is a remarkable culmination of her nearly 36-year exemplary career in the service of this country.

Request for Approval: Nomination of (b)(6); (b)(7)(C) **for the DHS Distinguished Public Service Medal**
Page 2

The DHS Distinguished Public Service Medal is awarded to an employee of another federal agency, a private citizen, or a foreign national for exceptionally distinguished and transformational public service to strengthen homeland security. The recipient must personify the most honorable traditions of service in support of the Department and the Nation. (b)(6); (b)(7)(C) consistent and tangible support for the Department's mission, and her 36 years of excellent service and dedication in the U.S. Air Force, make her an ideal candidate for this award.

Timeliness: (b)(6); (b)(7)(C) command of NORAD and USNORTHCOM ended on May 24, 2018, and she will retire later this year.

Request for Approval: Nomination of (b)(6); (b)(7)(C) **for the DHS Distinguished Public Service Medal**

Page 3

Recommendation: I support this nomination and recommend approval of the DHS Distinguished Public Service Medal for (b)(6); (b)(7)(C) U.S. Air Force.

Approve/date (b)(6) JUN 25 2018 Disapprove/date _____

Modify/date _____ Needs discussion/date _____

Attachment:
DHS Form 3100

NOMINATION FORM: SECRETARIAL AWARDS

DEPARTMENT OF HOMELAND SECURITY
RECOMMENDATION FOR SECRETARIAL AWARD

Instructions for completing Form (Type All Requested Data)

- 1. This form must accompany each nomination.
- 2. Submit eight copies of this form.

Items 1. - 5. Complete all data.

Item 6. Enter a brief one paragraph summary that describes why the employee is being nominated.

Item 7. Enter a brief description of the nominee's work history - indicate special honors and awards. This should be in chronological order.

Item 8. Provide a nomination justification that addresses award criteria in space provided.

Item 9. Reserved for the appropriate nominating and approving officials' name, title, signature and date. Approval must include highest level in chain of command.

TYPE OF AWARD RECOMMENDATION

1. SECRETARY'S AWARD FOR:

- | | |
|---|---|
| <input type="checkbox"/> Exceptional Service (Gold Medal) | <input type="checkbox"/> Excellence |
| <input type="checkbox"/> Meritorious Service (Silver Medal) | <input type="checkbox"/> Diversity Management |
| <input type="checkbox"/> Valor | <input type="checkbox"/> Volunteer Service |
| <input type="checkbox"/> Exemplary Service | <input type="checkbox"/> Unity of Effort Team |
| | <input type="checkbox"/> Unit |

SECRETARY'S HONORARY AWARDS

- | | |
|--|---|
| <input type="checkbox"/> DHS Distinguished Service Medal (civilian) | <input type="checkbox"/> DHS Outstanding Service Medal |
| <input type="checkbox"/> DHS Distinguished Service Medal (Coast Guard) | <input type="checkbox"/> DHS Outstanding Public Service Medal |
| <input checked="" type="checkbox"/> DHS Distinguished Public Service Medal | <input type="checkbox"/> DHS Outstanding Partnership Award |

2. NAME OF EMPLOYEE:

(b)(6); (b)(7)(C) U.S. AIR FORCE

3. POSITION:

COMMANDER, NORTH AMERICAN AEROSPACE DEFENSE COMMAND AND UNITED STATES NORTHERN COMMAND

4. COMPONENT:

DEPARTMENT OF DEFENSE, NORAD-NORTHCOM

5. LOCATION: (Address, City and State)

250 VANDENBERG STREET, PETERSON AIR FORCE BASE, COLORADO, 80914

6. BRIEF SUMMARY: (Brief statement of no more than one paragraph to be included in ceremony program and remarks)

(b)(6); (b)(7)(C) is cited for extraordinary meritorious service to the government of the United States in a position of great responsibility as Commander, North American Aerospace Defense Command and United States Northern Command (NORAD & USNORTHCOM), from May 2016 through May 2018; a tenure which featured exceptional levels of cooperation with the Department of Homeland Security. (b)(6); (b)(7)(C) leadership, dedication, and devotion to duty are most heartily commended and are in keeping with the highest traditions of service in support of the Department and the nation.

NOMINATION FORM: SECRETARIAL AWARDS

**DEPARTMENT OF HOMELAND SECURITY
RECOMMENDATION FOR SECRETARIAL AWARD
(Continued)**

7. NOMINATION JUSTIFICATION: (be sure to address award criteria)

As Commander of North American Aerospace Defense Command and United States Northern Command (NORAD & USNORTHCOM), (b)(6); (b)(7)(C) led a concerted effort to synchronize and collaborate with the Department of Homeland Security (DHS) and other partners to improve security along the southwest border, significantly advancing international efforts to counter threat networks and the challenges they pose to the rule of law and national security. Embracing a whole-of-government philosophy, (b)(6); (b)(7)(C) strengthened the partnership between the Department of Defense (DoD) and DHS to improve the United States's resiliency, as well as to develop capabilities to prepare for, protect against, and respond to all disasters, both natural and man-made. (b)(6); (b)(7)(C) developed new operational constructs and sponsored challenging national level exercises to lay the foundation for significant improvements to DoD's support of DHS and other inter-agency partners during disaster response efforts. Of particular note, (b)(6); (b)(7)(C) advocacy of decentralized leadership and the use of maritime assets to facilitate disaster response led to critical improvements in response capability during the federal responses to hurricanes Harvey, Irma, and Maria. Further countering emerging threats, (b)(6); (b)(7)(C) worked with DHS and other inter-agency partners to strengthen the United States' capabilities to prevent and respond to potential attacks on the homeland by nation-state actors. These crucial efforts greatly improved the defense and readiness posture of the United States' and emphasized the importance of a strong partnership between DoD and DHS in the shared mission of safeguarding the American people, the homeland, and the American way of life. This assignment has been a remarkable culmination of a nearly 36-year exemplary career in the service of this country.

