



governmentattic.org

"Rummaging in the government's attic"

Description of document: Central Intelligence Agency (CIA) releasable unpublished/unreleased reports on the status and accomplishments of the CIA Records Declassification Program (RDP), limited to the annual 'wrap-up' summaries, 1996-2016

Requested date: 13-November-2015

Release date: 08-April-2021

Posted date: 03-May-2021

Source of document: Information and Privacy Coordinator
Central Intelligence Agency
Washington, D.C. 20505
Fax: 703-613-3007
[Filing a FOIA Records Request Online](#)

The governmentattic.org web site ("the site") is a First Amendment free speech web site and is noncommercial and free to the public. The site and materials made available on the site, such as this file, are for reference only. The governmentattic.org web site and its principals have made every effort to make this information as complete and as accurate as possible, however, there may be mistakes and omissions, both typographical and in content. The governmentattic.org web site and its principals shall have neither liability nor responsibility to any person or entity with respect to any loss or damage caused, or alleged to have been caused, directly or indirectly, by the information provided on the governmentattic.org web site or in this file. The public records published on the site were obtained from government agencies using proper legal channels. Each document is identified as to the source. Any concerns about the contents of the site should be directed to the agency originating the document in question. GovernmentAttic.org is not responsible for the contents of documents published on the website.



8 April 2021

Reference: F-2016-00450

This letter is a final response to your 13 November 2015 Freedom of Information Act (FOIA) request for **a copy of each releasable unpublished/unreleased report on the status and accomplishments of the CIA Records Declassification Program (RDP), limited to reports produced after January 1, 1996**, which was modified on 10 May 2017, where you agreed to revise your request to **a copy of each releasable unpublished/unreleased report on the status and accomplishments of the CIA Records Declassification Program (RDP), limited to the annual ‘wrap-up’ summaries produced as far back as those reports were produced**. We processed your request in accordance with the FOIA, 5 U.S.C. § 552, as amended, and the CIA Information Act, 50 U.S.C. § 3141, as amended.

We completed a thorough search for records responsive to your request and located the enclosed 23 documents that we determined can be released in segregable form with deletions made on the basis of FOIA exemptions (b)(1), (b)(3), (b)(5) and/or (b)(6). Exemption (b)(3) pertains to information exempt from disclosure by statute. In this case, the relevant statutes are Section 6 of the Central Intelligence Agency Act of 1949, 50 U.S.C. § 3507, as amended, and Section 102A(i)(1) of the National Security Act of 1947, 50 U.S.C. 3024(i)(1), as amended.

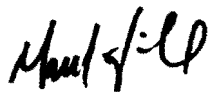
As the CIA Information and Privacy Coordinator, I am the CIA official responsible for this determination. You have the right to appeal this response to the Agency Release Panel, in my care, within 90 days from the date of this letter. Please include the basis of your appeal.

Please be advised that you may seek dispute resolution services from the CIA’s FOIA Public Liaison or from the Office of Government Information Services (OGIS) of the National Archives and Records Administration. OGIS offers mediation services to help resolve disputes between FOIA requesters and Federal agencies. Please note, contacting CIA’s FOIA Public Liaison or OGIS does not affect your right to pursue an administrative appeal.

<p>To contact CIA directly or to appeal the CIA’s response to the Agency Release Panel:</p>	<p>To contact the Office of Government Information Services (OGIS) for mediation or with questions:</p>
<p>Information and Privacy Coordinator Central Intelligence Agency Washington, DC 20505 (703) 613-3007 (Fax) (703) 613-1287 (CIA FOIA Public Liaison / FOIA Hotline)</p>	<p>Office of Government Information Services National Archives and Records Administration 8601 Adelphi Road – OGIS College Park, MD 20740-6001 (202) 741-5770 (877) 864-6448 (202) 741-5769 (Fax) / ogis@nara.gov</p>

If you have any questions regarding our response, you may contact the CIA's FOIA Hotline at (703) 613-1287.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Lilly". The signature is stylized and cursive.

Mark Lilly
Information and Privacy Coordinator

Enclosures

~~CONFIDENTIAL~~

Documents Recommended for Release in Full

(b)(3)

Documents Recommended for Release W/Redaction

[Redacted]

(b)(3)

Documents Recommended for Denial in Full

[Redacted]

(b)(3)

Documents identified as Duplicates

[Redacted]

(b)(3)

Documents Still in Processing

[Redacted]

(b)(3)

Total Documents Addressed to Date

[Redacted]

(b)(3)

Submitted by [Redacted] for [Redacted] (AT&O)

(b)(3)

[Redacted]

(b)(3)

CC: [Redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

the policy for transferring documents between agencies for declassification review. ~~(AUO)~~

Special Processing - RDP is surveying FBIS holdings at the AARC, with the purpose of identifying bulk release population candidates. We should have firmer estimates of bulk release targets and population sizes after another week of survey. ~~(AUO)~~

Interim Redaction Facility - The Interim Redaction Facility continues to operate in the manual mode, with the expectation that scanning capability and the conversion to on line redaction with MORI can begin later in January. The next increase in the production level is dependent on that automation, as well as obtaining additional working space and contract personnel. ~~(AUO)~~

Following is the best quote that has come yet from the Manual IRF experience. The reactions of those working the manual process in the IRF have been that it is frustrating, maddening, and difficult. Further, we have found that every step of the work was more complex than we anticipated, and took more time than we thought necessary. In spite of all this, the bottom line is that, without question, the work has been invaluable. It has taught us things we could never had learned any other way. Some things would not have been possible to learn if we had started with an automated system. We have shared these experiences regularly our technical staff, and we have separately discussed our progress with others at all levels in RDP. We are indeed fortunate that we took this approach. ~~(AUO)~~

Manual IRF Metrics to Date

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~~~(AFO)~~**NARA Meeting**

On January, 3 [redacted] and [redacted] met with [redacted] the DA/IMO and the NARA Evaluation team. [redacted] briefed them on the RDP task and program and [redacted] provided them details on RDP official records. ~~(AFO)~~

(b)(3)
(b)(3)
(b)(3)
(b)(3)**Personnel**

[redacted] arrived in the Declassification Branch for the DA Team, and is also heading up the External Referral Unit. We are expecting [redacted] to arrive next Monday to initiate the DS&T Team. ~~(AFO)~~

(b)(3)
(b)(3)**Declassification Branch**

Exception Handling - A prime focus has been the resolution the Declassification Guide. [redacted] and [redacted] spent most of their time in final edits of the document. The revised draft will be provided to the OIT editorial staff early in the week of 8 January for a quick scrub and expedited turnaround. Next stop, the DDA and ISOO. ~~(AFO)~~

(b)(3)
(b)(3)

External Referral - NSA, DIA, DOE, and NRO will be attending our initial working meeting next week to explore joint participation in field document capture at the Presidential Libraries. There is growing community interest in this topic as they realize the efficiency and savings it can represent. All IC members have been invited to our External Referral Working Group meeting on 25 January, to begin discussions on

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

production system software on all RDP desktops in preparation for using the production system to perform online redaction in the Interim Redaction Factory. [redacted] working with [redacted] the MORI Chief Engineer, is acquiring MORI passwords for RDP personnel so that they can begin the work of building the file hierarchy and document processing data flow necessary to provide RDP Interim Redaction Facility personnel an initial on-line capability to scan, index, review and redact documents. ~~(AUO)~~

(b)(3)
(b)(3)

RDP has procured an interface card for the Ricoh 520 scanner that is compatible with the MORI production system. RDP and the MORI team will test the Ricoh 520 to insure full compatibility with the existing MORI system. The RICOH 520 scanner provides MORI the capability to scan pages on both sides at the same time. ~~(AUO)~~

Recruitment Meeting

RDP is arranging a series of offsite meetings with the annuitant applicants that are on our waiting list for employment. Holding unclassified info briefings on the outside would be the most efficient way to keep our applicant pool updated and initiating processing of selected individuals. Meeting with a large group of applicants at one time in an outside facility will save costs and time associated with signing in and arranging parking on Agency property. Our survey has reduced the list to two facilities in the Tyson's Corner area, with costs for each session about [redacted] each. We are scheduling the first one for 23 January, and would probably try to have one every month for 4-5 months. The sessions would be limited to 50 people at a time and we have a waiting list of over 300 at the present.

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

and for training space for new contract redaction personnel who will be hired shortly. We are anticipating our Initial Operating Capability (IOC) of 31 May 96 in Ames, and are working with Facilities Management Group on using recently vacated space in

(b)(3) [redacted] Ames. RDP awaits a decision on a permanent site for the CIA Declassification Factory (CDF). ~~(AUO)~~

Imaging Monitors

The initial shipment of Cornerstone Imaging Monitors and their associated video boards have arrived from the vendor. Installation of these monitors in RDP has commenced. Cornerstones are high resolution, 21" screen monitors designed specifically for the intense work of redaction. ~~(AUO)~~

Training

[redacted] with assistance from [redacted] and others, is preparing for the first running of the pilot training class for redactors. The first class is scheduled for 16-19 January and will include a cross section of staff and IC personnel already on board in RDP's Declassification Branch. The training will take place in Ames Building. A second running is tentatively scheduled for the week of 12 February. These first runnings of the class will concentrate on the "art" of making redaction decisions. Automation training will be folded into the training as we bring in new people into the redaction factory. ~~(AUO)~~

(b)(3)

MORI

MORI and the RDP LAN Team have installed MORI

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(1)
(b)(3)

From the Desk of [redacted]
RDP Declassification Branch

(b)(1)
(b)(3)

NOTE FOR: [redacted]
FROM: [redacted]
DATE: 01/05/96 05:38:33 PM
SUBJECT: RDP ~~Weekly~~ Report, Week of 2-5 January 1996 (AUG)

Effective Date of the Executive Order has Arrived!

**(14 October 1995)
WE ARE AT EO + 87 DAYS**

Activities and Accomplishments

PDR/CDR Activities:

RDP continues to work on documentation and design with subsystem segment managers in support of the formal Preliminary Design Review to be held at [redacted] Page Building on 31 Jan 96. Weekly program management review meetings commenced on 4 Jan 96. Draft documentation from all subsystems is expected by 16 Jan 96. Due to depletion of current incremental letter contract funding, [redacted]

(b)(3)

~~(AUG)~~

(b)(3)
(b)(3)

Space

RDP has immediate requirements for an additional 4000 sq ft of office space in the Ames Building. This in preparation for an expanded Interim Redaction Factory

~~CONFIDENTIAL~~

~~FOR OFFICIAL USE ONLY~~

NOTE FOR:



(b)(3)

FROM:

DATE:

01/12/97 05:03:00 PM

SUBJECT:

~~(AUO)~~ RDP Weekly Report, 6-10 January 1997

(U) The Automatic Declassification Date is 17 April 2000

(U) Activities and Accomplishments

(U) Image Workflow Automation System (IWAS) Prototype Status

~~(AUO)~~

Personnel

A new member of the IWAS development team has joined the RDP program. [redacted] started work on 6 Jan 1997. [redacted] will be working on IWAS development.

(b)(3)
(b)(3)

~~(AUO)~~

Summary

The Development Team has begun to align themselves to perform the dual roles of technology implementors and a support resource. This will be an evolving process over the next three months as components of the factory are implemented. The Information Management Unit (IMU) and Records Conversion components are well underway. Creation of a Pilot IWAS application is underway, with a software design having been completed and several of the underlying service components ready for testing. The next three to four weeks will see refinement of the Prototype's elements into a more highly integrated application, capable of the desired performance goals. Design and development of the first help component, the Declassification Guide, has begun.

~~(AUO)~~

CDF Operations

Form 14s being placed on all STARGATE boxes and procedures have been tightened up control on the way boxes are being issued to the STARGATE indexers. [redacted] held the first weekly production meeting. Actions were identified to initiate processing of STARGATE boxes. Two workstations were set up in each of the Transition CDF areas. [redacted] installed the STARGATE database on each of the workstations requiring it (in lieu of placing it on the server, which we have not tested yet). One box (the only one which has been quality control (QC) checked for its index records) has been processed through scanning and scanning quality control. As we do QC on additional STARGATE boxes, we will begin to process boxes from the AARC in accordance with established pull lists. An order has been placed for desktop supplies for the Records Conversion business process.

(b)(3)
(b)(3)

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

~~(A)UO~~

Production Staff

As of 10 January 1997, only 1,192 days until "D" day!

Team and Unit Chiefs met this week to discuss manual redaction procedures. After a month's of experience using different colored pencils for document mark-up, we decided that this method has resulted in final redaction markings that could be confusing to whomever has to prepare these documents for final release. We all agreed that we should use a black lead pencil to bracket sections or words of a document to be redacted. A new notice outlining the new procedures will be prepared for approval.

Team and Unit Chiefs also met with SPU to discuss final disposition of some [] pages of classified documents in the FBIS collection. The meeting resulted in specific procedures for final document preparation and mark-up before releasing these documents along with the other [] unclassified FBIS documents to NARA.

(b)(3)

(b)(3)

Production Metrics through 3 January 1997:

Review fully completed by Directorate Teams

DA		pages
DCI		
DI		
DO		
DST		
Total		pages

(b)(3)

~~(A)UO~~

External Referral Unit (ERU)

ERU welcomes the assignment of [] and [] will be helping with the RAC program and ERU policy matters, and [] will work documents on the ERU side.

(b)(3)

(b)(3)

ERU has spent the past week indoctrinating new people and is embarked on an endeavor to tighten our processes in anticipation of an avalanche of documents that will be referred as a result of greater RDP productivity. Our current automation is being honed to ensure that statistical reporting to Production Staff includes accurate information.

~~(A)UO~~

Exception Handling Unit (EHU)

Thanks to the efforts of [] and LAN administrator, [] we now have a Lotus Notes Bulletin Board for posting Guidance regarding redaction procedures and policies. This Bulletin Board represents official RDP guidance on how to implement the Executive Order in those cases where the Guide is not clear or where specific guidance is lacking.

(b)(3)

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

Several bulletins were distributed electronically to RDP redactors, including one on "Privacy" which was based on a recent briefing by OGC.

~~(AUO)~~

Special Processing Unit (SPU)

For the first half of this week [redacted] and [redacted] surveyed DS&T jobs at the AARC, to obtain data for creating box pull lists. On Thursday and Friday, [redacted] began his vacation and [redacted] began helping prepare the [redacted] pages of FBIS material for release to NARA. [redacted] worked on this FBIS material throughout the week including holding a meeting with key RDP personnel to nail down document marking and handling procedures. [redacted] helped IMU in the reproduction of documents throughout the week.

(b)(3)
(b)(3)

(b)(3)
(b)(3)
(b)(3)

~~(AUO)~~

Information Management Unit (IMU)

C/IMU arranged a meeting between some RDP staff and CSI/HRG to discuss several issues of common concern. Some records recently recalled by RDP had previously been reviewed by HRG. The box records, while reflecting an HRG review, did not indicate which documents had been reviewed. HRG will make their index available to RDP. Several other issues of common concern were discussed and all agreed to meet on a regular basis to keep each other aware of our respective declassification initiatives and to ensure we avoid overlap and duplication in our reviews.

~~(AUO)~~

DS&T Team

The first box of STARGATE documents has been scanned and two terminals have been set up in the "factory" for checking the indexed materials. [redacted] and [redacted] are going to check and correct the indexed records. Because of the speed of the scanning system, it is unlikely that the indexers and checkers will be able to keep up with the scanning operations.

(b)(3)

[redacted] returned to work this week from his recent hip surgery. Welcome back, [redacted]

(b)(3)

~~(AUO)~~

DI/DCI Team

With the return of DI/DCI Team members from holiday leave, the Team resumed their usual high rate of productivity. The backlog of documents awaiting Level III certification has been eliminated. Level I and II review of a fresh batch of DI documents provided by IMU, meanwhile, continued apace. Much of this material will probably be of significant historical interest since it entails Agency assessments of Soviet military and economic capabilities at a time when US technical collection systems were just beginning to unravel the Soviet enigma. Additionally, in its spare time, the DI/DCI Team continued to assist the DA Team, performing Level I review on some [redacted] documents [redacted] pages.

(b)(3)

(U) Upcoming Week

~~(AUO)~~

The Community Historical Review Advisory Council (CHRAC) under [redacted] CSI,

(b)(3)

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

will receive an IWAS demo.

[Redacted]
Chief, Records Declassification Program
MSG/OIT

(b)(3)

Note: Portion Markings pertain to all portions below the marking until a new portion marking is encountered.

CC:

[Redacted]

(b)(3)

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

8 January 1998

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT:

~~(AUO)~~ ADD ~~Weekly~~ Report 1-7 Jan 1998

REFERENCE:

Note Timing of this Weekly: Thurs-Wed

(U) The Automatic Declassification Date is 17 April 2000

(U) Activities and Accomplishments

~~(AUO)~~

Production Staff

As of 7 January 1998, only 830 days until D-Day.

Although a slow period due to the Holidays, an important milestone was reached with over [Redacted] pages being certified in the IWAS system.

(b)(3)

	Weekly	Cumulative
DA	[Redacted]	[Redacted]
DCI		
DI		
DO		
DST		

(b)(3)

(b)(3)

~~(AUO)~~

Personnel

Since the middle of December, [Redacted] ICs have been transitioned over to HRB. This number consists of [Redacted] redactors and [Redacted] technicians and specialists.

(b)(3)

(b)(3)

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

Two new IC's were brought on board this week and we also lost two, giving a total IC count in ADD of [redacted]. This count is made up of: [redacted] redactors, [redacted] specialist, [redacted] technicians, [redacted] analysts, and [redacted] trainers. There are also [redacted] commercial contractor personnel and [redacted] staff personnel on board for a current total T/O in ADD of [redacted]. Eighteen applicants are being processed in contracts and clearances. [redacted]

(b)(3)

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

~~(AUG)~~ Intelligence Community Declassification Program Managers' Council (IC/DPMC)

On 8 January, the C/ADD with Chairman, External Referral Working Group hat on, briefed the DPMC on the ERWG status and plans (the ERWG is one of three DPMC subgroups). The other two DPMC subgroups, the Automation Working Group, and the Public Disclosure Working Group also provided similar status reports. [redacted], DPMC Chair, provided several action items from meetings on the Hill re GulfLINK. Finally, program status reports were received from NSA, NRO and CIA. NSA has established its factory and begun operations. ADD personnel will visit NSA in late January. [redacted]

(b)(3)
(b)(3)
(b)(3)

~~(AUG)~~ Federal Intelligent Document Understanding Laboratory (FIDUL) Work on Image Duplicate Detection

C/ADD, [redacted] and [redacted] visited FIDUL for the final briefing by PRC on the image duplicate detection test. The University of Maryland algorithm performed adequately but not outstandingly

(b)(3)
(b)(3)

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

in its ability to identify duplicates on the basis of image information only. [redacted] of University of Maryland will continue to make enhancements based on further review of real documents. We will be implementing index-based duplicate detection shortly in IWAS. Based on our findings using the index approach we will further evaluate how to proceed in the image domain. The Maryland image algorithm will need considerable work to make it into a COTS product. The support from FIDUL on this effort [redacted] has been outstanding. [redacted]

(b)(6)
(b)(6)

(b)(3)
(b)(3)

~~(AUC)~~

[redacted] Building

(b)(3)

Installation of cable drops enabling [redacted] residents to receive the Agency's secure TV grid was completed during the month of December. This will allow [redacted] to receive special broadcasts from Headquarters and CNN when no special programming is being conducted.

(b)(3)

(b)(3)

(b)(3)

The installation of Media General cable TV is still pending. So far only the DO and ADD have submitted funding for this effort. The initial cost of the regular cable TV is \$4,000 and was to be prorated based on each component's population within [redacted]. Hopefully, once full funding is obtained this activity can be completed. This will give us access to all the major news channels and Discovery. [redacted]

(b)(3)

(b)(3)

~~(AUC)~~

Image Workflow Automation System (IWAS)

FOC Efforts

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

[redacted]
 provided routine support this week. [redacted]
 has begun to cleanup non-compliant
 metadata field values in anticipation of
 having a Records Repository available by
 the end of January. The importing process
 now validates all fields for which a
 constrained list is defined. A few of the
 documents will require coordination with
 IMU personnel to resolve OPI values for a
 relatively small set of documents. [redacted]
 and [redacted] have also taken
 some of the less busy system time
 available this period to begin cleanup of
 some previously processed data that were
 placed on hold. The two large folder DST
 boxes have been placed on indefinite hold,
 pending resolution of a large number of
 documents in a single folder issue. [redacted]
 [redacted]

(b)(3)
(b)(3)

(b)(3)
(b)(3)

(b)(3)
(b)(3)

~~(AUG)~~ Development Summary

The Development Team has a major
 portion of its efforts focused on
 development for the Records Repository
 and new internal code for the Redaction
 application. Upgrade of the STAR GATE
 system to an FOC configuration is
 completed on the server, with the
 application upgrade deferred until a new,
 version 2.51, build is completed. Support to
 Operations has been focused on cleaning
 up previously deferred folders and the
 movement of user data to queues,
 correcting previously identified data
 problems. Due to limited team backlogs,
 priority support is being provided to allow
 for same day importing of batches, no
 matter when they are delivered. [redacted]

(b)(3)

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

[Redacted]

(b)(3)

~~(AUC)~~

Operations

Production Statistics for the Week in Pages:

	<u>Weekly</u>	<u>Cumulative</u>
Boxes Received from AARC	[Redacted]	[Redacted]
Pages Completed Doc Prep		
Pages Scanned		
Pages Indexed		
Pages Exported to IWAS		

(b)(3)

[Redacted]

(b)(3)
(b)(3)

~~(AUC)~~

General Engineering Support

[Redacted] prepared an outline for a report to the Common Repository Working Group and sent it out for coordination.

(b)(3)

[Redacted] prepared an abstract for a paper on Analytical and Information Security Tools for supporting E.O. 12958 for submission to the Advanced Information Processing and Analysis Symposium for 1998. [Redacted]

(b)(3)
(b)(3)

~~(AUC)~~

External Referral Unit (ERU)

Personnel:

[Redacted] joined ERU this week and will work with downloading IWAS referrals.

(b)(3)

[Redacted] left ERU.

(b)(3)

NARA Team

DO Team Chief and Deputy visited NARA to review the equity identification requirements there.

The complete list of CIA withdrawn OSS documents returned to NARA has been compiled and made available for declassification. [Redacted] will be working with [Redacted] at NARA on the task.

(b)(3)

Planning and preparation for start-up continues, including the identification of equities in State Department Record Group 84 boxes and survey of other NARA holdings. These State records that have been withheld over the years continue to present issues regarding CIA review of equity documents. Database inaccuracies and the vagaries of review quality over the years has left the

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

collection in a state where finding the real CIA equity takes hours for each box. C/ERU will begin discussions with State and NARA about alternate approaches to protecting CIA equity in this material.

The community review of NSC, Council on International Economic Policy (CIEP), and FEMA withdrawn records continues. The NSC records review is nearing completion with only about [redacted] boxes of the [redacted] pages left to process. The work to date has been a unique community effort where many agencies have worked together to ensure that all equity is resolved in each document prior to release. This CIA led and ERWG coordinated effort is another example of how cooperation among agencies can be built in a manner that will prevent inadvertent release of sensitive information.

(b)(3)

The NARA team has initiated discussions between JCS and NARA to determine if the JCS withdrawn collection should be the next to undergo community review.

(b)(3)

The CIA/NARA team has a dedicated fax number [redacted]

Operations Team

The operations team has completed the master schedule, via Microsoft Project, for the RAC and NARA records collection projects. The projects' major milestones and events are included in the schedule and they will be reviewed with DC/ADD, C/ERU and HRB on 7 January. The master schedule calls for remote scanning of records to begin at NARA, College Park, Md. and at the JFK library in Boston, Mass. in late February.

Final updates are being made to the ERU FRD this week in preparation for re-disseminating the document to management early next week. ERU is seeking ADD's Configuration Control Board's approval of the FRD next week

Referral Team:

(b)(3)

The referral team sent packages of documents to the Air Force, PFIAB and DIA on behalf of [redacted] of the HRG. They also have documents for the Army but are awaiting guidance from the Army Declassification Activity (ADA) to determine where these documents should be sent. The ADA's mission does not include release. Since HRG wants release of these documents, the ADA must tell us which organization in the Army will provide both declassification and release. [redacted]

(b)(3)

~~(A)UO~~

Information Management Officer (IMO)

ADD's distinguished IMO, [redacted] entered on duty (EOD'ed) with the Central Intelligence Agency on January 7, 1963. (Thirty five years ago)

(b)(3)

Congratulations, [redacted]

(b)(3)

~~(A)UO~~

DO TEAM

The mission of the DO team at NARA is taking shape. [redacted] and [redacted] spent the first day organizing and placing the withdrawn OSS documents in notebook binders. There are a total of [redacted] pages in the list divided into [redacted]

(b)(3)

(b)(3)

~~FOR OFFICIAL USE ONLY~~

~~FOR OFFICIAL USE ONLY~~

five notebooks. The next day, the two spent the day doing a "get acquainted" preliminary review of approximately 100 pages. In order to identify foreign government information and other information that should remain classified they are finding it necessary to refer frequently to the box work sheets and in some instances it later may be necessary to check the files themselves. It is not yet possible to predict how long the job will take. Perhaps by the end of next week a reasonably accurate estimate will be possible.

The DO Team welcomes [redacted] retired from the DO after a successful career that spanned 22 years as a staffer and another 12 years as an Independent Contractor. His service was centered in the [redacted]

(b)(3)
(b)(3)

~~(AU)~~ DA TEAM

Team Chief, [redacted] was welcomed back at the weekly DA meeting and provided with the current team status and concerns. [redacted], the team's first chief, replaces [redacted] who recently left the team. [redacted]

(b)(3)
(b)(3)

(U) Upcoming Week

Declass, Declass, Declass... [redacted]

(b)(3)

[redacted]
Chief, Automatic Declassification Division
IRG/OIM

(b)(3)

(U) *Note: Portion Markings pertain to all portions below the marking until a new portion marking is encountered.*

CC:

[redacted]

(b)(3)

~~FOR OFFICIAL USE ONLY~~

~~CONFIDENTIAL~~

15 January 1999

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT:

~~(AUO)~~ ADD Weekly Report 7-13 Jan 1999

REFERENCE:

Note Timing of this Weekly: Thurs-Wed

(U) The Automatic Declassification Date is 17 April 2000

(U) Activities and Accomplishments Highlights

~~(AUO)~~ Items of Management Interest:

~~(AUO)~~ Record Production Week!

~~(AUO)~~ Production Highlights: This week, ADD shattered its record for total pages certified, exceeding _____ pages in a single week. The bulk of the pages certified _____ came from the two special processing projects -- ground photos and WDC translations. With the holiday break over, on-line review returned to its pre-holiday production rates of nearly _____ pages completed at both Level I and Level II. In electronic conversion, the Document Conversion Center indexed _____ page. _____

(b)(3)
(b)(3)
(b)(3)
(b)(3)

~~(AUO)~~ The ADD External Referral Unit (ERU) Pilots Electronic Referral to the National Security Agency (NSA):

~~(AUO)~~ In an effort to establish a Community of Interest project with potential benefit to other Agency components, the Automatic Declassification Division has embarked on a pilot project to utilize Intelink for referral of scanned documents to NSA for declassification coordination. Five documents with 10 pages were selected for referral. These documents will be attached to an ICE (IC Intelink E-mail note) and forwarded to the NSA declassification program. Declassifiers at NSA will review the documents in their electronic review and redaction system and return them to CIA. If the pilot proves successful, ADD will explore scalability and expansion opportunities to other agencies. _____

(b)(3)

~~(AUO)~~ Personnel:

~~(AUO)~~ _____ mother passed way last week and he has been on leave for the funeral. _____

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(AFO)~~ Production Metrics:

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(3)

(b)(3) [redacted]

(b)(3)

(b)(3)

~~(AUC)~~ **Highlights of HRB/Raytheon Production Labor Contract Status:**

~~(AUC)~~ **CIA/NARA Production**

~~(AUC)~~ Scanning production was down to [redacted] pages for the week as the team attended INFOSEC training [redacted]

(b)(3)

~~(AUC)~~ **NLJ (National Library Johnson):**

~~(AUC)~~ We are now in a hold situation for deployment to NLJ pending the finalization of a Memorandum of Understanding (MOU) between NARA and CIA. We hope to resolve the MOU issue at a meeting scheduled for 20 January. We originally scheduled to have the document separator system shipped to NLJ on 5 Jan. we have been forced to delay this shipment. [redacted]

(b)(3)
(b)(3)

~~(AUC)~~ **Engineering and Operations:**

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(AUO)~~ **STAR GATE Operations and Support Efforts:**

~~(AUO)~~ Except for the remaining [] folders awaiting release decision resolution, a set of floppies with index information have now been built for the previously printed STAR GATE pages. These are now ready for INFOSEC review and ultimate construction of an unclassified searchable index database. []

(b)(3)

(b)(3)
(b)(3)

~~(AUO)~~ **External Referral Processing System (ERPS) Data Staging:**

~~(AUO)~~ Thus far [] batches of the Eisenhower Library (NLE) [] total have completed the indexing step. Training is now being finalized to prepare the External Referral Unit (ERU) team to make referrals to Directorate Teams in a couple of weeks for the Kennedy Library (NLK) documents. A preliminary readiness status review for the Remote Imaging Team (RIT) deployment to the Johnson Library indicates that two minor technical issues remain, with only the outstanding required Memo of Understanding (MOU) with NARA unresolved. We believe the MOU issue can be closed out on 20 January when D/OIM meets with [] at NARA. []

(b)(3)
(b)(3)

(b)(3)

~~(AUO)~~ **Original Records Repository and ERWI:**

~~(AUO)~~ With the last failure mode identified (uncontrolled ERWI Server Indexing), backfill of the STAR GATE data has begun. Thus far [] boxes or one-third of the total have been inserted in the Original Records Repository (ORR). Although a hold of further data for several days will occur to assure our selves of correct operation, it appears with careful monitoring, that between [] can be inserted each week. With the initial backfill process underway, deployment of the OCR Service has begun. This deployment will take a couple of weeks of integration and testing. []

(b)(3)

(b)(3)

(b)(3)

~~(AUO)~~ **External Referral Unit:**

[]

(b)(3)
(b)(5)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(3)
(b)(5)

~~(AUO)~~ **Remote Archive Capture Program:**

~~(AUO)~~ The Community Review Tool (CRT) is now up and running. CRT provides Other Government Agencies (OGAs) a tool to review their presidential library material. We will begin contacting OGAs this week in an effort to get them to come [redacted] to look at their Kennedy Library (NLK) documents. NLK documents for CIA are to be ready in IWAS on 20 Jan. [redacted]

(b)(3)
(b)(3)

~~(AUO)~~ **NARA Team:**

~~(AUO)~~ The State Department declassifiers at NARA have approval to start processing Treasury records, and are well into the process. They are tabbing equities for OGAs (including CIA), but not for Treasury (at request of Treasury). CIA has previously reviewed nearly half of the Treasury holdings at NARA (tabbing and withdrawing only CIA equities), but this State initiative will help us greatly.

(b)(3)

~~(AUO)~~ The Team participated in discussions with State and NARA regarding if/when State will begin "re-reviewing" their Withdrawals at NARA, in line with their "promise" to the State Historical Advisory Committee (HAC). (State starting of this process will presumably impact CIA/NARA, as we also "promised" to follow State in the processing of the State Withdrawals.) [redacted]

(b)(3)

~~(AUO)~~ [redacted], PIRD/IRG is supporting the Agency response to the new "Nazi War Crimes Disclosure Act" and [redacted]. [redacted] is coordinating her effort to introduce the Agency players to the NARA players and to the relevant NARA holdings (primarily the OSS Withdrawals). Four Agency ICs have been designated to review documents at NARA, their clearances are being forwarded, and a first meeting at NARA is tentatively set for 21 January. [redacted]

(b)(3)
(b)(3)
(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(AFU)~~ NARA Scanning Metrics:

[Redacted]

(b)(3)

~~(AFU)~~ DCI Team:

~~(AFU)~~ The DCI team chief spent most of the last week completing a manual review of Washington Document Center translations of captured WWII documents. One of the documents reviewed concerned follow up actions to Dr. Von Braun's 1941 suggestion to build guided liquid-propelled rockets at Peenemunde. The project, codenamed "Wasserfall," was supposedly to be used for antiaircraft defense. Another captured German document dealt with their perception of Soviet counterattacks at Stalingrad, along with maps. The rest of the DCI team continued to focus on material from the late 1940's and early 1950's. [Redacted]

(b)(3)

(b)(3)

~~(AFU)~~ DS&T Team:

~~(AFU)~~ The DS&T team continued work on general U-2, FBIS, and OSA documents. The team provided input to the updated declassification guide concerning imagery-derived intelligence. Work continues with the NIMA team on an Intelligence Community guide for declassifying such intelligence. Finishing touches continued on the STAR GATE collection; all of the audio tapes will be exempted and unclassified video tapes will be passed to NARA with copyright restrictions. [Redacted]

(b)(3)

~~(AFU)~~ DI Team:

~~(AFU)~~ DI Team members divided their time between normal Image Workflow Automated System (IWAS) review and preparation of ground photos for shipment to NARA. Nevertheless, Dreamteamsters continued apace on interim production goals on the march. [Redacted] DI Team Chief [Redacted] and redactor-superior [Redacted] met with [Redacted] and [Redacted] from [Redacted] IRG and [Redacted]

(b)(3)
(b)(3)
(b)(3)

~~CONFIDENTIAL~~

(b)(3) (b)(3)

~~CONFIDENTIAL~~

_____ to discuss a six-month

(b)(3)

The discussions indicate that much needs to be done by the IROs in developing a strategy for combing CIA files for relevant information. A number of adjustments also will have to be made to IWAS and further development of review standards and subsequent training will have to be provided to support the declassification review. Follow-up meetings are expected shortly. Finally, _____ has been elevated to Level II reviewer status on the DI Team effective 16 January. Congratulations to

(b)(3)

(b)(3)

~~(AUO)~~ **DA TEAM**

~~(AUO)~~ In our efforts to put guidance documentation online, ADD personnel entered index entries for the Declassification Guide into Microsoft Word. We will proofread, review, and add to the list for inclusion in the online guidance. We will also review the index terms for completeness and consistency; then the guidance/index information will be ready for programming so that IWAS users can access the guidance via an on-screen icon. _____

(b)(3)

(b)(3)

~~(AUO)~~ _____, DA Team Certifier, reviewed a _____-page SECRET document entitled CIA Historical Staff Chronology 1946-65. This document has four columns: the first cites events of world-wide significance; the second contains events of national interest; the third cites developments in the intelligence community; and the fourth contains milestones in the development of the Agency. _____ has asked the Historical Review Group to assist in the review of this document. _____

(b)(3)

(b)(3)

(b)(3)

~~(AUO)~~ _____ certified low-hanging fruit (mostly exempted material) and about _____ of the Office of Security (OS) Monthly Statistical Reports (dating from about 1962-70). There are at least _____ more of these monthly reports in Image Workflow Automated System (IWAS); they are predominantly sanitized (release-in-part) material. Several of the documents have been referred to EHU for guidance due to problematic references. _____

(b)(3)

(b)(3)

(b)(3)

~~(AUO)~~ **Exception Handling Unit:**

~~(AUO)~~ The draft of Version 2.0 has been revised and improved by the results of detailed reviews by ADD staff. Among the notable features of the draft are a sharply reduced number of guideline codes and the much more substantial guidance under

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

Exemption 6 (foreign relations and diplomatic activities) prepared by [] who is also drafting an Appendix with supplementary background information for the exemption. Following approval of the draft by C/EHU, it will be considered by members of the ADD Declassification Policy and Procedures Review Board at a meeting early in the week of 18 January. Revisions will be made as appropriate, and the revised draft will be sent to C/ADD for his review and approval. The ADD version of the guide will then be forwarded to the IROs for review en route to the Agency Review Panel for final approval. The end of February is the target date for an ARP-approved Version 2.0 for submission by the DDA to the Information Security Oversight Office for approval by the Interagency Security Classification Appeals Panel. []

(b)(3)

(b)(3)

~~(AUO)~~ DO Team

~~(AUO)~~ The DO Team has just about completed the review of hardcopy Intel Report referrals from DIA. These reports were a mixture of MIA/POW and other information concerning Air America. []

(b)(3)

~~(AUO)~~ C/DO Team and Level II Redactor, [] attended a meeting with representatives of Defense Prisoner of War/Missing Personnel Office. This meeting was hosted by representatives of External Referral Unit (ERU) and covered issues related to our redaction efforts and other ERU issues. []

(b)(3)

(b)(3)
(b)(3)(U) Upcoming Week

(U) Declassification and the march towards the [] page goal will continue apace. []

(b)(3)

~~(AUO)~~ D/OIM, C/ADD and C/ERU will meet with NARA personnel on 20 January to discuss the proposed MOU on Remote Archive Capture (RAC) Program scanning and RAC and NARA document review. []

(b)(3)

~~(FOUO)~~ A meeting of the External Referral Working Group (ERWG) will be held at Archive II, College Park, Maryland, will be held on 20 January. Bill Leary, NSC, will be the keynote speaker and will discuss the Kyl Amendment implementation plan which he was a key participant in developing. []

(b)(3)

~~(AUO)~~ A meeting will be held with Automation Group on future systems planning. []

(b)(3)

~~(AUO)~~ Planning is underway for an ADD off-site 28 January on Meeting FY 1999 Document Review Production Goals. The purpose of the off-site is to investigate ways of meeting ADD's ambitious [] page review target through review strategies and overall productivity enhancements. D/OIM has agreed to attend the dinner and wrap-up session. []

(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

[Redacted]
Chief, Automatic Declassification Division
IRG/OIM

(b)(3)

(U) Note: Portion Markings pertain to all portions below the marking until a new portion marking is encountered.

~~ATUC~~ except indicated Para and Indicated Cover Name(s)

CC: [Redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

17 January 2000

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT:

(AIUO) ODC Weekly Report 6-12 Jan 2000

REFERENCE:

Original Text of

Original Text of

[Redacted]
[Redacted]

(b)(3)
(b)(3)

[Redacted]

(b)(3)

17 January 2000

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

OFFICE: ODC/OIM

SUBJECT: ~~(AUUO)~~ ODC Weekly Report 6-12 Jan 2000

REFERENCE: Note: There is only one version of the ODC Weekly Report this week. This report contains information through last Wednesday

(U) The Automatic Declassification Date is 17 April 2003!

(U) Activities and Accomplishments Highlights

~~(AUUO)~~ Items of Management Interest:

~~(AUUO)~~ Referral Coordination with the State Department: IC ERU, other ERU staff members, and [redacted] from the DO met with officials at the State Department's Newington facility, January 7, to coordinate review of State and USIA equities in the CIA document collection [redacted] on the 1956 Guatemala coup. As a result of the meeting, State is considering detailing two senior reviewers to [redacted] to expedite the review of these documents. The meeting also agreed on simplified procedures for handling USIA and CIA referrals, following the merger of both agencies into the State Department on October 1. [redacted]

(b)(3)
(b)(3)
(b)(3)

~~(AUUO)~~ From the DS&T Team Queue: According to an Office of Special Activities (OSA) chronological history (dated August 1966), OSA began its organizational life in early 1955 as a small project group grafted onto the staff of Richard M. Bissell, Jr., then the Special Assistant for Policy Coordination (SAPC), Office of the DCI. The project, of course, was the covert development and operation of the U-2 aircraft in conjunction with the US Air Force, and was known as Project AQUATONE. By mid-1957, the project staff had grown considerably, to include numerous field personnel. As a result, SAPC/DCI personnel strength had "exploded." When this was brought to Mr. Dulles' attention, he was horrified and directed that something be done to reduce the apparent swelling in the numbers of his personal staff. The AQUATONE personnel were removed from the DCI's staff and renamed the Development Projects Staff (DPS). Mr. Bissell then wore "two hats," as SAPC/DCI and as Chief, DPS. DPS later became known as COMBOR, and was organizationally attached to SAPC/DCI as the Ad Hoc Requirements Committee, the first unified effort to codify strategic intelligence requirements and to differentiate them from tactical intelligence requirements. (Source: DS&T OSA chronological history prepared by James A. Cunningham, Jr., former Director, Assistant Director, OSA, [redacted])

(b)(3)
(b)(3)

~~(AUUO)~~ Support to the Ford Presidential Library: ERC is working closely with DCC, and the DO and DCI teams, to send a team to the Ford Presidential Library (in late Jan-early Feb) to identify previously released documents that the Ford Library can use in a planned April 2000 Vietnam conference, that we've only recently been made aware of. [redacted]

(b)(3)

~~(AUUO)~~ Production Statistics:

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(AUO)~~ ODC 25-year production for the first quarter of FY 2000 has been close to target. For the first 13 weeks of the fiscal year, ODC staffers have certified more than [] pages of records through the IWAS on-line redaction tool. Contractors reviewers have completed an additional [] pages. ODC is nearing completion of all RAC documents from the Kennedy, Johnson, and Eisenhower libraries. []

(b)(3)
(b)(3)

~~(AUO)~~ Manual review activities have also been solid. ODC contract reviewers have completed review of another []-page tranche of ground photo master negatives, and have reviewed almost [] pages of FBIS material. These materials are now being certified by ODC staffers for delivery to NARA in the near-term. ODC has also reviewed and certified the last [] boxes of foreign translations remaining from the FY1999 collection. []

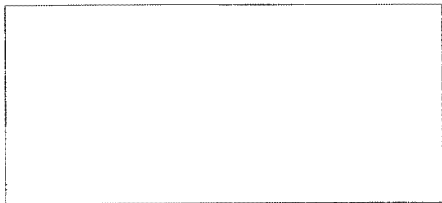
(b)(3)
(b)(3)
(b)(3)

~~(AUO)~~ ODC has also been processing large number of records through the SPREE process for expedited exemption. So far in FY 2000, ODC staffers have completed more than [] pages of records, primarily from the DDS&T, but also including some FGI material from DI, and CMS budget material from DCI. []

(b)(3)
(b)(3)

~~(AUO)~~ Document Conversion Center:

~~(AUO)~~ Production Statistics:



(b)(3)

~~(AUO)~~ MORI Document Conversion Activities

(b)(3)

~~(AUO)~~ Collection/Case Processing

~~(AUO)~~ In Process: The JFK collection (CSI-1999-00021) continues to be processed through DCC. Currently, more than [] pages have been entered into the MORI database. A total of [] boxes of prepped material has been moved to MORI; [] boxes are "in process" (scanning, indexing, QA) and [] are in hierarchy. In addition to the continuing flow of JFK material, the team received four new large jobs this week: A Special on

(b)(3)
(b)(3)
(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(3)



(b)(3)

(AIUO) On the Horizon: The collections in queue for future processing include: DI Soviet Finished Intelligence (2 tranches), Studies in Intelligence, Bay of Pigs, ISCAP case documentation and China Projection.

(b)(3)
(b)(3)
(b)(3)

(AIUO) ISCAP Case Documentation: The DCC/MORI team met with [redacted] from PIRD to finalize plans to scan ISCAP case documents into associated MORI cases. The initial case, 14 pages from EO-1994-00002 was processed into MORI this week. The documents will be reviewed by DCC/MORI and [redacted] prior to proceeding with the remaining cases which total less than a thousand pages.

(b)(3)
(b)(3)
(b)(3)

(AIUO) MORI Scanning Priorities: C/DCC and DCC/MORI team chief [redacted] provided a briefing for the Agency Release Panel on 11 January. The purpose of the briefing was to explain the prioritization scheme which the DCC/MORI team follows while processing various collections of documents from multiple customers. The briefing prompted discussion on certain categories of documents which are currently being processed into MORI, FRUS for example, and suggestions for other document types which might be added to MORI such as DCI speeches, OPA press releases, CSI publications and IG reports.

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

~~(AIUO) CDF Activities:~~

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(AIUO)~~ **Factory Production:**

- IMU prepped [] boxes of JFK material for MORI.
- Document preparation processed [] full cubes of DCI and DI material this week.
- Scanning worked on [] full cubes of material from all the directorates.
- The total factory export was [] page images.

(AIUO) **Support for Agency Forms Repository:** DCC scanned and loaded 25 Agency forms onto a CD for [] of OIM [] The images will be added to the Agency Forms Repository database on Lotus Notes and CIALink. []

(U) Declassification Review Division

~~(AIUO)~~ **DA Team:**

~~(AIUO)~~ The DA team is back up in force following the Y2K non-event. Three team members are conducting box assessment at the AARC, ground photos and hard copy (WDC) review are continuing. [] is temporarily at NARA and [] and [] are working the Certification queues. A Team meeting is scheduled for Thursday to discuss the selection of boxes from the AARC and the DA Certification queue. []

~~(AIUO)~~ **DCI Team:**

~~(AIUO)~~ We welcomed back [] esteemed DCI Team Chief, who himself barely avoided "declassification" in a recent car accident. []

(U) A couple of reviewed documents may be of particular interest:

~~(AIUO)~~ **Psychological Strategy Board Created** — A 4 April 1951 directive from President Truman to the DCI, Secretary of State and Secretary of Defense established the Psychological Strategy Board whose purpose was to "provide for the more effective planning, coordination, and conduct, within the framework of approved national policies, of psychological operations." The directive explicitly noted that "This directive does not authorize the Board nor Director to perform any 'psychological operations.'" They should instead "utilize to the maximum extent the facilities and resources of the participating departments and agencies." []

~~(AIUO)~~ **Coordination of Field Intelligence** — Lyman Kirkpatrick as Inspector General, wrote a paper in September 1957 grappling with the question "How

~~CONFIDENTIAL~~

(b)(3)
(b)(3)

(b)(3)

(b)(3)
(b)(3)

(b)(3)
(b)(3)
(b)(3)
(b)(3)

(b)(3)
(b)(3)

(b)(3)
(b)(3)

(b)(3)

~~CONFIDENTIAL~~

should the Director of Central Intelligence exercise his authority and fulfill his responsibility for the clandestine collection of intelligence outside the United States." Although too long to briefly summarize, Mr. Kirkpatrick's paper cited the intent expressed in Congressional hearings leading to the 1947 National Security Act that the DCI should coordinate (Kirkpatrick emphasis) all field clandestine collection, but noted the situation had become more complicated since that time, "multiplied in almost direct proportion to the spread of United States military commitments and responsibilities abroad." He said the creation of NATO as well as the Korean War had resulted in sizable intelligence organizations who had requirements for information that could not in all cases be answered by the CIA. His paper outlined some of the practical problems of coordination between the military intelligence organizations and CIA and argued the DCI should continue to play a key coordinating role in this newly complicated atmosphere.

(b)(3)

~~(S)~~ DO Team:

~~(S)~~ On 7 January 2000, [redacted] of ERU, and DO Senior Reviewer [redacted] attended a meeting at State offices in Newington with [redacted] the Office Director of State's 25-year Systematic Declassification Program and four other State and USIA reviewers. The purpose of the meeting was to look for ways to make sure the review of the Guatemala records would go smoothly and meet the March 2000 deadline. The CIA side suggested that we review State records for release under guidelines such as State has furnished to NARA and the Presidential Libraries. [redacted] felt that State would not be responsive to that idea but would probably accept the idea of sending a couple of experienced reviewers to [redacted] to review the material in paper copy on site. When told we expected to have from [redacted] pages of material the State reviewers said they probably could handle that in a few days. On 12 January, State notified ERU that two senior reviewers had been selected for the [redacted] review and could be available whenever arrangements could be completed.

(b)(3)

(b)(6)

(b)(6)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

~~(S)~~ In the past week during review of the Guatemala records we encountered about [redacted] documents in the Spanish language. Two team members, Level I reviewer [redacted] and Level II reviewer [redacted] are both well versed enough in Spanish to review these documents. The Level I reviewers who encountered these documents made paper copies which [redacted] and [redacted] scanned to determine the substance and to enable them to make the necessary declassification decisions. This proved to be a cumbersome method for handling these documents. We checked with [redacted] and the Help Desk and we are now in the process of establishing a new procedure that will allow the Level I reviewers, when they encounter a folder with one or more Spanish language documents, to forward it directly to [redacted] for Level I review and to [redacted] for Level II.

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

~~(S)~~ DO Team Chief attended [redacted] retirement ceremony at Headquarters. Chief IMS presented [redacted] with the Intelligence Medal, a letter from the DCI, and other gifts. The ceremony was attended by many of his family members, IMS managers, and co-workers.

(b)(3)

(b)(3)

~~(S)~~ Quality Control/Training:

~~(S)~~ A new Fundamentals of Declassification class began on January 10th. [redacted] new reviewers, [redacted] new DO certifier, and one new technician are in the class. A second running of the one day IWAS Familiarization class for developers and technical support people was held on January 5, 2000. We have received very positive responses from attendees. The developers have noted that spending a day on the system "as a reviewer" has been eye-opening. A third running of the course is scheduled for January 26th. Work continues on the draft of the Reviewer's Handbook. [redacted] has been working with the certifiers and senior reviewers to gather information and clarify issues. [redacted] met with the DI certifiers to discuss quality issues. The DI team senior reviewer is continuing to work with the team to reduce errors. Work continues on efforts to have another running of the Department of Energy's five day Historical Restricted Data Reviewer course here at [redacted]. The paperwork needed to process Q clearances for over [redacted] reviewers was submitted in November. C EHU has tentatively scheduled a running of the course for the week of February 14-18, 2000, however, DOE reports that they are running a 60-90 day

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

backlog on processing requests for Q clearances. We have no information as to whether enough of the necessary clearances will be processed in time for a class in February.

(b)(3)

(U) Upcoming Week

~~(U)~~ Declassification and the march towards the new FY 2000 page goal continues. [redacted]

(b)(3)

~~(U)~~ In addition, this coming week we will brief the Historical Review Panel, chair an ERWG meeting, and brief the OIM Forum on Goals and Accomplishments. [redacted]

(b)(3)

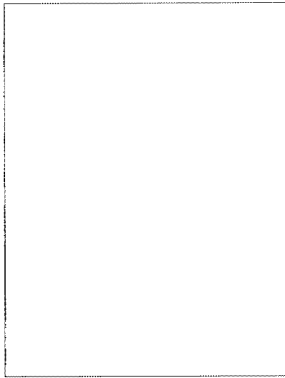
[redacted]
Chief, OIM Declassification Center

(b)(3)

(U) Note: Portion Markings pertain to all portions below the marking until a new portion marking is encountered.

~~(U)~~ except indicated Para and Indicated Cover Name(s)

CC:



(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(3)

Sent on 17 January 2000 at 03:27:40 PM

CC:

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

12 January 2001

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT: (U//~~ATFO~~) ODC Weekly Report 4-10 January 2001

REFERENCE:

(U) The Automatic Declassification Date is 17 April 2003!

U) Activities and Accomplishments Highlights

(U//~~ATFO~~) Items of Management Interest:

(U//~~ATFO~~) National Security Council (NSC) Records:

(U//~~ATFO~~) DO/SRO [Redacted] attended a meeting at NSC to discuss the disposition of [Redacted] pages of presidential records from the period 1953-1981. The subject matter of this collection included covert action activities, relations with Congress, the national security establishment, and double agent cases. Discussions on review procedures took place and it was determined that a team of [Redacted] reviewers could completely review the collection within three months. A decision by D/OIM on handling of collection has not yet been made. [Redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~ATFO~~) Interagency Automation Working Group Meeting:

(U//~~ATFO~~) The Automation Working Group (AWG) met at [Redacted] on 10 January 2001, where it held its monthly meeting. The well-attended event, chaired by [Redacted] of the DOE, had a full agenda. Highland Technologies briefed the group on various technological applications to declassification. Specifically, members considered emerging document duplicate detection techniques and automated tools and support for document reviewers and declassifiers. The AWG discussed government needs and requirements for redaction software.

(b)(3)

(b)(6)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

Also, a representative from the Office of the Secretary of Defense's office for POWs/MIAs (DPMO) updated members on its declassification automation activities. ODC's rounded off the agenda with a presentation on CADRE, the CIA Public Access System at NARA.

(b)(3)
(b)(3)

~~(U//AUCO)~~ From the Archive:

~~(U//AUCO)~~ Changing Presidential Needs:

~~(U//AUCO)~~ The need for a Saturday edition of the C.I.G. (Central Intelligence Group) Daily Summary was questioned in a 13 June 1947 memo from the assistant director Reports and Estimates (ORE) to the assistant director Collection and Dissemination. The memo notes that "When the C.I.G. Daily Summary was established (February 1946), the Director decided that a Saturday edition on a reduced scale should be published in time for delivery to the President and other recipients before noon. Since then, ORE has required the attendance of a skeleton staff on Saturdays to get out this edition."

(b)(3)

- ~~(U//AUCO)~~ The memo states that while "In February 1946 the President and other recipients of the daily were normally at their offices on Saturdays, at least until noon. This has long since ceased to be the case." The author continued: "I understand informally that he [the President] receives the Saturday edition with the Monday edition on Monday afternoon." The memo suggested a survey be done "to determine whether at present there exists a compelling requirement for a Saturday edition." The material reviewed did not indicate the final decision on this issue.

(b)(3)

~~(U//AUCO)~~ Document Conversion Center:

~~(U//AUCO)~~ Production Statistics:

~~(U//AUCO)~~



(b)(3)

~~(U//AUCO)~~ Collection/Case Processing:

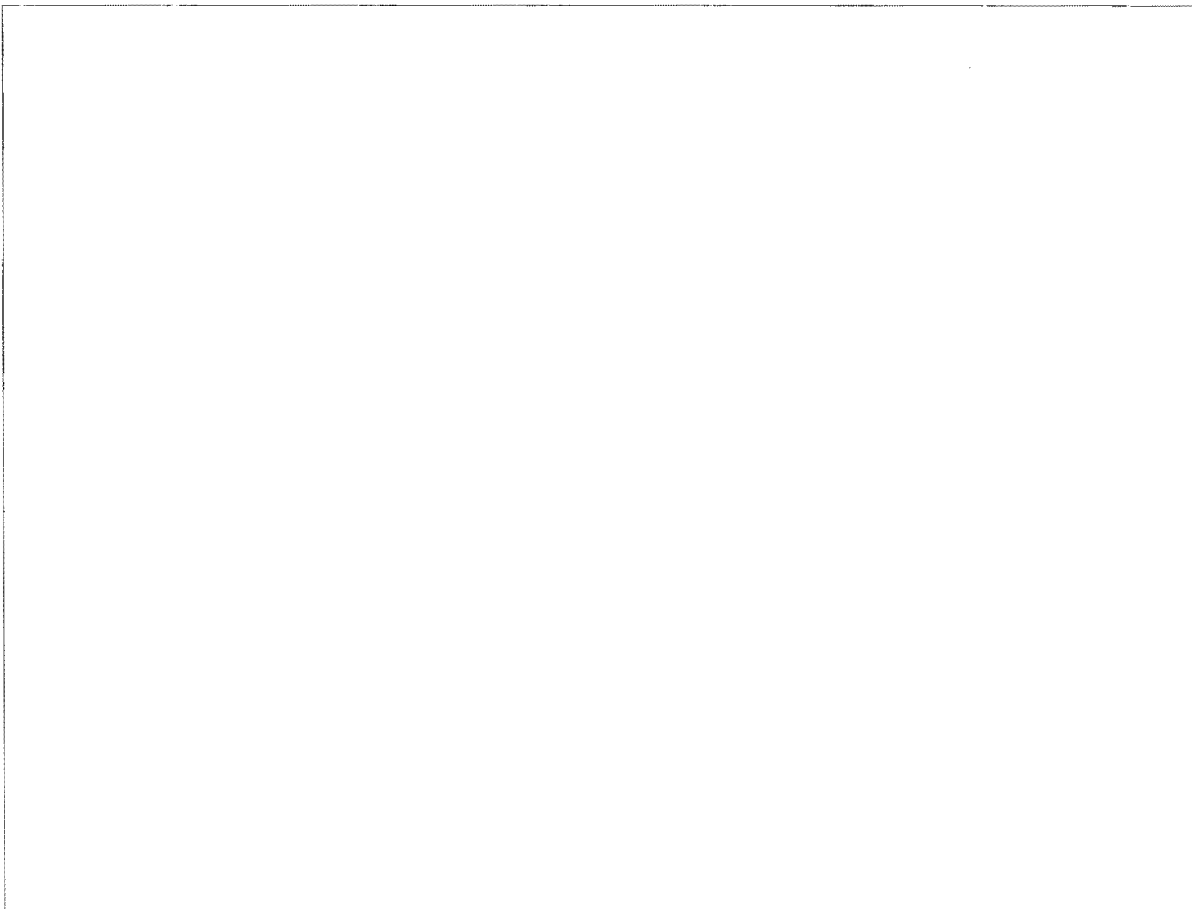
~~(U//AUCO)~~ DCC/MORI Case Processing: The following chart represents significant document batches received and/or completed by the DCC/MORI conversion team during the weekly reporting period.

~~(U//AUCO)~~

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(3)



~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(U//ATUO)~~ *On the Horizon*: Collections for anticipated future processing include: The remainder of the Senate POW/MIA Collection and Princeton Conference documents, Nazi War Crimes, and Studies in Intelligence. []

(b)(3)

~~(U//ATUO)~~ **Factory/MORI Collection Tracking:**

~~(U//ATUO)~~ The chart below tracks the production of the major components of the Factory--IWAS, SPREE and NARA--and the standing case types in MORI--CSI (Center for the Study of Intelligence), EOM (Executive Order-Mandatory), FOIA (Freedom of Information Act), PA (Privacy Act), and SS (Special Search). The SPREE category is an effort to capture a substantial category of work performed by Document Conversion Center resources associated with Special Processing for Expedited Exemption (SPREE) (including database reconciliation, updating of box/folder labels, and box and folder preservation).

(b)(3)
(b)(3)

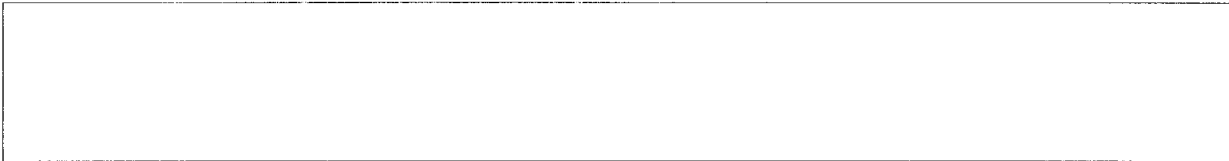
~~(U//ATUO)~~

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(3)

~~U//AFO~~ Factory Production:
~~(U//AFO)~~



(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

[redacted]

(b)(3)

(U//~~ATUO~~) DCC Quality Assurance:

(U//~~ATUO~~) Date Entry Report Template (DERT): The DCC continues to process "DERT" index lists. Concentration now is on "Priority 1" material, especially for selected directorate teams, although priority 2 and 3 material is also being approved under certain circumstances to maintain adequate workflow levels. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) Declassification Review Division:

(U//~~ATUO~~) External Referral Unit:

(U//~~ATUO~~) Referral Operations:

(U//~~ATUO~~) ERU account managers are discussing with State and NSA declassification review officials a collection of [redacted] located at the AARC. This group of documents (some [redacted] pages), apparently incorporating significant NSA equity, appears exempt for several reasons. Based on NSA guidance, the entire collection may be exempted. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) ERU hosted on-site visits of both Air Force and Army reviewers last week. Through arrangements between the ERU Account Managers and various OGA declassification programs, those agencies send declassification reviewers to [redacted] where they review referred documents on site and provide final release or denial decisions for their agencies. An Air Force reviewer returned this week for several more days. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) [redacted] has replaced [redacted] as the Department of the Treasury Special Projects Manager for Declassification. He will be added to ERU's extensive list of contacts at all known declassification programs in the US Government. [redacted]

(b)(6)
(b)(3)

(U//~~ATUO~~) We extracted [redacted] from IWAS for processing by PIRD. [redacted]

(b)(3)

(U//~~ATUO~~) Department of Defense Referral Center representative, [redacted], spent January 8th and 9th verifying their DOD RAC documents. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) CIA/NARA Operations:

(U//~~ATUO~~) [redacted] was back at work one day last week and one day this week after a bout of illness. He is looking healthy and energetic. We are very pleased to have him back. [redacted] is an OSS veteran and the agency's foremost expert on OSS records. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) We are currently reviewing the Army RG 319 collection (index cards). This collection should produce a high release page count. [redacted] has completed the certification of the [redacted] boxes of the National Security Council (NSC) [redacted]. The log sheets for the boxes will be indexed the week of 8 January. These boxes contain RD and FRD materials and we will pass the boxes to DOE for their review. The log sheets for those boxes will be indexed the week of 8 [redacted]

(b)(3)
(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

January. Our technicians are continuing to index the Army 319 collection. [redacted]

(b)(3)

(U//~~FOUO~~) DCI Team:

(U//~~FOUO~~) The DCI Team is participating this week and next in training for the upcoming release of a new IWAS version. Because the team does so many "legal" referrals of OGC documents, the new IWAS version is expected to be very helpful as it will allow us to do "bulk" referrals of folders instead of doing each individually. [redacted]

(b)(3)

(U//~~FOUO~~) DA Team:

(U//~~FOUO~~) Senior DA Reviewer, [redacted], traveled to SRC this week and held a team meeting with the Redactors there. The visit provided an excellent opportunity to update the Remote Team members on new issues and occurrences as well as provide feedback on current documents. [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) DO Team:

(U//~~FOUO~~) Draft guidelines on handling Gehlen Organization intel reports have been prepared. These guidelines include issues which affect the Nazi War Crimes Task Force. We will be sending the draft to DO/IRO for his concurrence and information, prior to incorporation in Declassification Handbook. [redacted]

(b)(3)

(b)(3)

(C) *Personnel:* Two new DO Team certifiers will be coming onboard soon. [redacted] has been approved by his home component [redacted] and is scheduled to begin his rotational assignment in OIM/DRD on 29 January. [redacted] is in the transition process through IMS and will assist with records surveys and IWAS certifying at the AARC. We welcome them and look forward to their contribution to the team. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~FOUO~~) DI Team:

(U//~~FOUO~~) Refreshed from holiday leave, DI reviewers have rolled up their sleeves for the push to [redacted]. Former Africanist colleagues [redacted] and [redacted] have spent the greater part of the week doing manual review of former Office of Central Reference records, most of which appears to be benign. Work on the map collection also continued. Review of the remnants of the scientific abstract (SAP) collection is stalled, awaiting input of additional material. More than [redacted] pages have been processed through Level II review so far. Senior Reviewer [redacted] is preparing to kick off a week of concentrated training sessions on IWAS version 2.8, which will require some major adjustments by the reviewer workforce. [redacted]

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(U//~~FOUO~~) NIMA Team:

(U//~~FOUO~~) *Production:* NIMA Team production continues. Regarding automated review, this week the Team participated in the initial IWAS 2.8 upgrade orientation training class. All agree that current software improvements appear to work efficiently and are looking forward to using the new system. [redacted]

(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~FOUO~~) **Other Production:** IWAS incoming referrals (from other CIA teams to NIMA via DS&T) appear to be picking up. NIMA and DS&T Team chiefs have received recent notifications of referrals specifically for NIMA review of at least [] folder/documents. So far, [] one of these have shown up in the DS&T Refer TNW queue and will be picked up by NIMA reviewers following actual implementation of IWAS 2.8 on Wednesday, 17 Jan 01. Similarly, this week, NIMA has referred three folder/documents to the DS&T, but since IWAS referrals between NIMA and DS&T have not yet been implemented, these have been hardcopy exchanges.

(b)(3)

(b)(3)

(U//~~FOUO~~) Quality Control/Training:

(U//~~FOUO~~) The CD process is scheduled to began again. [] and Senior Coordinator for Guidance.

(b)(3)

(b)(3)

continue to work on documents in the EHU queue to resolve new or remaining policy/guideline issues for inclusion in the Handbook. The new updated version of the Handbook has been approved by the ODC Management Board. The new version of the Handbook will be ready for distribution later this month and will be distributed to all current Handbook holders. Work continues to resolve procedural issues with records scanned at NARA-College Park and to identify any policy/guideline problems. []

(b)(3)

is working with the senior reviewers and others to draft new guidance. Training has been planned for all certifiers and reviewers in the new IWAS 2.8 due out January 16th. Classes, using the training server, will begin on January 11th and are expected to conclude by January 19th. Training for the reviewers at SRC will take place on site. []

(b)(3)

(U//~~FOUO~~) Declassification Support Division:

(U//~~FOUO~~) Document Management Team:

(U//~~FOUO~~) The Document Management Team began working on the FRUS/HRP project. To date a total of [] pages have been reviewed copied, hole-punched, highlighted and placed into notebooks. The DMT is currently waiting for the last set of document to complete the [] binders destined for the HRP Conference.

(b)(3)

(b)(3)

(b)(3)

(U//~~FOUO~~) MORI Operations:

(U//~~FOUO~~) On January 10, [] and members of the MORI Close Support Team provided a presentation to SCD on the tasking process using the IRTRAC Lotus Notes Database and MORI. []

(b)(3)

(b)(3)

(U//~~FOUO~~) On January 11, OIM met with the EIS team to discuss the next step in deploying OIM's metric information to the Data Warehouse for EIS. A decision was made that [] will work directly with EIS, to implement sending the data to the Data Architecture Database directly. []

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

[Redacted]

(b)(3)

(U//~~ATFO~~) 25-Year Operations:

(U//~~ATFO~~) Guatemala Collection:

(U//~~ATFO~~) The [Redacted] Guatemala documents requiring re-reviewing at the beginning of the Wrangler effort have been completed. [Redacted] documents were re-reviewed over the last week. The Hold for Print queue, which contained [Redacted] folders, was flushed during this reporting period causing the folders to be forwarded to AntProcessing. As of 3 January there are [Redacted] Guatemala folders in Ant Processing. There are now [Redacted] folders in AntProcessing indicating progress through the system. These folders are currently being processed. This indicates that material that has completed its re-review is re-entering the AntProcessing queue. Hopefully a large percentage of this material will complete AntProcessing but some percentage will be found in error and will have to be re-reviewed. Progress is being made. [Redacted]

(b)(3)
(D)(3)
(b)(3)

(b)(3)

(U//~~ATFO~~) Completion of Jobs in IWAS with Less Than 10% Remaining to be Completed:

(U//~~ATFO~~) [Redacted] and [Redacted] developed a white paper suggesting a new approach to the management of IWAS product being moved through the system. A briefing has been scheduled for 17 January on strategies for production issues. Among other issues, the briefing will review current IWAS status, Priority 1 output, and strategies to enhance IWAS production. [Redacted]

(b)(3)
(b)(3)

(U) Upcoming Week

(U//~~ATFO~~) The FY 2001 march continues. [Redacted]

(b)(3)

(U//~~ATFO~~) This week we have an ERWG on Wed. Among other things, we will discuss the recent ISOO letters on withdrawal of guidance and folder exemption. NARA has also agreed to brief on agency declassification guidance that they use. [Redacted]

(b)(3)

[Redacted]
Chief, OIM Declassification Center

(b)(3)

(U//~~ATFO~~) U//~~ATFO~~ except indicated Para(s) and Indicated Cover Name(s)

CC:

[Redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

11 January 2002

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT:

(U//~~ATUO~~) CIA Declassification Center ~~Weekly~~ Report 3-9 January 2002

REFERENCE:

(U) The Automatic Declassification Date is 17 April 2003!

(U) Activities and Accomplishments Highlights

(U//~~ATUO~~) Items of Management Interest

(U//~~ATUO~~) Personnel:

(U//~~ATUO~~) The CDC wished farewell to [Redacted] DDS&T Team Chief. [Redacted] provided excellent support to CDC as team chief and certifier. We wish her well in her future endeavors. [Redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) Automation Working Group (AWG):

(U//~~ATUO~~) C/CDC and [Redacted], ITG, along with several others from CDC, attended the AWG at the Air Force Declassification Office (AFDO). The AWG is one of two active working groups under the CMS Intelligence Community Declassification Program Managers' Council (the other being the External Referral Working Group--see below). The agenda for the AWG included a briefing on CDC's Duplicate Resolution software currently completing testing in ITG. [Redacted] provided an informative overview of the conceptual design of the system and the ongoing testing process. Linda Smith of AFDO gave a briefing on AFDO status emphasizing the importance of training. [Redacted] followed [Redacted] presentation with an overview of the AF's declassification database. [Redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(6)
(b)(3)

(U//~~ATUO~~) From the Archive:

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~FOUO~~) DI reviewer [redacted] came across a DI report entitled "Damage and Destruction to US Aircraft During the Tet Offensive," detailing the damage to 1,295 fighters, transports, and helicopters from 30 January to 11 February 1968. Over half of the aircraft were destroyed or suffered major damage and resulted in putting out of service 27 percent of US aircraft deployed in South Vietnam. In Gordon Prange's, *At Dawn We Slept*, the author notes that the USAAF and US Naval forces in Hawaii "took a terrific beating," taking damage to 292 aircraft. Neither event crippled our air forces, but did diminish capabilities over the short term. Though effectively a complete surprise (intelligence failure), the Tet Offensive was a military failure as the North Vietnamese and Viet Cong failed to take or hold any major city except Hue for more than a few days, lost 58,000 combatants, and so diminished the strength of the Viet Cong that it removed any hope of a popular uprising in the south for the foreseeable future. However, the Tet Offensive achieved a great success for Hanoi by undermining the Johnson Administration's claim that it was winning the war. On 31 March, President Johnson went on TV to announce that he would not seek reelection. [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) *DCI Correspondence* -- The DCI team is currently encountering correspondence from the Dulles era, mostly 1958. The variety of correspondence is very broad as one might expect with a high level public official. While it is impossible to fully represent the range of correspondence in a brief report, the following examples might give at least the general flavor of correspondence:

A letter turning down an offer by a film organization which wanted to do a film "utilizing the files of the CIA, that have dramatic merit and reflect favorably upon your agency"

A note to the head of the Far East Division thanking him for his hard work and sending best wishes on his new overseas posting

A thank you note to an author who had sent a copy of his book on the Mideast

A thank you note to a member of his security staff who was transferring

Several letters to lawyers and legal societies expressing interest in their ideas and activities

A letter of condolence to a former colleague's widow and another to a staffer whose young daughter had contracted TB in an overseas assignment

A few job recommendations for staffers departing the Agency and others whom he was interested in hiring

Numerous "social/business related" thank yous for dinners, etc.

A note to "Foster," his brother and Secretary of State, and a note to future DCI McCone congratulating him on his appointment to head the AEC

A request to the Baltimore SUN for a cartoon they had published

Most of the correspondence can be released after names and such are redacted. [redacted]

(b)(3)

(U) *The Meaning of Life* -- In a 1958 letter to a magazine running a series on the "meaning of life" and asking him to contribute, DCI Dulles offered "One of

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

my favorite quotations ... from the Gospel of St. John, where Christ says. "Ye shall know the truth, and the truth shall make you free."

- (U//~~ATFO~~) He continued: "In this magnificently worded passage is recorded one of man's oldest aspirations, providing a precept of life that is as applicable in today's struggles against tyrannies as it was in the days of Christ. The search for truth and the understanding of truth are, indeed, fundamental in the survival of our civilization and in the fulfillment of man's destiny on this earth."

While much of what we release would seem to be relatively of more interest to historians, I suspect that the general public might have some interest in DCI Dulles' general correspondence as it gives a bit more insight into the man behind the position of DCI.

(b)(3)

(U//~~ATFO~~) Document Review Production Statistics:

(U//~~ATFO~~) The production Thermometer Charts contain data current to 29 December.

(b)(3)

(U//~~ATFO~~)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(3)

~~CONFIDENTIAL~~

~~(U//AFO)~~ Document Conversion Center Support to CDC:

~~(U//AFO)~~ Production Statistics:

~~(U//AFO)~~

Week

[Redacted box]

(b)(3)

~~(U//AFO)~~

1. The Information Management Unit (IMU) processed [] full cubes of DI, DCI & DA material through document preparation.
2. Four cages were received from the AARC containing [] boxes, [] boxes of SPREE, [] boxes of WDC and 10 boxes of other material.
3. Four cages were returned to the AARC containing [] boxes of SPREE, [] boxes of IWAS, 1 box of other material and [] boxes of a film job for SPU.
4. SPREE: [] boxes processed with a total of [] pages.
5. The Records Conversion Unit (RCU) scanned [] full cubes of DCI, DA and DI material. SunRise unit scanned [] pages.
6. Batch Quality Control/Image Quality Control (BQC/IQC) processed [] cubes of DCI, DA and DI material.
7. The DCC Factory exported [] pages for CDC's IWAS system this week, all paper. []

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

~~(U//AFO)~~ Declassification Review Branch:

~~(U//AFO)~~ DCI Team:

~~(U//AFO)~~ The DCI Team has returned from the holidays and launched into reviewing some of the early material from the Office of the DCI. We have also participated in discussions of Studies in Intelligence and NIE's. []

(b)(3)

~~(U//AFO)~~ MSO Team:

~~(U//AFO)~~ All of the NASA boxes in the current inventory have been reviewed and tabbed [] boxes in the first accession and [] boxes in the second accession). Indexing of the first [] boxes is underway in Document Preparation, and a sample of the indexing data will be sent to NASA to confirm the completeness of data we are capturing. NASA would like to send the third accession later this month, when we will have the first shipment ready to return. []

(b)(3)
(b)(3)
(b)(3)

~~(U//AFO)~~ DI Team:

~~(U//AFO)~~ DI Team Chief [] and Deputy Chief [] joined [] (C/CDC) at a meeting chaired by C/SCD [] to discuss strategies for []

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

supporting DDI [redacted] initiative to appropriately commemorate this year's 50th anniversary founding of the Directorate of Intelligence [redacted] (b)(3)
 [redacted] newly-enshrined Dean of the Sherman Kent School for Intelligence Analysis, represented [redacted] and will serve as the DDI's point man for the (b)(3)
 project. Among the support options weighed at the meeting was an expeditious, focused declassification effort -- involving primarily Herb's folks, ourselves (i.e.,
 the DI Team), and the DI/IRO shop, on some of the DI's event-driven historical production as well as it's organizational evolution. They'll be much more to come
 on all of this, so stay tuned. [redacted] (b)(3)

~~(U//ATUO)~~ SPU Team:

~~(U//ATUO)~~ SPREE count for the week 31 Dec 01 - 4 Jan 02 was [redacted] pages certified. Subjects included DA policy and Logs, DCI OIG files, DA (b)(3)
 Proprietary, DCI CMS files, DI OSS files, DI All Source reports. We have ordered [redacted] boxes of DI jobs and are working with [redacted] and [redacted] (b)(3)
 to expedite the processing of these jobs. [redacted] (b)(3)

~~(U//ATUO)~~ We have been advised by [redacted] that film reviewers have been identified. We have asked [redacted] to provide technician (b)(3)
 support. We are working on a schedule for review here and at NARA and hope to begin a 3-day review schedule starting next week. [redacted] (b)(3)

~~(U//ATUO)~~ Quality Control/Training:

~~(U//ATUO)~~ [redacted] continues to work with C/ DRD on changes to the CDC business process to improve the quality of the final product. [redacted] (b)(3)
 [redacted] briefed C/CDC and the senior CDC staff on various Quality projects currently underway. The Guatemala re-check of Tranche 1 CDs began this week. (b)(3)
 A new team of 9 reviewers are working under the guidance of Guatemala expert [redacted]. The DA, DI, DST, and DCI teams continue to work on their (b)(3)
 quality analysis of documents deferred from the FY 2001 CDs. To date, no serious errors have been identified. The third revision of the Reviewers' Handbook
 is nearing completion. A final draft copy has been given to C/DRD for preliminary approval. The Handbook will also be synchronized with the new Agency
Classification Guide released this week. This synchronization may delay the Handbook a few days but the Handbook should still be released this month. The
 new version of the Handbook includes all Bulletins issued since version 2 was released and any new or revised guidance to date. EHU continues to work
 outstanding guidance issues with C/DRD. [redacted] and [redacted] met with C/ DRD on 10 January to resolve guidance on handling *Studies* (b)(3)
in Intelligence articles. This proposed guidance will be sent through the approval process shortly. On 7 January, EHU members met to consult on proposals
 before the January meeting of the ARP. [redacted] is working with the developers to provide training for the new I WAS 2.8.1 scheduled for 25 (b)(3)
 January. [redacted] staffers, reviewers, and Government ICs graduated from the Department of Energy's Historical Records Restricted Data Reviewer course on 10 (b)(3)
 January. The next course is scheduled for the week of 28 January 2002. A running of the half-day Equities Familiarization course is also being scheduled for
 February. "Q" clearances continue to roll out of the pipeline thus creating a need for more regular DOE training. [redacted] (b)(3)

~~(U//ATUO)~~ Declassification Services Division (DSD) Support to CDC:

~~(U//ATUO)~~ Records Management Branch (RMB):

~~(U//ATUO)~~ STAR GATE Collection: Upon completion of the declassification review of the STAR GATE collection, CDC plans to accession the original hard (b)(3)
 copy records that are determined to warrant permanent preservation to the National Archives. Since the STAR GATE program was transferred from the Defense
 Intelligence Agency to the CIA, NARA advised that a specific disposition authority (records control schedule item) for the collection is required prior to
 accessioning the records. NARA began the appraisal review on 10 January 2002 in order to prepare the SF-115, "Request for Disposition Authority". The STAR
 GATE collection consists of [redacted] cubic feet and will require several visits by the NARA appraiser. It is anticipated that NARA's review will be completed and the (b)(3)

~~CONFIDENTIAL~~

CONFIDENTIAL

draft SF-115 will be prepared for CIO/IMS review and approval by 1 April 2002. [redacted]

(b)(3)

~~(U//AFUO)~~ **Box Ordering:** During this reporting period, [redacted] boxes for SPREE processing, [redacted] boxes containing STAR GATE records, and [redacted]

(b)(3)
(b)(3)

~~(U//AFUO)~~ **System Integration Support:**

~~(U//AFUO)~~ **Personnel:** [redacted] joined the Records Engineering Team on 2 January. Ann will provide SI support to C/DSD in his assistance to ITG in the CADRE requirements process. [redacted]

(b)(3)
(b)(3)

~~(U//AFUO)~~ **CDC Action Item Tracking:** The meeting to review the CDC action items was rescheduled from 8 to 10 January. Reports have been created whereby the Action Items are grouped by Action Officer. These reports and the Action Items - By Category - were distributed to the meeting attendees in advance of the meeting. In addition, [redacted] has sent instructions to meeting attendees on how to install the "Run-Time" shortcut to the Action Items database. [redacted]

(b)(3)
(b)(3)

~~(U//AFUO)~~ **25-Year Program Workload Reports:** A new top-down approach is underway to review the 25-year workload. A snapshot of the 25-year workload summarizing key production elements has been provided to C/DSD for forwarding to C/DRB. [redacted]

(b)(3)

~~(U//AFUO)~~ **Star Gate Completion:** No change in status. The STAR GATE approval paperwork reportedly remains with the CIO. Once final approval is received, the appropriate notifications will be sent out two weeks prior to the actual release. The scheduled release date for Tranche 2 is April 2002, but this depends on development and testing of the IWAS capability to "recycle" deferred documents. [redacted]

(b)(3)

~~(U//AFUO)~~ **D2R2 Testing:** C/DSD, C/IRRS, C/DCC, [redacted] and [redacted] met on 9 January to review the status of DupeResolver. [redacted] reported that additional testing and analysis of the application is on hold pending the implementation of new image and metadata scoring thresholds. C/ITG took the action to obtain an update from the developer on the status of these changes. [redacted] presented a proposal for additional testing of DupeResolver using a defined test set of documents in a predetermined environment in order to determine any variations in the image scoring algorithm. [redacted] will work with C/DCC in identifying and processing the test documents. Preliminary plans for a technical meeting with Vredenburg R&D personnel, scheduled for 23 January, also were initially discussed. [redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

~~(U//AFUO)~~ **RAC/DCC/ERPS Workflow Tracking:** Metadata and images from the remote scanning operations at the Ford (NLF), Carter (NLC) and Reagan (NLR) Presidential Libraries, the Hoover Institution (HIA) and NARA Pacific Region (NPR) have been loaded into the ERPS database. The total number of docs/page images from these collections is [redacted] broken down as follows (NB: these figures include CIA documents/images, denoted in red, which are not processed in ERPS; only OGA documents are processed in ERPS):

(b)(3)

[redacted]

(b)(3)

CONFIDENTIAL

~~CONFIDENTIAL~~

A new database for tracking OGA documents (TOGA) has been created. [redacted]

(b)(3)

~~(U//ATUO)~~ **Long-term requirements for NARA Reading Room:** A small team chaired by C/DSD is meeting on a biweekly basis to review the status of the LaserFiche upgrade and alternative long-term solutions for the reading room at NARA. The team held its initial meeting on 3 January, discussing the status of the LaserFiche systems at the presidential libraries, the upgrade, plans for the 2001 data, and future systems at NARA, among other topics. Numerous action items were assigned to Records Engineering and TASC attendees. [redacted]

(b)(3)

~~(U//ATUO)~~ **General Support to DSD:** At the request of C/DSD, [redacted] reviewed the initial CADRE System Requirements Document and provided comments on the document, drawing upon her knowledge of the MORI system. [redacted]

(b)(3)

(b)(3)

~~(U//ATUO)~~ **CM Activities**

~~(U//ATUO)~~ **CDCMB:** The Board is scheduled to meet 16 January. In order to expedite the product matrix required for IWAS release 2.8.1, [redacted] is coordinating the appropriate approvals for implementation. [redacted] made several changes to the draft, which C/ER&LB approved. C/DRB currently has the matrix for review. C/DSD, and C/CDC also will review the draft.

(b)(3)

(b)(3)

(b)(3)

~~(U//ATUO)~~ **DPPRB:** The next Board meeting is 16 January 2002. [redacted]

(b)(3)

(U) Upcoming Week

~~(U//ATUO)~~ The FY 2002 march is underway. [redacted]

(b)(3)

~~(U//FOUO)~~ The External Referral Working Group meets Wednesday the 16th. Topics on the agenda focus on further refining referral notification procedures.

(b)(3)

[redacted]
Chief, CIA Declassification Center

(b)(3)

~~(U//ATUO)~~ ~~(U//ATUO)~~ except Indicated Para(s) and Indicated Cover Name(s):

CC: [redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

17 January 2003

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT: (U//~~ATFO~~) CIA Declassification Center ~~Weekly~~ Report 9-15 January 2003

REFERENCE:

(U//~~ATFO~~) The Automatic Declassification Date is 17 April 2003! but an Extension to December 2006 is under Serious Consideration by the Administration

(U) Activities and Accomplishments Highlights

(U//~~ATFO~~) Items of Management Interest:

(U//~~ATFO~~) Status of the Move to TWL:

(U//~~ATFO~~) The move to TWL has begun. [Redacted] our move POC (poor [Redacted]) summed up the status in a note I've excerpted below:

(b)(3)

(U//~~ATFO~~) "Just wanted to provide you with an update on the move [Redacted] It starts this week !

(b)(3)

"The facility looks really good... we've been pleasantly surprised. Everything is new -- the furniture and chairs are good quality, attractive and comfortable! ISI and CINTELCO has had some issues with crypto gear and phone switches, but everything currently appears to be moving forward.

Beginning Thursday, January 16th, we will be taking some furniture and shelving units along with some motion picture film [Redacted] Friday, ISI will be delivering our new PCs, FAXes, etc. and begin set up. Our DCC technical folks will be taking the DCC servers down here [Redacted] and reconstituting operations on Friday a [Redacted] CINTELCO will be installing phones.

(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

During the week of January 21st, we will have ISI continue to hook up the PCs for ADSN connectivity, and the ITG folks will be there to test the IWAS operations. The DCC will be installing their new PCs and doing further testing. CINTELCO will finish up with the phone instruments, and provide phone training. The [redacted] copiers will be delivered. Also, we have several "field trips" set up for the folks going to [TWL] to be badged and to visit the facility if they desire. We've prepared a welcome package for them which includes a map, phone lists, etc. to help them get familiar with the facility and area quickly.

(b)(3)

The movers will be coming on Friday, January 24th, between 4:00-5:00 and start loading the boxes, and this will continue into the night. Depending upon the energy level of the movers, they may finish the move that evening; otherwise, the unloading will begin on Saturday, January 25th.

We will be open for business at [redacted] on Monday, January 27th.

(b)(3)

We had limited success so far with some of the amenities. The ATM is still an unlikely TBD; the exercise facility is being renovated, but no equipment is being purchased. We are working with OMS on the nurse, which will happen in the short term -- and we had an office built [redacted] especially for this purpose. There will be a vending area with cold sandwiches/salads, but no onsite cafeteria. We will have VTC [Video Teleconferencing] connectivity there, and will work getting the equipment once we get the [redacted] node. "[redacted]

(b)(3)

(b)(3)
(b)(3)

(U//~~FOUO~~) External Referral Working Group (ERWG) Holds its January Meeting at NARA I:

(U//~~FOUO~~) On 15 January 2003, the Information Security Oversight Office (ISOO) hosted ERWG's regular monthly meeting at the National Archives in Washington, D.C. Attendance totaled 46 representatives from 20 federal organizations. ISOO's Director, J. William Leonard, updated members on efforts to revise E.O. 12958. He reported that the revision draft completed the NSC process and is receiving White House clearance from the Chief of Staff. He anticipates its release by OMB later this month for interagency review. The timing of final approval by a very busy White House is harder to predict. But no major surprises in its content are expected. The imperative of granting an extension to the Order is fully appreciated. However, he warned that this extension would be the last one. [redacted] of ISOO then outlined the collection methods and data results of ISOO's 2001 *Annual Report to the President*. [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) Members next considered a proposal to ERWG's Referrals Working Group from NARA's Jeanne Schauble (Director, Initial Processing, Declassification Division). NARA is willing to centralize and coordinate community efforts to review referrals in its collection of withholds (material reviewed by agencies but requiring review by referral agencies and completely processed by NARA). NARA would provide reviewers with common workspace. In turn, reviewers would observe a prioritized work schedule established by NARA. And each selected group of withheld boxes would be reviewed within a set time period. Members agreed to conduct a pilot study of this proposal. However, they recognize that NARA withholds are only one portion of their total referral workload. The ERWG continued to debate how best to coordinate the closure of referrals within E.O. 12958's deadline. The Chair, [redacted], announced that two NARA officials plan to address ERWG concerns over the prohibitive cost of reviewing records at the Washington National Records Center at

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

ERWG's 19 February meeting. WNRC's recently increased handling fee (\$13/box) and limited workspace hinder interagency referral reviews. Before adjourning, members reviewed ERWG's monthly (Remote Archive Capture) "RAC Shares and Processing Report." [redacted]

(b)(3)

(U//~~ATFO~~) **Presidential Library Archivists Visit the Satellite Review Center (SRC):**

(U//~~ATFO~~) On Tuesday, Chief/ER&L [redacted] Remote Archive Capture (RAC) Team Chief/Certifier [redacted] and MSO Team Chief/Certifier [redacted] escorted Presidential Library Archivists [redacted] (Eisenhower) and [redacted] to the SRC to discuss their respective libraries and collections. The archivists brought along library literature and a number of handouts, including lists of names of key administration officials and NSC personnel, fact sheets, lists of ambassadors, NSC committee and working group titles and names, FRUS information, and sample documents from their collections; information that is invaluable in ensuring a quality review of RAC folders. SRC Site manager [redacted] (Y) and the SRC reviewers engaged the archivists in a lively exchange that shared thoughts on our respective review processes and was followed up with a brief tour of the SRC. All in all, this was another excellent exchange with presidential library archivists that enhanced both our professional and personal ties. [redacted]

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(U//~~ATFO~~) **From the Archives:**

(U//~~ATFO~~) **Management by Objectives at the Senior Levels:**

(U//~~ATFO~~) A 12 September 1974 White House memo to DCI from President Ford briefly outlined the President's expectations:

" Dear Bill,

"As one of my first undertakings in the Presidency, I have reviewed your accomplishments for the past year and the objectives you have set for the current fiscal year.