8. EMPLOYMENT HISTORY: (include Special Honors and Awards for the last 5 years)

NONE TO REPORT.

9. NOMINATING AND APPROVING OFFICIALS (Name and Title)	SIGNATURE	DATE
RDML Eric C. Jones, Military Advisor to the Secretary	(b)(5)	05/16/2018
Chip Fulghum, DUSM		6/4/18
Kirstjen M. Nielsen, Secretary		JUN 25 2018



**THIS IS TO CERTIFY THAT THE SECRETARY OF HOMELAND SECURITY
HAS AWARDED THE MEDAL FOR**

Distinguished Public Service

TO



**IN RECOGNITION OF EXCEPTIONALLY DISTINGUISHED AND
TRANSFORMATIONAL PUBLIC SERVICE TO STRENGTHEN HOMELAND SECURITY,
YOU PERSONIFY THE MOST HONORABLE TRADITIONS OF SERVICE IN SUPPORT
OF THE DEPARTMENT OF HOMELAND SECURITY AND THE NATION.**

GIVEN THIS 25TH DAY OF JUNE 2018




SECRETARY OF HOMELAND SECURITY

JUN 07 2018



Homeland
Security

DECISION

MEMORANDUM FOR THE SECRETARY

FROM:

James W. McCament
Deputy Under Secretary
Office of Strategy, Policy, and Plans

(b)(6)

SUBJECT:

DHS DNA Pilot Program and Legal Analysis

Purpose: To seek your approval on two recommendations related to the DNA Pilot Program.

Background and Context: Federal law requires the collection of DNA samples from particular alien detainee populations under certain circumstances.¹ The DNA samples are obtained by buccal (cheek) swab from alien detainees using a collection kit provided by the Department of Justice (DOJ).² Federal law, however, grants DHS some discretion in determining the scope of DNA collection efforts as they apply to alien populations who are detained for non-criminal reasons.³

(b)(5)

Subject: DHS DNA Pilot Program and Legal Analysis
Page 2

(b)(5)

(b)(5); (b)(7)(E)

Subject: DHS DNA Pilot Program and Legal Analysis
Page 3

(b)(5); (b)(7)(E)

(b)(5)





Homeland
Security

DECISION

MEMORANDUM FOR THE SECRETARY

THROUGH:

Chip Fulghum
Deputy Under Secretary for Management

(b)(6) [Redacted] *4/5/18*

FROM:

Angela Bailey
Chief Human Capital Officer

(b)(6) [Redacted]

SUBJECT:

Request for Approval: 2018 Senior Leadership Forum

Purpose: To gain your approval to hold the 2018 Senior Leadership Forum and proceed with detailed planning.

Background or Context: For the past two years, the Department has held a Senior Leadership Forum to provide an opportunity for senior leadership from across the country to come together to hear about a range of Department priorities. The Secretary and Deputy Secretary also address leadership issues and employee engagement matters. In addition, the forum supports leadership goals and unity of effort.

We propose the Department hold the 2018 Senior Leadership Forum on November 7, during the morning before the Secretary's Awards Ceremony. We estimate total costs to be \$10,000.00 for the facility (cost does not include refreshments or speaker fees). The Department minimizes the time and expenses associated with bringing the executive cadre together by conducting the forum in coordination with the Secretary's Awards Ceremony.

Event Name: **2018 Senior Leadership Forum**

Event Objective: To discuss employee engagement, mission priorities, and other topics of interest to the executive cadre.

Event Date: **November 7**

Event Location: Washington, D.C. (location TBD)

Attendees: All senior executives – SES and equivalent, TSES, Flag Officers

Timeliness: We request a decision by June 25 to provide adequate time for contracting and event preparation.

Request for Approval: 2018 Senior Leadership Forum

Page 2

Recommendation: I recommend you approve conducting the 2018 Senior Leadership Forum on November 7.

Approve/date _____ Disapprove/date _____

Modify/date _____ Needs discussion/date _____

JUN 15 2018



Homeland
Security

MEMORANDUM FOR THE SECRETARY (b)(6)

FROM:

Chip Fulghum
Deputy Under Secretary for Management

SUBJECT:

Request for Signature: DHS Nomination to Office of Personnel Management Interagency Labor Relations Working Group and Designation of Responsible Official for Union Time Use

Action: Your signature on the Management draft memo to the Office of Personnel Management (OPM) regarding a nomination to Office of Personnel Management Interagency Labor Relations Working Group and Designation of Responsible Official for Union Time Use.

Context: To gain your approval of the nominee for the Interagency Labor Relations Working Group. Executive Order 13836, *Developing Efficient, Effective, and Cost-Reducing Approaches to Federal Sector Collective Bargaining*, requires agencies with more than 1,000 employees represented by unions to nominate a member to the Interagency Labor Relations Working Group. The agency head must endorse the nominee.

Some key functions of the working group will be to gather information to support negotiation efforts, develop model language, analyze collective bargaining agreements, and make recommendations with the goal of preserving management rights. Given the above and her extensive experience in Labor Relations, I propose Chief Human Capital Officer Angela Bailey serve as the Department's member of this working group.

In addition, Executive Order 13837, *Ensuring Transparency, Accountability and Efficiency in Taxpayer Funded Union Time Use*, requires agencies designate a responsible official to ensure proper use of union time. I also recommend Ms. Bailey for this role, as her staff is responsible for compiling and reporting this information.

OPM advised that they are looking for participation of high ranking agency executives.