"I commend you on your 1974 results and strongly endorse your new plans. The objectives you have set for your agency are both challenging and important, and I am looking forward to meeting with you soon to discuss them and to meet with you and your key staff periodically to review your progress." The President signed off "With warmest personal regards "

In January of the following year, President Ford, under pressure to respond to allegations of CIA involvement in domestic affairs, created a "Commission on CIA Activities," chaired by Vice President Rockefeller and DCI Colby spent much of his tenure dealing with this and other investigations into Agency activity. According to Roberta Knapp's book *The Central Intelligence Agency, The First Thirty Years*, Colby was dismissed in November 1975 as part of the President's "major overhaul of the national security leadership," which included Donald Rumsfeld, a friend of the President, replacing

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

Defense Secretary Schlesinger, a former DCI, and George Bush, then serving as Chief US Liaison Officer in China, returning home to take over the Agency as DCI. [redacted]

(b)(3)

~~(U//AFO)~~ *A Meal Almost Spoiled:*

~~(U//AFO)~~ One of the sidesplitters uncovered by DI reviewers this past week, more specifically by Level II'er [redacted] was a 30 January 1979 item on Deng Hsiao-ping -- China's Deputy Prime Minister at the time -- dealing with the atmospherics surrounding his official visit to the White House and Capitol Hill. At a luncheon in his honor, Taiwan -- not surprisingly -- was a major topic of conversation with Deng reminding Senators that while the PRC did not intend to use force to reunify the mainland, he wasn't able to rule it out completely. Before lunch, the Senate wait staff nearly had convulsions when it was discovered that chop sticks to be used for the meal came in "Made in Taiwan" labelled wrappers! Much to the servers relief, however, were the sticks themselves which conveyed but a simple thought: "Enjoy your meal!" [redacted]

(b)(3)
(b)(3)

(b)(3)
(b)(3)

~~(U//AFO)~~ *Dropping the "French" from French Indochina:*

~~(U//AFO)~~ In an Operations Coordinating Board (OCB) Daily Intelligence Abstract from 25 June 1954 (after the fall of Dien Bien Phu) that was reviewed by the SRC-RAC Team, the US Embassy in Saigon states that "the Viet Minh could easily take over all Vietnam if the country is partitioned and the US takes no steps to prevent conquest. When the French forces leave the country, Vietnam will probably appeal to the United States and we will then have to answer these appeals bearing in mind the effect of an answer on Indochina and on the opinion of Asia as a whole. The United States should as rapidly as possible train and develop armies in Vietnam, Cambodia, and Laos. Then, if a [South Vietnam] republic is established it should be possible militarily to hold the narrow line along the 17th parallel. The US should abrogate the pentilateral agreement between itself, France, and Indochina, and negotiate direct military agreements with the three Indochinese nations." **Comment:** France, though departing, was still engaged in political dealing in Indochina and was perceived by US officials as interfering with efforts to counter a Viet Minh expansion into the south. In September, Ngo Dinh Diem demanded French withdrawal be stepped up and the United States announced that Vietnam Aid would bypass French administration. In October, President Eisenhower approved a plan to train the Vietnamese Army. [redacted]

(b)(3)

~~(U//AFO)~~ *Hell in the Pacific:*

~~(U//AFO)~~ An NSC document from the Eisenhower Library is a brief 1951 memorandum that provides Japanese WWII casualties from "Japanese sources" (probably official records reviewed at war's end). The Japanese Army and Navy losses in China from 1937 through 1945 were 419,200 personnel. Their losses in the Pacific from December 1941 through August 1945 fighting the United States, Britain, and the Allies was 1,729,110; quadruple the casualties they suffered in China in less than half as many years [redacted]

(b)(3)

~~(U//AFO)~~ **Production Status:**

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~AWO~~) The production Thermometer Charts contain data current to 11 January. We recently made a major motion picture delivery to NARA and that is reflected in the chart below. As in the past, we are lagging in automated review in the first half of the year. The disruption of the move to "TWL" has also had an impact on automated production. We expect a major acceleration in the second-half.

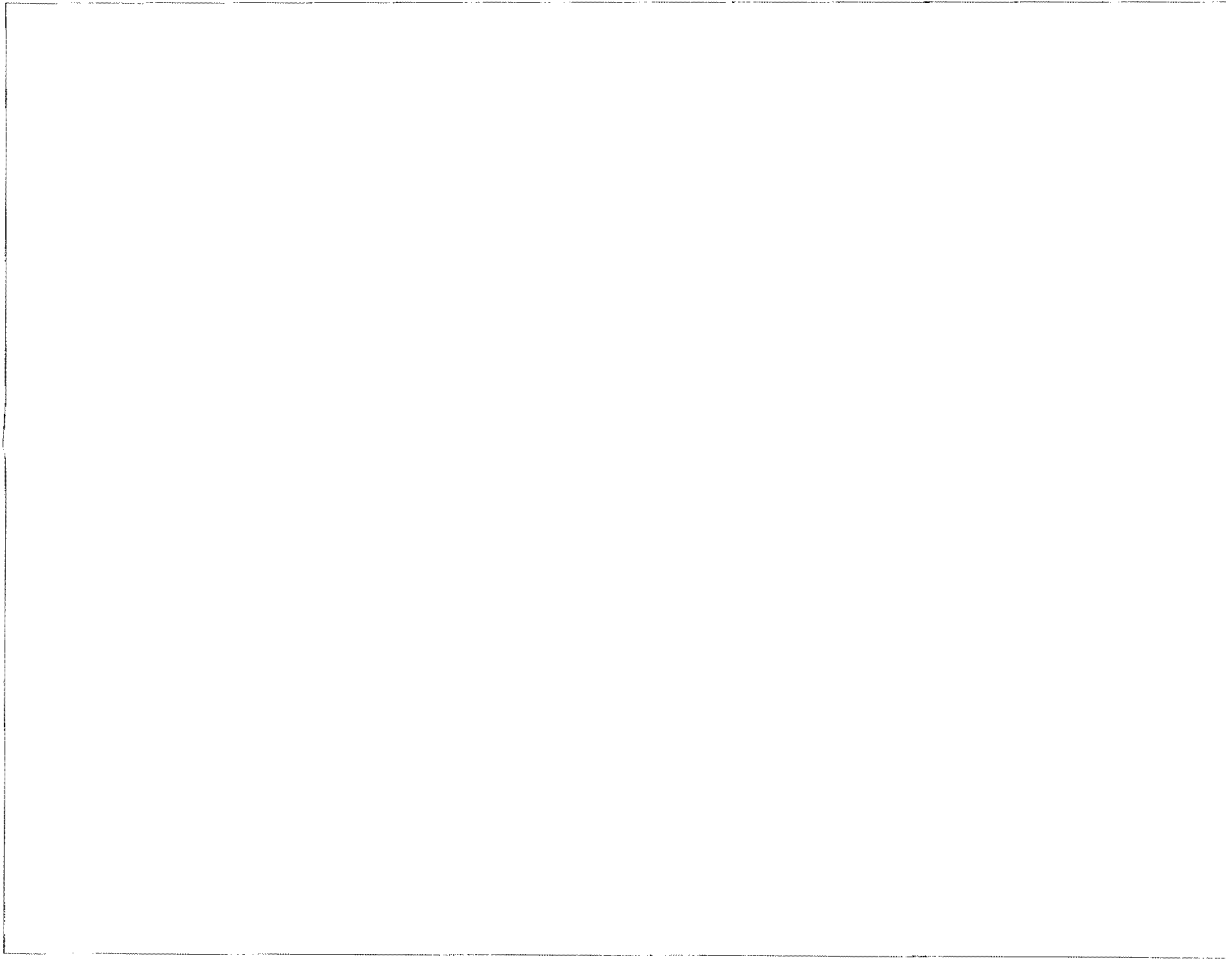
(b)(3)

(U//~~AWO~~)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(3)



~~CONFIDENTIAL~~

~~CONFIDENTIAL~~



(b)(3)

~~(U//A//FO)~~ Declassification Review Branch:

~~(U//A//FO)~~ SRC-RAC Team:

~~(U//A//FO)~~ One of the publications provided by [redacted] the Eisenhower Library archivist, during her visit to the SRC was a pamphlet on the *Organizational History of the National Security Council under the Truman and Eisenhower Administrations* that provides details on the NSC and its subordinate boards and committees. Library publications such as this are invaluable as reference materials and in developing accurate declassification guidance. [redacted] is currently scrutinizing this particular publication to sort out the history and "equity issues" surrounding the Psychological Strategy Board and the Operations Coordinating Board from the 1950s. Some of this kind of information may also be available online from the Library websites. [redacted]

(b)(3)

(b)(3)

(b)(3)

~~(U//A//FO)~~ DI Team:

~~(U//A//FO)~~ The DI's crack team of economic experts, [redacted], [redacted], and [redacted] have completed a proposed redraft of current guidance dealing with arms transfers, which will be forwarded to CDC's policy team for processing. The current guidance is vague and misleading and somewhat difficult for reviewers to apply. The "BAS" team has combined Agency experience of some 30-40 years working arms transfer issues and is intimately familiar with most of the DI material related to this subject. Congratulations for a job well done! [redacted]

(b)(3)

(b)(3)

(b)(3)

~~(U//A//FO)~~ DCI Team:

~~(U//A//FO)~~ The DCI team reviewed ODCI processing progress and examined possibilities for increasing resources. The recent retirement of the DCI team deputy chief has crimped our certification effort and the position is currently being readvertised. (Would appreciate the readers bringing this to the attention of potential strong candidates). The team also did a small amount of manual processing. [redacted]

(b)(3)

~~(U//A//FO)~~ MSO Team:

~~(U//A//FO)~~ On Wednesday, 15 January 2003, NASA delivered [redacted] boxes of documents and picked up [redacted] completed boxes. Current planning is to process half of the boxes [redacted] and work the remaining half at the new location. This will provide workable material for the redactors during the transition as personnel and systems are sorting out and gearing up. [redacted]

(b)(3)

(b)(3)

(b)(3)

(b)(3)

~~(U//A//FO)~~ On Thursday, 16 January 2003, [redacted], the new MSO Team Chief, travelled to the Western location and got a familiarization tour of the refurbished facility. Present plans are for [redacted] to remain [redacted] with a small contingent of MSO redactors when the bulk of the redactor team relocates west. [redacted]

(b)(3)

(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

[redacted], long-time MSO certifier will be moving [redacted] The Lotus Notes address will shortly reflect this. [redacted]

(b)(3)
(b)(3)

~~(U//AFO)~~ DS&T Team:

~~(U//AFO)~~ The DST team this week finished manually certifying five boxes of FBIS Reports, and continued their work on IWAS and CTS. Additionally, the reviewing team is planning for large segments of their team to move to TWL, and they are also considering new ways of processing their workload. Senior Reviewer [redacted] sent out a memo to the team that discusses some of the details of the move and how the workload priorities will be determined. The priority of work at TWL for DST will be CTS and Triage; the priority of work [redacted] will be STAR GATE and IWAS. [redacted]

(b)(3)

(b)(3)
(b)(3)

~~(U//AFO)~~ Quality Assurance/Training:

~~(U//AFO)~~ The Dirty Word Search team of [redacted] is researching any policy problems from the documents pulled during the search of the [redacted] CDs from the 1999 and 2000 CD release in DWEEZIL. The documents released in 1999 and 2000 were all processed before the advent of the Reviewers' Handbook in May 2000. EHU's [redacted] continues to work on the MDR analysis project for C/DRB. [redacted] also supports the SRC in answering questions which arise during duplicate detection for RAC documents. Handbook guru [redacted] is working on the draft of the next version of the Handbook due out early this year. A draft of the new Handbook will be delivered to C/DRB next week. Raytheon QA/QC Manager [redacted] is working on a new RAC Handbook which incorporates much of the RAC specific training and guidance used for the SRC team as well as new guidance which has been developed by SRC for RAC material. This RAC Handbook will be of use to any new RAC team established. IQM delivered to C/CDC two Human Factors reports on the causes of work-related eyestrain and way of reducing it--including a comparison of the strengths and weaknesses of flat panel monitors versus traditional CRT displays. We are also conducting analyses of the relationship between production and quality across the teams and preparing a dataset of "user attribute variables" to be sent to Northrop Grumman Information Technology to aid in their analyses. [redacted]

(b)(3)
(b)(3)

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

(b)(3)

~~(U//AFO)~~ External Referral & Liaison Branch:

~~(U//AFO)~~ Referral Operations:

~~(U//AFO)~~ Account Managers Activity:

[redacted]

(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~ATUO~~) Remote Archive Capture:

(U//~~ATUO~~) OGA Document Review:

(U//~~ATUO~~) Reviewers from the Office of the Secretary of Defense, the Joint Staff, and the Federal Bureau of Investigation visited ER&L this past week to review their NLE, NLK, and NLJ documents in the STAIRS system.

[redacted]

(b)(3)

(U//~~ATUO~~) [redacted] documents totaling [redacted] pages were forwarded to Mr. Andre Prewitt at the Office of Naval Intelligence for ONI's referral review from the Defense Intelligence Agency. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) CIA/NARA Operations:

(U//~~ATUO~~) Technicians continue surveying already reviewed boxes to identify and flag candidate documents for certification in the continuing effort to expedite the certification process. Reviewers continue working the Army 319, State RG 84, and the State RG59 collections. [redacted]

(b)(3)

(U//~~ATUO~~) [redacted] spent time at NARA this week making changes to the metrics database and cleaning out invalid records. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) During the past week, NARA redactors reviewed [redacted] pages at Level 1 and [redacted] pages at level 2. These pages represent material in [redacted] boxes. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) Declassification Services Division (DSD) Support to CDC:

(U//~~ATUO~~) Records Management Branch:

(U//~~ATUO~~) Survey Activities:

(U//~~ATUO~~) [redacted] DST jobs consisting of [redacted] boxes were completed by the Team during this reporting period. [redacted] of the boxes were recommended for IWAS, [redacted] for SPREE, and [redacted] for SPU processing. A large number of these boxes were microfiche copies of FBIS reporting (both silver and diazo copies), with an estimated image count of over [redacted] million. [redacted]

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) SI Support Activities:

(U//~~ATUO~~) Duplicate Detection, Resolution, and Reconciliation (D2R2):

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~**(U//~~ATTO~~) Weekly Report re Duplicate Detection & Resolution (DDR):****(U//~~ATTO~~)** Between COB, 8 January 2003 and COB 15 January 2003:

(b)(3)

(U//~~ATTO~~) Other D2R2 Activities:**(U//~~ATTO~~)**

- [redacted] was the focal point for analyzing and resolving a D2R2 production issue this week that impacted DDR, IWAS, IWAS-R and CDF Tracker. All affected data and documents appear to have been corrected, however system analysis continues concerning a performance issue that was discovered during the week's analysis. (b)(3)
- [redacted] brokered the effort to analyze production issues that commenced on 8 January 2003, in order to determine and fix the cause of the problems, to identify other related issues, to coordinate analysis and resolution, and to verify that data and system corrections/modifications properly fixed the affected documents and data. Disseminated guidance and status updates as appropriate. (b)(3)
- Conducted extensive analysis, including resolving and analyzing Duplicate Detection Results on a batch of documents that were processed as both a DA rush job and as a test to ensure that the production issue was resolved.
- Checked all documents in IWAS-R from all jobs that could have been affected, identified affected documents, and coordinated the effort to correct the affected documents. This effort also generated detailed results that will become documented IWAS-R test results.
- Coordinated the effort to process into the ORR, through DDR, and into IWAS and IWAS-R several DA rush jobs. Several of the jobs were processed successfully into the DA Team New Work queue in IWAS. Some of these rush jobs contained the documents affected by the week's system issue. As of COB 15 January, the remaining rush jobs are ready for export to IWAS and IWAS-R subject to the completion of ongoing system analysis.

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

- Other than the documentation from the week's production analysis/cleanup effort that will be used to support IWAS-R test results, IWAS-R test efforts were suspended due the higher production issues. However, [redacted] began to review and test outstanding IWAS-R RFCs from 2002. [redacted]

(b)(3)
(D)(3)

~~(U//ATFO)~~ STAR GATE:

~~(U//ATFO)~~ Review work on Tranche 2 is continuing; [redacted] pages are in process. The total collection contains [redacted] pages. [redacted]

(b)(3)
(b)(3)

~~(U//ATFO)~~ O/DCI Collection:

~~(U//ATFO)~~ The O/DCI Collection IWAS processing meeting was held on 15 January. There are now over [redacted] pages in the Certification queue; C/DRB discussed ways to provide help to the short-staffed DCI Certification team. Timelines for completion of the collection were also discussed. Also included in [redacted] report this week is the actual whereabouts of over [redacted] pages of O/DCI collection referral material out in other teams' work queues. [redacted]

(b)(3)

(b)(3)
(b)(3)
(b)(3)

~~(U//ATFO)~~ National Libraries/RAC Tracking:

~~(U//ATFO)~~ [redacted] is working with [redacted] to produce a presidential libraries IWAS production tracking report which would display, in addition to the information included in the current tracking report: 1) the number of folders and pages that go into and come out of each IWAS queue during the reporting period, to better demonstrate queue activity, and 2) the whereabouts, by review team, of referral material listed in the respective RAC presidential library collection queues, e.g., Refer Team New Work and Refer Initial Review. This should help RAC certifiers identify possible review bottlenecks. The new report will accompany the RAC Tracking spreadsheet scheduled for updating early next week. [redacted]

(b)(3)

(b)(3)

~~(U//ATFO)~~ CDC Support:

~~(U//ATFO)~~ An Action Item meeting was held on Wednesday, 15 January. [redacted] is updating the Action Item list to provide the latest status of the action items, and will disseminate same when completed. [redacted]

(b)(3)

(b)(3)
(b)(3)

~~(U//ATFO)~~ Following the 15 January Action Item Meeting, [redacted] created a draft RFC that requests that DCC limit folders to 200 pages, creating an "A," "B," "C," etc. version of the folder if the naturally occurring folder exceeds 200 pages. Large folders are difficult to handle in IWAS and limiting folder size will help avoid system lockups. [redacted]

(b)(3)

(b)(3)
(b)(3)

~~(U//ATFO)~~ Configuration Management:

~~(U//ATFO)~~ The second draft of the guidance for handling documents marked RESTRICTED (old national security category) is with C/DCC for review. [redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~FOUO~~) CADRE Activities:

(U//~~FOUO~~) [redacted] attended two meetings with CADRE developers who are beginning the design phase of the CADRE project. These meetings are part of an ongoing series of meetings to discuss CADRE design issues. At the first two meetings the participants received demonstrations of Vredenburg's existing 25-Year and FOIA applications and discussed discrepancies between those applications and CADRE requirements. [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) DCC Support to CDC:

(C) The DCC has been wrapped up in move activities this week and these will continue the following week. The DCC is moving all 25-year support. [redacted] Lotus Notes address book reflects this. [redacted]

(b)(3)

(b)(3)

(U) Upcoming Week

(U//~~FOUO~~) The FY 2003 March is well underway. [redacted]

(b)(3)

[redacted]
Chief, CIA Declassification Center

(b)(3)

CC: [redacted]
[redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

16 January 2004

MEMORANDUM FOR:

(b)(3)

FROM:

(b)(3)

SUBJECT: (U//~~ATUO~~) CIA Declassification Center ~~Weekly~~ Report 7-14 January 2004

REFERENCE:

(U//~~ATUO~~) The Automatic Declassification Date is 31 December 2006!

(U) Activities and Accomplishments Highlights

(U//~~ATUO~~) Items of Management Interest:

(U//~~ATUO~~) Briefing of Two Senior Staffers from ISOO:

(U//~~ATUO~~) As part of a larger IMS briefing effort, The Chief, CIA Declassification Center, briefed two Information Security Oversight Office (ISOO) visitors on the status of the 25-Year Program, Laura Kimberly, Deputy Director for Policy and Linda Ebben, Program Officer responsible for the CIA. He reviewed the page internal workload and the page external workload. The partnership with NGA in declassification was also discussed (an NGA declassification team is resident in the Center). He discussed the business process and the progress to date against the workload (million pages reviewed, million pages released). He also discussed the declassification plan that was recently submitted to ISOO and the projections for FY 2004- FY 2011, the latter being the automatic declassification date for special media (microfilm, audio and video tapes, etc.). He concluded by presenting a list of challenges to the program, to include declining budgets, prioritization of the remaining workload

(b)(3)
(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

([redacted] pages), and the complexities of reviewing external equities (records requiring review by agencies other than the primary record owner). [redacted] CDC Senior Program Analyst then presented a briefing on the CIA Records Search Tool (CREST), the CIA public access system installed at NARA, College Park. The CREST System contains over [redacted] released CIA and NGA pages from the CDC output. [redacted] demonstrated the ease of use of the full-text search system and through several sample searches, the wealth of interesting and historically valuable redacted records resident on the system [redacted] Chief, Declassification Review Branch. CDC then discussed the Remote Archive Capture (RAC) program which is a NARA-funded effort executed by CDC to scan classified records at Presidential Libraries and bring them to CIA for review by both CIA and other government agencies, as appropriate. The CIA review takes place on our workhorse Image Workflow Automation System (IWAS), and the other government agency review takes place on the standalone STAIRS system--the State-of-the Art Information Retrieval System. To date, about [redacted] Presidential Library pages have been scanned for all agencies and CIA has reviewed about [redacted] pages. [redacted] Chief, Declassification Services Division then briefed on IWAS, the Management of Officially Released Information (MORI) System, the Electronic Records Web Interface (ERWI) repository search system, and the new CIA Automated Declassification Review Environment (CADRE) system, currently under development as a replacement for IWAS, MORI and ERWI. Finally, [redacted] ITG Program Manager, briefed on the new Equity Notification Database (ENDB) project. This project, still in the early stages, is a Congressionally-directed effort to establish a database of information on external equities. The latter present a unique set of declassification review problems, and when the ENDB is implemented agencies will be able to consult the database to locate and status these external equities which should greatly increase efficiency [redacted]

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(U//~~ATCO~~) The sessions lasted about three hours with just a short break for lunch. The briefings seemed to be well-received with many good questions from the ISOO visitors. There were some excellent discussions on Executive Order interpretation, document markup, and the ENDB and its relationship to ongoing efforts to expedite external equities processing at NARA, College Park. Re ENDB, it was agreed that continued communication among all parties was the key to success. In sum, it was a valuable and important information exchange and gave the ISOO representatives an excellent overview of the 25-Year Program and related activities [redacted]

(b)(3)

(U//~~ATCO~~) **Carter Presidential Library Archivists Visit:**

(U//~~ATCO~~) On 14 January, 2004, Mr. James Yancey, Records Declassification Archivist at the Jimmy Carter Library, Atlanta, GA, and Martin Elzy, former Deputy Director of the Library, briefed the RAC II team in preparation for review of Carter presidential material. Messrs. Elzy and Yancey familiarized the team with the history of presidential libraries and acquisition of presidential material and explained the Carter library's processes and procedures for handling presidential material in response to researchers' requests. They provided historical context for the material and insight into the key events and players of the Carter administration. In addition, Mr. Yancey was given a demonstration of the STAIRS system, used by OGAs to review and declassify presidential library as part of the RAC program. Their visit was well received by the RAC II team, who found the information provided to be very useful [redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(U//ATFO)~~ Production Metrics:

~~(U//ATFO)~~ We are making measured progress against goals in spite of an approximate 50% reduction in contract review resources. The nominal goals for the FY are now [redacted] pages reviewed/[redacted] pages released. (Note: The review number may be further adjusted downward based on a recent ISOO interpretation of the EO that permits extension of referral review to 2009 for all referrals and a decision to use the EO extension of special media to 2011). They were adjusted by D/IMS to reflect a significant reduction in FY 2003 resources in CDC. The status of certification against the nominal goals as of 7 January is presented in the "Thermometer Chart" below. Note that this chart presented this week covers "Pages in Process for Delivery". Thus, for example, counts in this chart reflect material at the tail-end of the process (i.e., On CD [for IWAS] or Delivered [Accessioned for Hardecopy or reviewed in place at NARA or an OGA facility] [redacted])

(b)(3)

(b)(3)

~~(U//ATFO)~~

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(b)(3)

(U//~~FOUO~~) From The Archives:

(U//~~FOUO~~) *Iraqi Looting in Baghdad:*

(U//~~FOUO~~) A November 1952 Current Intelligence Bulletin reports that "Iraqi soldiers cheered the mob as it looted the US Information Service premises in Baghdad." "Soldiers had been stationed there in three armored cars to protect the building. The [U.S.] Ambassador had repeatedly protested to Iraqi authorities concerning the inadequate police protection given the building. The Chief of Police refused to fire on the people who were shooting at the fireman attempting to save the building. The day after the rioting, Embassy employees visiting the USIS offices were hissed and booed and two of them received minor injuries. The sympathy exhibited by police and army elements for the anti-American, anti-British rioting shows the growing strength of intemperate Iraqi nationalism."

- (U) *Comment:* This 1952 item demonstrates that anti-Americanism and looting has been seen before in Baghdad, although on a less comprehensive scale than seen in recent events. [REDACTED]

(b)(3)

(U//~~FOUO~~) *What Did JFK Know, When He Knew It, and Who Did He Get It From?*

(U//~~FOUO~~) The SRC-RAC Team reviewed, from the Kennedy Library, a 20 September 1962 CIA MFR from the DI's Office of Current Intelligence (OCI) that discusses an article that appeared in the 24 September issue of Newsweek. The Newsweek article stated, "US intelligence on Cuba still bogs down, at least in getting word to the top. A question about the Soviet buildup on the island, for instance, came up at JFK's press conference last month. The President answered it, but in general terms. It was not until the next day, when his aides checked further, that he learned about the 60 ships scheduled to arrive in Cuba this month." The OCI memo notes that OCI assumes "that the press conference alluded to was the one that took place on 29 August. This was the occasion for the famous statement, 'We are not at the present time planning an invasion of Cuba.'" The OCI memo states that the flow of military cargo to Cuba was reported to the President by CIA, but "that the figure 60 did not crop up until after the press conference on 29 August and was a State concoction referring to Soviet dry cargo shipments," not exclusively military transfers. The memo further notes that "during the entire month of August, DIA consistently refused to accept the idea that Soviet military shipments were involved. DIA considered the shipments to be economic goods. Despite repeated briefings and arguments throughout the month by CIA analysts, DIA adhered to this view, made CIB reporting difficult and less categoric, and regularly advised the White House of their view. DIA analysts maintained this position until at least 5 September." [REDACTED]

(b)(3)

- (U) *Comment:* On 3 September, CIA reported the construction on SAM sites on Cuba and the appearance

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

of Soviet guided missile boats and additional land armaments, according to the unclassified History Staff publication, "Cuban Missile Crisis 1962." More offensive military weaponry would follow and the early stages of deployment of Soviet MRBMs was detected by mid-October, triggering the Cuban Missile Crisis

[redacted]

(b)(3)

~~(U//AFO)~~ **Afghanistan to Convene Grand Tribal Assembly**

~~(U//AFO)~~ A Current Intelligence Bulletin of 8 November 1955 reports: "The calling by Afghan king Zahir Shah of a Grand Assembly of the Tribes (Loe Jirgah) to discuss the Pushtoonistan issue indicates a major policy decision is pending in Kabul. The last two such assemblies were called in 1930 to approve Zahir's father as king and in 1941 to affirm Afghanistan's policy of neutrality in World War II."

- ~~(U//AFO)~~ Comment: The DCI certifier came across this item during the first week of January 2004, at the very time Afghanistan was concluding a Loya Jirga (updated spelling) to agree on a new constitution for Afghanistan. [redacted]

(b)(3)
(b)(3)

~~(U//AFO)~~ **Declassification Review Branch:**

~~(U//AFO)~~ **DCI Team:**

~~(U//AFO)~~ The DCI Team met again this week to discuss cost/benefit considerations relative to the Pilot Project and later refined some of the yearly production estimates. Meanwhile, we reviewed documents dealing with Congressional oversight, a fairly lengthy address by then Vice President Nixon to the Agency Orientation Course and various documents dealing with the NSC. [redacted]

(b)(3)

~~(U//AFO)~~ In addition, I participated on a panel interviewing several candidates for the DCI certifier vacancy and will be making a recommendation shortly. On the staffing front, some of the individuals who have been working DCI material are now undergoing training for handling Presidential Library material and will be shifted over to that effort. [redacted]

(b)(3)

~~(U//AFO)~~ **DI Team:**

~~(U//AFO)~~ The DI Team this week began review of all documents in deferred status in IWAS. We discussed how to most effectively complete processing of these items, which primarily consist of documents "failed" off CDs going back for several years, without disruption to current DI workflows. The DI team also was advised that SPREE processing has begun on the set of items we identified last month for this form of processing. When these two "projects" are complete, about [redacted] pages of DI material will be have been processed. [redacted]

(b)(3)

~~(U//AFO)~~ **RAC Teams:**

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~FOUO~~) The SRC-RAC Team is reviewing Johnson, Kennedy, Eisenhower, and Ford Presidential Library documents. The newly-established RAC II Team located [redacted] has completed two days of training on RAC-specific guidance and Carter Administration overview. Training for the RAC II team commenced on 13 January. [redacted] redactors/certifiers were in the course. Two Carter Library archivists made a three-hour presentation to the course on 14 January and was well received by all of the attendees. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) Quality Control/Training:

(U//~~FOUO~~) The new Historical Timeline reviewer tool is ready and was approved for release by C/DRB. It will be installed on desktops this week. The Timeline is very easy to use and is searchable by key word, date, and year. Additional material can be easily added. EHU is working to develop a RAC Handbook and has completed the training materials for the new RAC team which will incorporate lessons learned from the SRC-RAC team over the past year. RAC Certifier [redacted] and RAC senior reviewers [redacted] and [redacted] are working with [redacted] to develop Carter Library-specific materials for a training course scheduled for January 13-15. EHU's [redacted] continues to work with people from the DCI/IRO office on the NIC Product Release Status Database which has been made easier and more user-friendly. EHU continues to work to populate a new searchable "Who's Who When" database to help identify names and roles of presidential administration (non-Agency) officials from Truman through Carter. [redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) External Referral & Liaison Branch:

(U//~~FOUO~~) Referral Operations:

(U//~~FOUO~~) Account Managers Activity:

(U//~~FOUO~~) Joint Chiefs (JS) batches [redacted] with [redacted] pages were completed and forwarded to the AARC. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) Remote Archive Capture Program:

(U//~~FOUO~~) Archives Scanning Projects:

(U//~~FOUO~~) Document preparations ("doc prep") and scanning operations resumed at the Jimmy Carter Library on 12 January, with an expected duration of six weeks. [redacted] boxes have been doc prepped for scanning thus far, and just over [redacted] pages have been scanned. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) All Other Government Agencies' (OGA) Document Review:

(U//~~FOUO~~) The OSD, DIA, the Joint Staff, and the USAF all conducted review of RAC material in the STAIRS system during the past week. The USAF continues to focus on their REWORK documents from the recent OGA product QA/QC. [redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~ATUO~~) [redacted] pages of NASA referred-in material were printed from STAIRS and sent to NASA for their hardcopy review on site. NASA has elected to perform hardcopy review of all its presidential library scanned and referred-in material, rather than perform electronic review via the STAIRS system. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) Documents Outprocessing for Mandatory Declassification Review:

(U//~~ATUO~~) A total of [redacted] pages were outprocessed from STAIRS and transmitted to the Exception Handling Unit (EHU) for CIA's mandatory declassification review. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) STAIRS Operations and Administration; Data QA/QC:

(U//~~ATUO~~) An RFC was created to provide STAIRS administrators with capability for printing STAIRS Hitlists. The 25X1-human specific sources and methods exemption has been programmed into STAIRS for all government agencies' use. All "CODEWORD" document ESDNs (except CIA/OPR documents) have been corrected to "CODEWORD". [redacted]

(b)(3)

(U//~~ATUO~~) CIA/NARA Operations:

(U//~~ATUO~~) Technicians have started work on the January project listings for the Referral Center. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) Metrics and Analysis specialists [redacted] will be at NARA next week to update the database. They will add two new fields to support the declassification efforts: one field will identify documents that have been re-reviewed for missing release information in the database or on the tabs, and the other field will track the review work completed as part of NARA's Referral Center project. They will also begin a quality control review effort to validate the contents of the database in support of a near-future stack survey/inventory. [redacted]

(b)(3)

(U//~~ATUO~~) Construction began on the secure vault on the sixth floor of NARA in support of the NARA/CIA connectivity project. [redacted]

(b)(3)

(U//~~ATUO~~) Reviewers processed [redacted] C/NARA certified [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) Declassification Services Division (DSD) Support to CDC:

(U//~~ATUO~~) Equity Notification Database (ENDB):

- Continued to review and catalogue historical ENDB files and extract information for the ENDB Concept of Operations (CONOPS) and Customer Requirements Document.
- Continued development of the ENDB CONOPS.

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

- Continued development of customer requirements.
- Completed draft questionnaire for agency visits and reviewed with C/DSD.
- Coordinated visit to NARA to tour CIA operations and to meet with the NARA ENDB point of contact.
- Coordinated meeting with Chiefs CDC, DRB, and DSD to discuss project status and prepare for 21 January ERWG. Held preliminary discussions with C/DSD and with C/CDC.
- Assisted with development of initial high-level project schedule. Met with contracting officer to clarify procurement timelines and requirements.
- Reviewed slides used for initial project briefing to the CIO.
- Assisted in development of briefing to ISOO and participated in the briefing.

(b)(3)

~~(U//FOUO)~~ Records Management Branch (RMB):

~~(U//FOUO)~~ Box Ordering:

~~(U//FOUO)~~ This week, boxes of DI records were recalled from the AARC for SPREE processing.

(b)(3)
(b)(3)

~~(U//FOUO)~~ NARA CREST Printing Activity:

~~(U//FOUO)~~ So far in FY 2004, pages have been printed at NARA II.
The most recent six weeks of FY 2004 are listed below.

(b)(3)

(b)(3)

--

~~(U//FOUO)~~ Duplicate Document Resolution (DDR):

- Monitored DDR system performance and resolver progress.
 - Conducted analysis of the results of the priority effort for processing Carter documents. Identified issues and coordinated their resolution with C/DSD.
 - Assessed Ford collection analysis that was generated by the Metrics Team and provided results to C/DSD.
 - Changed the dupe type from "Similar" to "Deleted" for candidate documents that were accidentally resolved as "Similar" instead of "Not Dupe."
 - Received colleague input on the draft DDR procedures document that was requested by C/DSD.

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

- Attended CADRE data cleanup meeting.

(b)(3)

~~(U//ATUO)~~ *DDR Weekly Metrics:*

(b)(3)



~~(U//ATUO)~~ **Document Conversion Center (DCC) Support to CDC:**

~~(U//ATUO)~~ **Factory Production Statistics:**

(b)(3)

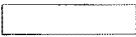
~~(U)~~ **Upcoming Week**

~~(U//ATUO)~~ The long march continues with a diminished work force.

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~


Chief, CIA Declassification Center

(b)(3)

CC:



(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

14 January 2005

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT:

(U//~~ATUO~~) CIA Declassification Center ~~Weekly~~ Report 6-12 January 2005

REFERENCE:

(U//~~ATUO~~) The Automatic Declassification Date is 31 December 2006!

(U) Activities and Accomplishments Highlights

(U//~~ATUO~~) Progress on CADRE:

(U//~~ATUO~~) Senior CDC personnel attended a CADRE demonstration in preparation for a CADRE Pilot. The demonstration which occurred over two days, 7 and 10 January, was designed as an evaluation of CADRE's readiness to begin the Pilot. CADRE---CIA Declassification Review Environment---is a replacement for the current declassification review systems, JWAS and MORI, supporting 25-year declassification and FOIA/MDR/etc., respectively. The system performed well enough for a management decision to proceed with the pilot. There was an excellent exchange and numerous functional enhancements were raised and documented. It is fair to say that most attendees were pleasantly surprised with the current state of CADRE and the progress made by the development team. We look forward to the Pilot, which will involve about a half dozen or so reviewers and over [Redacted] pages of Truman Library materials which will be subjected to the normal review process. The process and reviewer assessment will be carefully monitored in the process of evaluating readiness for CADRE IOC. [Redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) From the Archives:

(U//~~ATUO~~) *Ayatollah Khomeini's Thoughts on the New Order and Islam:*

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~FOUO~~) In 1978, CIA Legislative Counsel [redacted] passed on to ADDI [redacted] an Arabic text of Ayatollah Khomeini's book, Islamic Government, which was published in Iraq in Arabic in 1968. [redacted] got the copy from [redacted] who was handing out translations of certain of the "juiciest passages" to interested journalists. According to [redacted] note to [redacted] "It was [redacted]"

(b)(3)
(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) As the scheduled 30 January election in Iraq approaches--and with speculation that the results may pave the way for a theocratic government there and with Bin Ladin's exhortation that voting would be a sin--some of the translated excerpts given to the ADDI are worth noting.

--"Government in Islam . . . is, in fact, constitutional: not, however, in the commonly understood sense of constitutionalism . . . but in the sense that those in power are bound by a group of conditions and principles made clear in the Koran and by the example of the Prophet Muhammad . . . The difference between Islamic government and constitutional government -- whether monarchical or republican -- lies in the fact that in the latter system, it is the representatives of the people or those of the king who legislate and make laws. Whereas, the actual authority to legislate belongs exclusively to God." (pp 41-42)

--" . . . it is the religious expert (faqih) and no one else who should occupy himself with the affairs of government. . . He should implement the canonical punishments, just as the Prophet did, and he should rule according to God's revelation." (p. 70)

--" . . . the government, authority and management over the people, as well as the collection and expenditure of revenues has been entrusted to the religious experts. Verily, God will punish and call to account anyone who takes issue with their authority." (p. 80)

--"We want a ruler who would cut off the hand of his own son if he steals, and would flog and stone his near relative if he fornicates." (p. 124)

(b)(3)

(U//~~FOUO~~) Longest Day:

(U//~~FOUO~~) From the Ford Library comes an "Information Item" from Henry Kissinger to the President, dated 1 May 1975, apparently referring to the last day of the evacuation from Saigon: "Statistics on Evacuation from South Vietnam: A complete breakout of evacuees brought out of South Vietnam on Tuesday shows the following:

- o A total of 6,968 American citizens and Vietnamese were evacuated;
- o 395 American citizens were evacuated from the DAO compound;
- o 4,475 Vietnamese were evacuated from the DAO compound;
- o 978 American citizens were evacuated from our Embassy;

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

o 1,120 Vietnamese were evacuated from our Embassy
 In addition, twenty Americans reached the ships on their own from Saigon and eighteen from the consulate at Can Tho." [redacted]

(b)(3)
(b)(3)~~(U//**FOUO**) Critique of a Cold Warrior:~~

(U//~~FOUO~~) Then-Colonel William E. Odom (later General Odom and head of the National Security Agency) wrote a memorandum to Robert Gates (later DDI and DCI) while both served on the National Security Council staff in the last months of the Carter Administration. Odom was exercised about a CIA paper on US-Soviet relations. He criticized the paper's "non-Marxist/Leninist view of detente," said it "leaves out completely the Soviet strategy for using the Cubans and for joint operations with the Vietnamese," while ignoring Soviet "recklessness" in challenging detente in Asia, the Persian Gulf, and Southeast Asia. He said it was "appalling" that CIA analysts described "Soviet massive territorial [sic] acquisitions [sic] in the Baltic, Eastern Poland, parts of Czechoslovakia and Hungary, Moldavia, and large parts of Karelia as a quest for security." Soviet behavior, he said, "can only be described as Soviet expansionism and hegemonism." His final comment was that "the rather benign assumptions in the CIA paper reflect no grasp at all of Soviet political dynamics." [redacted]

(b)(3)

- (U//~~FOUO~~) Comment: "Cold warriors" among military officers and DoD officials often criticized DI Soviet analysis during the 1970s and 1980s as "soft" on Communism and its ambitions. Nevertheless, neither side in the long-standing, broad-ranging debate was able to give timely warning of the collapse of Communism in Eastern Europe almost exactly ten years later when the Berlin Wall fell. [redacted]

(b)(3)

~~(U//**FOUO**) Intelligence Priorities and Sports:~~

(U//~~FOUO~~) A 16 November 1973 cable from the White House situation room to traveling Secretary of State Kissinger presented several articles from the NSC's classified "Noon Report," but also provided the SecState with a list of the results of the weekend's NFL games. [redacted]

(b)(3)

~~(U//**FOUO**) Production Metrics:~~

(U//~~FOUO~~) The status of production against the goals as of 8 January is presented in the "Thermometer Chart" below. Note that this chart presents "Pages Certified this Fiscal Year" and is organized by product line. Thus counts in this chart reflect material that has completed the review process this FY (i.e., is "certified"). It does not reflect pages that have completed the full production process but provides a good measure of progress to-date against targets. The chart below is organized to reflect key goals, i.e., total review/release; automated review/release (our highest value online redacted product); and Presidential Libraries with special emphasis on the Carter Library. Note that Overall Total subsumes Automated, and Automated subsumes Presidential Library product. Finally, Presidential Library subsumes Carter Library product. [redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~ATOC~~) Later in the fiscal year we will switch to a "Pages in Process for Delivery" chart which will reflect numbers that approximate final delivery numbers. The chart below, for example, does not reflect prior year carryover, and includes pages that may not complete production this FY. _____

(b)(3)

(U//~~ATOC~~)

~~CONFIDENTIAL~~

CONFIDENTIAL

(b)(3)

(U//~~ATUO~~) Declassification Review and Referral Branch:

(U//~~ATUO~~) RAC Teams:

(U//~~ATUO~~) The RAC-SRC Team is reviewing Eisenhower, Kennedy, Nixon, and Ford Presidential Library documents. A hold has been placed on Johnson Library documents pending resolution of PDB issues. The SRC-RAC Team is also reviewing a number of the "Studies in Intelligence" books from the DI, DA, DCI Teams and Pre-Presidential Reagan documents from the Reagan Library. The RAC-IP Team is reviewing Carter Library documents.

(b)(3)

(U//~~ATUO~~) Non-RAC Teams:

(U//~~ATUO~~) Members of the non-RAC teams actively participated in feedback to a major CADRE demonstration. We also processed a considerable amount of DI and Congressional material.

(b)(3)

(U//~~ATUO~~) External Referral & Liaison Team:

(U//~~ATUO~~) Referral Operations:

(U//~~ATUO~~) Account Managers Activity:

(U//~~ATUO~~) National Reconnaissance Office (NRO) [redacted] was returned from the NRO after completion of their review. The documents will be completed and returned to the teams.

(b)(3)
(b)(3)

(U//~~ATUO~~) National Reconnaissance Office (NRO) [redacted] was sent to the NRO for declassification review.

(b)(3)
(b)(3)

(U//~~ATUO~~) MDR Activity:

(U//~~ATUO~~) [redacted] document totaling [redacted] pages was subject to Mandatory Declassification Review (MDR) request by the Johnson Library. The document was processed and placed into OSD's MDR CD repository.

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) [redacted] documents totaling [redacted] pages were subject to Mandatory Declassification Review (MDR) requests by the Nixon Presidential Materials Staff. All [redacted] documents were processed and placed into OSD's MDR CD repository.