Timeliness: The Executive Orders, signed May 25, 2018, require agencies submit nominations within 30 days of the date of the order.

DHS Nomination to Office of Personnel Management Interagency Labor Relations Working
Group and Designation of Responsible Official for Union Time Use
Page 2

Recommendation: If you concur with my recommendations, please sign and return the attached
letter to OPM.

Approve/date _____ Disapprove/date _____

Modify/date _____ Needs discussion/date _____

Attachments



Homeland
Security

JUN 20 2018

ACTION

MEMORANDUM FOR: Chad Wolf
Chief of Staff

FROM: James W. McCament (b)(6)
Deputy Under Secretary
Office of Strategy, Policy, and Plans

SUBJECT: **Request for Approval: Legal Immigration and Adjustment of Status Report, Fiscal Year 2018, Quarter 1**

Purpose: The Office of Strategy, Policy, and Plans (PLCY) seeks your approval to submit the attached Office of Immigration Statistics (OIS) report, entitled *Legal Immigration and Adjustment of Status Report, Fiscal Year 2018, Quarter 1*, for publication to the DHS public website.

(b)(5)

**SUBJECT: Request for Approval: Legal Immigration and Adjustment of Status Report,
Fiscal Year 2018, Quarter 1
Page 2**

Recommendation: PLCY recommends that you approve the attached report for publication to the DHS public website.

SEERCA

Approve/date JUL 0 1 2018 Disapprove/date _____

Modify/date _____ Needs discussion/date _____

Attachments



Homeland Security

MEMORANDUM FOR THE SECRETARY

THROUGH:

Claire M. Grady
Under Secretary for Management

(b)(6)

6/14/18

FROM:

Angela Bailey
Chief Human Capital Officer

(b)(6)

SUBJECT:

Request for Approval: Nomination of Thomas D. Homan, Acting Director, U. S. Immigration and Customs Enforcement, Department of Homeland Security, for the DHS Distinguished Service Medal

Purpose: To request your approval to recognize Thomas D. Homan, Acting Director, U. S. Immigration and Customs Enforcement (ICE), Department of Homeland Security, for his exceptional leadership, dedication, and significant contributions to ICE, the Department, and the Nation.

Context: Since January 2017, Mr. Thomas D. Homan has served as the Acting Director for ICE. As Acting Director, Mr. Homan advances ICE's mission to promote homeland security and public safety through the criminal and civil enforcement of approximately 400 federal laws governing border control, customs, trade, and immigration. Mr. Homan is a 36-year veteran of law enforcement and has nearly 34 years of immigration enforcement experience. He has served as a police officer in New York, a U.S. Border Patrol agent, a special agent with the former U.S. Immigration and Naturalization Service, as well as Supervisory Special Agent and Deputy Assistant Director for Investigations at ICE. In 1999, Mr. Homan became the Assistant District Director for Investigations (ADDI) in San Antonio, Texas, and three years later transferred to the ADDI position in Dallas, Texas. Upon the creation of ICE, Mr. Homan was named as the Assistant Agent in Charge in Dallas. In 2009, Mr. Homan accepted the position of Assistant Director for Enforcement within Enforcement and Removal Operations (ERO) at ICE headquarters, and was subsequently promoted to Deputy Executive Associate Director of ERO. In 2013, he was promoted to Executive Associate Director of ERO, a position he held until accepting the position of Acting Director of ICE. Mr. Homan received the Presidential Rank Award in 2015 for his exemplary leadership and extensive accomplishments in the area of immigration enforcement.

The Distinguished Service Medal is the Department's highest honor and is awarded to a DHS civilian employee for exceptionally distinguished and transformational public service to strengthen homeland security. The recipient must personify the most honorable traditions of service in support of the Department and the Nation. Acting Director Homan's exceptional leadership, unwavering dedication to duty and excellent service to ICE, the Department, and the Nation, make him an ideal candidate for this award.

Timeliness: Urgent. ICE plans to present this award to Mr. Homan on June 20, 2018.

NOMINATION FORM: SECRETARIAL AWARDS

DEPARTMENT OF HOMELAND SECURITY
RECOMMENDATION FOR SECRETARIAL AWARD

Instructions for completing Form (Type All Requested Data)

- 1. This form must accompany each nomination.
- 2. Submit eight copies of this form.

Items 1. - 5. Complete all data.

Item 6. Enter a brief one paragraph summary that describes why the employee is being nominated.

Item 7. Enter a brief description of the nominee's work history - indicate special honors and awards. This should be in **chronological order**.

Item 8. Provide a nomination justification that addresses award criteria in space provided.

Item 9. Reserved for the appropriate nominating and approving officials' name, title, signature and date. Approval must include highest level in chain of command.

TYPE OF AWARD RECOMMENDATION

1. SECRETARY'S AWARD FOR:

- | | |
|---|---|
| <input type="checkbox"/> Exceptional Service (Gold Medal) | <input type="checkbox"/> Excellence |
| <input type="checkbox"/> Meritorious Service (Silver Medal) | <input type="checkbox"/> Diversity Management |
| <input type="checkbox"/> Valor | <input type="checkbox"/> Volunteer Service |
| <input type="checkbox"/> Exemplary Service | <input type="checkbox"/> Unity of Effort Team |
| | <input type="checkbox"/> Unit |

SECRETARY'S HONORARY AWARDS

- | | |
|--|---|
| <input checked="" type="checkbox"/> DHS Distinguished Service Medal (civilian) | <input type="checkbox"/> DHS Outstanding Service Medal |
| <input type="checkbox"/> DHS Distinguished Service Medal (Coast Guard) | <input type="checkbox"/> DHS Outstanding Public Service Medal |
| <input type="checkbox"/> DHS Distinguished Public Service Medal | <input type="checkbox"/> DHS Outstanding Partnership Award |

2. NAME OF EMPLOYEE:

Thomas D. Homan

3. POSITION:

Acting Director

4. COMPONENT:

U.S. Immigration and Customs Enforcement

5. LOCATION: (Address, City and State)

Washington, D.C.

6. BRIEF SUMMARY: (Brief statement of no more than one paragraph to be included in ceremony program and remarks)

On his retirement from service with ICE, the Secretary will present Mr. Homan with her Distinguished Service Medal. It will not be referenced in the program.

NOMINATION FORM: SECRETARIAL AWARDS

**DEPARTMENT OF HOMELAND SECURITY
RECOMMENDATION FOR SECRETARIAL AWARD
(Continued)**

7. NOMINATION JUSTIFICATION: (be sure to address award criteria)

Since January 2017, Mr. Thomas D. Homan has served as the Acting Director for U.S. Immigration and Customs Enforcement (ICE). In his capacity as Acting Director, Mr. Homan advances ICE's mission to promote homeland security and public safety through the criminal and civil enforcement of approximately 400 federal laws governing border control, customs, trade and immigration.

Upon the creation of ICE, Mr. Homan was named as the Assistant Agent in Charge in Dallas. In 2009, Mr. Homan accepted the position of Assistant Director for Enforcement within Enforcement and Removal Operations (ERO) at ICE headquarters and was subsequently promoted to Deputy Executive Associate Director of ERO. In 2013, he was promoted to Executive Associate Director of ERO, a position he held until accepting the position of Acting Director of ICE.

8. EMPLOYMENT HISTORY: (include Special Honors and Awards for the last 5 years)

Mr. Homan is a 36-year veteran of law enforcement and has nearly 34 years of immigration enforcement experience. He has served as a police officer in New York; a U.S. Border Patrol agent; a special agent with the former U.S. Immigration and Naturalization Service; as well as Supervisory Special Agent and Deputy Assistant Director for Investigations at ICE. In 1999, Mr. Homan became the Assistant District Director for Investigations (ADDI) in San Antonio, Texas, and three years later transferred to the ADDI position in Dallas, Texas.

Mr. Homan holds a bachelor's degree in criminal justice and received the Presidential Rank Award in 2015 for his exemplary leadership and extensive accomplishments in the area of immigration.

9. NOMINATING AND APPROVING OFFICIALS (Name and Title)	SIGNATURE	DATE
Evelyn Lim Dep. COS	(b)(6)	6/12/18
Chip Fulghum, DUSM		6/14/18
Kirstjen M. Nielsen, Secretary		

NOMINATION FORM: SECRETARIAL AWARDS

DEPARTMENT OF HOMELAND SECURITY
RECOMMENDATION FOR SECRETARIAL AWARD

Instructions for completing Form (Type All Requested Data)

1. This form must accompany each nomination.

2. Submit eight copies of this form.

Items 1. - 5. Complete all data.

Item 6. Enter a brief one paragraph summary that describes why the employee is being nominated.

Item 7. Enter a brief description of the nominee's work history - indicate special honors and awards. This should be in **chronological order**.

Item 8. Provide a nomination justification that addresses award criteria in space provided.

Item 9. Reserved for the appropriate nominating and approving officials' name, title, signature and date. Approval must include highest level in chain of command.

TYPE OF AWARD RECOMMENDATION

1. SECRETARY'S AWARD FOR:

Exceptional Service (Gold Medal)

Meritorious Service (Silver Medal)

Valor

Exemplary Service

Excellence

Diversity Management

Volunteer Service

Unity of Effort Team

Unit

SECRETARY'S HONORARY AWARDS

DHS Distinguished Service Medal (civilian)

DHS Distinguished Service Medal (Coast Guard)

DHS Distinguished Public Service Medal

DHS Outstanding Service Medal

DHS Outstanding Public Service Medal

DHS Outstanding Partnership Award

2. NAME OF EMPLOYEE:

(b)(6)

3. POSITION:

Senior Systems Engineer

4. COMPONENT:

Science & Technology Directorate

5. LOCATION: (Address, City and State)

1120 Vermont Avenue, Washington, DC 20005

6. BRIEF SUMMARY: (Brief statement of no more than one paragraph to be included in ceremony program and remarks)

NOMINATION FORM: SECRETARIAL AWARDS

DEPARTMENT OF HOMELAND SECURITY RECOMMENDATION FOR SECRETARIAL AWARD (Continued)

7. NOMINATION JUSTIFICATION: (be sure to address award criteria)

(b)(6) joined the Department of Homeland Security and the Acquisition Program Management Division in August 2009, and the Science & Technology Directorate in September 2013. (b)(6) has forty-four dedicated years of military and civilian service. He has been instrumental in briefing numerous complex acquisition issues at all levels of DHS leadership and outside agencies. (b)(6) often collaborated with interagency colleagues, resulting in numerous well-received briefings to audiences throughout DHS entities.

(b)(6) dynamically practices the DHS Unity of Effort concept, adroitly employing his in-depth operational experience, knowledge, and negotiating and interpersonal skills. He has exhibited sustained commitment to ensure that S&T proactively innovates ways to cultivate processes and products that influence the Joint Requirements Council and the DHS Integrated Product Teams.