(b)(3)
(b)(3)
(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

(U//~~ATUO~~) [redacted] documents totaling [redacted] pages were subject to Mandatory Declassification Review (MDR) requests by the Eisenhower library. All [redacted] documents were processed and placed into OSD's MDR CD repository. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) [redacted] documents totaling [redacted] pages were subject to Mandatory Declassification Review (MDR) requests by the Kennedy Library. Both documents were transmitted to EHU for dupe resolution prior to further review by PIPD. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) STAIRS Operations and Administration:

[redacted]

(b)(3)

(U//~~ATUO~~) NARA Operations Team:

(U//~~ATUO~~) Reviewers are working State Department boxes, and technicians are entering the results into the database. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) Interagency Referral Center :

(U//~~ATUO~~) Currently the NARA team is working projects in both the new Interagency Referral Center (using NARA's ADDRRES system to enter declassification decisions) and the hardcopy center. The new center is an ongoing series of projects. Because NARA has not yet provided reports from their system that CIA can enter into its database, no certification has been done and no projects have been closed out. As the hardcopy center retains paper project listings, the team is able to review, certify and close out projects there while inputting appropriate records for the CIA database. For the January hardcopy center project, [redacted] boxes have CIA equity. Of the [redacted] had been previously worked and required only a memo indicating CIA's satisfaction with the review results. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) CWE Connectivity:

(U//~~ATUO~~) Although the pertinent equipment was delivered and set up last week, the lack of proper cabling and phone programming has delayed the connectivity for at least two weeks. [redacted]

(b)(3)

(U//~~ATUO~~) Declassification Services Division (DSD) Support to CDC:

(U//~~ATUO~~) Automation Working Group:

(U//~~ATUO~~) C/DSB and C/CDC attended an Automation Working Group meeting [redacted] Air Force,

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

chaired the meeting. [redacted] provided a very interesting overview of electronic records issues. [redacted] briefed on the status of the Document Declassification Support System (DDSS) and Duplicate Document Resolution (DDR). [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) Records Management Activities:

(U//~~FOUO~~) NARA CREST Printing Activity:



(b)(3)

(U//~~FOUO~~) Document Declassification Support System:

(U//~~FOUO~~)

- Continued duties as acting DDSS program manager during absence of Government PM until 11 January. [redacted] is providing Government oversight as required.
- Continued coordination with JCS as the possible sixth OGA for inclusion in DDSS during the base year. Planning to meet with JCS in January to help facilitate them making a commitment.
- Provided unclassified version of CIA's referral database at NARA to MSD to assess for possible inclusion into DDSS as approved by C/CDC.
- Reviewed and edited MSD's draft Design Concept Review documentation - Design Concept Document and Software Requirements Specification. Provided input to MSD for further modifications.
- Posted System Requirements Review minutes and revised System Requirements Document and Requirements Verification Traceability Document and the revised Security Information Review minutes and briefing to the MSD Management Center collaboration website.
- Continued coordination regarding APL waivers that will be required for DDSS.
- Attended second meeting with ADS to discuss PKI certificate responsibilities for the DDSS servers to enable the Government DDSS PM to make a properly informed decision.
- Drafted DDSS team comments regarding ISOO draft Referral Standards and provided to C/CDC.
- Drafted and made DDSS presentation at the Automation Working Group meeting. [redacted]

(b)(3)

(b)(3)
(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(U//**FOUO**) Duplicate Detection, Resolution, and Reconciliation (DDR):~~

~~(U//**FOUO**) DDR Activities:~~

~~(U//**FOUO**)~~

- Continued analysis in response to the C/CDC's question on ways to improve DDR's ability to find dupes with poor image quality that fail to pass the current DDR metadata scoring process.
- Wrote and delivered C/CDC response to [redacted] two industry leading researchers, who may be interested in sharing their research on using OCR for duplicate detection. (b)(3)
- Conducted additional testing of revisions to DDR in CADRE. Coordinated various issues with the development team.
- Participated in a demonstration of DDR in CADRE to C/CDC.
- Highlighted and documented a critical issue with DDR in CADRE for coordination between CDC and IRRSD prior to implementing the DDR CADRE pilot.
- Participated and assisted in CACI DDR/CADRE training to resolvers.
- Drafted and made DDR presentation at the Automation Working Group meeting. Discussed status and improvements of DDR in CADRE. [redacted] (b)(3)

~~(U//**FOUO**) Weekly DDR Metrics:~~

~~(U//**FOUO**)~~ This report covers the period from 6 through 12 January 2005:

- [redacted] pages were imported into DDR processing. This includes documents that were already in the ORR when DDR went into production in 2002 and have never been processed through DDR and have also not been exported to IWAS. This DDR processing is being conducted in preparation for CADRE. (b)(3)
- [redacted] documents imported during the week completed scoring. (b)(3)
- [redacted] documents are undergoing scoring by the application. (b)(3)
- The resolver team completed [redacted] (b)(3)
- [redacted] target documents as non-duplicates [redacted] (b)(3)
- [redacted] target documents resolved with duplicates [redacted] (b)(3)
- There are [redacted] documents in resolver queues. (b)(3)
- The percentage of duplicate documents discovered for the week is [redacted] compared to an average of [redacted] since DDR has been in production. [redacted] (b)(3)

~~(U//**FOUO**) CADRE Support:~~

- Continued reviewing and searching for documentation on the original plans for reconciling duplicate

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

documents using IWAS-R and drafting issues to be resolved to reconcile documents using CADRE. Coordinated with [redacted] ITG/IRRSD, and [redacted] MORI/ERWI/IWAS Close Support Team, to gain access to IWAS-R.

(b)(3)

- Reviewed a draft plan for validating case tasking data to be converted from MORI to CADRE and participated in a meeting with CADRE program management and customer representatives to discuss the plan.
- Attended the CADRE System Transition Working Group meeting. [redacted]

(b)(3)

~~(U//ATUO)~~ STAR GATE:

~~(U//ATUO)~~ [redacted] pages are still "stuck" in "Certification." [redacted] is working on correcting the problem. The total volume of this collection is [redacted] pages.

(b)(3)
(b)(3)

~~(U//ATUO)~~ Configuration Management:

~~(U//ATUO)~~

- CR-0047 Index Quick Reference Guide: C/DCC and Sue are reviewing several control number samples before drafting the expanded guidance.
- CR-0048 Baseline SPREE Procedures, Revision C: (I) Changes to the draft verbiage by C/DCC were incorporated into the document. Print screens will be added next. [redacted]

(b)(3)

~~(U//ATUO)~~ Document Conversion Center (DCC) Support to CDC:

~~(U//ATUO)~~ STAR GATE Project:

~~(U//ATUO)~~ [redacted] boxes were completed this week. A total of [redacted] of the [redacted] STAR GATE boxes have been reviewed. [redacted]

(b)(3)
(b)(3)

~~(U//ATUO)~~ NASA Production Statistics:

~~(U//ATUO)~~ [redacted] boxes from the October shipment were completed. The October shipment of [redacted] boxes is complete. In addition, the receiving process was completed for the December shipment; and [redacted] boxes were completed for a total of [redacted] of [redacted] boxes.

(b)(3)

(b)(3)

~~(U//ATUO)~~ Factory Production Statistics:

~~(U//ATUO)~~

1. Received from the AARC: [redacted] boxes. [redacted] boxes of NGA material for process decision and [redacted] boxes of SPREE material.
2. Returned to the AARC: [redacted] boxes of SPREE material.
3. SPREE: [redacted]

(b)(3)

(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

- 4. Scanning: None.
- 5. Indexing: None.
- 6. Export: [redacted] batches of Truman material, containing [redacted] pages, were completed as part of the CADRE pilot. Batch [redacted]

(b)(3)
(b)(3)

(U) Upcoming Week

(U//~~FOUO~~) The long march continues in FY 2005. [redacted]

(b)(3)

(U//~~FOUO~~) On 19 January, an External Referral Working Group meeting will take place [redacted] [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) On 21 January, we will offer a tour/briefing for PIPD personnel. [redacted]

(b)(3)

[redacted]
Chief, CIA Declassification Center

(b)(3)

CC: [redacted]

(b)(3)

~~CONFIDENTIAL~~

~~SECRET~~

13 January 2006

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT:

(U//~~ATUO~~) CIA Declassification Center ~~Weekly~~ Report 5-11 January 2006

REFERENCE:

(U//~~ATUO~~) The Automatic Declassification Date is 31 December 2006!

(U) Activities and Accomplishments Highlights

(U//~~ATUO~~) New Personnel :

~~AS~~ [Redacted] joined CDC as a new certifier this week. [Redacted] is scheduled to be the "Certifier-in-Residence" at the [Redacted] where she will certify for the "RAC-SRC" Team. The focus of the RAC-SRC Team is Presidential Library records other than from the Carter Library. [Redacted] has served in senior positions in the DI and DO. She will be spending her first month or so [Redacted] under the tutelage of [Redacted] and his merry band of colleagues learning the arcane art of redaction. We are pleased to have her as part of the CDC team. [Redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) From The Archives:

(U//~~ATUO~~) Sporting Chance:

(U//~~ATUO~~) Some members of the Operations Coordinating Board (OCB - an NSC predecessor) commented in a 5 December

~~SECRET~~

~~SECRET~~

1959 meeting on "the mediocre record of the American hockey team which recently played in the Soviet Union. It was pointed out that the Soviet athletes would certainly be classed as professionals in this country and that we should consider in future contests of this kind sending either really first-class amateur teams, or possibly even out-and-out professional teams, in order to make a reasonable showing." The OCB had earlier (11 Feb 1959) complained of the mediocrity of the US showing at a basketball tournament in Chile, "with resultant damage to American prestige," and recommended government support to ensure a higher caliber of participation in international competition.

(b)(3)

~~(U//AUCO)~~ *Comment:* While the OCB comments demonstrate that senior levels of the US government observed a conscious link between sports and national prestige, underwriting sports on a national scale never became a government priority in the US in the way it was in the Communist world -- hence the victory was all the more impressive when at the 1980 Winter Olympics the US finally beat the Soviets at hockey, with an amateur team (editorial note: the movie "Miracle" is a highly recommended retelling of this event).

(b)(3)

~~(U//AUCO)~~ *It's All in the Packaging:*

~~(U//AUCO)~~ The DI current intelligence files from the 1950s provide the following insights into Soviet bloc leadership attempts to influence the public psyche: "Specifically denying that the continuing series of shakeups (in 1959) in party ranks amounts to interference by Moscow in local affairs. Churayev cited the recent dismissals of the party first secretaries in Uzbekistan and Moscow Oblast as correct examples of 'inner party democracy.'" In a similar vein, East Germany's 1953 "fulfillment" of the (Five Year) plan has been achieved by the overproduction of nonessentials, offsetting underproduction of important products."

(b)(3)

~~(U//AUCO)~~ *Comment:* Although the Soviet system hung on for three more decades, such measures directly contributed to popular disbelief and discontent, undermining the system and leading to the ultimate downfall and disgrace of bloc leaders.

(b)(3)

~~(U//AUCO)~~ *Production Metrics:*

~~(U//AUCO)~~ The status of production against the goals as of 7 January 2006 is presented in the "Thermometer Chart" below. We have corrected an error in the charts for the first few weeks of FY 2006 below. The goals (top of chart) were in error (delivered goals had incorrectly been used instead of certified goals). The goals below are correct.

(b)(3)

(b)(3)

~~SECRET~~

~~SECRET~~

(U//~~ATOC~~) Note that this chart presents "Pages Certified this Fiscal Year" and is organized by product line. This counts in this chart reflect material that has completed the review process this FY (i.e. is "certified"). It does not reflect pages that have completed the full production process but provides a good measure of progress to-date against targets. The chart below is organized to reflect key goals, i.e., total review/release; automated review/release (our highest value online redacted product); and Presidential Libraries with special emphasis on the Carter Library. Note that Overall Total subsumes Automated, and Automated subsumes Presidential Library product. Finally, Presidential Library subsumes Carter Library product. [redacted]

(b)(3)

(U//~~ATOC~~) Later in the fiscal year we will switch to a "Pages in Process for Delivery" chart which will reflect numbers that approximate final delivery numbers. The chart below, for example, does not reflect prior year carryover, and includes pages that may not complete production this FY. [redacted]

(b)(3)

(U//~~ATOC~~)

~~SECRET~~

~~SECRET~~

(b)(3)

(U//~~ATUO~~) Declassification Review and Referral Branch:

(U//~~ATUO~~) Presidential Library Teams:

(U//~~ATUO~~) (U//~~ATUO~~) The SRC-RAC Team is reviewing DO material and processing those Eisenhower, Kennedy, Johnson, Nixon, and Ford Presidential Library documents, and Pre-Presidential Reagan documents from the Reagan Library returning to CDC from OGA referral. A reduced RAC-IP Team is reviewing Carter Library documents. [redacted]

(b)(3)

(U//~~ATUO~~) Agency Records Teams:

(U//~~ATUO~~) The directorate teams are working DCI, DI, DO, DS, and DST material to meet the 31 December 2006 deadline. The DCI team has been reviewing boxes at the Records Center for scanning. [redacted]

(b)(3)

(U//~~ATUO~~) Quality Assurance/Training:

(U//~~ATUO~~) Exception Handling Unit (EHU) and QA/QC collected missing data from FY 05 RAC CDs. Preliminary analyses of the FY 05 RAC data were conducted. The review of State cables continues at TWL. Other activities included participating in production planning meetings, and preparing the quality and production status reports for the senior reviewers and Raytheon management. [redacted]

(b)(3)

(U//~~ATUO~~) External Referral & Liaison Team:

(U//~~ATUO~~) Referral Operations:

(U//~~ATUO~~) Account Managers Activity:

(U//~~ATUO~~) Office of Secretary of Defense (OSD) batches [redacted] were processed in IWAS and sent to appropriate teams. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) Department of Justice (DOJ) batch [redacted] was forwarded to the DOJ for their equity review. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) National Aeronautics and Space Administration (NASA) batch [redacted] was forwarded to NASA for their equity review. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) NLC batches [redacted] were forwarded to the NLC for their equity review. [redacted]

(b)(3)

(b)(3)

~~SECRET~~

~~SECRET~~

(U//~~FOUO~~) National Security Council (NSC) batch [redacted] was processed into IWAS [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) National Security Council (NSC) batches [redacted] were received from NSC after completion of their equity reviews. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) Remote Archive Capture Program:

(U//~~FOUO~~) Government Agencies' Document Review:

(U//~~FOUO~~) There were no reviewers of STAIRS material this week. [redacted]

(b)(3)

(U//~~FOUO~~) NASA returned [redacted] document totaling [redacted] pages of referred STAIRS material. STAIRS support confirmed that NASA release decisions/recommendations were entered into the STAIRS system. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) NARA Operations Team

(U//~~FOUO~~) Reviewers are working State Department and Office of the Secretary of Defense (OSD) boxes, and technicians are entering the results into the database. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) Declassification Services Branch:

(U//~~FOUO~~) Records Management Activities:

(U//~~FOUO~~) NARA CREST Printing Activity:

(U//~~FOUO~~) Through Week 14, ending 07 January, of FY 2006, researchers using the CREST system at NARA selected for printing [redacted] The most recent six weeks are listed below.

(b)(3)

<u>FY 2006</u>	<u>Pages Printed</u>	<u>From Documents</u>

~~SECRET~~

~~SECRET~~

(b)(3)

(U//~~ATUC~~) Data Mining (Mosaic) Analysis:**(U//~~ATUC~~)** The following activities supporting the Data Mining (Mosaic) project took place during the week.

- [] continues non-targeted analysis of the Carter "Complete" dataset. (b)(3)
- We are awaiting the conversion of the second set of Carter "Release" CDs to the tagged format used for analysis.
- We are looking into funding the proposal by Reams Document Imaging (RDI), which upon implementation adds an export function to CREST that would support mosaic analysis. [] (b)(3)

(U//~~FOUO~~) Document Declassification Support System (DDSS):**(U//~~ATUC~~)** During this reporting period, [] (b)(3)

- Presented a DDSS briefing and live demonstration to the bimonthly, inter-agency Automation Working Group (AWG).
- Researched [] referral units from DDSS that are at NARA II in order to see if we could actually find the documents. (b)(3)
 - Provided preliminary findings to C/CDC and C/IRRSD.
 - Will provide a detailed analysis.
 - C/CDC requested the findings be briefed at next week's External Referral Working Group (ERWG).
- Continued to assist in coordination with GCS to complete various activities.
- Continued coordination for the DDSS team to have increased privileges for administering DDSS through the secure shell (SSH) connection at MSD.
- Received results of CATB (Certification & Accreditation Testing Branch), formerly RAB, from ISSM.
 - The single finding has been resolved on the Test and Production systems.
 - Will notify ISSM.
- Coordination with OGAs.
 - Meeting with DIA is scheduled for 12 January.
 - DoE is ready to meet.
 - OSD requested to meet after 1 February.
 - Analysis commenced on NRO data by MSD. NRO will be ready to meet shortly.

~~SECRET~~

~~SECRET~~

- [redacted] but may become a receiving agency. (b)(3)
- Missile Defense Agency is interested in DDSS. Began preparing preliminary information to send to them.
- Continued coordination regarding the NASA equities being identified by CIA in the NASA collections.
- Continued research into a business process for managing referrals to agencies that do not use DDSS. This process is in lieu of a modification to the application.
- Continued research and coordination into a way to accommodate the JCS requirement that NARA and ISOO not have access to JCS data in DDSS. [redacted] (b)(3)

~~(U//ATUO)~~ Duplicate Detection, Resolution (DDR), and Reconciliation D2R2):

~~(U//ATUO)~~ Weekly DDR Metrics:

~~(U//ATUO)~~ This report covers the period from 5 - 11 January 2006 and includes status information only for documents processed through the legacy DDR.

- [redacted] were imported into DDR for processing. (b)(3)
- [redacted] documents completed scoring by the application. (b)(3)
- No documents are undergoing scoring by the application.
- The resolver team completed [redacted] (b)(3)
- [redacted]
- There are no documents in resolver queues.
- The percentage of duplicate documents discovered for the week is [redacted] since DDR has been in production. (b)(3)
- Since DDR's inception, [redacted] have been resolved with duplicates and will require reconciliation in CADRE. They are distributed as follows: (b)(3)

~~(U//ATUO)~~ CADRE Support:

~~(U//ATUO)~~ During this reporting period, [redacted] (b)(3)

- ~~(U//ATUO)~~ During this reporting period, [redacted] (b)(3)
- Continued to research documents in MORI that are marked as correspondence but have release decisions other than

~~SECRET~~

~~SECRET~~

NOTAPP. Determined whether or not the documents should be categorized as correspondence and annotated the spreadsheet listing these documents with my recommendations.

- Participated in the System Transition Working Group meeting.
- Completed user acceptance testing on a DR on the message displayed when a document without an image is opened.
- Reviewed the CADRE ERB minutes to keep up to date on the status of outstanding DRs and RFCs.
- Attended the "Introduction to PM Framework" briefing. [redacted]

(b)(3)

(U//~~ATUO~~) Document Conversion Center Support to CDC:

(U//~~ATUO~~) 25-Year Production Statistics:

[redacted]

(b)(3)

(U//~~ATUO~~) NASA Production Statistics:

(U//~~ATUO~~) For the September shipment a total of [redacted] boxes have been processed. Delivery is scheduled for 19 January.

(b)(3)

(b)(3)

(U) Upcoming Week

(U//~~ATUO~~) The FY 2006 march continues. [redacted]

(b)(3)

[redacted]
Chief, CIA Declassification Center

(b)(3)

~~SECRET~~

~~SECRET~~

CC:



(b)(3)

~~SECRET~~

UNCLASSIFIED ~~ATUO~~

11 January 2007

MEMORANDUM FOR:

VIA:

FROM:

[Redacted]

(b)(3)

SUBJECT:

(U//~~ATUO~~) CIA Declassification Center Report for 4 - 10 January 2007

(U) The Next Automatic Declassification Date is 31 December 2007!

(U) Activities and Accomplishments Highlights

(U) Of Management Interest

(U//~~ATUO~~) Estimate of Governmentwide Referrals Continues to Grow:

[Redacted]

(b)(3)

(U//~~ATUO~~) Status of Outgoing Referrals:

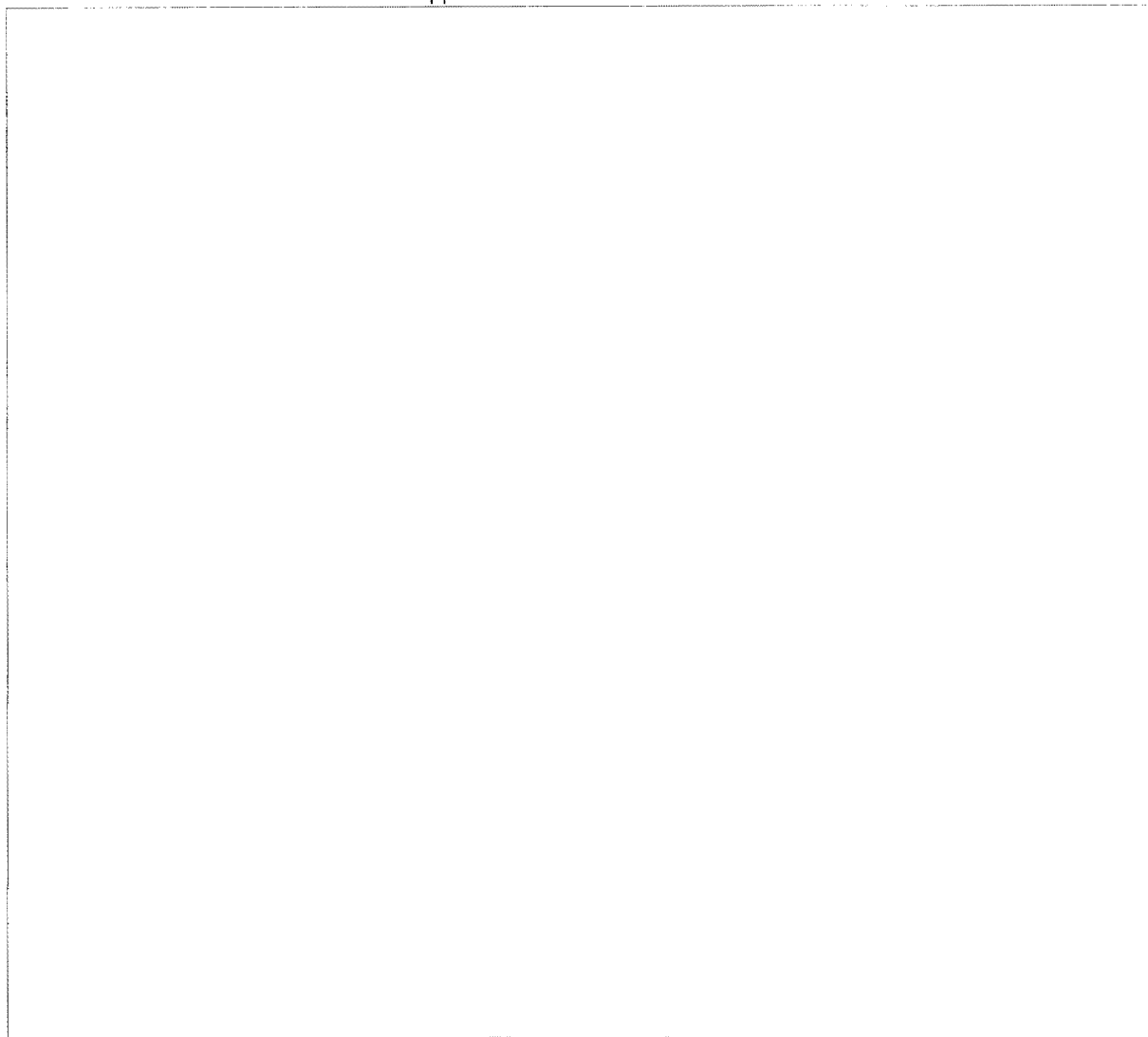
(U//~~ATUO~~) The following is the ER&L monthly chart providing the status of referral operations for the largest accounts, along with the "Other" category, representing all other accounts handled by ER&L account managers. [Redacted]

[Redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~)

UNCLASSIFIED ~~ATUO~~



(U) From The Archives**(U//~~ATUO~~) Does the Devil Wear Pravda?**

(U//~~ATUO~~) The following is excerpted from a 1953 Information Report on living standards, political conditions, and reaction to foreign broadcasts in the USSR:

(U//~~ATUO~~) Within the Moscow region, it was generally true that the availability of consumer goods varied inversely with the distance from Moscow. This applied not only to certain luxury items, as might be expected, but also to some standard food products, such as meat and butter. It was equally true, understandably, that there was a far greater selection of shoes and clothing items in Moscow stores than in Krasnogorsk. A few articles previously abundant, especially butter and meat, became scarce items after 1950 in Krasnogorsk. Poor quality textile goods of Soviet manufacture were always available in Krasnogorsk. However, it was noteworthy that the textile products most in demand were goods imported from the satellite countries: Czechoslovakian shoes, Bulgarian cloth, German shoes and cloth. The quality of these goods was uniformly better than Soviet products of comparable prices. These import goods were immediately sold out when placed on sale. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) The Soviet population was satisfied in general with present-day living conditions. Under the influence of government propaganda, they appeared confident that their living standard would continue to increase. This satisfaction was undoubtedly the result of isolation from the Western world. The average Soviet citizen knew nothing of life in Western Europe and thus had no real basis for comparison in judging living conditions at home. Several discharged soldiers and soldiers on leave from Germany described living conditions there in glowing terms. However, these impressions were quickly forgotten once a soldier returned home and readjusted himself to Soviet society. Undoubtedly, Party officials prevented such individuals from praising living in the West, if they were inclined to do so. [redacted]

(b)(3)

(U//~~ATUO~~) Most Soviet radio owners were interested in and listened to radio broadcasts from the West. They were particularly concerned that the short-wave reception of their radios be adjusted or improved. Other Soviet radio owners had heard about living conditions in the West from Soviet soldiers who had served in Germany. These soldiers had claimed that every German worker was a capitalist, as they were so well clothed and frequently owned their own houses. These reports aroused the curiosity of many. They wished to hear with their own ears about living conditions abroad. These radio owners also mentioned an interest in international affairs as their motive for listening to Western broadcasts. They wished above all to receive any information from the West concerning the possibility of a new world war. [redacted]

(b)(3)

(U//~~ATUO~~) *Comment:* To better emulate the West, Soviet propagandists probably just needed a catchy advertising campaign, maybe something like "... the devil wears *Pravda*." Do you think? [redacted]

(b)(3)

UNCLASSIFIED ~~ATUO~~

UNCLASSIFIED ~~ATUO~~

(U//~~ATUO~~) Release decision of this document was RIP. [redacted]

(b)(3)

(U//~~ATUO~~) From the National Archives

(U//~~ATUO~~) *More Congressional Oversight?...Hell No!*

(U//~~ATUO~~) In a box of Army documents there is a letter dated 6 January 1956 from DCI Dulles to the Executive Secretary of the NSC in which the Director provides his comments on proposed resolutions to establish a *Joint Congressional Committee on Foreign Intelligence*. While noting that they differ in some detail, the Director observes, "All of the resolutions authorize the Joint Committee to hold hearings, subpoena witnesses and documents, etc., and all of them empower the Committee to appoint such staff as it may determine to be necessary in order to carry out its function." [redacted]

(b)(3)

(U//~~ATUO~~) Dulles expresses his adamant opposition to the creation of the Joint Committee, arguing that current mechanisms in place "keep the appropriate Committees quite completely informed as to the activities of CIA...and provide the basis for necessary authorizations and appropriations." Dulles offers a number of reasons--Security, Relationship Between the Executive and Congress, the Jurisdictional Problem, and the Membership Problem--in arguing at length against the Joint Committee. He warns solemnly, "The establishment of a separate Congressional Committee whose only functions relate to the conduct of foreign intelligence activities would inevitably mean a closer scrutiny by a much broader membership of the Congress of the activities of the USG in this field." [redacted]

(b)(3)

(U//~~ATUO~~) **Comment:** Given today's seemingly boundless scrutiny of CIA (and the rest of the Intelligence Community) by SSCI and HPSCI, Dulles's concerns seem trifling. But, the firmness and sincerity of his views still resonate clearly 50 years later, despite the now-archaic reasoning upon which his arguments are based. [redacted]

(b)(3)

(U//~~ATUO~~) **Editor's Note:** This submission comes from a Release-in-Full document [redacted]

(b)(3)

(U//~~ATUO~~) **Production Metrics**

(U//~~ATUO~~) *Progress Against the 31 December 2007 Deadline*

(U//~~ATUO~~) This thermometer chart provides a measure of completeness against the [redacted] pages of CIA records dated 1982 that must be completed by **31 December 2007** to avoid automatic declassification (the order covers permanent records only and this deadline includes only CIA hardcopy textual records---no media). In this case, the thermometer goes through 31 December 2007. The chart reflects data current through 09 January 2007. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) The first two thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) or via automated system (for delivery on CREST). The third thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date ("production") is provided below the thermometer; the height of the thermometer represents pages

UNCLASSIFIED ~~ATUO~~

UNCLASSIFIED ~~AWO~~

processed to date graphically; and at the right are tick marks that divide the target into [redacted] equal ~~weekly~~ sub-targets.
The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming
a linear production rate. Above the slider is good; below indicates more work to be done. [redacted]

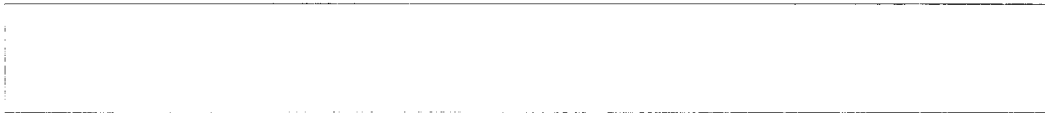
(b)(3)

(b)(3)

~~(U//AWO)~~

UNCLASSIFIED ~~AWO~~

UNCLASSIFIED ~~ATUO~~



(b)(3)

~~(U//ATUO)~~ Overall Production for FY 2007

~~(U//ATUO)~~ The status of production against the FY2007 goals as of 6 January 2007 is presented in the "Thermometer Chart" below. This chart includes 2007 deadline material above and other later deadline material.

(b)(3)

~~(U//ATUO)~~ Note that this chart presents "Pages Certified this Fiscal Year" and is organized by product line. Thus counts in this chart reflect material that has completed the declassification review process this FY (i.e., "certified"). (Further Note: Included in the counts is a special one-time correction of pages certified in previous years but not otherwise counted in prior CDC End-of-Year metrics.) It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive order deadlines which involve "declassification review" (and not delivery, e.g., to the National Archives). The chart below is organized by key goals, i.e., total review/release; automated review/release (our highest value online redacted product); and Presidential Libraries. Note that Overall Total subsumes Automated, and Automated subsumes Presidential Library product.

(b)(3)

(b)(3)

~~(U//ATUO)~~

UNCLASSIFIED ~~ATUO~~

UNCLASSIFIED ~~AUO~~



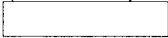
(b)(3)

(U) Of General Interest

(U//~~AUO~~) Declassification Review and Referral Branch

(U//~~AUO~~) Agency Review Teams

(U//~~AUO~~) The DCI, DI, DS, DST and NCS teams are reviewing 2007 documents and working CD Review and Prod Gen (the CADRE equivalent of CD review). The DS and NCS teams are also reviewing NLC (Carter Library) material.



(b)(3)
(b)(3)

(U//~~AUO~~) Presidential Library Teams

(U//~~AUO~~) The RAC/SRC Team is working duplicates in the NLF (Ford Library) collection. They are also reviewing NLN (Nixon Library) material. The RAC team continues to review NLC (Carter Library) documents.

(b)(3)

(U//~~AUO~~) Quality Control/Training

(U//~~AUO~~) continues Prod Gen review of DS&T material in CADRE. began analysis of 2006 Prod Gen error data from CADRE. She met with the CADRE Support Team to propose special quality reports and continue discussion on possible revisions to the review and dupe reconciliation processes.

(b)(3)

(b)(3)

(U//~~AUO~~) External Referral and Liaison Team

(U//~~AUO~~) Referral Operations

(U//~~AUO~~) Other Government Agencies' On-Site Review

(U//~~AUO~~) State Department reviewers working completed documents/ pages of NLC (Carter Library) material. ER&L applied State's review decisions to the documents. Due to budgetary constraints, the Department will withdraw its reviewers therefore these are the last State referrals ER&L will be able to process at least for several months, if not longer.

(b)(3)

(b)(3)

(b)(3)

(U//~~AUO~~) Account Manager's Activities

UNCLASSIFIED ~~AUO~~

UNCLASSIFIED ~~ATUO~~

(U//~~ATUO~~) Army batches [redacted] were completed and processed into CADRE. [redacted]

(b)(3)

(U//~~ATUO~~) National Security Council (NSC) batch [redacted] was assembled and forwarded to NSC for equity review. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) STAIRS Operation and Administration

(U//~~ATUO~~) MDR Activity

(U//~~ATUO~~) [redacted] documents totaling [redacted] pages were subject to Mandatory Declassification Review (MDR) requests for the Carter Library. [redacted] documents ([redacted] pages) were processed and pouched out to Other Government Agencies (OGAs) for review and return to the Carter Library. Two documents ([redacted] pages) were processed and placed into OSD's MDR CD repository. The remaining [redacted] documents ([redacted] pages) were processed and transmitted to EHU for dupe resolution prior to further review by PIPD. [redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) Two documents totaling 3 pages were subject to a Mandatory Declassification Review (MDR) request for the Kennedy Library. Both documents ([redacted] pages) were processed and placed into OSD's MDR CD repository. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) Six documents totaling [redacted] pages were subject to Mandatory Declassification Review (MDR) request for the Truman Library. All six documents ([redacted] pages) were processed and pouched out to Other Government Agencies (OGA) for review and return to the Truman Library. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) NARA Operations Team

(U//~~ATUO~~) Reviewers are working Army and State boxes, and technicians are entering the results into the database. [redacted]

(b)(3)
(b)(3)

[redacted]

(b)(3)

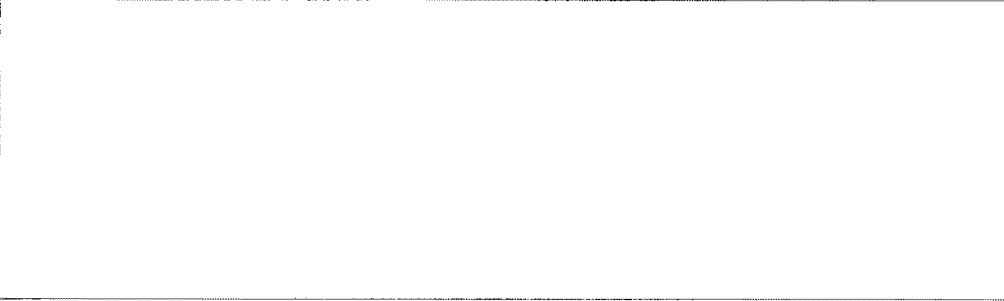
(U//~~ATUO~~) Declassification Services Branch

(U//~~ATUO~~) Records Management Activities

UNCLASSIFIED ~~ATUO~~

UNCLASSIFIED ~~FOUO~~

~~(U//FOUO)~~ NARA CREST Printing Activity



(b)(3)

~~(U//FOUO)~~ Data Mining (Mosaic) Analysis

~~(U//FOUO)~~ The CDC Team continues its analysis of the Carter Library Dataset with a current focus on the failed hostage rescue attempt in Iran. We have also successfully tested Ream's Laserfiche Export Tool and hope to move it to the on-site CREST system in the near future. Pacific Northwest National Laboratory (PNNL) is currently testing text extraction tools and their impact on exploitation of our data. PNNL has also started testing analytical tools and collection of open-source data related to the Carter era that may contribute towards a Mosaic of concern when combined with the Carter Library dataset.



(b)(3)
(b)(3)

~~(U//FOUO)~~ Document Declassification Support System (DDSS)



(b)(3)

~~(U//FOUO)~~ Coordination with Other Government Agencies

~~(U//FOUO)~~ ARMY: Analyzed data that Army provided at the end of December and on 2 January for uploading into DDSS. Coordinated findings with MSD and Army for resolution. Army is resubmitting the data with corrections.



(b)(3)
(b)(3)

UNCLASSIFIED ~~FOUO~~

UNCLASSIFIED ~~AIUO~~

(U//~~AIUO~~) *DIA*: DIA hand entered its referral data in 2006. DIA notified the DDSS team that it has discovered a large volume of additional referrals in one of its databases and requested to have this data uploaded into DDSS via data conversion. Advised DIA on steps it should take in preparation for a meeting to coordinate the coordination.

(b)(3)

(U//~~AIUO~~) *FAA*: FAA hand entered its referral data in 2006. FAA called to request a meeting to coordinate the conversion and uploading into DDSS of a large volume of additional FAA referrals. Commenced coordination for the meeting.

(b)(3)
(b)(3)

(U//~~AIUO~~) CADRE Duplicate Detection, Resolution, and Reconciliation

(U//~~AIUO~~) Provided input for a DDR planning meeting regarding duplicate definitions and possible modifications to the DDR scoring process. Weekly metrics for 4 - 10 January 2007 are listed below:

[Empty table area]

(b)(3)

(U//~~AIUO~~) CADRE Availability

(U//~~AIUO~~) CADRE was available 100% during this reporting period, however, the system did experience slowness on Monday, 8 January, which was quickly resolved.

(b)(3)

(U//~~AIUO~~) Agency Scanning Center (ASC) Support to CDC

UNCLASSIFIED ~~AIUO~~

UNCLASSIFIED ~~ATUO~~

~~(U//ATUO)~~ **25-Year Production Statistics**

~~(U//ATUO)~~ [] DCI pages were exported to CD. []

(b)(3)

~~(U//ATUO)~~ **RAC Production Statistics**

~~(U//ATUO)~~ **Carter Library**

~~(U//ATUO)~~ Indexing: [] documents completed indexing. []

(b)(3)

~~(U//ATUO)~~ **Nixon Library**

~~(U//ATUO)~~ Export: [] pages were exported to CD. []

(b)(3)

(U) Upcoming Week

~~(U//ATUO)~~ After successfully meeting the 2006 deadline , we now are turning our attention to the 2007 deadline and general FY 2007 production. []

(b)(3)

~~(U//ATUO)~~ On 17 January, we will host an External Referral Working Group meeting [] []

((b)(3)

[]

(b)(3)

Chief, CIA Declassification Center

CC:

Reviewers Comments:

UNCLASSIFIED ~~ATUO~~

UNCLASSIFIED

10 January 2008

MEMORANDUM FOR:

VIA:

FROM:

[Redacted]

(b)(3)

SUBJECT: CIA Declassification ~~Weekly~~ Report for 4 - 10 January 2008

(U) The Next Automatic Declassification Date is 31 December 2008!

(U) Activities and Accomplishments Highlights

(U) Of Management Interest

~~(U//**FOUO**)~~ From the Archives

~~(U//**FOUO**)~~ *How Not to Behave While Overseas*

~~(U//**FOUO**)~~ A 1975 National Security Council memo from the administration of President Ford described a fact-finding mission to the Middle East by a member of Congress. According to a source involved with the trip, some of the highlights from the Congressman's visit to the region included:

- Discovering that "The PLO seemed to pose a problem to Israel."
- Asking Israeli Prime Minister Rabin "What's this Gaza stuff? I never have understood that."
- Touring the Suez Canal with Egyptian President Sadat and remarking "This is beautiful. I've always wanted to see the Persian Gulf."
- Reluctantly entering a Moslem Mosque after complaining it wasn't a "Christian building."

~~(U//**FOUO**)~~ According to the NSC memo, this trip became "a bible of don'ts for diplomats and congressional staff. To put it bluntly, it was a diplomat's nightmare," said one State Department official, who insisted on anonymity. "He managed to insult almost every country....."

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

~~(U//AUCO)~~ *Fate of Nagy*

~~(U//AUCO)~~ From an intelligence memo of 19 June 1958 entitled *Execution of Imre Nagy* :

~~(U//AUCO)~~ The announcement on 16 June of the execution of former Hungarian Premier Imre Nagy and three of his associates attests to Moscow's overriding concern with the danger of "revisionism" and the lack of bloc unity toward Yugoslavia, even at the cost of highly unfavorable reactions from the free world. The provocative tone of the announcement has signaled harsher internal policies, including suppression of remaining traces of "revisionist" activity and any factionalism within the satellite parties. The actual date of the trial and execution of Nagy was not disclosed. Nagy is accused of cooperating with "imperialists" to bring about an "armed counterrevolutionary uprising aimed at the overthrow of the legal order." The American Legation reports the Hungarian people received the news of the execution with "stunned silence," anger, and, in some cases, tears.

~~(U//AUCO)~~ *Comment:* Nagy met a far harsher fate than did Alexander Dubcek, premier of Czechoslovakia, a decade later. After Warsaw Pact forces invaded to end the "Prague Spring" in August 1968, Moscow allowed Dubcek to hold various minor positions, and he lived to see the overthrow of Communist rule and become speaker of the new Federal Assembly before his death in 1992. [redacted]

(b)(3)

~~(U//AUCO)~~ *Editor's Note:* Release decision of the above document was RIP.

(b)(3)

~~(U//AUCO)~~ From the NARA Archives

~~(U//AUCO)~~ *Poor Intelligence*

~~(U//AUCO)~~ A box of OSD documents contains a memo dated 8 July 1948 from Robert Blum to the Secretary of Defense. (Blum was a special consultant to the Secretary.) In his memo, Blum states that there has been "no original intelligence from CIA sources on the disagreement between Cominform and the Tito regime." All reports on the issue sent to the Secretary by DCI Hillenkoetter, Blum notes, are based on cables from the US Embassy in Belgrade. The embassy reports, moreover, "gave practically no important information which was not in the press at the time." Blum also comments that his review of recent issues of the CIA "Daily" and "Weekly Summaries" shows that the Agency merely "paraphrased Embassy reporting" on the break between Tito and Cominform and added comments that "were either irrelevant or inaccurate."

~~(U//AUCO)~~ In a handwritten note at the end of the memo, Blum adds, "In summary, the intelligence was very poor with substantially nothing collected that was not in the daily press, and with no significant estimates submitted." [redacted]

(b)(3)
(b)(3)

~~(U//AUCO)~~ *Editor's Note:* This information is taken from a one-page memorandum that was determined to be Release-in-Full.

UNCLASSIFIED

UNCLASSIFIED

(U//~~FOUO~~) Progress Towards the 31 December 2008 Deadline

(U//~~FOUO~~) This thermometer chart provides a measure of completeness against the CIA records dated 1983 (technically in an "Integral File Block" with an end date 1983) that must be completed by **31 December 2008** to avoid automatic declassification (the order covers permanent records only and this deadline includes only CIA hardcopy textual records--no media). In this case, the thermometer goes through 31 December 2008. The chart reflects data current through **4 January 2008** and includes **2008 deadline material processed in prior years (primarily 2007)**.

(b)(3)

(U//~~FOUO~~) The first two thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST). The third thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date ("production") is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates more work to be done.

(b)(3)

(b)(3)

(U//~~FOUO~~)

UNCLASSIFIED

UNCLASSIFIED

(b)(3)

UNCLASSIFIED

UNCLASSIFIED



(b)(3)

~~(U//AUC)~~ Overall Production for FY 2008

~~(U//AUC)~~ The status of production against the FY2008 goals as of 7 January is presented in the "Thermometer Chart" below. This chart includes 2007 deadline material, 2008 deadline material above and other later deadline material.

(b)(3)
(b)(3)

~~(U//AUC)~~ Note that this chart presents "Pages Certified this Fiscal Year" and is organized by product line. Thus counts in this chart reflect material that has completed the declassification review process this FY (i.e., "certified"). (Further Note: Included in the counts are pages certified in previous years ("carry-over") but not otherwise counted in prior CDC End-of-Year metrics.) It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive order deadlines which involve "declassification review" (and not delivery, e.g., to the National Archives). The chart below is organized by key goals, i.e., total review/release; automated review/release (our highest value online redacted product); and Presidential Libraries. (Note that Overall Total subsumes Automated, and Automated subsumes Presidential Library product. Because the Overall Total includes categories that are not displayed explicitly such as manual review, special media and external referrals; and automated review includes internal CIA material which is also not displayed explicitly---the Overall Total is not the simple sum of the two sub-categories to its right on the chart.)