(b)(6) exemplifies quality leadership and management, serving as a Systems Engineering and Acquisition Subject Matter Expert. He accurately reads, assesses, and drives to resolution complex situations, responding effectively to Stakeholder needs. His prodigious collaboration and communication skills aided the Incident Response Portfolio Team and contributed significantly to the Chemical-Biological-Radiological-Nuclear Portfolio Team in its successful transition to the Security and Law Enforcement Portfolio Team. (b)(6) skill again provided the catalyst in completing the Joint Requirements Council-approved Capability Analysis Report for the CBP Non-Intrusive Inspection Program. When the Deputy Management Action Group directed the Information Sharing Portfolio Team produce Capability Analysis Reports for the Common Operating Picture/Common Intelligence Picture/Intelligence, Surveillance, and Reconnaissance; the Command and Control; and, the Law Enforcement Information System Environment programs, he played a pivotal role spearheading their timely, value-added development.

(b)(6) currently chairs the S&T Employee Council, and mentors many at DHS S&T. He guides multiple protégés simultaneously, stepping up to compensate for a shortage of mentors at DHS. (b)(6) has displayed his dedication to the vision of improving the Department system engineering services to DHS and Components by recruiting promising engineers from Universities nation-wide.

(b)(6) tenure at DHS follows an illustrious career in the United States Marine Corps and the US Army Acquisition Corps. As an international Subject Matter Expert, he briefed at the United Nations on landmine detection and chaired the US Delegation to NATO Land Capabilities Group 7 on Battlefield Mobility and Engineering. (b)(6) was the Technical Project Officer for the Data Exchange Agreement with Israel on Engineering and Mine Warfare. His medals and awards include the Joint Meritorious Service Medal, the Navy Commendation Medal, the Army Commendation Medal, the Navy Achievement Medal, and the Combat Action Ribbon. (b)(6) distinguished himself being named the Office of the Secretary of Defense Foreign Comparative Test Program Manager of the Year for 1998 for the Interim Vehicle Mounted Mine Detection Program. At S&T, he lead the first-ever Capability Based Assessment on DHS BioDefense receiving the Under Secretary 2014 Award for Collaboration.



His combined forty-four years of Federal service testify to (b)(6) sustained unflinching dedication to Homeland Security. His contributions have improved the nation's

security capabilities, his hands-on collaborative approach stands as a paradigm for sustained improvement, and the level of his hard work is a goal to which others can aspire.

8. EMPLOYMENT HISTORY: (include Special Honors and Awards for the last 5 years)

S&T 2016 Under Secretary Team Award for Science & Technology

S&T 2014 Under Secretary Collaboration Award for Science & Technology (DHS BioDefense Capability Based Assessment)

9. NOMINATING AND APPROVING OFFICIALS (Name and Title)	SIGNATURE	DATE
(b)(6)		05/14/2018
Kirstjen M. Nielsen DHS Secretary		5/31/2018



Homeland Security

MEMORANDUM FOR THE SECRETARY

THROUGH:

Claire M. Grady
Under Secretary for Management

(b)(6)

4/14/18

FROM:

Angela Bailey
Chief Human Capital Officer

(b)(6)

SUBJECT:

Request for Approval: Nomination of (b)(6) Senior Systems Engineer, Science and Technology Directorate, for the DHS Outstanding Service Medal

Purpose: The Senior Official Performing the Duties of the Under Secretary for the Science and Technology (S&T) Directorate, William N. Bryan, requests your approval to award the DHS Outstanding Service Medal to (b)(6) Senior Systems Engineer, for his dedication and outstanding leadership, as well as his significant contributions to strengthening homeland security.

Context: (b)(6) exemplified quality leadership and management while serving as a Systems Engineering and Acquisition subject matter expert in S&T. His prodigious collaboration and communication skills aided the Incident Response Portfolio Team, and contributed significantly to the Chemical-Biological-Radiological-Nuclear Portfolio Team's successful transition to the Security and Law Enforcement Portfolio Team. (b)(6) skills provided the catalyst in completing the Joint Requirements Council-approved Capability Analysis Report for the U.S. Customs and Border Protection Non-Intrusive Inspection Program. Additionally, he was pivotal in the value-added development of various program reports, including the Information Sharing Portfolio Team's Capability Analysis Reports for the Common Operating Picture/Common Intelligence Picture/Intelligence, Surveillance, and Reconnaissance; the Command and Control; and the Law Enforcement Information System Environment programs. He chaired the S&T Employee Council, simultaneously mentored many in S&T, and his dedication to the vision of improving system engineering services within DHS and Components led him to recruit several promising engineers from universities nationwide.

The DHS Outstanding Service Medal recognizes a DHS civilian employee for truly outstanding individual leadership, superior public service, or unusually significant contributions to strengthening homeland security. It may recognize a body of work regarding remarkable innovation, notable resourcefulness, or diligence that improved the effectiveness of one or more DHS missions. (b)(6) over 44 years of combined military and federal service to the Department and the Nation, supports the granting of this award.

Timeliness: (b)(6) retired from DHS S&T effective May 31, 2018. The award will be presented to him at a later date.



Homeland Security

MEMORANDUM FOR THE ACTING DEPUTY SECRETARY

THROUGH:

~~Chip Fulghum~~

Deputy Under Secretary for Management

(b)(6)

4/19/18

FROM:

Angela Bailey
Chief Human Capital Officer

(b)(6)

SUBJECT:

**Request for Signature: Senior Executive Service and
Transportation Security Executive Service Welcome Letters
and Certificates**

Context: Attached, for your signature, are Senior Executive Service (SES) and Transportation Security Executive Service (TSES) welcome letters and certificates for new SES and TSES members hired in April 2018. This includes new hires, transfers, and rehired annuitants.

The executive onboarding welcome letters (and subsequent certificates) originally began as part of a broader White House initiative to reform the SES, where DHS partnered with the Office of Personnel Management to develop and deploy an enterprise-wide Executive Onboarding Program. The Executive Onboarding Program is a key element in creating unity and cohesion in executive expectations and performance across the Department, and provides a critical message to each new executive with the charge of strategic stewardship.