(b)(3)

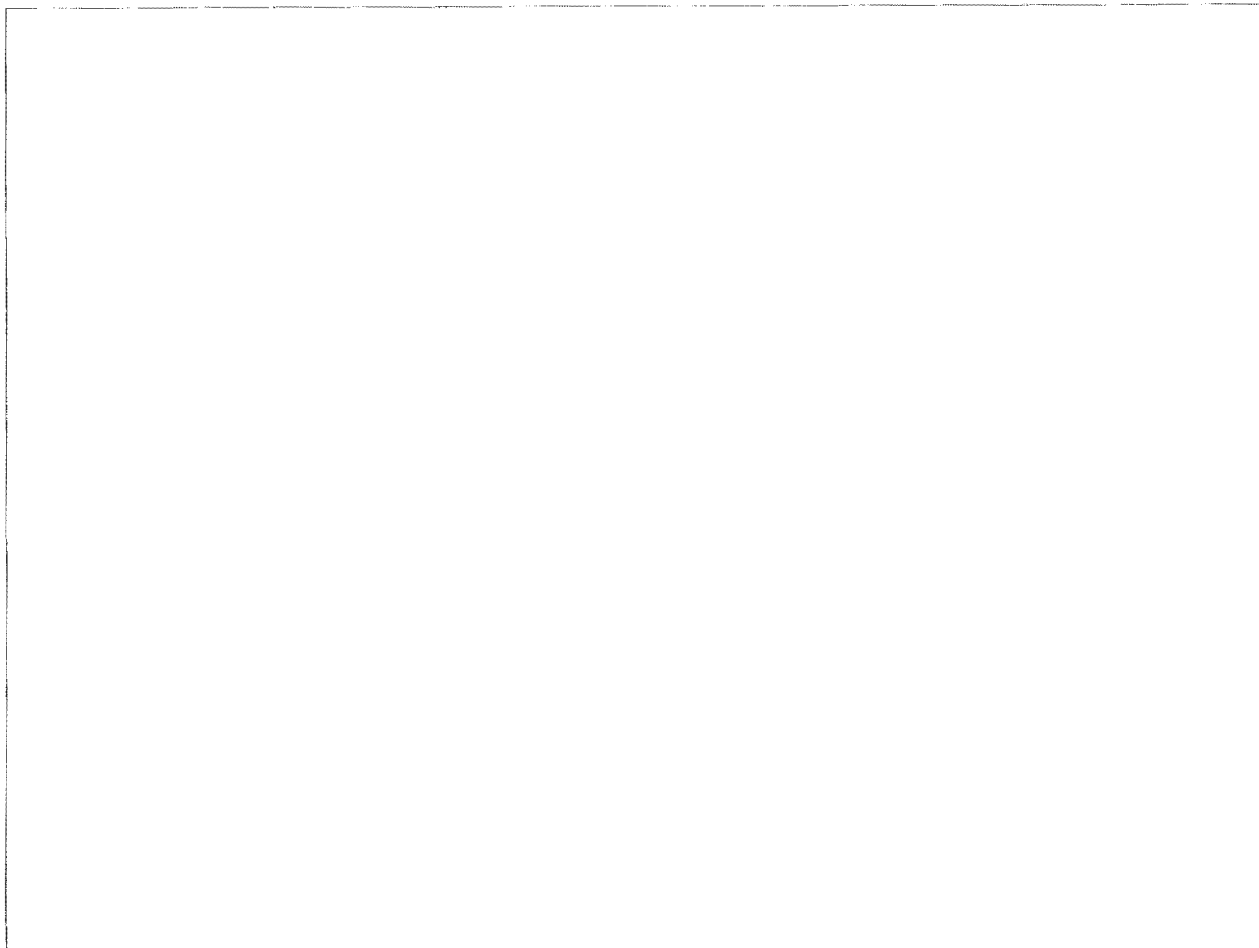
(b)(3)

~~(U//AUC)~~

UNCLASSIFIED

UNCLASSIFIED

(b)(3)



UNCLASSIFIED

UNCLASSIFIED

(b)(3)

(U) Of General Interest

(U//~~FOUO~~) Declassification Review and Referral Branch

(U//~~FOUO~~) DRRB Weekly Activities

(U//~~FOUO~~) Certifiers and reviewers are focused on 2008 review, certification and product generation (PROD GEN) activities. [redacted] worked with [redacted] to resolve the NCS/IRO's issues with CDC draft guidance on the Iran-Contra affair, and the Agency Review Panel (ARP) approved CDC's guidance on 8 January. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) NCS Team: The NCS Team continues to review file series exempt (FSE) documents from Level 1 through quality assurance/quality control (QA/QC), to certification, and working the PROD GEN queue. The team also is working duplicate reconciliation (RECON) queues, Level 1 through QA/QC, and moving the documents to certification. [redacted]

(b)(3)

(U//~~FOUO~~) Presidential Libraries (RAC) Team: The RAC [redacted] and RAC/SRC teams are fully employed with the review, certification, RECON, and PROD GEN of Presidential Library documents. The RAC teams also are conducting a final quality review check of [redacted] CDs containing material from the Johnson, Nixon, Ford, Carter, and Reagan Presidential Libraries. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) DI Team: The DI Team continued work on the review, certification, and PROD GEN of 2008 and later documents. [redacted] is wrapping up her work on the NARA Z project. [redacted]

(b)(3)

(U//~~FOUO~~) D/CIA Team: The D/CIA team is working on the remaining 2007 documents in PROD GEN queues (DC1, DS, and DI) and is certifying 2008 documents. The team also continues its review for D/CIA equities in over [redacted] pages of NRO hard copy referrals that the DS&T team previously had reviewed for DS&T equities. In addition, the team is beginning triage of jobs due for re-review. [redacted] will join the team as a new certifier on Monday (14 January). [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) Quality Control/Training: [redacted] started preparing the agenda for the next Quality Review Board (QRB) meeting. [redacted] began an evaluation of December's document deferral rate for the teams and also began preparing a summary of the deferral results for FY 2007. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) NARA Operations Team

UNCLASSIFIED

UNCLASSIFIED

(U//~~FOUO~~) Reviewers are working State, USAF, OSD, and JCS boxes, and technicians are entering the results into the database. [redacted]

(b)(3)

[redacted]

(b)(3)

(U//~~FOUO~~) One reviewer spent a full day working on the NDI Quality Assurance Team. There was no meeting of the NDI Joint Remediation Group. [redacted]

(b)(3)

(U//~~FOUO~~) External Referral and Liaison Team

(U//~~FOUO~~) Account Manager's Activities

(U//~~FOUO~~) National Library - Carter (NLC) batches [redacted] were returned from NLC following their equity review and processed through CADRE. [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) The responsible account manager assembled one batch of referrals from several presidential libraries [redacted] documents, [redacted] pages) for eventual review by the Department of State (DOS-CAD-39) as soon as the Department is ready to receive additional referrals. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~FOUO~~) The responsible account manager boxed and sent to the National Security Agency (NSA) for review [redacted] batches of referrals from several presidential libraries and CIA Central Archives (AARC) [redacted]. Included were batches NSA-CAD-01 (partial) through NSA-CAD-12. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~FOUO~~) The responsible account manager identified and processed [redacted] referrals to State, NSA, and USAID. These documents were reviewed by the interested OGAs, and their corresponding batches moved into CADRE. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~FOUO~~) The responsible account manager delivered [redacted] internal referrals [redacted] from the AARC to the Historical Collections Division (HCD) for review under the Nazi War Crimes legislation. [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) The responsible account manager for Office of Secretary of Defense (OSD) processed OSD batches [redacted] and [redacted] into AMDB & CADRE, then forwarded to appropriate Teams for further processing. [redacted]

(b)(3)

(b)(3)

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

(U//~~ATFO~~) The responsible account manager for Federal Bureau of Investigation (FBI) processed batch [redacted] in AMDB and CADRE, then forwarded to the Teams for further processing. [redacted]

(b)(3)
(b)(3)

(U//~~ATFO~~) The responsible account manager for the Office of Secretary of Defense (OSD) prepared OSD batches [redacted] for review by OSD. [redacted]

(b)(3)
(b)(3)

(U//~~ATFO~~) National Security Council (NSC) batch [redacted] was processed and sent to NSC for equity review. [redacted]

(b)(3)
(b)(3)

(U//~~ATFO~~) National Library - Carter (NLC) batches [redacted] were received from NLC following their equity review and processed through CADRE. [redacted]

(b)(3)
(b)(3)**(U//~~ATFO~~) ER&L Outreach**

(U//~~ATFO~~) ER&L assisted the Historical Collections Division (HCD) to request that the Department of State review on an expedited basis a small collection of some [redacted] documents on the service of Richard M. Helms as U.S. ambassador to Iran in the mid 1970s. HCD wishes to draw on these documents, after redaction and declassification, for a conference and publication program tentatively scheduled to be held in Washington in March 2008. The Department has advised ER&L it would make every effort to accommodate the Agency by reviewing the documents quickly. [redacted]

(b)(3)

(b)(3)

(U//~~ATFO~~) Other Government Agencies' On-Site Review

(U//~~ATFO~~) A reviewer from the U.S. Agency for International Development (USAID) worked one day [redacted] reviewing documents from both the STAIRS and CADRE databases. The reviewer completed work on one referral (five pages) from STAIRS and nine documents (92 pages) printed from CADRE, from the Truman and Reagan libraries. ER&L is applying USAID's review decisions to these returns and will forward them in their respective databases for further processing. [redacted]

(b)(3)

(b)(3)
(b)(3)**(U//~~ATFO~~) Remote Archive Capture (RAC) Program****(U//~~ATFO~~) STAIRS Operation and Administration**

(U//~~ATFO~~) [redacted] completed the scanning of all available Air Force referrals at NARA resulting in a total of [redacted] documents and approximately [redacted] pages in the second tranche of NARA-Z (Air Force referrals). [redacted]

(b)(3)

(b)(3)

(U//~~ATFO~~) Other Government Agencies' On-Site Review

(U//~~ATFO~~) Note: The State of the Art Information Referral System (STAIRS) is a stand-alone system that supports the review of Presidential library documents by other government agency personnel. [redacted]

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

(U//~~FOUO~~) The following individuals representing the indicated agencies conducted on-site reviews of library documents in STAIRS:

[redacted] the DoS.

(b)(3)
(b)(3)

(U//~~FOUO~~) Support to FRUS

(U//~~FOUO~~) [redacted] of the FRUS conducted review of Carter Library material in STAIRS.

(b)(3)
(b)(3)

(U//~~FOUO~~) MDR Activity

(U//~~FOUO~~) The Nixon Staff submitted [redacted] pages. [redacted] were processed and pouched to other Government Agencies for review and return to the Nixon Staff. [redacted] were processed and forwarded to PIPD for review and return to the Nixon Staff.

(b)(3)
(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) The Ford Library submitted [redacted] Mandatory Declassification Review (MDR) requests for [redacted] documents totaling [redacted] pages. All of these documents were processed and forwarded to PIPD for review and return to the Ford Library.

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) The Kennedy Library submitted two Mandatory Declassification Review (MDR) requests for [redacted] documents totaling [redacted]. All of these documents were processed and pouched to other Government Agencies for review and return to the Kennedy Library. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) Declassification Services Branch

(U//~~FOUO~~) NARA CREST Printing Activity

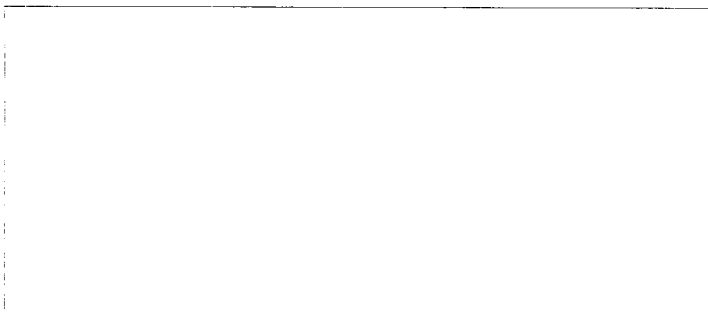
(U//~~FOUO~~) Through week 13 of FY 2008, ending 2 January 2008, researchers using the CREST system at NARA selected [redacted] pages for printing from [redacted] documents. The numbers listed below for the week 20 December - 2 January 2008, and totals for FY 2008 above, include the printing numbers from the delivery of the 2006 database, which resides on a separate machine. From the 2006 materials alone, researchers selected [redacted] pages for printing from [redacted] documents since the beginning of the FY. The printing activity for the last eleven weeks is listed below.

(b)(3)
(b)(3)

Docs Pages

UNCLASSIFIED

UNCLASSIFIED



(b)(3)

(U//~~ATFO~~) Document Declassification Support System (DDSS)**(U//~~ATFO~~)** Report unavailable due to the absence of

(b)(3)

(U//~~ATFO~~) Duplicate Document Resolution and Reconciliation (D2R2)**(U//~~ATFO~~)** Report unavailable due to the absence of

(b)(3)

(U//~~ATFO~~) CADRE Support**(U//~~ATFO~~)**

- Created five DRs: one on the inability to search on inactive field values (values that cannot be selected in CADRE but that may be associated with documents and cases migrated from MORI); one on the need for the capability to query document title, keywords, and text simultaneously; one on the need for the Subject field on the Case tab of the Retrieval form to be moved and enlarged; one on the need for a Special Handling field on the Case tab of the Retrieval form; and one on the need for a Keywords field on the Case tab.
- Conducted user acceptance testing on and failed three DRs scheduled to be included in CADRE Release 2.1.
- Attended the CADRE Acceptance and Deployment Readiness Review for Case Management IOC.
- Participated in a CADRE Release 2.2 DR Review TEM.
- Participated in the CADRE ERB and, at the request of the ERB chair, conducted research on case-keyword searching.
- Attended the MORI-CADRE Data Migration Working Group and the Case Management Training Working Group meetings.

UNCLASSIFIED

UNCLASSIFIED

[Redacted]

(b)(3)

~~(U//ATUO)~~ **Mosaic Analysis Program (MAP)**

- ~~(U//ATUO)~~ The team is completing its review of the 2001 metadata.
- ~~(U//ATUO)~~ [Redacted] has provided our team with samples from his OCR testing. We have requested additional datasets for testing and quality evaluation on IN-SPIRE.

(b)(3)

(b)(3)

~~(U//ATUO)~~ **Agency Scanning Center (ASC) Support to CDC**

~~(U//ATUO)~~ **25-Year Production Statistics**

~~(U//ATUO)~~ The ASC scanned [Redacted] pages and indexed [Redacted] documents of DCI and MSO and NCS Information Reports TRIAGE material. In addition, the ASC indexed [Redacted] images of Reagan Presidential Library records. [Redacted]

(b)(3)

(b)(3)

~~(U//ATUO)~~ **Upcoming Week**

~~(U//ATUO)~~ Our attention is focused on general FY 2008 production and 2008 deadline material. [Redacted]

(b)(3)

~~(U//ATUO)~~ [Redacted] will join the D/CIA Team as a new certifier on Monday (14 January). Welcome aboard.

(b)(3)

(b)(3)

[Redacted]

(b)(3)

Chief, CIA Declassification Center

UNCLASSIFIED

C06775931

Approved for Release: 2021/04/05 C06775931

UNCLASSIFIED

CC:

Reviewers Comments:

UNCLASSIFIED

Approved for Release: 2021/04/05 C06775931

UNCLASSIFIED

8 January 2009

MEMORANDUM FOR:

VIA:

FROM:

[Redacted]

(b)(3)

SUBJECT:

CIA Declassification Center ~~Weekly~~ Report 1 - 7 January 2009

(U) The Next Automatic Declassification Date is 31 December 2009!

(U) Of Management Interest

(U//~~FOUO~~) Year-end Document Declassification Support System (DDSS) Metrics

(U//~~FOUO~~) [Redacted] compiled metrics on data added to DDSS during calendar year 2008. DDSS is the CIA managed system which documents and assists in the management of interagency referrals generated under the automatic declassification provisions of EO 12958, as amended. During 2008, [Redacted] referrals totaling [Redacted] pages were added to DDSS. This represents an increase of 14% to a new total of [Redacted] referrals totaling [Redacted] pages. This represents the best and, in fact, the only estimate of referral workload under the Executive Order. [Redacted]

(b)(3)

(b)(3)
(b)(3)
(b)(3)

(U//~~ATFO~~) From the Archives

(U//~~ATFO~~) The Importance of Being Specific

(U//~~ATFO~~) The RAC team recently reviewed a 17 December 1969 Morning Cable Summary that contained the following item:

(U//~~ATFO~~) Our Allies: Four RAF jets were flying across England yesterday when the rearmost pilot radioed 'you are on fire -- eject.' Two pilots bailed out -- only one plane was on fire. Scratch two aircraft at almost a million dollars each. (UPF) [Redacted]

(b)(3)
(b)(3)

UNCLASSIFIED

UNCLASSIFIED

(U//~~ATC~~) Editor's Note: Release decision of the above document was RIF: [redacted]

(b)(3)

(U//~~ATC~~) Progress Towards the 31 December 2009 Deadline

(U//~~ATC~~) Note: We have changed our reporting against the 2009 deadline to improve its usefulness. The first chart below displays all production against the FY 2009 deadline. By "all production" we include production in prior years. We have also added crosshatching to indicate material that CDC has reviewed that is on referral to another government agency (OGA). This material requires an OGA review prior to final certification. We are doing our best to encourage OGAs to complete their referral reviews that emanate from CDC on a timely basis. The area above the crosshatching represents fresh review that CDC must complete prior to the deadline.

[redacted]

(b)(3)

(U//~~ATC~~) In the second chart, we subtract out review against the 2009 deadline that has been completed in prior years (about [redacted] pages). It gives a better measure of progress this FY against the deadline. [redacted]

(b)(3)

(b)(3)

(U//~~ATC~~) This thermometer chart provides a measure of completeness against the CIA records that must be reviewed by 31 December 2009. These records include hardcopy CIA records dated 1984 and external referrals dated 1981 or earlier (i.e., "legacy"). These legacy referrals are from the CIA Archives or Presidential Libraries (via the RAC Program). (Referrals for CIA at NARA are excluded due to the procedures of the National Declassification Initiative which are controlling the review rates at NARA). If not reviewed prior to 31 December 2009, these records are at risk for automatic declassification. In this case, the thermometer goes through 31 December 2009. **The first chart reflects data current through 5 January and includes 2009 deadline material processed in prior years. The second chart reflects data current through 5 January and excludes 2009 deadline material completed in prior years. The crosshatched area represents material on referral, i.e., material for which CDC has completed its review and an OGA review is pending.** [redacted]

(b)(3)

(U//~~ATC~~) The first three thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST at NARA or via the RAC Program to the Presidential Libraries). The fourth thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date ("production") is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into [redacted] equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates more work to be done. [redacted]

(b)(3)

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

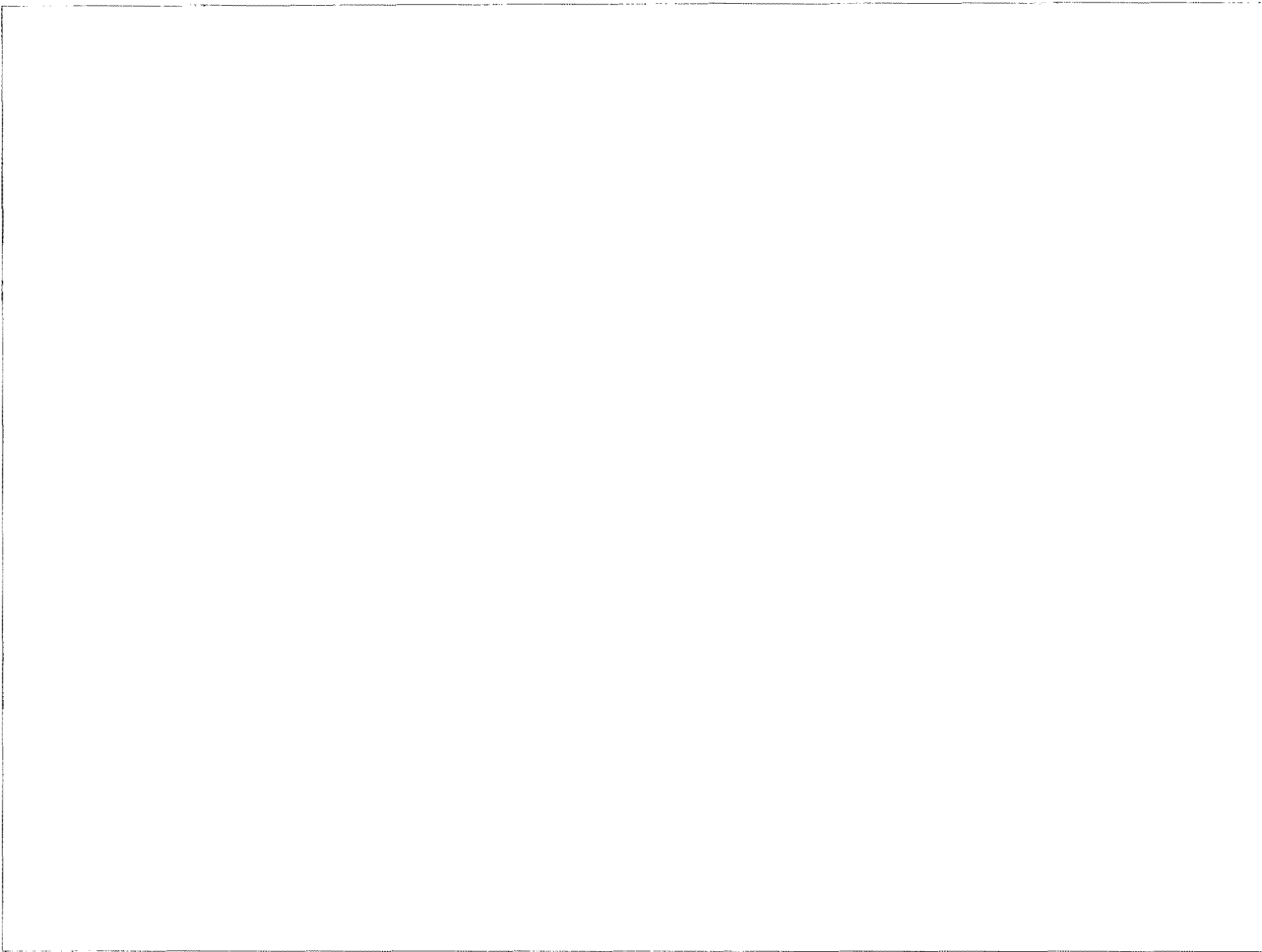
(U//~~FOUO~~)

- Total production against 2009 deadline:

UNCLASSIFIED

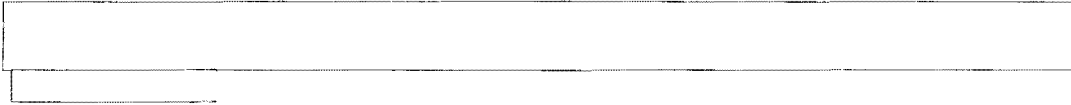
UNCLASSIFIED

(b)(3)



UNCLASSIFIED

UNCLASSIFIED



(b)(3)

(b)(3)

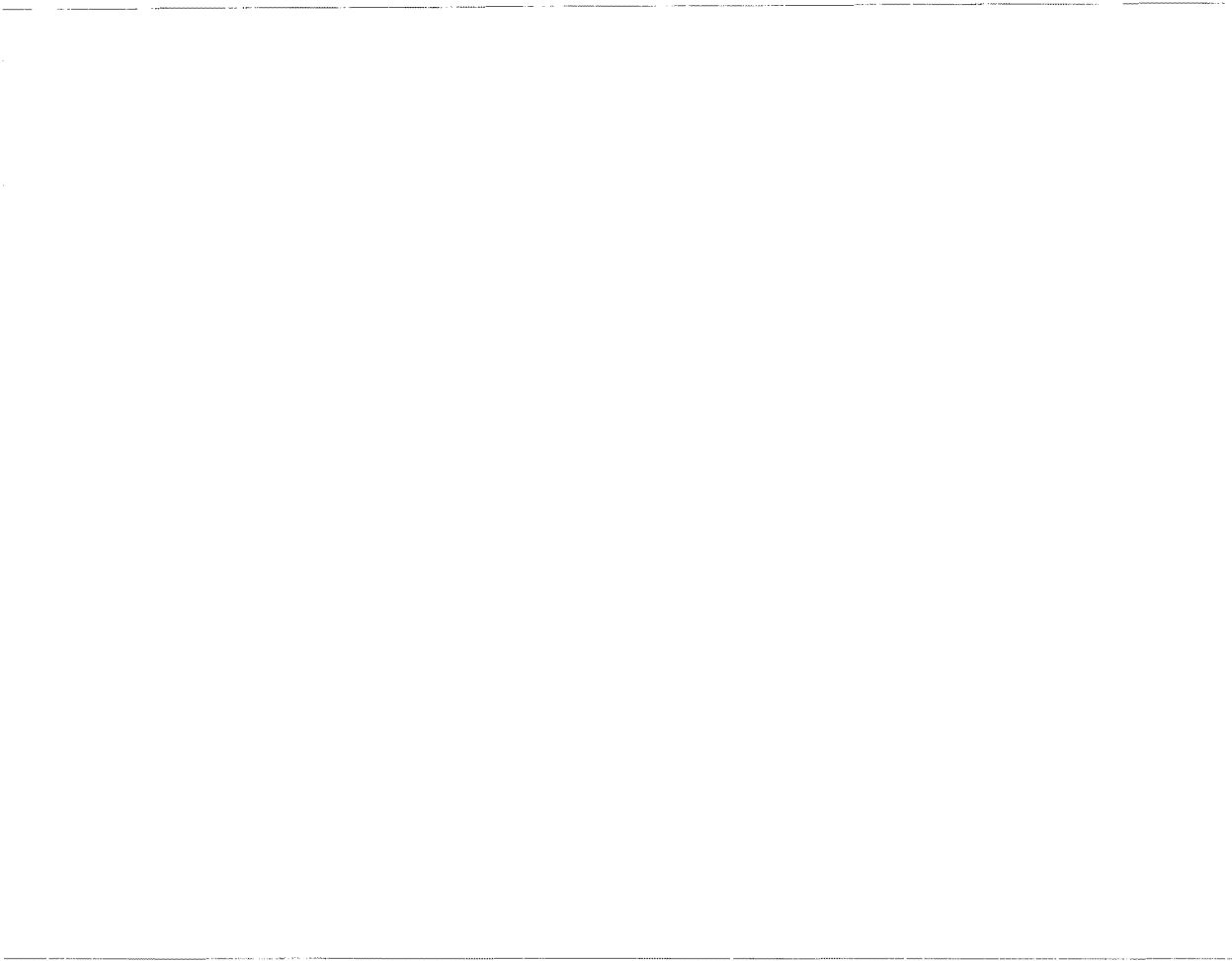
~~(U//AFO)~~

- Current FY production against 2009 deadline:

UNCLASSIFIED

UNCLASSIFIED

(b)(3)




UNCLASSIFIED

UNCLASSIFIED




(b)(3)

~~(U//ATUO)~~ Overall Production for FY 2009

~~(U//ATUO)~~ The status of production against the FY2009 goals as of **3 January** is presented in the "Thermometer Chart" below. The chart reflects new FY 2009 production goals. This chart includes 2009 deadline material (2008 deadline material has been completed) and other later deadline material. 

(b)(3)

~~(U//ATUO)~~ Note that this chart presents "Pages Certified this Fiscal Year" and is organized by product line. Thus counts in this chart reflect material that has completed the declassification review process this FY (i.e., "certified"). It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive order deadlines which involve "declassification review" (and not delivery, e.g., to the National Archives). The chart below is organized by key goals: i.e., total review/release; legacy NARA external referrals; automated review/release (our highest value on-line redacted product); and legacy Presidential Libraries. (Note that Overall Total subsumes Automated, and Automated subsumes Presidential Library product. Because the Overall Total includes some categories that are not displayed explicitly such as manual review and special media; and automated review includes internal CIA material which is also not displayed explicitly on this chart--the Overall Total is not the simple sum of the three sub-categories to its right on the chart.) 

(b)(3)

~~(U//ATUO)~~

- Standard CDC production this FY:

UNCLASSIFIED

UNCLASSIFIED

(b)(3)

UNCLASSIFIED

UNCLASSIFIED



(b)(3)

(U) Of General Interest

(U//~~AIUO~~) DRRB Weekly Activities

(U//~~AIUO~~) Certifiers and reviewers are focused on 2009 review, certification, and product generation (PROD GEN) activities. [redacted]

(b)(3)

(U//~~AIUO~~) D/CIA Team

(U//AIUO) The D/CIA team continues to review, certify, and perform quality control (PROD GEN) of documents due in 2009. This week, many of the documents certified came from records of the National Intelligence Council. In addition, team reviewers are triaging DS jobs due in 2009. New certifier [redacted] continued his training this week with one-on-one tutorials from D/CIA team reviewers and the NCS senior reviewer. [redacted]

(b)(3)
(b)(3)

(U//~~AIUO~~) DI Team

(U//AIUO) The DI Team has begun work on the review, certification, and PROD GEN of 2009 material, as well as remaining returned referrals. These documents are primarily Intelligence Assessments, Weekly Summaries, and research papers from the 1960s-1980s, dealing with Vietnam, the Middle East, and Latin America. [redacted] is continuing to assist the DCI team in certifying 2009 documents. [redacted]

(b)(3)
(b)(3)

(U//~~AIUO~~) NCS Team

(U//~~AIUO~~) The NCS team continues to re-review file series exempt (FSE) documents as required by our NSC approved file series exemption from Level 1 through Quality Assurance/Quality Control (QA/QC), moving them to certification, and working the PROD GEN queue. The team also is working Duplicate Reconciliation (RECON) queues, Level 1 through QA/QC, and moving the documents to certification. [redacted]

(b)(3)

(U//~~AIUO~~) Presidential Libraries (RAC) Team

(U//~~AIUO~~) The RAC team is fully employed with the review, certification, RECON, and PROD GEN of documents from eight Presidential Libraries. Certifiers continued the review on STAIRS of RAC documents referred to CIA by other government agencies. This week, the team reviewed for release finished intelligence reports on Cuba and Rhodesia. [redacted]

(b)(3)
(b)(3)

UNCLASSIFIED

UNCLASSIFIED

(U//~~ATUC~~) Quality Control/Training

(U//~~ATUC~~) - [redacted] continues updating the on-line dictionary. [redacted] is on vacation until January 13, 2009.

(b)(3)
(b)(3)

(U//~~ATUC~~) NARA Operations

(U//~~ATUC~~) Reviewers are working State, Army, Navy and DIA boxes, and technicians are entering the results into the database. [redacted]

(b)(3)

(U//~~ATUC~~) The technician team entered [redacted] pages in [redacted] into the field database. The reviewing team completed [redacted] pages in [redacted] boxes at Level I. In addition, [redacted] RNE pages were reviewed at Level I. The reviewing team completed [redacted] pages in [redacted] boxes at Level II. Certification consisted of [redacted] pages in [redacted] boxes. The release rate was [redacted] percent of which [redacted] percent came from Release-in-Part records and [redacted] percent came from Release-in-Full records. [redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

(U//~~ATUC~~) Two reviewers worked three full days on the NDI Quality Assurance Review Team (QART). Together, they reviewed [redacted] Hollinger boxes. Agency representation on the QART was as follows: Day 1 - CIA, NARA, Navy, State; Day 2 - CIA, NARA, Army, Navy, USAF, State, DOE; Day 3 - CIA, NARA, Army, Navy, USAF. [redacted]

(b)(3)
(b)(3)

(U//~~ATUC~~) External Referral and Liaison Team

(U//~~ATUC~~) Referral Operations

(U//~~ATUC~~) The responsible account manager talked to [redacted] about the schedule for the two reviewers scheduled to begin reviewing OSD documents. [redacted] said that at least one of the Office of Secretary of Defense (OSD) reviewers would be [redacted] starting this week. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUC~~) Account Manager's Activities

(U//~~ATUC~~) From 01/01/09 thru 01/07/09 there were [redacted] printed out from ER&L Referral in CADRE. [redacted]

(b)(3)
(b)(3)

(U//~~ATUC~~) The responsible account manager entered [redacted] documents [redacted] in batch # [redacted] for Department of Energy (DOE) onsite review. [redacted]

(b)(3)
(b)(3)

(U//~~ATUC~~) The responsible account manager entered [redacted] documents [redacted] in batch [redacted] for Army on-site review. [redacted]

(b)(3)
(b)(3)

UNCLASSIFIED

UNCLASSIFIED

(U//~~FOUO~~) The responsible account manager entered documents in the following batches for JCS review:

[Redacted]

(b)(3)

(U//~~FOUO~~) The responsible account manager entered [Redacted] documents [Redacted] in batch #EUCOM-06 for OSD to review for EUCOM. [Redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) Department of Energy (DOE) documents previously purged from CADRE and replaced with placeholder pages were closed and forwarded in CADRE as indicated below. Also, the related hardcopy batches were processed in AMDB and sent to the AARC:

[Redacted]

(b)(3)

(U//~~FOUO~~) The following National Library Carter (NLC) documents were documented in AMDB, processed in CADRE and returned to the teams: [Redacted]

(b)(3)

(U//~~FOUO~~) The following NRO documents were documented in AMDB, processed in CADRE and returned to the teams:

[Redacted]

(b)(3)

(U//~~FOUO~~) [Redacted]

(b)(3)

(U//~~FOUO~~) [Redacted]

(b)(3)

(U//~~FOUO~~) [Redacted]

(b)(3)

(U//~~FOUO~~) [Redacted]

(b)(3)

[Redacted]

(b)(3)

[Redacted]

(b)(3)

(U//~~FOUO~~) Federal Bureau of Investigation (FBI) reviewer, [Redacted] returned batch FBI-68. The responsible account manager documented in AMDB and processed the documents in CADRE before forwarding them to the teams for

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

final processing.

[Redacted]

(b)(3)

(b)(3)

~~(U//AFO)~~ **Other Government Agencies' On-Site Hardcopy Review**

(b)(3)

~~(U//AFO)~~ **STAIRS Operation and Administration**

~~(U//AFO)~~ Note: The State of the Art Inter-Agency Referral System (STAIRS) is a stand-alone system that supports the review of Presidential library documents by other government agency personnel.

(b)(3)

~~(U//AFO)~~ **Other Government Agencies' On-Site Review**

~~(U//AFO)~~ The following individuals representing the indicated agencies conducted on-site reviews of library documents in STAIRS:

Bob Kott and John Shippe of the DOS

(b)(3)

~~(U//AFO)~~ **MDR Activity**

(b)(3)

(b)(3)

~~(U//AFO)~~ **Declassification Services Branch**

~~(U//AFO)~~ **Document Declassification Support System (DDSS)**

UNCLASSIFIED

UNCLASSIFIED

(U//~~FOUO~~) During this reporting period, [] conducted the following coordination with Government agencies:

(b)(3)

- *Army.*

[] began final reconciliation of the [] upload files that he uploaded for Army at the end of 2008. []

(b)(3)
(b)(3)

- *Department of State.*

The DDSS team is working on uploading a new DOS upload file. [] is providing guidance to the team as required. []

(b)(3)
(b)(3)

- *Navy.*

The DDSS team is preparing Navy data for upload into DDSS and [] is providing ongoing guidance to the team. []

(b)(3)
(b)(3)

(U//~~FOUO~~) *DDSS Miscellaneous*

- *DDSS Information Systems Security Plan (ISSP).*

[] is waiting for the DDSS Information Systems Security Manager (ISSM) to provide a date for a meeting in January to discuss aspects of the revised DDSS Information Systems Security Plan as well as the impact of the new Employee Bulletin 11-08 concerning removable media on DDSS. []

(b)(3)
(b)(3)

- *DDSS Errors.*

The DDSS team continues to investigate the problem that is causing users to receive an error message that indicated that the DDSS application is unable to access the DDSS database. The team believes the problem is caused by a particular query and has developed an easy work-around to enable a user immediately to restore a lost DDSS session. The DDSS team is now able to replicate this issue on the DDSS integration system, and is working on a solution.

During his efforts to upload [] Army upload files into DDSS in December, [] maintained a log of each step he took for each file and documented all errors received. He provided this log to the DDSS team for its use in its ongoing investigation of the problem. []

(b)(3)
(b)(3)

- *Unique Tab Identifiers.*

[] continued work on a Concept of Operations (CONOPS) for implementing unique tab IDs for the Director, Information Security Oversight Office.

(b)(3)

[] is coordinating a meeting with Army in January to discuss the Department of Defense Joint Referral Center in terms of its relationship to the unique tab identifier CONOPS and NARA's IRC. []

(b)(3)
(b)(3)

UNCLASSIFIED

UNCLASSIFIED

~~(U//AFO)~~ CADRE Duplicate Detection, Resolution, and Reconciliation.

~~(U//AFO)~~ Metrics for 28 December through 3 January 2009 are included below as well as the cumulative metrics throughout the duration of DDR (25 June 2002 to the present). The percentage of duplicates discovered for the period is [] compared to a cumulative average of []

(b)(3)
(b)(3)
(b)(3)

~~(U//AFO)~~ CADRE Duplicate Detection, Resolution, and Reconciliation.

~~(U//AFO)~~ CADRE Support

~~(U//AFO)~~

- At the request of [] Assistant CADRE Program Manager, researched a document that meets the Requester Report rules but was not displaying on the report. Investigated the issue with [] lead reports developer, who determined the cause of the problem. Coordinated correction of the problem with [] and [] and tested the fix, which was deployed to Production.
- Continued to investigate the possibility of using the Sanitized Title field instead of the Title field to prepare the Requester Report, coordinating with two members of the Development Team and [] and prompting the scheduling of a TEM to address the issue.
- Researched and documented several issues with the archiving of several but not all versions of a document in Production.

(b)(3)
(b)(3)
(b)(3)
(b)(3)

UNCLASSIFIED

UNCLASSIFIED

- Followed up with [redacted] CADRE Trainer, on the status of the development of an Advanced Query course with which I will assist. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) Mosaic Analysis Program (MAP)

~~(U//~~FOUO~~)~~

- The team has completed the compilation and consolidation of the results of its metadata analysis of the 1998-2007 collections and is organizing a selection of document examples. [redacted]

(b)(3)

(U//~~FOUO~~) Agency Scanning Center (ASC) Support to CDC

(U//~~FOUO~~) 25-Year Production Statistics

~~(U//~~FOUO~~)~~ The ASC scanned [redacted] pages, indexed [redacted] documents, and exported [redacted] pages of DI material. In addition, [redacted] documents were indexed and [redacted] images of Reagan Presidential Library material were exported. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) Upcoming Week

~~(U//~~FOUO~~)~~ Our attention is now focused on 2009 production goals and meeting the 2009 deadline. [redacted]

(b)(3)

[redacted]

Chief, CIA Declassification Center

(b)(3)

CC:

Reviewers Comments:

UNCLASSIFIED

C06775932

Approved for Release: 2021/04/05 C06775932

UNCLASSIFIED

UNCLASSIFIED

Approved for Release: 2021/04/05 C06775932

~~SECRET NOFORN~~

14 January 2010

MEMORANDUM FOR:

VIA:

FROM:

(b)(3)

SUBJECT: CIA Declassification Center ~~Weekly~~ Report 7 - 13 January 2010

***(U) The Next Automatic Declassification Date is
31 December 2010!***

(U) Of Management Interest

(U//~~FOUO~~) From the Archives

(U//~~FOUO~~) "True Detective" Anti-Communist TV Series

(U//~~FOUO~~) A box of USIA records reviewed by the CDC Team at NARA II contains a memo dated 10 October 1962 from Howard A. White, Embassy USIA Officer, Lisbon, Portugal, to Stephen M. Carney, Office of the Assistant Director (Europe), USIA, Washington, D.C. White states that the embassy has been contacted by "various Portuguese Government agencies and high officials who are much interested in undertaking some effective anti-communist propaganda." Those making contact include the "Police Internacional de Defesa do Estado" (PIDE) and the government-owned TV system. Recognizing their own lack of knowledge and technical ability involving the production of TV shows, White notes that the Portuguese have approached the embassy for assistance.

(b)(1)
(b)(3)

(U//~~FOUO~~) White observes that embassy personnel agree the most effective format for the series would be the "true detective" story as developed for TV programs in the U.S. He recommends that Educational Exchange specialist grants be used to send two Portuguese TV producers to the U.S. to study this particular type of TV production in U.S. commercial studios. He also suggests that a U.S. TV specialist be sent to Portugal to assist in the project when actual production begins.

~~SECRET NOFORN~~

~~SECRET NOFORN~~

White adds, "I think a minimum of 12 half-hour shows should be planned."

~~(S//NF)~~ White closes by commenting, "This project [redacted] It fits country objectives and is approved by the Ambassador. [redacted]"

(b)(1)
(b)(3)
(b)(3)

(U//~~ATFO~~) In a memo dated 6 December 1962, Carney tells White that there have been frequent meetings of USIA and State officials on the Educational Exchange Project to discuss his proposal, but deliberations "have not budged an inch" regarding whether to approve it.

~~(S//NF)~~ Comment: There is no indication in the USIA records whether White's proposal was acted upon favorably or if the envisioned TV series was ever produced in Portugal [redacted]

(b)(1)
(b)(3)
(b)(3)

(U//~~ATFO~~) **A Private Citizen's View of Dealing with Terrorism**

(U//~~ATFO~~) One of the correspondence files for the DCI area certified this week contained a collection of letters from private citizens about how to deal with various problems facing the United States. In a 1985 letter addressed to DCI Casey, G. Edward Hamilton, President of Hamilton Communications Consultants, proposed a practical solution for protecting airline passengers from terrorism. He suggested that the US "equip each international passenger-carrying aircraft with a number of TV cameras... to permit the 'cockpit personnel' to observe action... [and] maintain within the general air conditioning & individual passenger-controlled, directed-air-flow, a system for introducing a non-odorous [sic], non-toxic anesthetic gas which will render all persons within the 'danger area or cabin' harmlessly unconscious." He continued, writing that the broadcast of the cabin picture could be delegated as "'video/audio - emergency - frequencies' for transmission to all international commercial [sic] air-travel airports." [redacted]

(b)(3)

(U//~~ATFO~~) Release decision of the above document was RIP [redacted]

(b)(3)

(U//~~ATFO~~) **Progress Towards the 31 December 2010 Deadline**

~~SECRET NOFORN~~

~~SECRET NOFORN~~

(U//~~FOUO~~) This thermometer chart provides a measure of completeness against the CIA records that must be reviewed by **31 December 2010**. These records include hardcopy CIA records dated 1985 and external referrals due in 2010 (i.e., "legacy"). These legacy referrals are from the CIA Archives or Presidential Libraries (via the RAC Program). (Referrals for CIA at NARA are excluded due to the procedures of the National Declassification Initiative which are controlling the review rates at NARA). Though there are many uncertainties due to the new EO and establishment of the National Declassification Center (NDC), based on current information, if these records are not reviewed prior to 31 December 2010, they are at risk for automatic declassification. In this case, the thermometer goes through 31 December 2010. **The first chart reflects data current through 11 January and includes 2010 deadline material processed in prior years. The second chart reflects data current through 11 January and excludes 2010 deadline material completed prior to FY 2010.**

(b)(3)
(b)(3)

(U//~~FOUO~~) The first three thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST at NARA or via the RAC Program to the Presidential Libraries). The fourth thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer, the current pages processed to date ("production") is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates more work to be done.

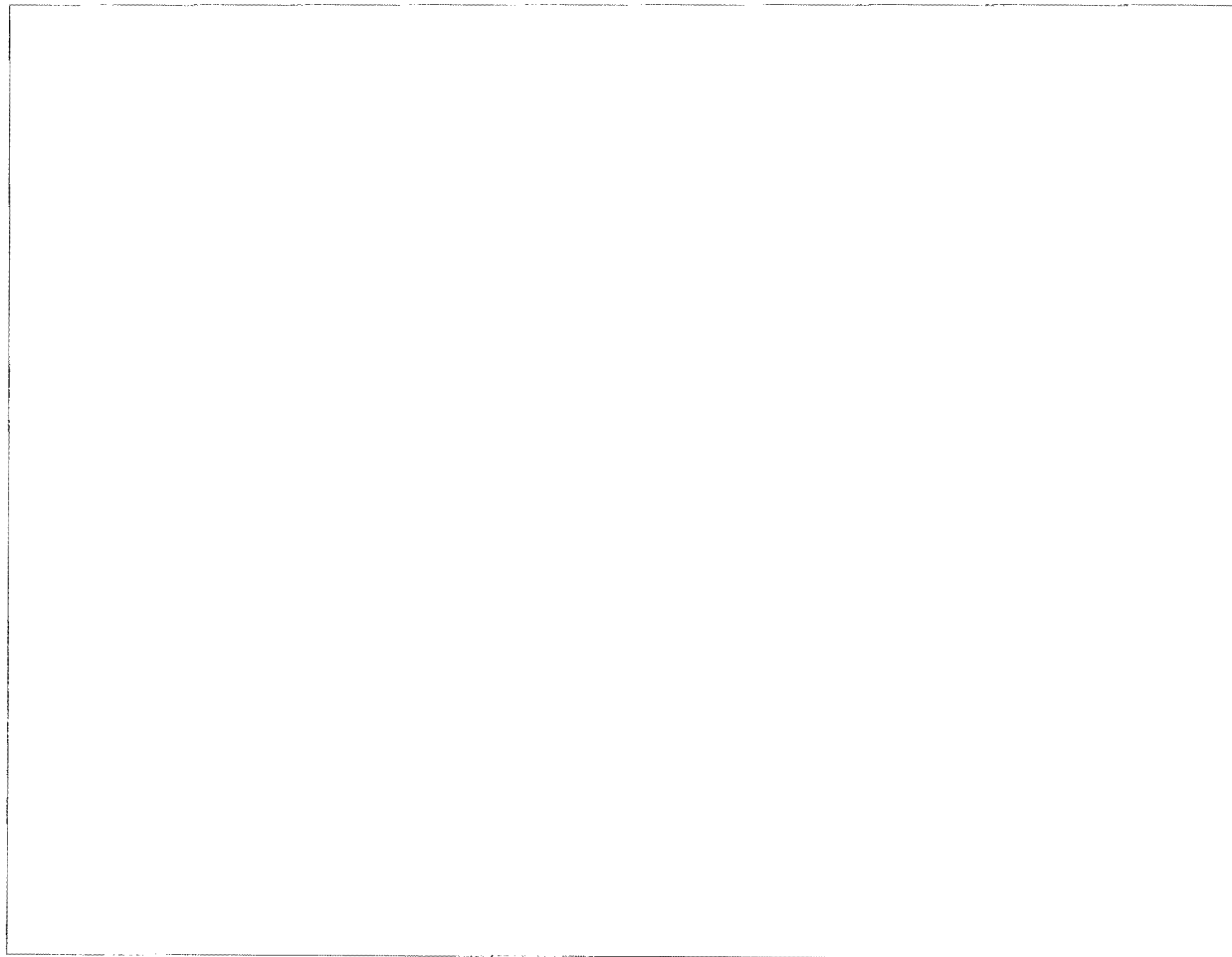
(b)(3)
(b)(3)

(U//~~FOUO~~)

~~SECRET NOFORN~~

~~SECRET NOFORN~~

(b)(3)



~~SECRET NOFORN~~

~~SECRET NOFORN~~

(b)(3)

(b)(3)

(U//~~NOFORN~~)

~~SECRET NOFORN~~

~~SECRET NOFORN~~

(b)(3)


~~SECRET NOFORN~~

~~SECRET NOFORN~~



(b)(3)

~~(U//AFO)~~ **FY 2010 Production**

~~(U//AFO)~~ The status of production against the FY2010 goals as of **9 January** is presented in the "Thermometer Chart" below. This chart includes 2010 deadline material and other later deadline material. 

(b)(3)

~~(U//AFO)~~ Note that this chart presents "Pages Reviewed this Fiscal Year" and is organized by product line. Thus counts in this chart reflect material that has completed the review process this FY (i.e., "certified" or equivalent). It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive Order deadlines which involve "declassification review" (and not delivery, e.g., to the National Archives). The chart below is organized by key goals, i.e., total review/release; NARA external referrals; automated review/release (our highest value on-line redacted product); and Presidential Libraries. (Note that Overall Total subsumes Automated, and Automated subsumes Presidential Library product. Because the Overall Total includes some categories that are not displayed explicitly such as manual review and special media; and automated review includes internal CIA material which is also not displayed explicitly on this chart--the Overall Total is not the simple sum of the three sub-categories to its right on the chart.) (J.

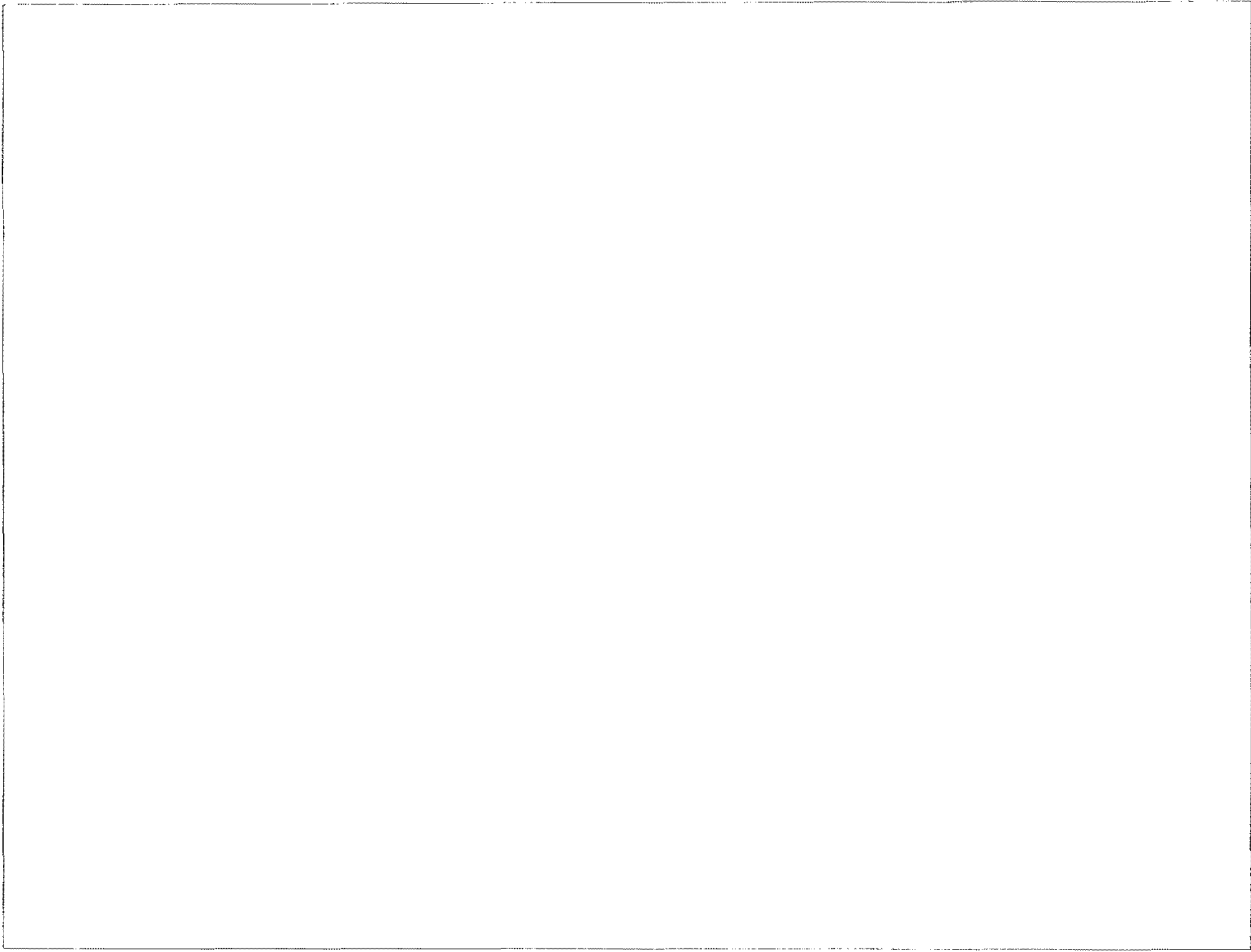
(b)(3)

~~(U//AFO)~~

~~SECRET NOFORN~~

~~SECRET NOFORN~~

(b)(3)



~~SECRET NOFORN~~

~~SECRET NOFORN~~



(b)(3)

(U) Of General Interest

(U//~~FOUO~~) Declassification Review and Referral Branch (DRRB) Weekly Activities

(U//~~FOUO~~) On Wednesday, 13 January, DRRB team chiefs participated in the monthly quality assurance workshop.

(b)(3)

(b)(3)

(U//~~FOUO~~) Certifiers and reviewers are focused on 2010 review, certification, and product generation activities. Team-specific activities or comments for the week are noted below.

(b)(3)

(U//~~FOUO~~) DCIA/DS&T/DS Team

(U//~~FOUO~~) The team is continuing its review of documents due in 2010; the contractor staff is also continuing to perform triage of DS records due in 2010. Many of the documents certified this week in the D/CIA queues dealt with public affairs and were newspaper articles that were released in full. attended the Critical Thinking seminar this week, and participated in the monthly quality assurance workshop.

(b)(3)

(b)(3)

(b)(3)

(U//~~FOUO~~) DI/NCS Team

(U//~~FOUO~~) The team is working on the review and certification of 2010 and later material. DI material reviewed for release this week consisted primarily of Intelligence Assessments, Weekly Summaries, and research papers from the 1960s-1980s, dealing with Vietnam, the Middle East, the Soviet Union, China, and Latin America. NCS material reviewed consisted primarily of DIF re-review. In addition, the team continued the manual review of finished intelligence and electronic triage of DI documents on the FLIRTS system. were at Fort McNair for two days this week reviewing Agency material for the Army. The team has also started introducing ER&L Account Managers to the DI product via side-by-side reviews with DI Reviewers.

(b)(3)

(b)(3)

(U//~~FOUO~~) Presidential Libraries (RAC) Team

(U//~~FOUO~~) The team is engaged with the review, certification, reconciliation, and product generation of documents from the Presidential Libraries and the Henry Kissinger Library of Congress collection. Certifiers are reviewing RAC documents referred to CIA by other government agencies on STAIRS. This week, the team continued to focus on the 11 oral histories submitted for review by the Nixon Presidential Library.

(b)(3)

(U//~~FOUO~~) Quality Control/Training

~~SECRET NOFORN~~

~~SECRET NOFORN~~

(U//~~ATUO~~) [redacted] conducted research for an upcoming draft of the Covert Action Guidance. [redacted]
 [redacted] has almost completed the 2009 December Product Generation (PROD GEN) failure rates. [redacted]

(b)(3)
(b)(3)
(D)(3)**(U//~~ATUO~~) NARA Operations**

(U//~~ATUO~~) Reviewers are working State, USIA, Army and USAF boxes, and technicians are entering data into the field database and supporting NARA's ADDRRES database. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) One reviewer spent three days working on the NDI Quality Assurance Review Team (QART). He completed [redacted] Hollinger boxes. Agency representation on the QART was as follows: Day 1 - CIA, NARA, USAF; Day 2 - CIA, NARA, Army; Day 3 - CIA, NARA, Army, USAF. [redacted]

(b)(3)
(b)(3)**(U//~~ATUO~~) External Referral and Liaison Team****(U//~~ATUO~~) Referral Operations**

(U//~~ATUO~~) For the week ending 8 January 2010, [redacted] were processed/documentated in AMDB and forwarded out of ER&L for final processing. Another [redacted] were prepared or pouched out to OGAs for review.

(b)(3)
(b)(3)

(U//~~ATUO~~) Scanning of the Kissinger collection at the Library of Congress continues and to date [redacted] pages) have been scanned and delivered to the ASC for processing. [redacted]

(b)(3)
(b)(3)**(U//~~ATUO~~) Remote Equities Review**

(U//~~ATUO~~) CIA remote equity reviews continue (4) days per month on-site at Army - Ft. McNair, Center for Military History (CMH). As of 8 January 2010, the team has reviewed for declassification [redacted] documents [redacted] and released [redacted] documents [redacted]

(b)(3)
(b)(3)**(U//~~ATUO~~) OGA On-site Activity**

(U//~~ATUO~~) The following agencies conducted on-site reviews of library documents in STAIRS: DOS, OSD, FBI, DIA, DOJ and CIA.

~~SECRET NOFORN~~

~~SECRET NOFORN~~

(U//~~ATUO~~) STAIRS support continues to conduct QA/QC on presidential library material completed by OGAs in STAIRS. During the week of 8 January 2010, there were [] passed to the burn queue. []

(b)(3)

(U//~~ATUO~~) MDR Activity

(U//~~ATUO~~) For the week ending 8 January 2010, the Presidential Libraries submitted 5 Mandatory Declassification Review (MDR) requests for [] documents []. These documents were processed and pouched to other government agencies for review and return to the libraries. []

(b)(3)
(b)(3)**(U//~~ATUO~~) Declassification Services Branch****(U//~~ATUO~~) Document Declassification Support System (DDSS)**

(U//~~ATUO~~) This report covers the period 7 January through 13 January 2010. During this reporting period, the following activities were ongoing:

(U//~~ATUO~~)

- *ARMY*
Army uploaded additional files from its monthly reviews resulting in [] additional referrals and [] referred pages. []
- *DEPARTMENT OF ENERGY*
DOE requested, and [] provided, metrics regarding its incoming referrals that are NOT located at Archives II. []
- *OFFICE OF THE SECRETARY OF DEFENSE*
OSD provided its second upload file on 11 January 2009. The DDSS team is using this file to validate the anticipated efficiencies using the Pervasive data integration tool. The DDSS team has converted the data and uploaded it into the DDSS integration system. There were issues with about 20% of the OSD accession numbers; [] contacted OSD with options for resolution of the issues. []
- *U.S. AIR FORCE*
Air Force provided its fifth upload file on 6 January 2010. The DDSS team is using this file to validate the anticipated efficiencies using the Pervasive data integration tool. The DDSS team has converted the data and uploaded it into the DDSS integration system. Data validation is underway. []
- *U.S. CENTRAL COMMAND*
CENTCOM contacted the DDSS help desk to request training for eight persons to be conducted at CENTCOM headquarters in Tampa, Florida. The DDSS team is coordinating with CENTCOM. []

(b)(3)
(b)(3)(b)(3)
(b)(3)

(b)(3)

(b)(3)

(b)(3)

~~SECRET NOFORN~~

~~SECRET NOFORN~~

- *Where to Send Referrals*

Based on referrals in the second OSD upload file, the DDSS team has modified the "Where to Send Referrals" document to include U.S. Africa Command (USAFRICOM), the Air Force's Air Mobility Command, and Army's Army Materiel Command after obtaining concurrence from the affected agencies. [redacted]

(b)(3)

- *DDSS System Maintenance*

Global Communications Services successfully replaced a faulty central processing unit cooling fan on the DDSS test database server.

The DDSS team has begun an effort to determine the impacts of upgrading to the current version of WebLogic on the application server. GCS has indicated that this upgrade will need to be performed before support for the current version expires, which is anticipated within the next year. This upgrade is expected to be challenging because of the interaction of WebLogic with other integrated software. On the other hand, it is anticipated that the upgrade will enable the query functionality to receive desired enhancements that are not feasible with the current version of WebLogic. [redacted]

(b)(3)

- *DDSS Data Maintenance*

The DDSS team has analyzed DDSS data from the perspective of enhancing agencies' data in DDSS to make it more useful for the National Declassification Center. The team has identified several key items for enhancement and work is underway to implement the improvements. Army uploaded data at the folder level and the primary focus of the team currently is to identify Army folders that are in the same box and assign them a unique box identification number so that queries can be run on Army boxes. Also, the team is updating Army and Navy referrals with record group numbers that are currently missing because they were not provided by the agencies in their record group number field; those missing record group numbers may be embedded in other identifiers provided by those agencies, such as accession numbers or folder identification numbers. [redacted]

(b)(3)

- *DDSS Training*

[redacted] has scheduled the next DDSS training session at Archives II on 28 January for six persons from the Department of Energy. [redacted]

(b)(3)

(b)(3)

- *DDSS Team Sharing Site*

The DDSS team continues to coordinate with the Director of National Intelligence security office to establish a DDSS team file sharing site on the DNI unclassified network (DNI-U). [redacted]

(b)(3)

~~(U//ATFO)~~ **National Declassification Center**

~~(U//ATFO)~~ [redacted] attended the first meeting of the PMT DDSS sub-group on 13 January and provided a report of the meeting to CDC leadership. Don McIlwain, NARA, has asked for [redacted] to meet with him to assist him in [redacted]

(b)(3)

(b)(3)

~~SECRET NOFORN~~

~~SECRET NOFORN~~

determining how he may best use DDSS to assist him in his efforts in support of NDC planning. [redacted]

(b)(3)

~~(U//ATUO)~~ CREST Expanded Access

~~(U//ATUO)~~ NTIS provided three proposed user interface screen shots for its potential replacement to the CREST system. The NTIS project manager called to discuss CDC preferences and options regarding whether the images need to be converted to PDF format. [redacted]

(b)(3)

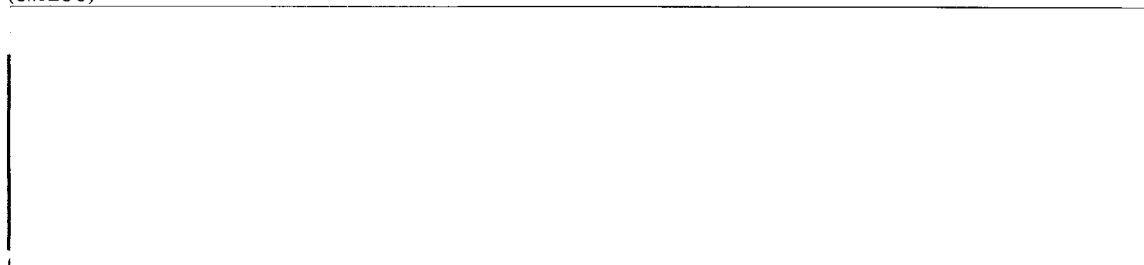
~~(U//ATUO)~~ CADRE Duplicate Detection, Resolution, and Reconciliation.

~~(U//ATUO)~~ Metrics for 3 January through 9 January 2010 are included below as well as the cumulative metrics throughout the duration of DDR (25 June 2002 to the present). The percentage of duplicates discovered for the period is [redacted] compared to a cumulative average of [redacted]

(b)(3)

(b)(3)

~~(U//ATUO)~~



(b)(3)

~~(U//ATUO)~~ CADRE Support

~~(U//ATUO)~~

- Conducted two rounds of validation on updates to improperly migrated JFK documents, working with the team member who updated the records to ensure that the documents were properly connected by CADRE Reference ID and requesting that the data validation lists be regenerated to account for the newly updated documents. Researched missing release dates on JFK documents in the CADRE MORIPROD database and sent a note to the Migration Team to request feedback on the plan to get this data migrated to CADRE.
- Reviewed the updates to EO 12958 that are contained in the new EO 13526 and provided feedback on a possible implementation approach for CADRE. Also, in response to a question from the CADRE Program Manager,

~~SECRET NOFORN~~

~~SECRET NOFORN~~

reviewed the CADRE reports to determine whether or not any of them would be affected by the changes to the EO exemptions.

- Met with the CADRE trainer to begin planning the contents of a new Case Management Reports Course for PIPD managers. Began assembling materials describing each report in preparation for a meeting with the Chief/PIPD to clarify her expectations and to determine which reports and queries managers currently use.
- Worked with a user who had questions about a document he was having trouble opening from a query hitlist. Discovered that the document has a bad map file and needs to be re-OCRed. Created SRS-1860307, "Receive Map-File Error When Attempting to Open Document C05375489", to address the issue.
- Assisted a user with a question on how to view comments in read-only documents. Looked up the existing DR on this topic and advised the user to which release the DR is assigned.
- Completed User Acceptance Testing in Production on and passed CADRE-DR-09442, "Reports - Database Trigger Update for Disposition and Subcode", working with a member of the O&M Team to ensure that no new problem records have been created since the fix to the database triggers was deployed. Coordinated the closing of this DR with the closing of two SRS tickets that were related to the DR.
- Met with a member of the O&M Team to discuss SRS-183688I, "CM - Provide a List of Documents for which the "(b)" Exemption was Applied in FY 2008 or FY 2009" and SRS-1836878, "CM - Create a List of Burned Documents for which the Manual Exemptions Do Not Match the Image-based Exemptions." The team member had questions on the intent of the requests and how best to meet the user's needs.
- Based on discoveries made during user acceptance testing for CADRE Release 2.3.4, updated the description of CADRE-DR-07053, "CM - Scan Request Printing," to include discrepancies with the way the Print and Print with Options functions work.
- Began validation of a list of document provided in response to SRS-1820260, "CM - Create List of Documents with at Least One Exemption and No Overlays." Discovered that the list included burned documents with parent in-process documents that contain overlays and requested that these documents be removed prior to completing validation of the documents.

(b)(3)

~~(U//ATUO)~~ Mosaic Analysis Program (MAP)~~(U//ATUO)~~

- The preparation and formatting of guidance for Honduras continues.

(b)(3)

~~SECRET NOFORN~~

~~SECRET NOFORN~~

- The draft guidance for Guatemala has been submitted for review by the QRB, scheduled for 28 January 2010.

(b)(3)

- The study on color processing in CADRE should be completed shortly.

(b)(3)

~~(U//NF)~~ CADRE System Status Summary

~~(U//NF)~~

(b)(3)

(b)(3)

As of January 9th:

Open 25-year SRS tickets =

(b)(3)

(b)(3)

~~SECRET NOFORN~~

~~SECRET NOFORN~~

~~(U//ATUO)~~ **Agency Scanning Center (ASC) Support to CDC**

~~(U//ATUO)~~ **25-Year Production Statistics**

[Redacted]

(b)(3)

~~(U//ATUO)~~ **Upcoming Week**

~~(U//ATUO)~~ Our attention is focused on 2010 production goals and meeting the 2010 calendar year deadline. [Redacted]

(b)(3)

[Redacted]

(b)(3)

Chief, CIA Declassification Center

CC:

Reviewers Comments:

~~SECRET NOFORN~~

UNCLASSIFIED ~~AWO~~

13 January 2011

MEMORANDUM FOR:

VIA:

FROM:

(b)(3)

SUBJECT: CIA Declassification Center ~~Weekly~~ Report 7 - 13 January 2011

***(U) The Next Automatic Declassification Date is
31 December 2010!***

Of Management Interest

(U//~~AWO~~) From the Archives

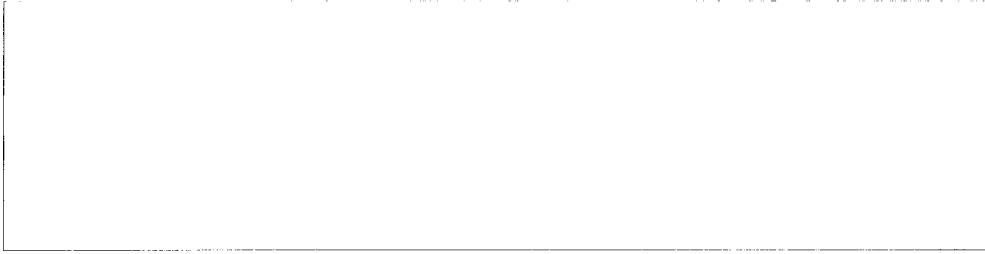
(U//~~AWO~~) Hardball at the NSC

(b)(3)

UNCLASSIFIED ~~AWO~~

UNCLASSIFIED ~~ATUO~~

intelligence community :



(b)(3)

(U//~~ATUO~~) FY 2011 Production Status

(U//~~ATUO~~) The status of production against the FY 2011 goals as of 8 January 2011 is presented in the "Thermometer Chart" below. This chart includes 2011 deadline material and other later deadline material [redacted]

(b)(3)

(U//~~ATUO~~) Note that this chart presents "Pages Reviewed this Fiscal Year" and displays some key product lines. This counts in this chart reflect material that has completed the review process this FY (i.e., "certified" or equivalent). It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive Order requirements. The chart below is organized by key goals, i.e., overall total review/release; NDC review; automated review (our highest value on-line redacted product); and Presidential Libraries. (Note that Overall Total subsumes NDC and Automated, and Automated subsumes the Presidential Library product. Because the Overall Total includes some categories that are not displayed explicitly such as manual review, special media and "QART," quality assurance review at the NDC--- the Overall Total is not the simple sum of the three sub-categories to its right on the chart.) [redacted]

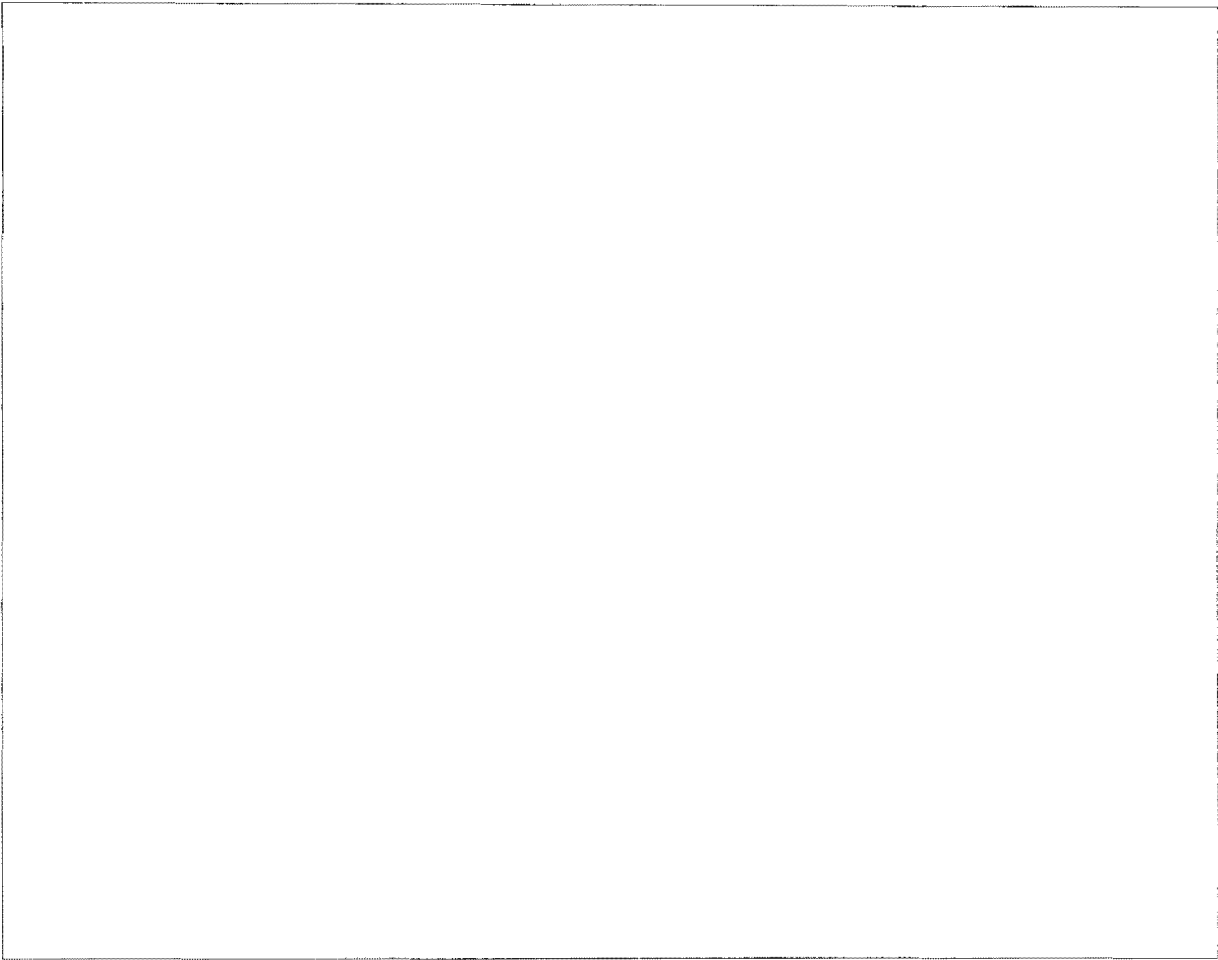
(b)(3)

(U//~~ATUO~~)

UNCLASSIFIED ~~ATUO~~

UNCLASSIFIED ~~AWO~~

(b)(3)



UNCLASSIFIED ~~AWO~~

UNCLASSIFIED ~~AUO~~

(b)(3)

(U//~~AUO~~) Progress Towards the 31 December 2011 Deadline

(U//~~AUO~~) These thermometer charts provide a measure of completeness against the CIA records that must be reviewed by **31 December 2011**. These records include hardcopy CIA records dated 1986, special media dated thru 1981 and external referrals due in 2011. The very large Manual Review number (i.e., [redacted]) is largely special media reviewed before FY 2011 but technically due in FY 2011 (e.g., microfilm, motion picture film, etc.) The referrals reflect certification of CIA Archive material or Presidential Libraries (via the RAC Program). (Referrals for CIA at National Declassification Center---NDC--- are excluded due to the NDC procedures. NDC now controls the review deadlines at NARA per the EO but has not yet formally established these deadlines for NARA material). Though there are many uncertainties due to the new EO and establishment of the NDC, based on current information, if the records included below are not reviewed prior to 31 December 2011, they are at risk for automatic declassification. In this case, the thermometer goes through 31 December 2011. **The first chart reflects data current through 10 January and includes 2011 deadline material processed in the current and prior FYs. The second chart reflects data current through 10 January and excludes 2011 deadline material completed prior to FY 2011.**

(b)(3)

(b)(3)

(U//~~AUO~~) The first three thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST at NARA or via the RAC Program to the Presidential Libraries). The fourth thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date ("production") is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into [redacted] equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates more work to be done. [redacted]

(b)(3)

(b)(3)

(U//~~AUO~~) You may notice that the target numbers at the top of the thermometers may change from week to week. This is due in general to the targets being estimates that are refined during the year as detailed review progresses. For example, page count estimates can change since microfilm estimates are often difficult to make prior to detailed review. This can add or subtract from the original target estimates. In another situation, certain records that are initially assigned to the automated category undergo a pre-review ("triage") and may be moved from the automated to the manual category. Last, but not least, some pages can drop out of the 2011 due date counts completely, once the records get processed and the final determination deems they are due in a year other than 2011. (Note that unprocessed records are assigned automatic declassification dates based on data in the SMART2 retired records database and related databases in the NCS.) [redacted]

(b)(3)

(U//~~AUO~~)

UNCLASSIFIED ~~AUO~~

UNCLASSIFIED ~~ATUO~~

(b)(3)



UNCLASSIFIED ~~ATUO~~

UNCLASSIFIED ~~FOUO~~



(b)(3)

(U/ ~~FOUO~~)

UNCLASSIFIED ~~FOUO~~

~~UNCLASSIFIED~~

(b)(3)

~~UNCLASSIFIED~~

UNCLASSIFIED//~~FOUO~~

(b)(3)

(U) Of General Interest

~~(U//~~FOUO~~)~~ DRRB Weekly Activities

~~(U//~~FOUO~~)~~ Certifiers and reviewers are focused on 2011 review, certification, and product generation activities. Team-specific activities or comments for the week are noted below. [redacted]

(b)(3)

~~(U//~~FOUO~~)~~ DCIA/DS&T/DS Team

~~(U//~~FOUO~~)~~ The team is continuing its review and certification of documents due in 2011, as well as its quality assurance effort on the triage of OGC records to ensure that proper exemption code have been cited. Many of the documents certified in the DCIA queue this week dealt with calendar entries for then DDCI McMahon. [redacted]

(b)(3)

~~(U//~~FOUO~~)~~ DI/NCS Team

~~(U//~~FOUO~~)~~ The team is working on the review and certification of 2011 and later material, and the product generation (PRODGEN) of documents previously certified. DI material reviewed for release this week consisted primarily of Intelligence Assessments, Weekly Summaries, and research papers from the 1960s-1980s, dealing with the Middle East, the Soviet Union, China, Latin America, and IEEW serials. NCS material reviewed consisted of 2011 and later documents and the DIF re-review of 2011 due date material. In addition, reviewers and certifiers continued the manual review of finished intelligence, triage of NCS AARC documents, and the electronic triage of both DI and NCS documents on the FLIRTS system.

(b)(3)

~~(U//~~FOUO~~)~~ Presidential Libraries (RAC) Team

~~(U//~~FOUO~~)~~ In May 2009, the Dwight D. Eisenhower Library referred to CIA [redacted] documents [redacted] from the collection of the Richard Bissell Papers. The CDC/RAC Team recently completed the review of these documents, with the appropriate referrals to other government agencies. As the Library is preparing to release the Bissell Papers in the near future, the [redacted] documents from this collection that were certified for release were provided to the archivists on an unclassified CD and delivered this week to Abilene, Kansas. [redacted]

(b)(3)

(b)(3)

(b)(3)

~~(U//~~FOUO~~)~~ The RAC team is engaged with the review, certification, reconciliation (RECON), and product generation (PRODGEN) of documents from the Presidential Libraries and the Henry Kissinger Library of Congress (LOC) collection. Certifiers are reviewing RAC documents referred to CIA by other government agencies on STAIRS. This week, NSC memos from the Reagan Library were reviewed for release. [redacted]

(b)(3)

~~(U//~~FOUO~~)~~ Quality Control/Training

UNCLASSIFIED//~~FOUO~~

UNCLASSIFIED//~~FOUO~~

(U//~~FOUO~~) [redacted] continued drafting guidance for various Covert Actions, specifically focusing on International Front Organizations last week. [redacted] continued working on the STAIRS project. [redacted] was on leave. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) NARA Operations

(U//~~FOUO~~) Database problems preclude a report this week. Reporting will continue next week. [redacted]
[redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) External Referral and Liaison Team

(U//~~FOUO~~) Referral Operations

(U//~~FOUO~~) For the week ending 7 January 2011, there were [redacted] referrals, [redacted] pages sent out to OGAs and [redacted] referrals ([redacted] pages) returned from OGAs. ER&L account managers processed/documentated [redacted] docs ([redacted] pages) in AMDB and forwarded them out of ER&L for final processing. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) OGA On-site Activity

(U//~~FOUO~~) During the week of 7 January 2011, the following agencies conducted on-site reviews of library documents in STAIRS: DOS, OSD, DIA and CIA. [redacted]

(b)(3)

(U//~~FOUO~~) STAIRS support continues to conduct QA/QC on presidential library material completed by OGAs in STAIRS. During the week of 7 January 2011, there were [redacted] documents ([redacted] pages) reviewed in QA/QC and passed to the burn queue. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) MDR Activity

(U//~~FOUO~~) For week ending 7 January 2011, the Presidential Libraries submitted 90 Mandatory Declassification Review (MDR) requests for [redacted] documents [redacted]. These documents were processed and pouched to other government agencies for review and return to the library. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) Declassification Services Branch

(U//~~FOUO~~) Document Declassification Support System (DDSS)

(U//~~FOUO~~) This report covers the period of 6 January through 11 January 2011. During this reporting period, the following activities were ongoing:

- **Army**
The team continues to coordinate with Army regarding anomalies in the shelf location data provided by Army. Army provided a new data upload file to replace the damaged one. [redacted]

(b)(3)

UNCLASSIFIED//~~FOUO~~

UNCLASSIFIED ~~AWO~~

• **DDSS Build**

The DDSS team awaits the Infrastructure Software Branch's response to its request to upgrade the current servers to WebLogic 9 so that they will be able to host the new DDSS build that will be ready for deployment shortly. [redacted]

(b)(3)
(b)(3)

• **DDSS Agency Products List Waivers**

The DDSS APL waiver to use Java Server Faces expires on 2 February 2011. The DDSS Information System Security Manager concurred with the Architecture Review Board (ARB) briefing and the IMS ARB advocate forwarded the briefing to the ARB staff for review. [redacted]

(b)(3)

• **External Referral Working Group**

[redacted] continues to prepare the ERWG slides for the January ERWG and running queries to capture the DDSS metrics for calendar year 2010. [redacted]

(b)(3)
(b)(3)

• **CDC Technology**

[redacted] continues to research technologies regarding automated indexing and presented a new version of the briefing to C/DSB and made the recommended changes. A meeting with CDC leadership is scheduled for 14 January. [redacted]

(b)(3)
(b)(3)

• **National Declassification Center**

[redacted] continued preparation of a presentation regarding the capabilities of DDSS in anticipation of a meeting with NDC's contractor that is conducting an information systems requirements analysis. [redacted] also provided [redacted] a copy of the DDSS team's mapping of DDSS data to NARA data to assist in his data support efforts for NARA. [redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)

(U//~~AWO~~) **CADRE Duplicate Detection, Resolution, and Reconciliation**

(U//~~AWO~~)

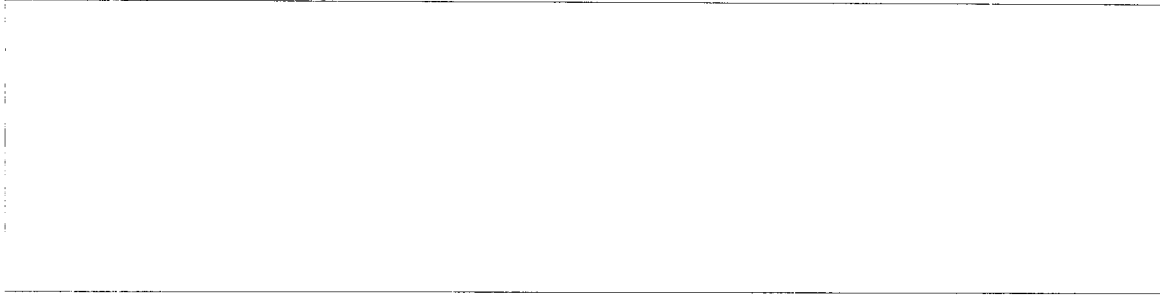
- Metrics for the period of 2 January through 8 January 2011 are included below as well as the cumulative metrics throughout the duration of DDR (25 June 2002 to the present). The percentage of duplicates discovered for the period is [redacted] compared to a cumulative average of [redacted].

((b)(3))

UNCLASSIFIED ~~AWO~~

UNCLASSIFIED ~~AWO~~

(b)(3)



~~(U//AWO)~~ **Guidance Research/ Action Items**

- An Action Item Meeting was held on 12 January. The next meeting is scheduled for Wednesday, 16 February 2011, from 14:00 to 16:00, in 1E38.
- Preparation of review guidance for Costa Rica is nearing completion.
- The draft guidance for Guatemala is in IRO coordination.
- The draft guidance for Honduras is in office-level review.

(b)(3)

(b)(3)

(b)(3)

(b)(3)

~~(U//AWO)~~ **CADRE Support**

~~(U//AWO)~~

- Participated in a meeting with CADRE, LSU, PIPD, and IRO representatives regarding a possible court-ordered re-review of the MKULTRA document collection and options to undertake the review in CADRE.
- Continued to coordinate with members of the JFK migration/validation team to plan a status meeting and to ensure progress on the effort to identify gaps in the data fields required to process JFK documents in CADRE.
- Met with members of the CADRE test and training teams to discuss a potential discrepancy in Release 2.5.1, the recently deployed release focused on implementation of a new workflow for OGC/LD. Reviewed notes from discussions held regarding the design of the workflow and from testing activities to assist in the determination to

(b)(3)

(b)(3)

(b)(3)

(b)(3)

UNCLASSIFIED ~~AWO~~

UNCLASSIFIED ~~ATUO~~

create a DR. Also, documented the outcome of a meeting in which several business rules for the workflow were determined and distributed the notes to the team. [redacted]

(b)(3)

- For SRS-2007922, "CM:C00536230 is listed twice in F-1982-00782," updated the SRS ticket with feedback from the Chief, Privacy Act Branch, PIPD on approved actions to remove burned documents that were improperly migrated from MORI to CADRE. [redacted]
- Attended the DSB ERB, initiating a discussion of the automatic application of release dates to burned documents with RIPPUB or RIFPUB release decisions in cancelled cases and the possibility that these documents can appear on Requester Reports. As directed by the ERB, met with a CADRE developer to discuss a possible solution to the issue and created an RFC to assign "not distributed" distribution codes and to prevent the system from applying release dates to these documents. [redacted]
- Monitored messages sent to the CADRE Close Support Team to keep up to date on user issues and problem resolutions and to provide back-up support as needed to the Close Support Team. Followed up with a member of the O&M Team regarding a request to supply missing OCR text for a specified document, ensuring that the responsible member was aware of previous tickets to address this issue. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) CDC Help Desk

(U//~~ATUO~~) The CDC Help Desk continues to work with CDC Metrics on the MS Access 97/2000 to 2007 conversion. The important part is complete – Metrics converted all databases that were 97 to 2003. Several test subjects (including the ER&L group) were switched to Access 2003 and were able to bring up the AMDB successfully. The team will now proceed to provide the rest of the CDC and IRRG user community with removing Access 2000, installing Access 2003, and shortcuts to the various databases they use. Four CADRE-related SRS tickets were opened but no hardware tickets were required. Four AADS requests for CWE account renewals were submitted. The team assisted two users with their annual CWE/Notes/CADRE/ST password renewals, and three users with their Passport/blog password renewals. [redacted]

(b)(3)

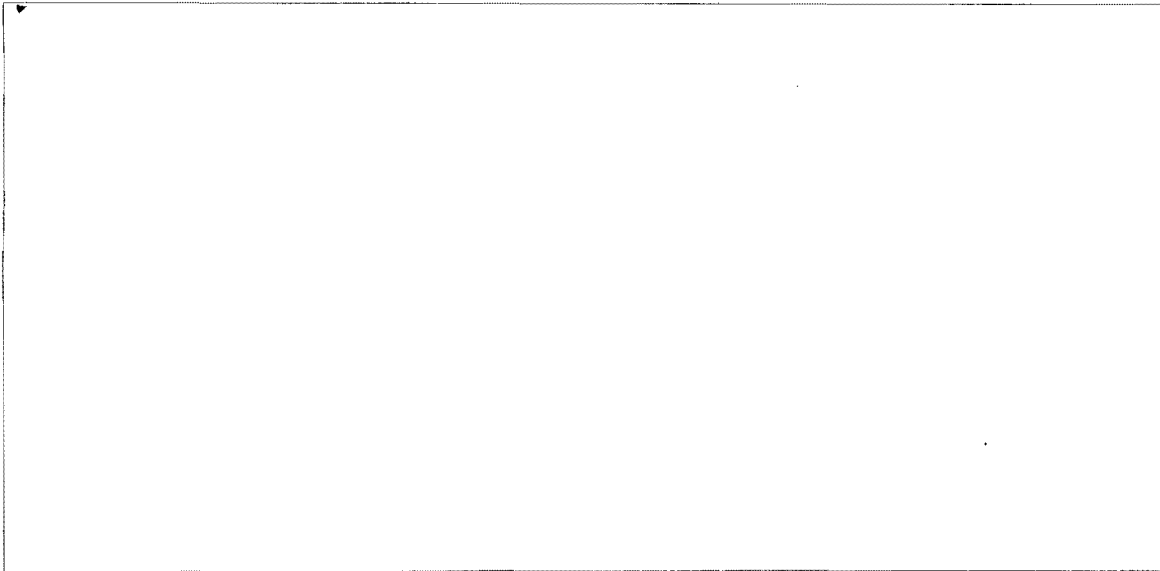
(b)(3)

(U//~~ATUO~~) CADRE System Status Summary

(U//~~ATUO~~)

UNCLASSIFIED ~~ATUO~~

UNCLASSIFIED ~~ATUO~~



(b)(3)

(U//~~ATUO~~) As of January 8th:
Open 25-year SRS tickets = 120

	<u>Opened</u>	<u>Closed</u>	<u>Net Change (since previous week)</u>
25-YR SRS's	5	5	0

(b)(3)

(U//~~ATUO~~) Agency Scanning Center (ASC) Support to CDC

(U//~~ATUO~~) 25-Year Production Statistics

(U//~~ATUO~~) The ASC scanned [] pages of DCI and DI material and indexed [] documents of DCI and DS material during this period. []

(b)(3)
(b)(3)

(U//~~ATUO~~) Upcoming Week

UNCLASSIFIED ~~ATUO~~

~~UNCLASSIFIED//**FOUO**~~

~~(U//**FOUO**)~~ Work continues on FY 2011 production and the 2011 calendar year deadline. [redacted]

(b)(3)

~~(U//**FOUO**)~~ The ERWG takes place on 19 January next week. [redacted]

(b)(3)

~~(U//**FOUO**)~~ We have several meetings on the Advanced Classification, Collaboration & Categorization Environment (AC³E) scheduled for this coming week. [redacted]

(b)(3)

[redacted]

Chief, CIA Declassification Center

(b)(3)

CC:

Reviewers Comments:

~~UNCLASSIFIED//**FOUO**~~

~~SECRET~~

13 January 2012

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT:

CIA Declassification Center ~~Weekly~~ Report 5-11 January 2012

REFERENCE:

(U) The Next Automatic Declassification Date is 31 December 2012!

(U) Of Management Interest

(U) Personnel

(U//~~FOUO~~) This week we welcome [Redacted] back to the program as a contractor. [Redacted] recently retired from IMS where he served as the CDC IMO. Welcome back [Redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) From the Archives

(U//~~FOUO~~) Missed Opportunity?