The Department first began sending these letters and certificates in January 2016 as an easy and cost effective opportunity to reach out to new executives and welcome them to the Department's senior leadership team. The welcome letters and certificates are a way of honoring new executives joining the SES and TSES through promotion and any new SES and TSES joining the Department. They also highlight the important role the SES and TSES have in securing our homeland. We have received feedback that the SES and TSES appreciate the personal welcome letter and often frame the certificate that commemorates this significant professional achievement.

The Office of the Chief Human Capital Officer will distribute the letters and certificates to the respective Component contacts once signed and returned. Components then have the option to present them in a venue of their choice.

Timeliness: There are no timeliness concerns associated with this request.

New Career SES/TSES Hires

April 2018

NAME	COMPONENT	EOD
(b)(6); (b)(7)(C)	CBP	4/15/18
(b)(6)	CIS	4/1/18
(b)(6); (b)(7)(C)	CBP	4/29/18
	ICE	4/1/18
(b)(6)	FEMA	2016
	CIS	4/29/18
	CIS	4/15/18
(b)(6); (b)(7)(C)	USSS	4/1/18
	USSS	4/1/18
	CBP	4/29/18

JUN 22 2018



**Homeland
Security**

ACTION

MEMORANDUM FOR THE SECRETARY

FROM:

James W. McCamery
Deputy Under Secretary
Office of Strategy, Policy and Plans

(b)(6)

SUBJECT:

Senior Leaders Council Summary of Conclusions

Purpose: To provide a Summary of Conclusions (SOC) for the Senior Leaders Council (SLC) conducted on June 20, 2018. This SOC captures a discussion on (1) the reinvigoration of the SLC, (2) Leadership Initiatives, (3) St. Elizabeths and Field Efficiencies, and (4) DHS Crisis Management. A separate classified briefing on communications security was also presented to the members.

Timeliness: PLCY requests your signature as soon as possible to meet SLC standard operating procedures timelines

Subject: Senior Leaders Council Summary of Conclusions

Page 2

Recommendation: PLCY recommends your approval of the attached SLC SOC. Upon approval, the SLC Executive Agent will distribute the document to SLC Members and place the SOC on the DHSConnect website.

Approve/date _____ Disapprove/date _____

Modify/date _____ Needs discussion/date _____

Attachment:
Summary of Conclusions

Office of Operations Coordination
U.S. Department of Homeland Security
Washington, DC 20528



Homeland
Security

June 25, 2018

MEMORANDUM FOR THE SECRETARY (b)(6)

FROM: Richard Chávez
Director, Office of Operations Coordination

SUBJECT: **Request for Signature: Letters of Appreciation for the Federal Coordinator and Deputy Federal Coordinator for the Indianapolis 500**

Context: The purpose of this document is to request signed letters of appreciation for Special Agent in Charge (b)(6); (b)(7)(C) (United States Secret Service), who served as the Federal Coordinator and Protective Security Advisor (b)(6); (b)(7)(C) (National Protection and Programs Directorate, Office of Infrastructure Protection), who served as the Deputy Federal Coordinator for the Indianapolis 500. Special Agent in Charge (b)(6); (b)(7)(C) and Protective Security Advisor Judge did an outstanding job coordinating federal support to this Special Event Assessment Rating level 2 event held in Indianapolis, Indiana on May 27, 2018.

Office of the General Counsel/Chief Counsel Coordination: These documents were reviewed in their entirety for legal sufficiency by (b)(6) on June 18, 2018 and have not been substantially changed since his review.

Request for Signature: Letters of Appreciation for the Federal Coordinator and Deputy Federal Coordinator for the Indianapolis 500

Page 2

Recommendation: I recommend that you sign and transmit the following:

(1) Letter of Appreciation to Special Agent in Charge (b)(6); (b)(7)(C)

(2) Letter of Appreciation to Protective Security Advisor (b)(6); (b)(7)(C)

Approve/date _____

Disapprove/date _____

Modify/date _____

Needs discussion/date _____



Homeland
Security

INFORMATION

MEMORANDUM FOR THE ACTING DEPUTY SECRETARY

THROUGH: Chip Fulghum (b)(6) *ebask*
Deputy Under Secretary for Management

FROM: Angela Bailey (b)(6)
Chief Human Capital Officer

SUBJECT: **Secretary's Award for Leadership Excellence**

Purpose: You requested information supporting the establishment and dissemination process for the new Secretary's Award for Leadership Excellence.

Context and Information: "Employees First" is a pledge made by Secretary Nielsen to the DHS workforce reinforcing her belief that every employee is critical to the execution of the Department's missions. One of the ways in which the Secretary will demonstrate her commitment to "Employees First" is by honoring leadership excellence demonstrated by an individual and by a group through a new award established this year.

Award Description

The Secretary's Award for Leadership Excellence will be awarded in two categories:

Individual Award: This award recognizes one employee who exemplifies the Department of Homeland Security's leadership philosophy, principles, and core values of integrity, vigilance and respect; has led an effective team to achieve results; inspires and motivates others by example to work collaboratively and creatively; and mentors personnel toward their highest potential.

Team Award: This award recognizes one team or organization that exemplifies the Department of Homeland Security's leadership philosophy, principles, and core values of integrity, vigilance and respect; has implemented practices, policies, products, opportunities, and resources in an effort to put DHS "Employees First"; creates an environment that encourages teamwork; and fosters employee engagement and satisfaction.

Nomination Process

Secretary Nielson first introduced the award at the Senior Leaders Council held on Wednesday, June 20. Additional information will be distributed to the heads of Components via a memorandum under your signature by June 27 (see attachment). This will be followed by notification to Component points of contact, and the information will be available on the Secretary's Awards webpage on DHS Connect. Awards nominations will follow the existing Secretary's Awards protocol, including signatures by the nominating official and the Component head and submitted to SI Awards@hq.dhs.gov.