(U//~~FOUO~~) An intelligence report from 1948 found in NCS records details the public attitude in Hungary toward communism. According to the report, "Hungarians are waiting to see whether the Western Powers, especially the U.S. will fight a preventive war against the USSR by 1949 or 1950. If such a war is fought, the Hungarians will oust the Communists

~~SECRET~~

~~SECRET~~

and establish a democracy. If no war is fought by 1950, the Hungarians will turn away from the Western Powers and accommodate themselves to life within the orbit of Russian influence." [redacted]

(b)(3)

(U//~~FOUO~~) In 1956 the Hungarian anti-communist and anti-Soviet movement was crushed by Soviet forces. It was not until 1990 that Hungary held its first multi-party elections. Hungary joined NATO in 1999 and the European Union five years later. [redacted]

(b)(3)

(U//~~FOUO~~) This weekly contribution comes from C02932036 which was released in part [redacted]

(b)(3)

(U//~~FOUO~~) FY 2012 Production Status

(U//~~FOUO~~) The status of production against the "new FY 2012 goals" as of 7 Jan 2012 is presented in the "Thermometer Chart" below. This chart includes CY 2011/2012 deadline material and other later deadline material. [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) Note that this chart presents "Pages Reviewed this Fiscal Year" and displays some key product lines. Thus counts in this chart reflect material that has completed the review process this FY (i.e., "certified" or equivalent). It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive Order requirements. The chart below is organized by key goals, i.e., overall total review/release; automated review (our highest value on-line redacted product); and Presidential Libraries; and Manual Review whether involving AARC documents or NDC documents. (Note that Overall Total subsumes Automated and Manual, and Automated subsumes the Presidential Library product. Because the Overall Total includes SPREE which is not displayed, the Overall Total is not the simple sum of the three sub-categories to its right on the chart.) [redacted]

(b)(3)

~~SECRET~~

~~SECRET~~

(b)(3)



(U//~~ATUC~~) Progress Towards the 31 Dec 2012 Deadline

(U//~~ATUC~~) The thermometer chart below provides a measure of completeness against the CIA records that must be reviewed by **31 December 2012**. These records include hardcopy CIA records dated 1987, special media dated thru 1982 and external referrals due in 2012. The referrals reflect certification of CIA Archive material or Presidential Libraries (via the RAC Program). (Referrals for CIA at National Declassification Center---NDC---are excluded due to the NDC procedures. NDC now controls the review deadlines at NARA per the EO but has not yet formally established these deadlines for NARA material). Based on current information, if the records included below are not reviewed prior to 31 December 2012, they are at risk for automatic declassification. In this case, the thermometer goes through 31 December 2012. **The first chart reflects data current through 7 Jan and includes CY 2012 deadline material processed in the current and prior FYs. The second chart reflects data current through 7 Jan and excludes 2012 deadline material completed prior to FY 2012.** (J. _____)

(b)(3)

(U//~~ATUC~~) The first three thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST at NARA or via the RAC Program to the Presidential Libraries). The fourth thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into _____ equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates more work to be done. _____

(b)(3)

(b)(3)

(U//~~ATUC~~) You may notice that the target numbers at the top of the thermometers may change from week to week. This is due in general to the targets being estimates that are refined during the year as detailed review progresses. For example, page count estimates can change since microfilm estimates are often difficult to make prior to detailed review. This can add or subtract from the original target estimates. In another situation, certain records that are initially assigned to the automated category undergo a pre-review ("triage") and may be moved from the automated to the manual category. Last, but not least, some pages can drop out of the 2012 due date counts completely, once the records get processed and the final determination deems they are due in a year other than 2012. (Note that unprocessed records are assigned automatic declassification dates based on data in the SMART2 retired records database and related databases in the NCS.) _____

(b)(3)

(U//~~ATUC~~)

~~SECRET~~

~~SECRET~~



(b)(3)

~~SECRET~~

~~SECRET~~

[Redacted]

(b)(3)

(U) Of General Interest

(U//~~ATUO~~) DRRB Weekly Activities

(U//~~ATUO~~) DRRB Weekly Activities

(U//~~ATUO~~) Certifiers and Reviewers are focused on 2012 review and certification activities. Team-specific activities or comments for the week are noted below. [Redacted]

(b)(3)

(U//~~ATUO~~) DCIA/DS&T/DS Team

(U//~~ATUO~~) The teams continue to review and certify documents due in CY 2012. Most of the documents certified by the DCIA team this week dealt with legislative matters and high-level meetings between the DCI and the Secretaries of State and Defense.

(b)(3)

(U//~~ATUO~~) DI/NCS Team

(U//~~ATUO~~) The team is working on the review and certification of 2012 and later material, and the product generation (PRODGEN) of documents previously certified. DI material reviewed for release this week consisted primarily of Intelligence Assessments, Weekly Summaries, IEEW serials, and research papers from the 1980s, dealing with the Middle East, the Soviet Union, China, and Latin America. NCS material reviewed consisted of 2012 and later documents and the DIF re-review of 2012 due date material. In addition, reviewers and certifiers continued the manual review of finished intelligence, triage of NCS AARC documents, and the electronic triage of both DI and NCS documents on the FLIRTS system. The team continues its work on the manual SPREE of DI and NCS material. [Redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) Presidential Libraries (RAC) Team

(U//~~ATUO~~) The RAC team is engaged with the review, certification, reconciliation (RECON), and product generation (PRODGEN) of documents from the Presidential Libraries and the Henry Kissinger Library of Congress (LOC) collection. Certifiers are reviewing RAC documents referred to CIA by other government agencies on STAIRS. This week, NSC memos from the Reagan Library were reviewed for release. [Redacted]

(b)(3)

(U//~~ATUO~~) Guidance/Quality Assurance

(U//~~ATUO~~) [Redacted] researched the Angolan Covert action. This research will be used as the basis for him to create a

(b)(3)

~~SECRET~~

~~SECRET~~

draft guidance for Angolan Covert action. [redacted]

(b)(3)

(U//~~ATUO~~) [redacted] finished the analysis of November 2011 PROD GEN failure rates and began the analysis of December 2011 PROD GEN failure rates. He also is continuing to analyze how he can include the OGA STAIRS failure data in the quarterly PROD GEN report [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) National Declassification Center (NDC) Operations

02-06 January 2012

(U//~~ATUO~~) The technician team supported NARA's ADRES database, entering data and completing box preparation. The reviewing team completed [redacted] pages in one project at Level 1. Certification consisted of [redacted] pages in one project (this, of course, reflects projects completed this week only). The release rate was [redacted] percent, of which [redacted] percent came from Release-in-Part records and [redacted] percent came from Release-in-Full records. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) Team members working on NDC Evaluation Teams (ETs) reviewed on a sampling basis 30 HMS series Entries and judged that [redacted] Entries [redacted] could by-pass Quality Assurance (QA). One Entry (two FRC boxes) was sent to QART for additional review. In conducting their ET work, team members personally examined 17 FRC boxes. Of the [redacted] FRC boxes, three were reviewed at [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) Team members working on the NDC Kyl-Lott valuation Teams completed review of [redacted] Hollinger boxes, adding [redacted] tabs for missed CIA equity to documents totalling [redacted] pages. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) Team members working on the REAP (Remote Equity Assessment Program) reviewed [redacted] for missed CIA equities to documents totalling [redacted] pages. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) External Referral and Liaison Team

(U//~~ATUO~~) Referral Operations

(U//~~ATUO~~) For the week ending 6 January 2012, there were [redacted] referrals [redacted] sent out to OGAs and [redacted] (pages) returned from OGAs. ER&L account managers completed referral processing for [redacted] in AMDB and forwarded them out of ER&L for final processing. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) Satellite Equity Review continues for the 2011 Carlisle collection of referrals to CIA. The third batch of 2011 referrals has been received by ER&L. As of 6 January 2012, level 1 has completed review of [redacted]. Level 2 has completed review of [redacted] have been certified. [redacted]

(b)(3)

(b)(3)

(b)(3)

~~SECRET~~

~~SECRET~~

~~(U//ATUO)~~ **OGA On-site Activity**

~~(U//ATUO)~~ Note: The State of the Art Inter-Agency Referral System (STAIRS) is a stand-alone system that supports the review of presidential library documents by other government agency personnel. [redacted]

(b)(3)

~~(U//ATUO)~~ During the week of 6 January 2012, the following agencies conducted on-site reviews of library documents in STAIRS: DOS, OSD, DIA and CIA. [redacted]

(b)(3)

~~(U//ATUO)~~ STAIRS support continues to conduct QA/QC on presidential library material completed by OGAs in STAIRS. During the week of 6 January 2012, [redacted] were reviewed with no documents failed for review errors. [redacted] failed for referral errors, (17 with CIA equity). And [redacted] were passed to the burn queue.

(b)(3)
(b)(3)
(b)(3)

~~(U//ATUO)~~ As of 6 January 2012, 923 documents [redacted] of NSA returned material was processed in STAIRS. [redacted]

(b)(3)
(b)(3)

~~(U//ATUO)~~ **MDR Activity**

~~(U//ATUO)~~ As of 6 January 2012, Presidential Libraries submitted 10 Mandatory Declassification Review (MDR) request for 90 Documents [redacted]. These documents were processed and pouched to other government agencies for review and return to the libraries. [redacted]

(b)(3)
(b)(3)

~~(U//ATUO)~~ **Document Declassification Support System (DDSS)**

~~(U//ATUO)~~ This report covers the period of 5 January through 7 January 2012.

~~(U//ATUO)~~ **DDSS Data Conversion**

~~(U//ATUO)~~ Conversion of CIA data to update CIA dispositions in DDSS on reviews it conducted of Army records continues. [redacted] provided additional guidance to the team regarding automatic declassification dates. [redacted]

(b)(3)
(b)(3)

~~(S//NF)~~ **DDSS System Security and Upgrades**

- ~~(CONF)~~ [redacted] attended a TEM hosted by GCS. Key attendees included C/Applications Hosting Engineering Branch and chief of the Infrastructure Software Branch's Oracle team. The purpose of the TEM was to discuss upgrading the DDSS servers from Oracle 10.2.0.3 to resolve the final finding from the September 2011 CAT-B scans of the DDSS servers. GCS expects to upgrade DDSS to Oracle 10.2.0.5 in about six weeks. The meeting also addressed the outstanding DDSS change request for AHEB to provide a new architecture for the DDSS systems and install a secure shell connection between the DDSS servers in the CIA data center and a workstation in CDC. A follow-on TEM to include the

(b)(3)

~~SECRET~~

~~SECRET~~

appropriate ISSMs is scheduled for 20 January. [redacted]

• (U//~~FOUO~~) [redacted] was invited to and attended the Integrated Service Delivery (ISD) Management Review on 11 January, hosted by the Operations Division (OPS) of Global Communications Services' Customer Relations Group. OPS had contacted the DDSS team regarding the DDSS team's year old change request for AHEB to provide a new architecture for DDSS. A new GCS service delivery manager whom has been assigned to DDSS and appointed the Primary Project Officer for the ticket also attended this meeting and is now in coordination with [redacted]

(b)(3)
(b)(3)

• (S//NF) [redacted] reported to the Computer Incident Response Team a series of apparently coordinated user login attempts against DDSS that were concentrated over the weekend of 6-8 January 2012. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) **DDSS General**

• (U//~~FOUO~~) [redacted] continued the analysis of his draft mapping of agency names that are used in the National Declassification Center's ADDRRES system and the Information Security Oversight Office's list of agencies that are able or ineligible to receive referrals (ISOO Notice 2010-02) against the DDSS *Where to Send Referrals* guide in preparation for an upcoming meeting with NDC and ISOO. [redacted]

(b)(3)

• (U//~~FOUO~~) Global Communications Services upgraded the DDSS test application server operating system from Solaris 9 to Solaris 10 overnight on 4 January. Following the upgrade, users were unable to access the system. [redacted] worked with the GCS team on 5 January until system access was finally restored. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~FOUO~~) **CDC Technology**

• (U//~~FOUO~~) [redacted] continued his involvement with the Content Analysis Program (CAP) and other technology initiatives. [redacted] participated in several status meetings.

(b)(3)
(b)(3)

• (U//~~FOUO~~) At the request of C/CDC [redacted] commenced an analysis of various ongoing efforts to make the CDC Handbook and related documents accessible to CADRE users. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) **CADRE Duplicate Detection, Resolution, and Reconciliation**

• (U//~~FOUO~~) Metrics for the period of 1 January through 7 January 2012 are included below as well as the cumulative metrics throughout the duration of DDR (25 June 2002 to the present). The percentage of duplicates discovered for the period is [redacted]

(b)(3)

(U//~~FOUO~~)

~~SECRET~~

~~SECRET~~

(b)(3)

~~(U//ATC)~~ **Guidance Research/CAP/Action Items**

(U) No report this week.

~~(U//ATC)~~ **CDC Help Desk**

~~SECRET~~

~~SECRET~~

(U//~~FOUO~~) We welcomed [redacted] to the program. [redacted] will be supporting the CDC Help Desk. [redacted]

(b)(3)
(b)(3)

(U) CDC Help Desk activity 2 Jan – 6 Jan 2012

(U//~~FOUO~~)

• **CWE Tip O' the Week** – are you familiar with your Quick Launch toolbar? This is a tool which makes it easier to access your favorite programs with just one click. Programs such as IE or FF, Word, and even CADRE can be placed on your Quick Launch bar. To activate it, just right-click on your Windows taskbar, scroll to the "toolbars" option, and check the "Quick Launch" option. Any shortcuts to programs you have on your desktop can be dragged and dropped onto the toolbar. The convenience of this is that if you have a lot of windows open covering your desktop and want to open something else, instead of minimizing all your work, you can just open it from the Quick Launch bar. See the CDC Help Desk for more details!

- [redacted] instances of corrupted MS Access 2003 SP2 were reported and fixed this week.
- CDC Help Desk opened zero 25Y and one CM CADRE-related ESMT tickets. No AIN tickets were needed. Zero STAIRS tickets were opened. No CWE profile resets were needed. One hardware issue for a bad video card was turned in.
- CDC Help Desk submitted six AADS requests for CWE account renewals and one CWE account transfer.
- CDC Help Desk assisted six users with their annual CWE/Notes/CADRE/ST password renewals.
- Congratulations to everyone who completed their AISC for 2011 in time! I will alert everyone when the AISC for 2012 becomes available so you will be able to get it over with early while the info is still fresh in your mind! [redacted]

(b)(3)

(b)(3)
(b)(3)

(U//~~FOUO~~) CADRE System Status Summary

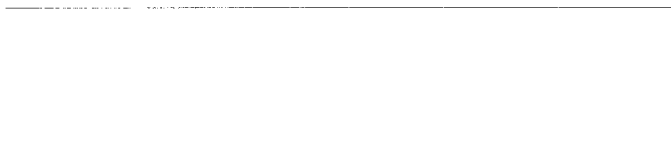
(U//~~FOUO~~)

~~SECRET~~

~~SECRET~~



(b)(3)



(b)(3)

~~(U//ATUO)~~ Agency Scanning Center (ASC) Support to CDC

(b)(3)

~~(U//ATUO)~~ Upcoming Week

~~SECRET~~

~~SECRET~~

(U//~~ATUO~~) Work continues on FY 2012 production (we have successfully completed the 2011 deadline). [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) Upcoming Week

(U//~~ATUO~~) Work continues on FY 2012 production (we have successfully completed the 2011 deadline). [redacted]

(b)(3)
(b)(3)

[redacted]
Chief, CIA Declassification Center

(b)(3)

CC:

[redacted]

(b)(3)

~~SECRET~~

~~SECRET~~

11 January 2013

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT:

CIA Declassification Center ~~Weekly~~ Report 3-9 January 2013

REFERENCE:

Classification: ~~SECRET~~

[Redacted]

(b)(3)

=====

=====

The Next Automatic Declassification Date is 31

~~SECRET~~

~~SECRET~~

December 2013!

(U) Of Management Interest

(U//~~ATFO~~) From the Archives

(U//~~ATFO~~) Visualizing Amounts of Data

(U//~~ATFO~~) A report found in the DCIA files entitled "Information Systems Architecture Baseline, November 1988" discusses the amount of computing resources necessary to handle current Agency data and provides an interesting way to visualize the data.

"We currently have over 1400 billion characters of disk storage and 600 million instructions per second (MIPS) of general purpose computer power in our central computing facilities. In order to visualize the amount of information stored in our central complex, consider that the average book holds about 400 characters per page, and a book about one inch thick has about 150 pages, so it holds about 60,000 characters. Thus, a conservative and rough estimate of the equivalent book storage of the amount of information in our central complex is more than 2.3 million books, or a stack of books 3.7 miles high, *the height of more than 350 Washington Monuments* (emphasis added)."

(U//~~ATFO~~) The report continues, noting that "our rate of growth [for processing capacity] has been at a [] compound annual growth rate."

(b)(3)

(U//~~ATFO~~) CDC presents everyone who retires or leaves the division with a board containing the number of pages reviewed by CDC since 1995 as represented in Washington Monuments. Perhaps with the expected onslaught of "electronic records, big data," CDC should revisualize how it represents pages released, perhaps by miles between Earth and Mars! []

(b)(3)
(b)(3)

(U//~~ATFO~~) This article is from C05849077, which was released in part []

(b)(3)

(U//~~ATFO~~) Missed Equity Finds of the Week

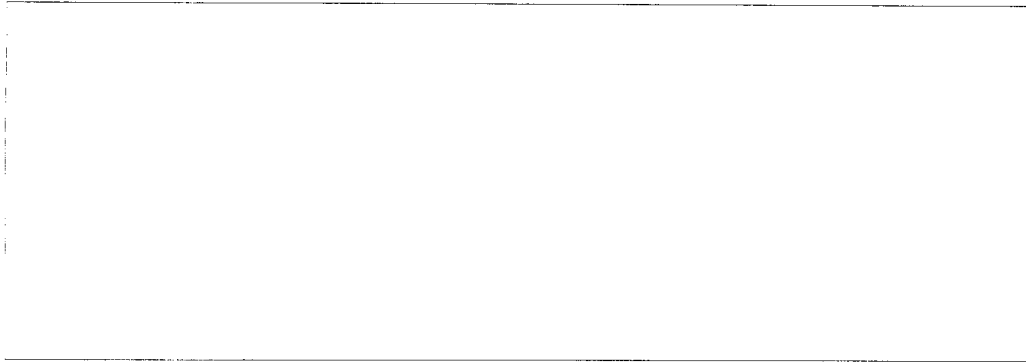
(U//~~ATFO~~)

[]

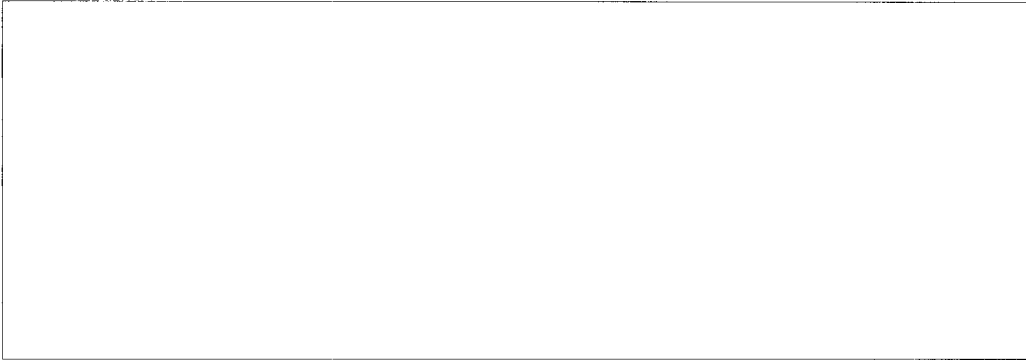
(b)(1)
(b)(3)
(b)(1)
(b)(3)

~~SECRET~~

~~SECRET~~



(b)(1)
(b)(3)



(b)(1)
(b)(3)

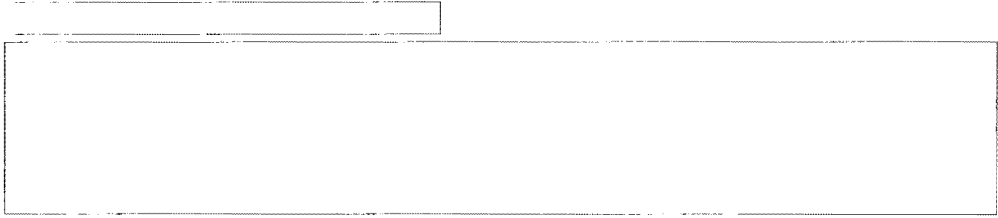
(U//~~AWO~~) Emergency Evacuation Planning

~~(S//NF)~~ An *Operations Memorandum* dated 8 December 1953 from the U.S. Embassy in Beirut to the U.S. Embassy in Paris, furnishes a list of the number of "Male U.S. Foreign Service Personnel" at Beirut for planning "an evacuation flow to

~~SECRET~~

~~SECRET~~

Safelhaven" should such a measure become necessary because of emergency conditions in Lebanon. The list includes:



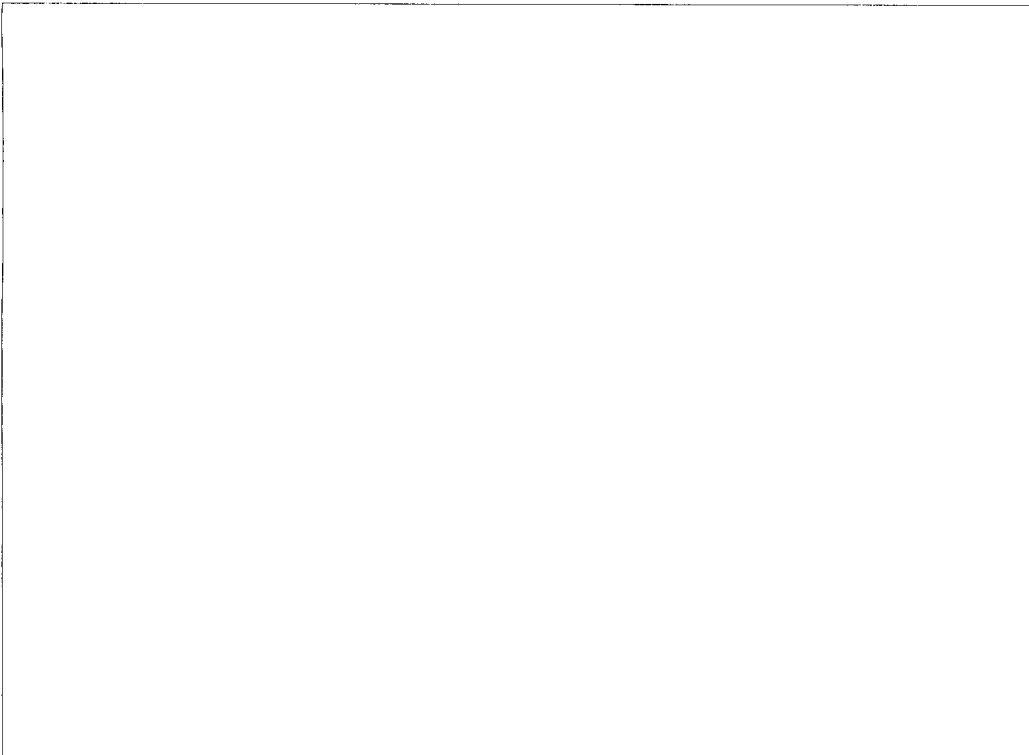
(b)(1)
(b)(3)
(b)(1)
(b)(3)

~~(U//FOUO)~~ *The 31 December 2012 Deadline Recap*

~~(U//FOUO)~~ Let's recap, 2012.

~~SECRET~~

~~SECRET~~



(b)(3)

(U) What happened?

(U//~~FOUO~~) The above chart (CDC Progress Toward EO CY2012 Deadline) show an 31 Dec 2012 shortfall of [redacted] pages . In the course of reviewing the data, we found an additional 10 pages [redacted] from 2011 that were also not completed and not included in the above charts (there was due to an oversight in CY 2011). All these pages were completed by 7 Jan 2013 (4 workdays after the deadline).

(b)(3)

(b)(3)

(U) Why did this happen?

~~SECRET~~

~~SECRET~~

(U//~~ATFO~~) We are still investigating but it appears that we made this material (which were in a special category: they all were duplicates with their duplicate out in referral) available to reviewers in early Nov 2012. After we gave the go-ahead to work these pages (using whatever duplicate information available) there were communication problems and the necessary effort was not applied, neither in review or certification until we realized the problem very late in December leading to the shortfall. Lesson learned.

(U) What is the impact?

(U//~~ATFO~~) In theory, about [] pages are at risk for automatic declassification (from the two "Priority" categories below), but in practice NDC has not invoked automatic declassification (because, we presume, so much material across all agencies would be at risk.)

(b)(3)

The material falls into three categories:

NDC Priority RAC CY 2011 deadline material: 10 pages. NDC has not invoked automatic declassification. (About [] pages are incomplete as of 31 Dec 2012 across all agencies)

(b)(3)

NDC Priority RAC CY 2012 deadline material: [] NDC has not invoked automatic declassification. (About [] pages are incomplete as of 31 Dec 2012 across all agencies)

(b)(3)
(b)(3)

Other RAC 2012 "deadline" material: No deadline was assigned by NDC for this material. CDC assumed a 3-year deadline from 2009 based on a hypothetical 3-year referral rule (but this is nonofficial). About [] pages (excluding Reagan and NDC priority material) across all agencies are incomplete based on a 3-year hypothetical referral rule for NDC RAC material.

(b)(3)

Bottom line: No records were automatically declassified.

[]

(b)(3)

(U//~~ATFO~~) The 31 Dec 2013 Deadline

(U//~~ATFO~~) The thermometer chart below provides a measure of completeness against the CIA records that must be reviewed by **31 December 2013 (records that have reached either their 25-year deadline or their 50-year deadline)**. Against the 25-year deadline, for example, these records include hardcopy CIA records dated 1988, special media dated thru 1983 and CIA Presidential Library (PL) material and external referrals (to CIA) all due in 2013. (Referrals for CIA at the National Declassification Center---NDC---are excluded due to the NDC procedures. NDC now controls the review deadlines at NARA per the EO but has not yet formally established deadlines for this NARA material. NDC also controls the deadlines for PL material and has explicitly established deadlines for a subset of the material dubbed *Priority*.) The charts below include PL.

~~SECRET~~

~~SECRET~~

Priority deadline material or a nominal 3-year deadline for other PL material. Though, notionally, missing the deadline may result in automatic declassification for AARC material or external referrals to CIA outside of the NDC, that is not the case for PL Priority or the non-priority PL based on current NDC procedures. **The first chart reflects data current through 7 Jan.** **The second chart also reflects data current through 7 Jan.**

(b)(3)

(U//~~FOUO~~) The first three thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST at NARA or via the RAC Program to the Presidential Libraries). The fourth thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates more work to be done.

(b)(3)

(b)(3)

(U//~~FOUO~~) You may notice that the target numbers at the top of the thermometers may change from week to week. This is due in general to the targets being estimates that are refined during the year as detailed review progresses. For example, page count estimates can change since microfilm estimates are often difficult to make prior to detailed review. This can add or subtract from the original target estimates. In another situation, certain records that are initially assigned to the automated category undergo a pre-review ("triage") and may be moved from the automated to the manual category. **Last, but not least, some pages can drop out of the 2013 due date counts completely, once the records get processed and the final determination deems they are due in a year other than 2013.** (Note that unprocessed AARC records are assigned automatic declassification dates based on data in the SMART2 retired records database and related databases in the NCS. The accuracy of these databases can be problematical.)

(b)(3)

(U//~~FOUO~~)~~SECRET~~

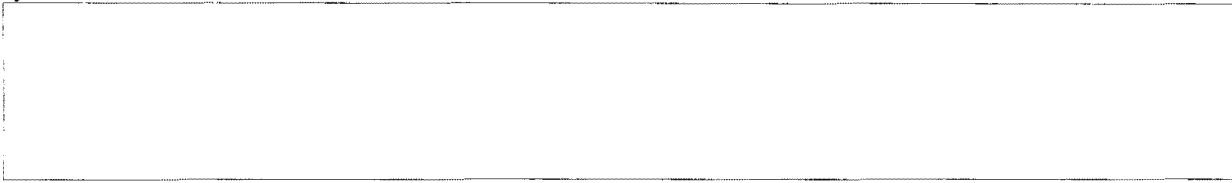
~~SECRET~~

(b)(3)

~~SECRET~~

~~SECRET~~

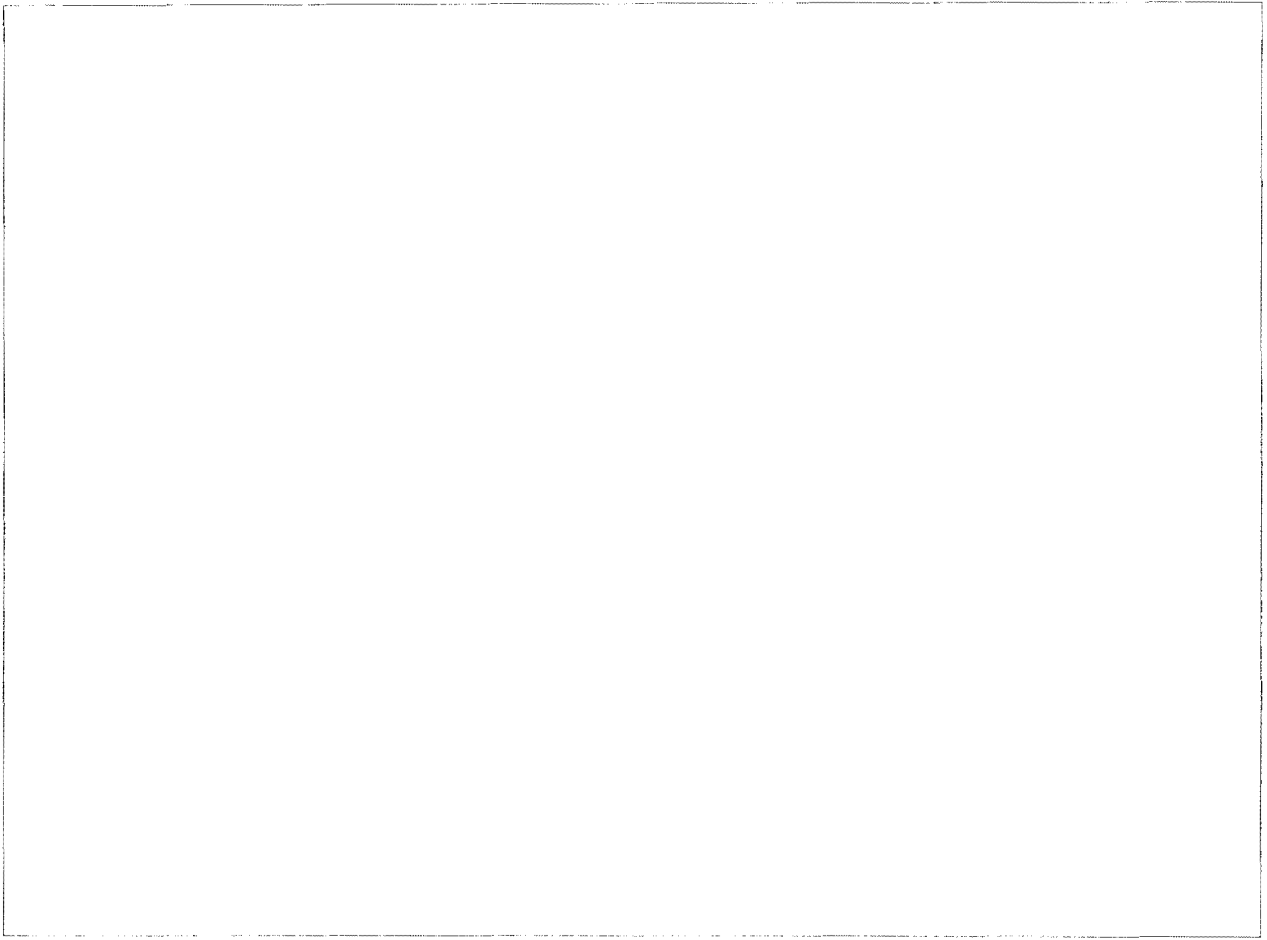
(b)(3)



~~SECRET~~

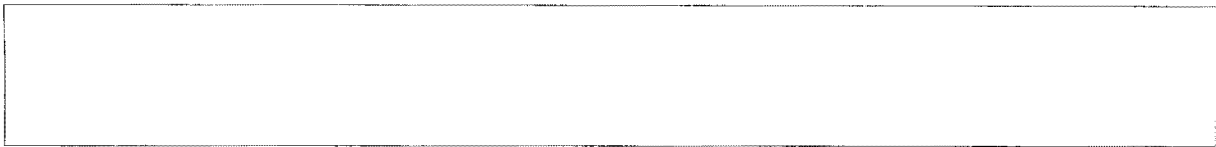
~~SECRET~~

(b)(3)



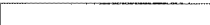
~~SECRET~~

~~SECRET~~




(b)(3)

~~(U//ATUO)~~ **FY 2013 Production Status**

~~(U//ATUO)~~ The status of production against the FY 2013 goals as of 5 Jan 2013 is presented in the "Thermometer Chart" below. This chart includes CY 2013 deadline material and other later deadline material. 

(b)(3)

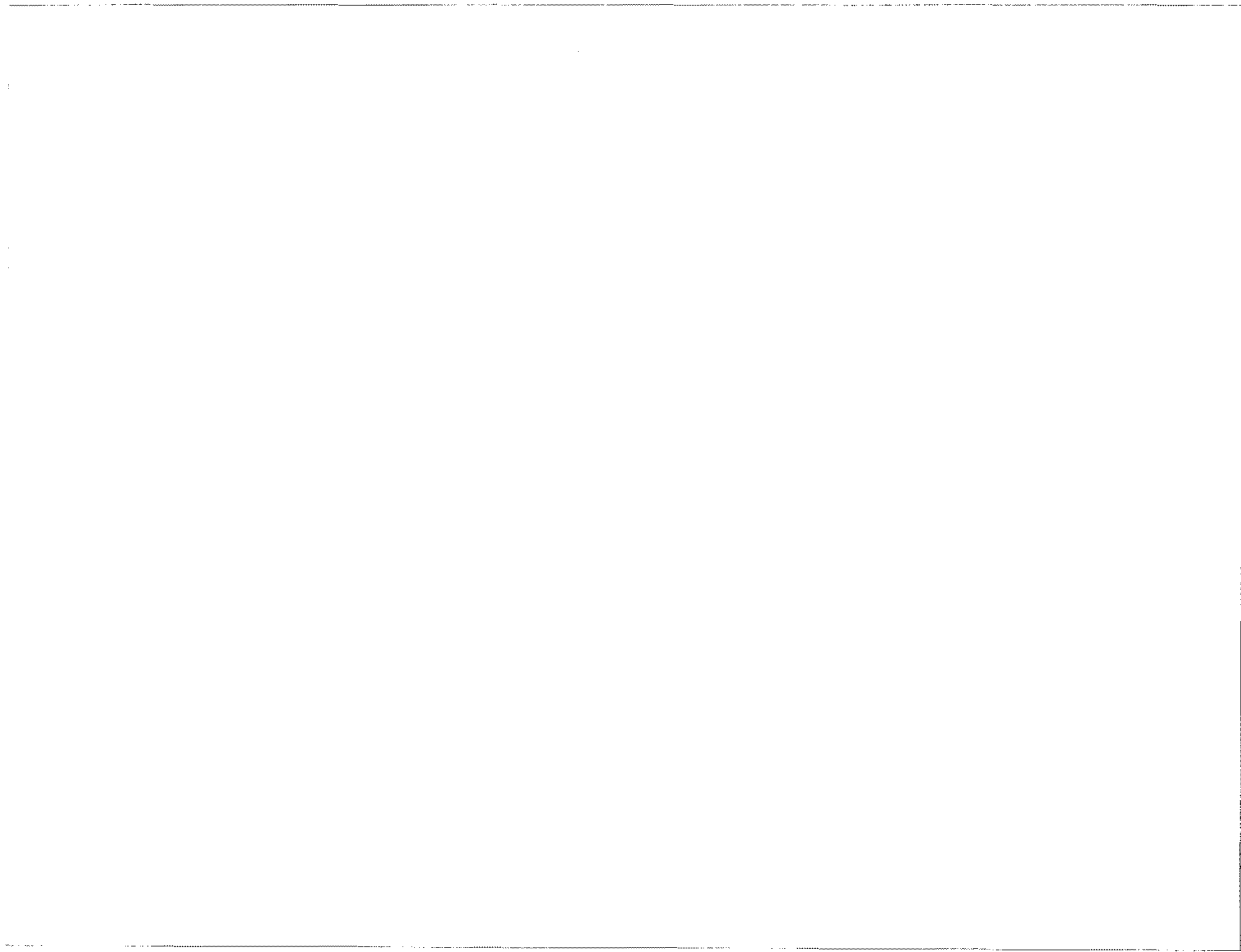
~~(U//ATUO)~~ Note that this chart presents "Pages Reviewed this Fiscal Year" and displays some key product lines. Thus counts in this chart reflect material that has completed the review process this FY (i.e., "certified" or equivalent). It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive Order requirements. The chart below is organized by key goals, i.e., overall total review/release; automated review (our highest value on-line redacted product); and Presidential Libraries; and Manual Review whether involving AARC documents or NDC documents. (Note that Overall Total subsumes Automated and Manual, and Automated subsumes the Presidential Library product. Because the Overall Total includes SPREE which is not displayed, the Overall Total is not the simple sum of the three sub-categories to its right on the chart.) 

(b)(3)

~~(U//ATUO)~~

~~SECRET~~

~~SECRET~~



(b)(3)

~~SECRET~~

~~SECRET~~

(b)(3)

(U) Of General Interest**(U//~~ATUO~~) DRRB Weekly Activities**

(U//~~ATUO~~) Certifiers and reviewers are focused on review, certification, and product generation (PRODGEN) activities of 2013 and later material. Team-specific activities or comments for the week are noted below. [redacted]

(b)(3)

(U//~~ATUO~~) DCIA/DS&T/DS Team

(U//~~ATUO~~) The teams are reviewing, certifying and performing quality control (PRODGEN) of documents due in 2013, as well as re-reviewing documents over 50 years old. The DCIA teams is also continuing its manual and automated (FLIRTS) triage of 2013 records and 50-year-old re-review records. [redacted]

(b)(3)

(U//~~ATUO~~) DI Team

(U//~~ATUO~~) The team is working on the review and certification of 2013 and later material, and the product generation (PRODGEN) of documents previously certified. DI material reviewed for release this week consisted primarily of Intelligence Assessments, Weekly Summaries, IEEW serials, and research papers from the 1980s, dealing with the Middle East, Europe, the Soviet Union, China, and Latin America. *The DI Team is in the initial stages of planning the review of PDB documents for release.* In addition, reviewers and certifiers continued the manual review of finished intelligence, manual triage of AARC documents, and the electronic triage of documents on the FLIRTS system. The team continues its work on the manual SPREE. [redacted]

(b)(3)

(U//~~ATUO~~) Presidential Libraries (RAC) Team

(U//~~ATUO~~) The National Security Staff (generally referred to as NSC up until recently) will be visiting [redacted] on 10 January to compare notes on reviewing and processing NSC documents. The RAC team has been engaged in certifying a complicated set of duplicate documents in the "RECON" queue -- checking new documents against exact or near duplicates -- from the Reagan Presidential Library. Henry Kissinger's Library of Congress collection documents continue to pop up as well. In addition, there are Carter (NLC) and Nixon (NLN) documents referred to CIA by State and NSS in the STAIRS database. Displaying an unusual symmetry, the Reagan "RECON" documents consist mostly of NSC daily reports to the National Security Adviser -- as do the older Nixon and Carter documents. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) NCS Team

(U//~~ATUO~~) The NCS team is working on the review and certification of 2013 and later material, and product generation (PRODGEN) of documents previously certified. NCS material reviewed for release consisted primarily of IRs (Raw Intelligence Reporting from the field). NCS material reviewed consisted of 2013 and later documents and DIF re-review and RECON (duplicates) of 2013 due date material. In addition, reviewers continued the manual review of IR's, triage of NCS AARC documents, and the electronic triage of NCS documents on the FLIRTS system. The team continues its work on the manual SPREE of NCS material. [redacted]

(b)(3)

~~SECRET~~

~~SECRET~~

(U//~~ATUO~~) Quality Assurance/Guidance

(U//~~ATUO~~) Quality Assurance

(U//~~ATUO~~) [redacted] worked the Nov and Dec STAIRS data for the FY 13 STAIRS brief, continuing to research ways to streamline the STAIRS biweekly brief. Pulled in the Dec PROGEN data to be manipulated for the FY 13 PROGEN brief. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) [redacted] drafted a meeting summary for the ASC re the Indexing Report. This report will be repeated on an on-going basis, and reported to C/CDC at least bi-monthly. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) Guidance/Training

(U//~~ATUO~~) Last week Bill viewed and accepted the video portion of the CIA equities DVD that was prepared by the Creative Learning Center. They did an excellent job of visualizing the background. Thea and Bill found it quite professional. The merged video and text DVD should be available in about a month. Bill also began preparing the Dictionary for inclusion in the new Joint Handbook/Dictionary. [redacted]

(b)(3)

(U//~~ATUO~~) National Declassification Center (NDC) Operations

31 December 2012-4 January 2013

(U//~~ATUO~~) The technician team supported NARA's ADRES database, entering data and completing box preparation. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) Team members working on the NDC Kyl-Lott Evaluation Teams completed review of [redacted] FRC boxes adding three tabs for missed CIA equity to documents totalling [redacted] pages. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) Team members working on the REAP (Records Equity Assessment Program) reviewed [redacted] boxes, adding [redacted] tabs for missed CIA equity to documents totalling [redacted] pages. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) External Referral and Liaison Team

(U//~~ATUO~~) Referral Operations

(U//~~ATUO~~) During the week of 5 January 2013, there were [redacted] sent to ER&L.

(b)(3)

~~SECRET~~

~~SECRET~~

(b)(3)

There were [redacted] sent out to OGAs and [redacted] returned from OGAs. ER&L account managers completed referral processing for [redacted] in AMDB and forwarded them out of ER&L for final processing. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) Satellite Review

(U//~~ATUO~~) [redacted] pages have completed Level 1 review on material referred by Army (Military History Institute). [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) OGA On-site Activity

(U//~~ATUO~~) Note: The State of the Art Inter-Agency Referral System (STAIRS) is a stand-alone system that supports the review of presidential library documents by other government agency personnel.

(U//~~ATUO~~) STAIRS support continues to conduct QA/QC on presidential library material completed by OGAs in STAIRS. During the past week, [redacted] were reviewed with no documents were failed for review errors and [redacted] failed for referral errors (6 with CIA equity). [redacted]

(b)(3)
(b)(3)
(b)(3)

[redacted] were passed to the burn queue. [redacted]

(U//~~ATUO~~) Other Government Agencies' On-Site STAIRS Review

(U//~~ATUO~~) During the week of 5 January 2013, the following agencies conducted on-site reviews of library documents in STAIRS: DOS and CIA. [redacted]

(b)(3)

(U//~~ATUO~~) MDR Activity

(U//~~ATUO~~) For the week of 5 January 2013, Presidential Libraries submitted 68 Mandatory Declassification Review (MDR) request for [redacted] [redacted] were processed and forwarded to other government agencies for review and return to the library. [redacted] were processed and forwarded to PIPD for review and return to the library. [redacted] documents [redacted] were processed and placed in OSD's MDR CD repository. [redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) Document Declassification Support System (DDSS) & CDC Systems Integration (SI) Support

(U//~~ATUO~~) This report covers the period of 3 December through 9 December 2012.