Timeliness:

The current DHS Secretary's Awards solicitation for nominations are due on June 29. The deadline for submitting nominees for this newly added award, in both categories, will be July 11. This will allow sufficient time for Components to submit nominations, and for these nominations to be distributed to the Secretary's Awards Board prior to the selection meeting. We will include this new award in the Secretary's Awards Board on July 26, and present it during the Secretary's Award Ceremony on November 7.

Attachment



Homeland Security

MEMORANDUM FOR THE SECRETARY

THROUGH: Chip Fulghum (b)(6) JUN 28 2018
Deputy Under Secretary for Management

FROM: Angela Bailey (b)(6)
Chief Human Capital Officer

SUBJECT: **Request for Approval: Nomination of (b)(6) Intelligence Operations Specialist, Office of Intelligence and Analysis, for the DHS Outstanding Service Medal**

Purpose: The Office of Intelligence and Analysis (I&A) requests your approval to award the DHS Outstanding Service Medal to (b)(6) Intelligence Operations Specialist, for his dedication and transformational service in the intelligence enterprise, and to strengthen homeland security.

Context: (b)(6) has a total of 42 years of combined military and civil service in support of Homeland Security and Homeland Defense. (b)(6) is a founding member of the training team that established I&A's Intelligence Training Branch as an intelligence enterprise asset. He joined the Department of Homeland Security on November 27, 2006 and successfully executed many roles including Branch Chief, Course Chair, Instructor, and Contracting Officer. (b)(6) is currently assigned to the DHS Intelligence Training Academy (ITA), as a member of the ITA faculty and Chair for basic, intermediate, and advanced intelligence training programs, and has delivered some 800 courses and trained 15,000 students. He has overseen the design, development and delivery of numerous intelligence training courses that have impacted the DHS Intelligence Enterprise and the DHS Homeland Security Enterprise by training Federal, state, local, tribal, territorial, international, and the private sector workforce to common intelligence standards enhancing homeland security intelligence operations.

(b)(6) represented I&A on a variety of Office of the Director of National Intelligence and Intelligence Community training and professional education committees, councils and boards that supported the Department's Unity of Effort initiatives. His outstanding contributions to establishing I&A's Intelligence Training capability has proven instrumental in attaining I&A's and Departmental intelligence mission requirements.

The Office of Intelligence and Analysis, in recognition of his 42 years of dedicated and transformational public service, and outstanding contributions to the intelligence enterprise, the Department and the nation, nominates (b)(6) for the DHS Outstanding Service Medal.

Nomination of (b)(6) Intelligence Operations Specialist, Office of Intelligence and Analysis, for the DHS Outstanding Service Medal
Page 2

The DHS Outstanding Service Medal recognizes a DHS civilian employee for truly outstanding individual leadership, superior public service or unusually significant contributions to strengthening homeland security. It may recognize a body of work regarding remarkable innovation, notable resourcefulness or diligence that improved the effectiveness one or more DHS missions. (b)(6) 42 years of outstanding service to the Department and the nation, support the granting of this award.

Timeliness: (b)(6) retirement ceremony is on June 29, 2018.

Nomination of (b)(6) Intelligence Operations Specialist, Office of Intelligence and Analysis, for the DHS Outstanding Service Medal
Page 3

Recommendation: I support this nomination and recommend approval of the DHS Outstanding Service Medal for (b)(6) Intelligence Operations Specialist, Office of Intelligence and Analysis.

Approve/date _____ (b)(6) _____

Modify/date JUN 29 2018 Needs discussion/date _____

Office of Operations Coordination
U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

JUN 26 2018

MEMORANDUM FOR THE SECRETARY (b)(6)

FROM: Richard Chávez
Director, Office of Operations Coordination

SUBJECT: **Request for Signature: Federal Coordination Team Recommendation for the Consumer Electronics Show 2019**

Context: The purpose of this document is to request the appointment of a Federal Coordination Team (Federal Coordinator, Deputy Federal Coordinator, and Alternate Deputy Federal Coordinator) for the Consumer Electronics Show 2019, taking place in Las Vegas, Nevada on or about January 8-11, 2019.

The Consumer Electronics Show 2019 was submitted to the U.S. Department of Homeland Security (DHS) by the State of Nevada and adjudicated as a Special Event Assessment Rating (SEAR) level 2 event – a significant event with national and/or international importance that may require some national level federal support. The SEAR level was based on the application of a risk-based methodology using factors such as size of expected crowd, participation of high-profile individuals, type of event, current threat picture, and the iconic status of the event. In previous years, the Consumer Electronics Show was adjudicated as a SEAR level 2 event with a corresponding Federal Coordination Team appointment.

DHS appoints a Federal Coordination Team, led by the Federal Coordinator, for all SEAR level 1 and select SEAR level 2 events. The Federal Coordination Team serves as your personal representatives for the event and is comprised of a Federal Coordinator (FC), Deputy Federal Coordinator (DFC), and optionally, an Alternate Deputy Federal Coordinator (ADFC) when adequate component nominees are available. They will be available to coordinate any federal support requirements and assistance requests from the local Incident Commander. If appointed, this year's team consists of:

Federal Coordinator: USSS Special Agent in Charge (SAIC) (b)(6); (b)(7)(C) (previously served as FC for the 2018 Consumer Electronics Show)

Deputy Federal Coordinator: NPPD Protective Security Advisor (PSA) (b)(6); (b)(7)(C) (previously served as ADFC for the 2018 Consumer Electronics Show)

Request for Signature: Federal Coordination Team Recommendation for the Consumer Electronics Show 2019

Page 2

Alternate Deputy Federal Coordinator: ICE Assistant Field Office Director (AFOD) (b)(6); (b)(7)(C)
(b)(6); (b)(7)(C)

All three individuals are assigned to their respective Las Vegas Field Offices.

The Protection Federal Interagency Operational Plan, developed under Presidential Policy Directive 8, details federal responsibilities and coordination for SEAR events.

Your signature on the appointment memoranda and correspondence letters formalizes the appointment and notifies federal, state, and local government leaders of the appointment and points of contact.

Office of the General Counsel/Chief Counsel Coordination: These documents have been reviewed in their entirety for legal sufficiency by (b)(6) on June 18, 2018 and have not been substantially changed since his review.

Recommendation: I recommend that you sign and transmit the following:

- (1) Federal Coordination Team Appointment Memorandum
- (2) Letter to Special Agent in Charge (b)(6); (b)(7)(C)
- (3) Letter to Protective Security Advisor (b)(6); (b)(7)(C)
- (4) Letter to Assistant Field Office Director (b)(6); (b)(7)(C)
- (5) Letter to Governor Brian Sandoval
- (6) Letter to Mayor Carolyn Goodman

Approve/date _____ Disapprove/date _____

Modify/date _____ Needs discussion/date _____



Homeland
Security

JUN 29 2018

DECISION

MEMORANDUM FOR THE SECRETARY

FROM:

James W. McCament
Deputy Under Secretary
Office of Strategy, Policy, and Plans

(b)(6)

SUBJECT:

**U.S. Department of Homeland Security Positioning, Navigation, and
Timing Strategy**

Purpose: To request your approval of the U.S. Department of Homeland Security Positioning Navigation, and Timing Strategy for 2018-2022 (the "DHS PNT Strategy").

(b)(5)

Subject: DHS Positioning, Navigation, and Timing Strategy

Page 2

(b)(5)

List of Attachments

A. Draft U.S. Department of Homeland Security Position, Navigation and Timing Strategy

Subject: DHS Positioning, Navigation, and Timing Strategy

Page 3

(b)(5)

Approve/date _____ Disapprove/date _____

Modify/date _____ Needs discussion/date _____

Office of Operations Coordination
U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

JUN 28 2018

MEMORANDUM FOR THE SECRETARY (b)(6)

FROM: Richard Chávez
Director, Office of Operations Coordination

SUBJECT: **Request for Signature: Federal Coordination Team
Recommendation for the Las Vegas New Year's Eve**

Context: The purpose of this document is to request the appointment of a Federal Coordination Team (Federal Coordinator, Deputy Federal Coordinator, and Alternate Deputy Federal Coordinator) for the Las Vegas New Year's Eve, taking place in Las Vegas, Nevada on or about December 31, 2018.

The Las Vegas New Year's Eve was submitted to the U.S. Department of Homeland Security (DHS) by the Las Vegas Metropolitan Police Department and adjudicated as a Special Event Assessment Rating (SEAR) level 2 event – a significant event with national and/or international importance that may require some national level federal support. The SEAR level was based on the application of a risk-based methodology using factors such as size of expected crowd, participation of high-profile individuals, type of event, current threat picture, and the iconic status of the event. In previous years, the Las Vegas New Year's Eve was adjudicated as a SEAR level 1 event with a corresponding Federal Coordination Team appointment.

DHS appoints a Federal Coordination Team, led by the Federal Coordinator, for all SEAR level 1 and select SEAR level 2 events. The Federal Coordination Team serves as your personal representatives for the event and is comprised of a Federal Coordinator, Deputy Federal Coordinator, and optionally, an Alternate Deputy Federal Coordinator when adequate Component nominees are available. They will be available to coordinate any federal support requirements and assistance requests from the local Incident Commander. If appointed, this year's team consists of:

Federal Coordinator: USSS Special Agent in Charge (SAIC) (b)(6); (b)(7)(C)

Deputy Federal Coordinator: ICE Assistant Special Agent in Charge (ASAC) (b)(6); (b)(7)(C)

Alternate Deputy Federal Coordinator: ICE Assistant Field Office Director (AFOD) (b)(6); (b)(7)(C)

(b)(6); (b)(7)(C)

All three individuals are assigned to their respective Las Vegas Field Offices and SAIC (b)(6); (b)(7)(C) and ASAC (b)(6); (b)(7)(C) both served in these positions for the event in 2017.

Request for Signature: Federal Coordination Team Recommendation for the Las Vegas New Year's Eve

Page 2

The Protection Federal Interagency Operational Plan, developed under Presidential Policy Directive 8, details federal responsibilities and coordination for SEAR events.

Your signature on the appointment memoranda and correspondence letters formalizes the appointment and notifies federal, state, and local government leaders of the appointment and points of contact.

Office of the General Counsel/Chief Counsel Coordination: These documents were reviewed in their entirety for legal sufficiency by (b)(6) on June 18, 2018 and have not been substantially changed since his review.

**Request for Signature: Federal Coordination Team Recommendation for the Las Vegas
New Year's Eve**

Page 3

Recommendation: I recommend that you sign and transmit the following:

- (1) Federal Coordination Team Appointment Memorandum
- (2) Letter to Special Agent in Charge (b)(6); (b)(7)(C)
- (3) Letter to Assistant Special Agent in Charge (b)(6); (b)(7)(C)
- (4) Letter to Assistant Field Office Director (b)(6); (b)(7)(C)
- (5) Letter to Governor Brian Sandoval
- (6) Letter to Mayor Carolyn Goodman

Approve/date _____

Disapprove/date _____

Modify/date _____

Needs discussion/date _____