(U//~~ATUO~~) DDSS Move to the Cloud

- (U//~~ATUO~~) [redacted] C/DSB continue to pursue the acquisition for re-hosting DDSS with a commercial cloud services provider. [redacted]
- (U//~~ATUO~~) [redacted] will participate in a meeting with D/NDC, DD/NDC, and Mr. Powers of ISOO on 14 January in an attempt to finalize their "Where to Send Referrals" guide. [redacted]

(b)(3)
(h)(3)
(b)(3)
(b)(3)

~~SECRET~~

~~SECRET~~

~~(U//ATUO)~~ **DDSS Support to the National Declassification Center**

- ~~(U//ATUO)~~ [redacted] continued coordination of a project kick off meeting between the DDSS and the NDC staff on 14 January 2013 to define the scope, steps, and schedule for the needed modifications of DDSS to support the NDC referral process. (b)(3)
- ~~(U//ATUO)~~ [redacted] upgraded the schedule and met with [redacted] and [redacted] met to review and finalize the schedule and continue planning for the DDSS/NDC Project Initiation Review control gate scheduled for 14 January. [redacted] (b)(3)
- ~~(U//ATUO)~~ [redacted] completed a review and modifications to the CONOPS/Customer Requirements Document in preparation for the upcoming kick off meeting and provided an advance copy to the NDC staff. [redacted] (b)(3)

~~(U//ATUO)~~ **CADRE Duplicate Detection, Resolution, and Reconciliation**

- ~~(U//ATUO)~~ Metrics for the period of 1 January through 5 January are included below as well as the cumulative metrics throughout the duration of DDR (25 June 2002 to the present). The percentage of duplicates discovered for the period is [redacted] compared to a cumulative average of [redacted]. (b)(3)

~~(U//ATUO)~~

~~(U//ATUO)~~ **CDC Help Desk**

~~(U//ATUO)~~ CDC Help Desk activity 31 Dec – 4 Jan 2013 [redacted]

- ~~(U//ATUO)~~ Three instances of corrupted MS Access 2003 were reported and fixed this week. [redacted] (b)(3)
- ~~(U//ATUO)~~ CDC Help Desk opened one 25Y (for bad overlays on doc) and zero CM CADRE-related ESMT tickets. No [redacted] (b)(3)

~~SECRET~~

~~SECRET~~

STAIRS issues were brought to the attention of CDC HD. [redacted]

(b)(3)

• (U//~~FOUO~~) No CWE Profile resets were required this week. [redacted]

(b)(3)

• (U//~~FOUO~~) CDC Help Desk assisted five users with their annual CWE/Notes/CADRE/ST password renewals. [redacted]

(b)(3)
(b)(3)

• (U//~~FOUO~~) CDC Help Desk submitted five AADS requests for annual CWE account renewals. [redacted]

(b)(3)

• (U//~~FOUO~~) The TeamMetrix server returned to full service after being down last week. [redacted]

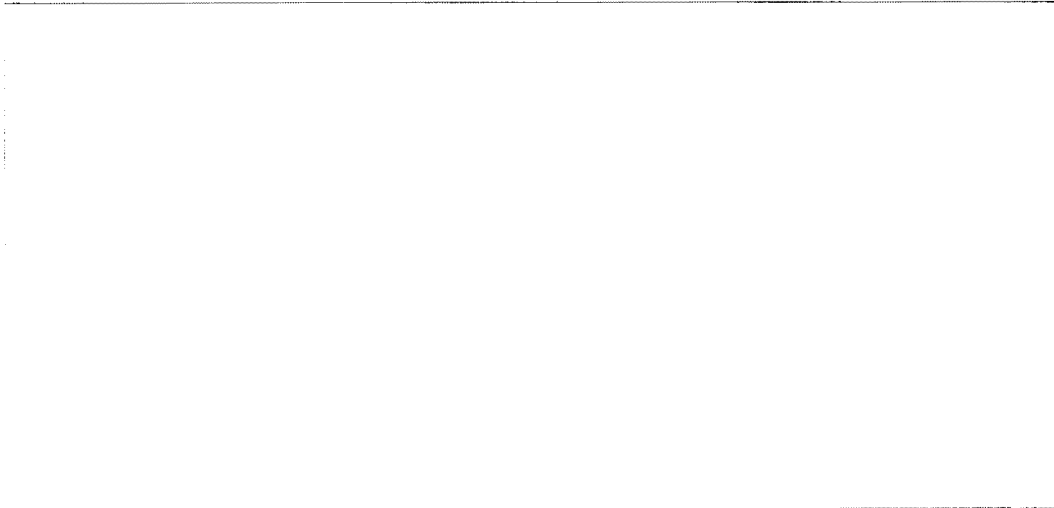
(b)(3)

• (U//~~FOUO~~) Keep watching this space - I will inform you when the AISC for 2013 becomes available! [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) CADRE System Status Summary

(b)(3)



As of December 15th

~~SECRET~~

~~SECRET~~

Open 25-year SRS/ESMT tickets = []

(b)(3)

(b)(3)

(U//~~ATUO~~) Agency Scanning Center (ASC) Support to CDC

(U//~~ATUO~~) 25-Year Production Statistics

(U//~~ATUO~~) 6-12 Oct: The ASC scanned [] pages of NCS, DCIA, DI, and DS material; indexed [] documents of DCIA and DS material; and exported [] images of DCIA and DS material during this reporting period. In addition, [] pages of ER&L were scanned and [] documents were indexed and [] images were exported of Ronald Reagan Presidential Library material this week. []

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) 13-19 Oct: The ASC scanned [] pages of NCS material and indexed [] documents of DS material during this reporting period. In addition, [] pages of ER&L material were scanned and [] documents of Ronald Reagan Presidential Library material were indexed this week. []

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) Special Projects/ASC Tech Team Report

(U//~~ATUO~~) TeamMetrix Replacement

(U//~~ATUO~~) Etag approved and we are moving forward at getting an evaluation copy of the software. Once received we will turn it over to the evaluation team for their review and pending approval. See no issues at this time. all is moving as well as can be expected. []

(b)(3)

(U//~~ATUO~~) CROC / ARL Tranche 9

- (U//~~ATUO~~) Built a second review plugin for CROC to review Tranche 9 materials (positive and negative results based on redactions already reviewed in CROC).
- (U//~~ATUO~~) Advanced Research Laboratory (ARL) Tranche 9 package code (Enhanced Dirty Word checker) was also completed. []

(b)(3)

(U//~~ATUO~~) BBN - Duplicated Detection

- (U//~~ATUO~~) Installed duplicate detection software in both Production and Development environments.
- (U//~~ATUO~~) Wrote a processing pipeline to submit all CDC docs to the duplicate detection system. Initial results will be available sometime next week. []

(b)(3)

(U//~~ATUO~~) Reviewer's Handbook

- (U//~~ATUO~~) Completed Beta of "Doc-To-HELP" which combines the Reviewer's Handbook and Dictionary into a single

~~SECRET~~

~~SECRET~~

HELP system, allowing reviewers to search both the handbook and dictionary at the same time. The new HELP file also improves searches by providing more context for the search hit.

- (U//~~ATUO~~) Began reformatting of Reviewer's Handbook for ingest by the "Doc-to-HELP" product. Sections A-F have been completed.
- (U//~~ATUO~~) Wrote code to convert Reviewer's Dictionary to word document for "Doc-to-HELP" conversion. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) Paper Vision Capture Transition

- (U//~~ATUO~~) Wrote production ingestion code for PVC, which moves existing scanned images with index data into the PVC product. [redacted]

(b)(3)

(U//~~ATUO~~) Dashboard

- (U//~~ATUO~~) Completed v1.0 of ASC Status Dashboard. The dashboard shows real-time updated charts and graphs of both 25-year production and other projects worked by the ASC.
- (U//~~ATUO~~) Added save feature, to allow for export and printing of charts from the dashboard. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) Conversion

- (U//~~ATUO~~) Wrote software to convert word documents in to multi-page TIFF documents for ingest into CADRE. [redacted]

(b)(3)
(b)(3)

(U//~~ATUO~~) Upcoming Week

(U//~~ATUO~~) Work is in process on FY 2013 production, and initiating CY 2013 production. [redacted]

(b)(3)

[redacted]
Chief, CIA Declassification Center

(b)(3)

=====
Classification: ~~SECRET~~

CC:

[redacted]

(b)(3)

~~SECRET~~

UNCLASSIFIED

Reply to Sender: Categorize:

~~ATUC~~

Record Copy: No

Notice: Information contained in this message may have originated from a source outside of the CIA. This message should be considered with this in mind, and any attachment(s) should be examined for malicious content.

10 January 2014

MEMORANDUM FOR:

VIA:

FROM: [Redacted]

(b)(3)

SUBJECT: CIA Declassification Center Weekly Report 2 - 8 January 2014

Classification: UNCLASSIFIED//~~ATUC~~

(U) Next Automatic Declassification Date is 31 December 2014!

(U) Of Management Interest

(U//~~ATUC~~) From the Agency Archives

(U) Haiti: [Redacted]

(b)(3)

(U//~~ATUC~~) A DI Team reviewer found this Note in the President's Daily Brief that was briefed to President Lyndon Johnson on 28 April 1968. In part it reads:

(U) "The streets of the capital have been almost deserted at night for the past week. The reason: rumors that roving gangs are picking up unwary pedestrians [Redacted]"

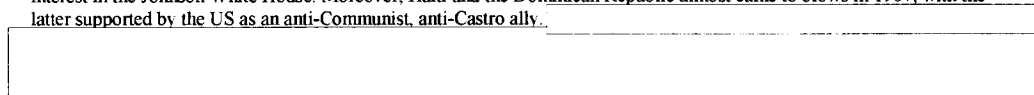
(b)(3))

UNCLASSIFIED

UNCLASSIFIED

(U//~~FOUO~~) Comment: Francois "Papa Doc" Duvalier ruled Haiti from 1957 through 1971 in a dictatorship that only became more brutal after the opposition reacted to a blatantly rigged re-elections 1961 and a "unanimous" 1964 referendum that allowed him to claim the title "President for Life." The Kennedy Administration had been deeply troubled by Haiti's brutal dictatorship and misappropriation of aid -- the US cut off almost all aid in 1963 -- so the topic doubtless remained of great interest in the Johnson White House. Moreover, Haiti and the Dominican Republic almost came to blows in 1967, with the latter supported by the US as an anti-Communist, anti-Castro ally.

(b)(3)



(b)(3)
(b)(3)

(U//~~FOUO~~) The full PDB document, CADRE [redacted], was released in part. [redacted]

(b)(3)

(U//~~FOUO~~) The 31 Dec 2014 Deadline

(U//~~FOUO~~) (U//~~FOUO~~) The thermometer chart below provides a measure of completeness against the CIA records that must be reviewed by **31 December 2014 (records that have reached either their 25-year deadline or their 50-year deadline)**. Against the 25-year deadline, for example, these records include hardcopy CIA records dated 1989, special media dated thru 1984 and CIA Presidential Library (PL) material and external referrals (to CIA) due in 2014. (Referrals for CIA at the National Declassification Center--NDC--are excluded due to the NDC procedures. NDC now controls the review deadlines at NARA per the EO but has just begun to establish deadlines for this NARA material. NDC also controls the deadlines for PL material and has explicitly established deadlines for a subset of the material dubbed *Priority*.) The charts below include PL *Priority* deadline material or a nominal 3-year deadline for other PL material. Though, notionally, missing the deadline may result in automatic declassification for AARC material or external referrals to CIA outside of the NDC, that is not the case for PL *Priority* or the non-priority PL based on current NDC procedures. **The first chart reflects data current through 6 Jan. The second chart also reflects data current through 6 Jan.**

(b)(3)

(U//~~FOUO~~) The first three thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST at NARA or via the RAC Program to the Presidential Libraries). The fourth thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into [redacted] equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates more work to be done. [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) You may notice that the target numbers at the top of the thermometers may change from week to week. This is due in general to the targets being estimates that are refined during the year as detailed review progresses. For example, page

UNCLASSIFIED

UNCLASSIFIED

count estimates can change since microfilm estimates are often difficult to make prior to detailed review. This can add or subtract from the original target estimates. In another situation, certain records that are initially assigned to the automated category undergo a pre-review ("triage") and may be moved from the automated to the manual category.

(b)(3)
(b)(3)

~~(U//AUC)~~

UNCLASSIFIED

UNCLASSIFIED

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

(b)(3)



UNCLASSIFIED

UNCLASSIFIED

(b)(3)


UNCLASSIFIED

UNCLASSIFIED




(b)(3)

(U//~~FOUO~~) FY 2014 Production Status

(U//~~FOUO~~) The status of production against the FY 2014 goals as of **4 January 2014** is presented in the "Thermometer Chart" below. This chart includes CY 2014 deadline material and other later deadline material. 

(b)(3)

(U//~~FOUO~~) Note that this chart presents "Pages Reviewed this Fiscal Year" and displays some key product lines. Thus counts in this chart reflect material that has completed the review process this FY (i.e., "certified" or equivalent). It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive Order requirements. The chart below is organized by key 2014 goals, i.e., overall total review/release; automated review (our highest value on-line redacted product); and Presidential Libraries; and Manual Review whether involving AARC documents or NDC documents. (Note that Overall Total subsumes Automated and Manual, and Automated subsumes the Presidential Library product. Because the Overall Total includes SPREE which is not displayed, the Overall Total is not the simple sum of the three sub-categories to its right on the chart.) 

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

(b)(3)

UNCLASSIFIED

UNCLASSIFIED



(b)(3)

(U//~~FOUO~~) PDB Progress

(U//~~FOUO~~) The PICL/PDB collection has been divided into two tranches for completion in CY 2013 and CY 2014, respectively. The CY 2013 tranche (Kennedy and Johnson Administration) was successfully completed prior to 31 December 2013. The CY 2014 tranche includes records from the NLN and NLF administrations and runs up to 20 Jan 1969. The CY 2014 tranche runs from 21 Jan 1969 through the end of 1974, covering all of the Nixon administration and the first few months of Ford. This splits the collection almost precisely in half.

(b)(3)
(b)(3)

(U//~~FOUO~~) In addition, CDC is focusing its page counting on the review of the "clean" versions of each day's document. In general, a second duplicate copy marked up with sourcing information has also been scanned and loaded to CADRE to serve as a reference record for the reviewers. The duplicate source copies are being Denied in Full (on the basis of 1st instance of exemptible information) and will not go out on CREST. Therefore, the page targets have been adjusted to only account for the clean versions of the PICL/PDBs.

(b)(3)

(U//~~FOUO~~) The total review target for CY 2014 is _____ pages. That is the number of pages in the "clean" versions of the PICL/PDBs from 21 Jan 1969 through yearend 1974. Our charts reflect this as a goal for each stage of production. **Included are data as of 4 Jan 2014.** Also note that while CDC normally counts pages as "done" when CIA staffers certify the review, we have added post-certification production steps for external referral coordination and product generation QC as well. Nothing can be finalized and delivered until these steps are also done, though not every document will require external referral coordination (there is no "target" for this step; it is content driven).

(b)(3)

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

(b)(3)

(U) Of General Interest

(U//~~ATUO~~) DRRB Weekly Activities

(U//~~ATUO~~) DCIA Team

(U//~~ATUO~~) The DCI team has moved smoothly into the review and certification of documents due in CY 2014 and FY 2014.

UNCLASSIFIED

UNCLASSIFIED

and is occupied as well in performing triage on records due in 2014. [redacted] received one of the new IRRG "STAR" awards (Special Thanks and Recognition) from C/IRRG. It's peer-nominated, and C/DCIA Team nominated her. It was for her initiative in offering to train a certifier new to the DCIA Team. [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) DI Team

(U//~~FOUO~~) DI material reviewed and certified recently consisted of Intelligence Assessments, Weekly Summaries, IEEW serials, and National Intelligence Daily (NID) reports from the 1980s. The DI Team continues work on the first tranche of PDB documents dating mostly from the 1960s (Kennedy and Johnson Administrations). [redacted]

(b)(3)

(U//~~FOUO~~) DST and DS Teams

(U//~~FOUO~~) The DST and DS team finished with their CY2013 goals as well and have embarked on 2014 materials and beyond. [redacted]

(b)(3)

(U//~~FOUO~~) NCS Team

(U//~~FOUO~~) NCS material reviewed for release consisted of raw reporting from the field called Field Summaries. In addition, reviewers continue the manual triage of IRs and AARC documents, plus RIP re-review and triage of NCS documents on the FLIRTS system. Manual SPREE review continues as well. [redacted]

(b)(3)

(U//~~FOUO~~) Presidential Libraries (RAC) Team

(U//~~FOUO~~) RAC Team certifiers finished documents considered part of the CY 2014 goals, including the last minute certification of some [redacted] NDC Priority pages in the ER&L Certification tool. Reviewers and certifiers also continue the review, reconciliation, and certification of documents labeled 2015 from the Reagan Library (NRL). [redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~) External Referral and Liaison Team

(U//~~FOUO~~) During the week ending 4 January 2014, ER&L received [redacted] documents via CADRE which resulted in [redacted] referrals. [redacted] ER&L account managers batched for OGA on-site review [redacted] referrals. [redacted] ER&L received [redacted] completed referrals [redacted] pages) from OGAs, which ER&L account managers processed and returned to the teams for final review. [redacted]

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(U//~~FOUO~~) e-Return Scanning Activity

(U//~~FOUO~~) During the week ending 4 January 2014, ER&L account manager scanned [redacted] and completed OCR on [redacted].

(b)(3)

(b)(3)

(U//~~FOUO~~) Satellite Review

(U//~~FOUO~~) Carlisle Barracks (Military History Institute): ER&L is in the process of working with Carlisle to make arrangement to return [redacted] post ER&L review and certification. [redacted]

(b)(3)

(U//~~FOUO~~) Missile Defense Agency (MDA): ER&L is in the process of working with MDA to make arrangements to return

UNCLASSIFIED

UNCLASSIFIED

post ER&L review and certification.

(b)(3)

(U//~~ATUC~~) Note: The State of the Art Inter-Agency Referral System (STAIRS) is a stand-alone system that supports the review of presidential library documents by other government agency personnel.

(b)(3)

(U//~~ATUC~~) STAIRS Support team continues to conduct QA/QC on presidential library material completed by OGAs in STAIRS. During the past week [redacted] were reviewed with [redacted] failed for review errors and [redacted] failed for referral errors (three documents with CIA equity). A total of [redacted] documents were passed to the burn queue.

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUC~~) STAIRS Support team conducted PRODQC on presidential library material completed by OGAs in STAIRS. During the past week [redacted] were passed and [redacted] were failed for various reasons.

(b)(3)

(b)(3)

(U//~~ATUC~~) Other Government Agencies' On-Site STAIRS Review

(U//~~ATUC~~) During the week ending 4 January 2014, the following agencies conducted on-site reviews of library documents in STAIRS: DOS, OSD, DIA, FRUS and CIA.

(b)(3)

(U//~~ATUC~~) STAIRS Support team processed [redacted] of NSC Returned Referrals and [redacted] pages of NSA Returned Referrals.

(b)(3)

(b)(3)

(U//~~ATUC~~) MDR Activity

(U//~~ATUC~~) During the week ending 4 January 2014, Presidential Libraries submitted [redacted] Mandatory Declassification Review requests for [redacted]. These documents were processed and forwarded to other government agencies for review and return to the library.

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUC~~) National Declassification Center (NDC) Operations

(U) This report covers the period of 30 December 2013 - 03 January 2014

(U//~~ATUC~~) Team members working on the NDC Ky1-Lott Evaluation Teams completed review of one FRC box, adding no tabs for missed CIA equity. They also reviewed [redacted] Hollinger boxes, adding [redacted] tabs for missed CIA equity to documents totalling [redacted] pages.

(b)(3)

(b)(3)

(U//~~ATUC~~) Team members working on the REAP (Records Equity Assessment Program) reviewed [redacted] for missed CIA equity to documents totalling [redacted] pages.

(b)(3)

(b)(3)

(U//~~ATUC~~) Document Declassification Support System (DDSS) & CDC Systems Integration (SI)

UNCLASSIFIED

UNCLASSIFIED

Support*(U) This report covers the period of 19 December through 8 January 2014***(U//~~FOUO~~) DDSS Cloud Rehosting & Support to the National Declassification Center (NDC)****(U//~~FOUO~~)**

- The ISSM presented DDSS at the 17 December InfoSec Program Council (IPC) meeting. The IPC chair asked that the DDSS team provide evidence that its final two critical items are resolved at which time she will request a FULL Authorization to Operate (ATO) from the CIO without further vulnerability testing (to include from the Certification and Accreditation Branch). The CIO has been briefed on the situation.
- On 19 December the ISSM notified the DDSS team that the Certification and Accreditation Branch (CAB) is required to review DDSS documentation before the ISSM can take the project forward for final approval. CAB has developed a new format for the Security Controls Traceability Matrix (SCTM). CAB requested a major overhaul of the SCTM, which the ISSM approved in June 2013. CAB, the ISSM, and [redacted] began working on the revision together. A major part of the update is that CAB is requiring information to be included on how Amazon Web Services will meet various security controls.
- The DDSS team provided the requested clean security scan to the ISSM during the holidays.
- The ISSM indicated that CAB wants the DDSS team to update the System Security Plan to include the new controls being added in the SCTM.
- C/DSB requested a meeting with the ISSM. On 7 January, C/DSB met with [redacted] (DDSS Lockheed Martin PM), [redacted] the DDSS COTR, and the DDSS ISSM to discuss the status of DDSS achieving ATO.
- [redacted] prepared and presented a status briefing.
- The ISSM explained the requirement for CAB to review the project documentation. He also indicated that only one other project has progressed this far under the new ICD 503 process and emphasized the detailed nature of the new procedures.
- The ISSM is personally working with the DDSS team on the SCTM.
- The ISSM requested all of the scans [redacted] for him to provide to CAB to review.
- The ISSM indicated his goal is to have DDSS fully accredited by the end of the month. With the level of detailed scrutiny from CAB and the novelty of the process, this goal does not appear to be achievable.
- [redacted] explained that [redacted] is the author of the SCTM and SSP and other technical documentation that CAB may want updated but that due to sequestration he has been off of the DDSS project since 31 December. The Lockheed Martin attendees, C/DSB, and COTR met following the meeting to discuss DDSS team resources to support this ongoing effort that far exceeds what was expected.
- [redacted] documented the meeting and provided to all participants.
- On 7 January, the DD/IMS requested a DDSS briefing which is scheduled for 16 January. [redacted] began preparing the briefing package.
- On 8 January, the ISSM requested the DDSS team to update the projects Configuration Management Document and

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

- [redacted] expects to have this completed on 9 January.
- Global Communications Services contacted [redacted] before the holidays that it intends to move the legacy DDSS servers within its data center and that the server [redacted] addresses will change. [redacted] provided rationale requesting that this not occur until after the AWS hosted DDSS receives its ATO and the legacy DDSS system can then be decommissioned. The DDSS team does not have the resources to support both the AWS hosted DDSS system AND all of the effort that will be required as the result of the [redacted] address change on the legacy servers. This request is working its way through GCS.
- The ISSM weighed in with GCS to leave the legacy DDSS servers alone until after the Cloud system is fully operational.
- GCS concurred on 8 January.
- [redacted] provided input for the IMS Portfolio Monitoring and Re-balancing Report. [redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

~~(U//AFO)~~ CDC Other

~~(U//AFO)~~

- [redacted] attended the Cadre Next Generation Discussion on 8 January.
- [redacted] coordinated a meeting between ERM and CDC for 9 January for ERM to update CDC on its machine learning and other initiatives and provide demonstrations and to discuss ERM's request for [redacted] CADRE pages.
- [redacted] provided additional information regarding the NSA redaction initiative and its "Common Criteria Evaluation and Validation Scheme" document and provided input to CDC management. [redacted] researched redaction software and provided his findings - he also discussed the state of the redaction software community with a key member of the Association for Information and Image Management, Int'l. [redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

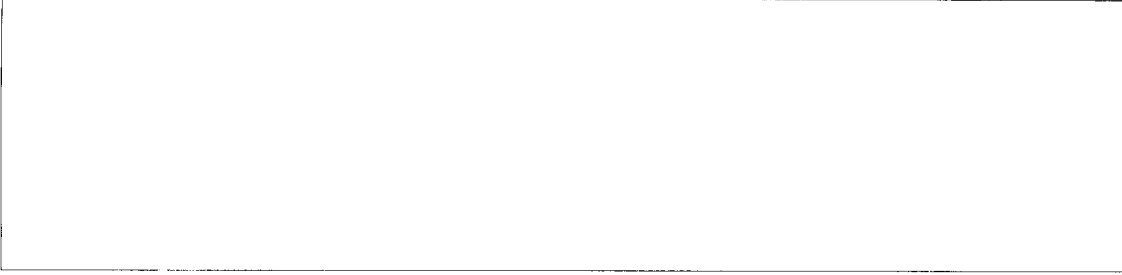
~~(U//AFO)~~ CADRE Duplicate Detection, Resolution, and Reconciliation

- ~~(U//AFO)~~ [redacted] has not had time to continue analysis on potentially missed duplicates using the QC tool developed by the Metrics Team.
- Annual metrics for the period of 1 January through 31 December 2013 are included below as well as the cumulative metrics throughout the duration of DDR (25 June 2002 to the present). The percentage of duplicates discovered during the year is [redacted] compared to a cumulative average of [redacted].
- This is the largest number of pages that completed scoring in the 11 years the system has been operational.
- This is the highest percentage of duplicates discovered in any year of DDR operations.
- During the year, DDR surpassed: [redacted]
- Forwarding a [redacted] documents to resolvers and resolving over [redacted] documents. [redacted]

(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)
(b)(3)

UNCLASSIFIED

UNCLASSIFIED

~~(U//AFO)~~

(b)(3)

~~(U//AFO)~~ **CDC Help Desk***CDC Help Desk activity 30 Dec 2013 – 3 Jan 2014*

- ~~(U//AFO)~~ The office moves continue, but are almost complete.
- Four instances of corrupted MS Access 2003 were reported and fixed this week.
- 25Y and CM CADRE-related ESMT tickets were opened this week.
- No CWE profile resets were required this week.
- Two CWE workstations needed rebuilding this week. Several AIN workstations needed power cycling, but otherwise remained stable.
- CDC Help Desk assisted nine users with their annual CWE/Notes/CADRE/Oracle Wallet/ST password renewals.
- CDC Help Desk submitted four AADS requests for annual CWE account renewals.
- The TeamMetrix print server remained stable this week with no reboots required.
- Congratulations to everyone who completed their mandatory training courses for 2013! I will advise everyone when

(b)(3)

UNCLASSIFIED

UNCLASSIFIED

the new 2014 training courses become available!

[Redacted]

(b)(3)

(U//~~FOUO~~) CADRE System Status Summary

(U//~~FOUO~~)



(b)(3)

U//~~FOUO~~) Agency Scanning Center (ASC) Support to CDC

(U//~~FOUO~~) 25-Year Production Statistics

UNCLASSIFIED

UNCLASSIFIED

(U//~~ATUO~~) The ASC scanned [redacted] pages of DA, DCIA, DST, & NCS/DO material. ASC indexed [redacted] documents of DA, NCS/DO, NLRR & DCI material during this period. (CIO/IMS/ [redacted])

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) Special Projects/ASC Tech Team Report

(U//~~ATUO~~) TeamMetrix replacement [redacted] now has an admin account but he is still waiting to be added to the correct group to have access to the servers. He has an approved EARRS request in, but it has not been completed yet. Once he is part of the SM-CIO-PTS-SVRADM group he should be able to login.

(b)(3)

(U//~~ATUO~~) [redacted] finished drafting a Configuration Management plan and has completed the first [redacted] items on the SCTM. He has also been in frequent contact with the ISSM to help reduce the number of edits required through the process. [redacted]

(b)(3)
(b)(3)
(b)(3)

(U//~~ATUO~~) Upcoming Week

(U//~~ATUO~~) Work is ongoing on FY 2014 production and CY 2014 EO deadline production. [redacted]

(b)(3)

[redacted]

Chief, CIA Declassification Center

(b)(3)

=====
Classification: UNCLASSIFIED

=====
Classification: UNCLASSIFIED//~~ATUO~~

CC:

Reviewers Comments:

UNCLASSIFIED

9 January 2015

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT: CIA Declassification Center ~~Weekly~~ Report 1 - 7 January 2015 (Pls View Full Screen)

REFERENCE:

Classification: UNCLASSIFIED//~~FOUO~~

=====

Please View Full-Screen

(U) Next Automatic Declassification Date is 31 December 2015!

(U) Of Management Interest

~~(U//FOUO)~~ Personnel

~~(U//FOUO)~~ [Redacted] a DCIA/DS certifier since July 2013, finished her CDC tour on 9 January. [Redacted] starts next week at the NRO as a Privacy Act and FOIA information review and release analyst. We thank [Redacted] for her excellent support as a certifier and for her for pioneering efforts to identify TEMPORARY subcollections embedded in the PERMANENT 25-year flow and ensuring they were brought to the attention of the appropriate IMO for rescheduling as appropriate. CDC benefitted from [Redacted] prior experience with records schedules and her demonstrating the initiative to improve records quality and reduce unnecessary workload. We will miss [Redacted] and wish her well in her new assignment. [Redacted]

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(U//~~FOUO~~) From the National Archives**(U//~~FOUO~~) The OSS and Strategic German War Aims**

(U//~~FOUO~~) CIA reviewers at NARA have been working a collection of US Navy records from the period 1942-1945 (Records of the Office of the Chief of Naval Operations, RG 38) that contain fairly frequent reports regarding contacts between naval attaches and OSS offices overseas, as well as OSS intelligence reports. One such report, serial 9558, not dated but circa late July 1942, relates an exchange between Berlin and Tokyo that show Germany's vastly overblown war aims at the height of its successful summer offensive on the Eastern front:

The following report, [redacted] dated July 21, 1942, has been received by this Agency. It is from a reliable and very delicate source.

(b)(1)
(b)(3)

On July 6th the German Foreign Office represented strongly to the Japanese Ambassador, Oshima, that if Japan cannot declare war on the U.S.S.R. she should at least adopt more aggressive attitude toward her because Germany is at present making a maximum effort to:

1. Occupy Caucasus and advance thence through Iran to Iranian Gulf;
2. Occupy and reach Red Sea by Autumn 1942.

A more aggressive attitude of Japan towards the U.S.S.R. would assist Germany in the realization of these plans.

Up to July 6th, Japan had not agreed to this, and Japan still considers it very difficult to coordinate her military interests with those of other Axis powers. The Military Attaché said, 'It is not in Japan's interest for Germany to be able to terminate war quickly.'

(U//~~FOUO~~) **Comment** : The exchange occurred only a few months before the German defeats at Stalingrad and El Alamein and the Anglo-American landings in Northwest Africa. It may be humorous to some to learn that the Japanese were actually worried that Germany might win the war too quickly. The CIA Declassification Team declassified the intelligence report in full. [redacted]

(b)(3)

(U//~~ATUO~~) The 31 Dec 2014 Deadline

(U//~~ATUO~~) CIA meets 31 December 2014 EO deadline. No records at risk for automatic declassification.

(U//~~ATUO~~) The thermometer charts below provide a measure of completeness against the CIA records that must be reviewed by 31 December 2014 (records that have reached either their 25-year deadline or their 50-year deadline). Against the 25-year deadline, for example, these records include hardcopy CIA records dated 1989, special media dated thru 1984 and CIA Presidential Library (PL) material and external referrals (to CIA) due in 2014. (Referrals for CIA at the National Declassification Center---NDC---are excluded due to the NDC procedures. NDC now controls the review deadlines at NARA per the EO but has just begun to establish deadlines for this NARA material. NDC also controls the deadlines for PL material and has explicitly established deadlines for a subset of the material dubbed Priority.) The charts below

include PL Priority deadline material or a nominal 3-year deadline for other PL material. Though, notionally, missing the deadline may result in automatic declassification for AARC material or external referrals to CIA outside of the NDC, that is not the case for PL Priority or the non-priority PL based on current NDC procedures. The first chart reflects data current through 31 December 2014 and reflects prior FY efforts against 31 December 2014 material. The second chart also reflects data current through 31 December 2014 but reflects the status of chart #1 December 2014 material beginning in FY 2014 (i.e., current year). [redacted]

(b)(3)

(U//~~ATUO~~) The first three thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST at NARA or via the RAC Program to the Presidential Libraries). The fourth thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into [redacted] equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates more work to be done. [redacted]

(b)(3)

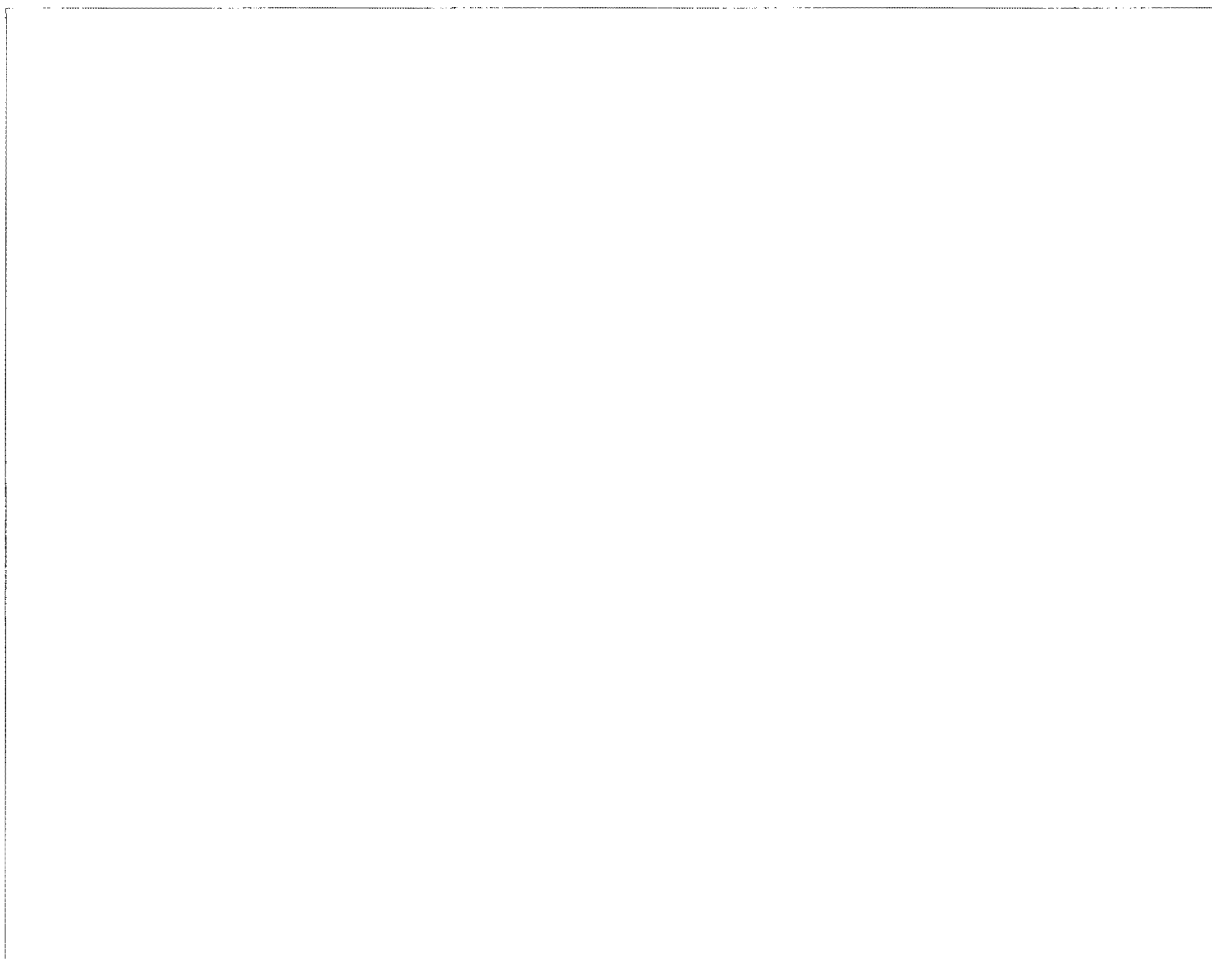
(b)(3)

(U//~~ATUO~~) You may notice that the target numbers at the top of the thermometers may change from week to week. This is due in general to the targets being estimates that are refined during the year as detailed review progresses. For example, page count estimates can change since microfilm estimates are often difficult to make prior to detailed review. This can add or subtract from the original target estimates. In another situation, certain records that are initially assigned to the automated category undergo a pre-review ("triage") and may be moved from the automated to the manual category. [redacted]

(b)(3)

(U//~~ATUO~~)

(b)(3)

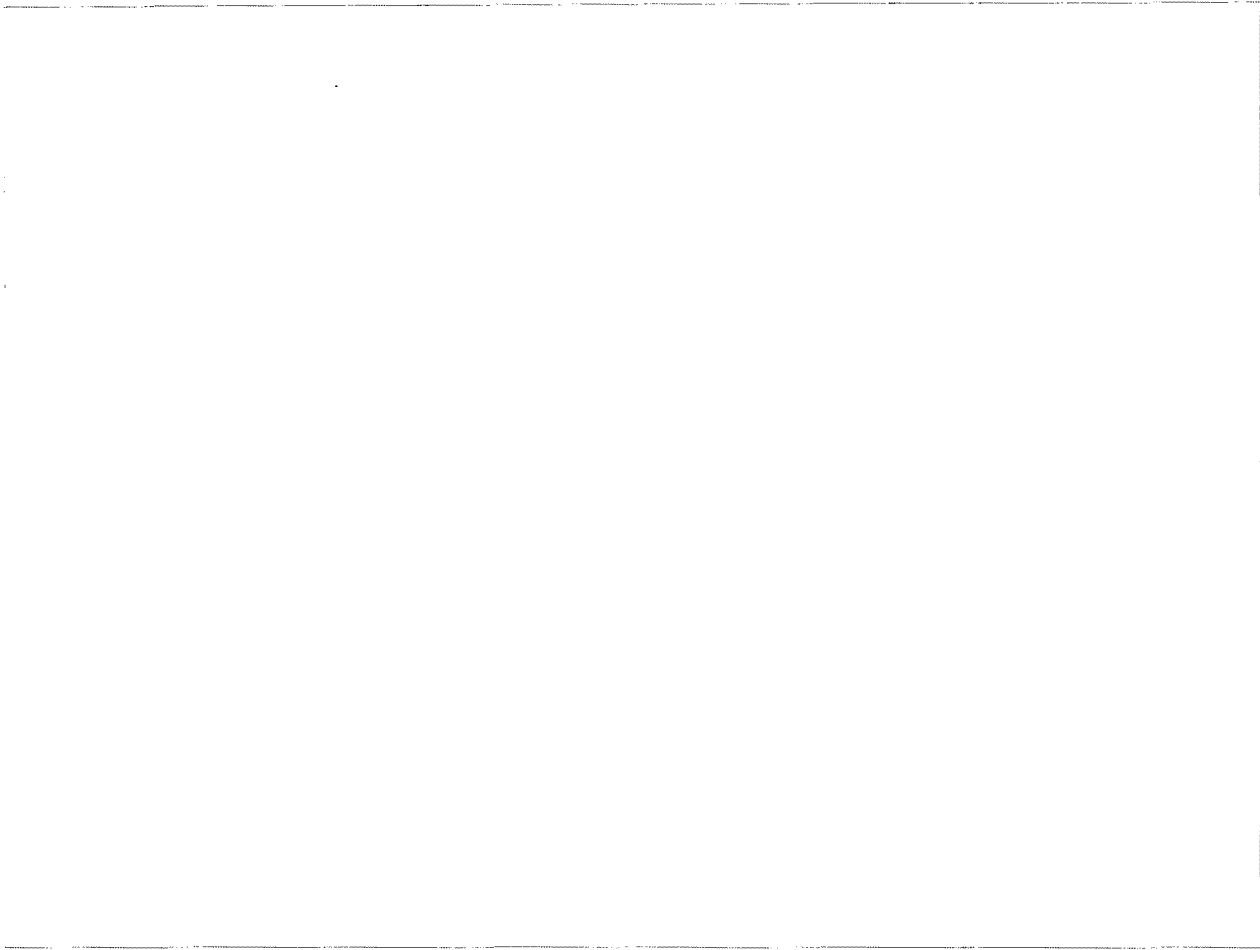




(b)(3)

~~(U//ATRO)~~

(b)(3)





(b)(3)

(U//~~ATFO~~) FY 2015 Production Status

(U//~~ATFO~~) The status of production against the FY 2015 goals as of 3 Jan 2015 is presented in the "Thermometer Chart" below.

(b)(3)
(b)(3)

(U//~~ATFO~~) Note that this chart presents "Pages Reviewed this Fiscal Year" and displays some key product lines. Thus counts in this chart reflect material that has completed the review process this FY (i.e., "certified" or equivalent). It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive Order requirements. The chart below is organized by key 2015 goals, i.e., overall total review/release; automated review (our highest value on-line redacted product); and Presidential Libraries; and Manual Review whether involving AARC documents or NDC documents. (Note that Overall Total subsumes Automated and Manual, and Automated subsumes the Presidential Library product. Because the Overall Total includes SPREE which is not displayed, the Overall Total is not the simple sum of the three sub-categories to its right on the chart.)

(b)(3)

(U//~~ATFO~~)

(b)(3)

(b)(3)

(U//~~ATUO~~) PDB Progress

(U//~~ATUO~~) CDC completed the review of PDB's Tranche II records by 31 December 2014 the internally sent date. This CY 2014 tranche runs from 21 Jan 1969 through the end of 1974, covering all of the Nixon administration and the first few months of Ford. These records will now be sent to NGA and NSA for their referral review.

Note: NSA completed its referral review of Tranche I of the PDBs in mid-November. NGA has also completed the referral review of the same tranche. It is hoped that these two reviews will result in additional release (we redacted for the agencies under referral procedures in place at the time of the review.) We are now integrating the results of the NSA and NGA reviews into a final product.

(U//~~ATUO~~) The PICL/PDB collection has been divided into two tranches for completion in CY 2013 and CY 2014, respectively. The CY 2013 tranche (Kennedy and Johnson Administration) runs up to 20 Jan 1969 and was successfully completed prior to 31 December 2013. The CY 2014 tranche runs from 21 Jan 1969 through the end of 1974, covering all of the Nixon administration and the first few months of Ford.

(b)(3)

(b)(3)

(U//~~ATUO~~) In addition, CDC is focusing its page counting on the review of the "clean" versions of each day's document. In general, a second duplicate copy marked up with sourcing information has also been scanned and loaded to CADRE to serve as a reference record for the reviewers. The duplicate source copies are being Denied in Full (on the basis of 1st instance of exemptible information) and will not go out on CREST. Therefore, the page targets have been adjusted to only account for the clean versions of the PICL/PDBs.

(b)(3)

(U//~~ATUO~~) The total review target for CY 2014 is [] pages. That is the number of pages in the "clean" versions of the PICL/PDBs from 21 Jan 1969 through yearend 1974. Our charts reflect this as a goal for each stage of production. ***Included are data as of 3 Jan 2015***. Also note that while CDC normally counts pages as "done" when CIA staffers certify the review, we have added post-certification production steps for external referral coordination and product generation QC as well. Nothing can be finalized and delivered until these steps are also done, though not every document will require external referral coordination (there is no "target" for this step; it is content driven).

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~)



(U) Of General Interest

(U//~~ATUO~~) DRRB Weekly Activities

(U//~~ATUO~~) Each Directorate (DI, DIR, DS, DST, NCS) and Presidential Libraries (RAC) Team performs their weekly tasks of reviewing and certifying documents, generally designated for review in 2014 and beyond. Following certification, documents undergo quality control, also

known as "Product Generation" or PRODGEN. Beyond the busy normal routine, activities of note this week included:

(U//~~ATUO~~) DI Team

(U//~~ATUO~~) DI material reviewed for release over the holiday period included Current Intelligence Digest publications, issues of the DI International Economic & Energy Weekly, and NIDs from the 1980s. Additionally, team certifiers worked on the manual SPREE of DI boxes for 2015 review. The Team finalized its review of the second tranche of PICL/PDB documents associated with the Nixon and Ford Administrations and is incorporating the roll-back NSA provided on its redacted material from the 1st PDB tranche at the request of the CIA's leadership team. [redacted]

(b)(3)

(U//~~ATUO~~) DIR & DS Team

(U//~~ATUO~~) The team reviewed and certified Special National Intelligence Estimates (SNIEs) to include The Berlin Crisis, and Instability and the Insurgency Threat in the Dominican Republic, etc. [redacted] conducted triage on [redacted] boxes of Agency material from the Archives. In addition, [redacted] concludes her tour with IMS and begins working Privacy Act requests at the NRO. We thank [redacted] for her positive impact on CDC's mission and wish her all the best. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) NCS Team

(U//~~ATUO~~) The NCS team is resting on its 2014 laurels: both the certifier and the senior reviewer are out of the office as of this first full week in January. The long-sought permission to work CIA-predecessor documents from 1946-47 has at last been granted, but the documents are not yet in hand. [redacted]

(b)(3)

(U//~~ATUO~~) Presidential Libraries (RAC) Team

(U//~~ATUO~~) Final steps to installation and training on the new "STAIRS In A Box" terminals at NARA is gearing up. The delivery date is tentatively set for 22 January, a day after the ERWG meeting at which the program will be presented and explained by RAC Team Chief [redacted]. Elsewhere, the raging RAC PRODGEN flow has been reduced to a trickle by three SRC senior reviewers and two RAC certifiers. Later this year, the Team expects the hoped-for [redacted] scanned pages from [redacted] current trip to NLR will swell the CADRE review and certification queues. [redacted]

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) External Referral and Liaison Team

[redacted]

(b)(3)

(U//~~ATUO~~) Quality Control and Scanning

(U//~~ATUO~~) During the week ending 3 January 2015, ER&L completed QC of: [redacted] (b)(3)

(U//~~ATUO~~) Satellite Review

(U//AIUO) Military History Institute (MHI): ER&L has completed Level 1 review on [redacted], ER&L has completed Level 2 review on [redacted]; Certification has been completed on [redacted]. Sixteen boxes have been returned to Carlisle. [redacted] (b)(3)
(b)(3)

(U//~~ATUO~~) Missile Defense Agency (MDA): ER&L is making preparations to return [redacted] following ER&L review and certification [redacted] (b)(3)
(b)(3)

(U//~~ATUO~~) Note: The State of the Art Inter-Agency Referral System (STAIRS) is a stand-alone system that supports the review of presidential library documents by other government agency personnel. [redacted] (b)(3)

(U//~~ATUO~~) QA/QC nothing to report. [redacted] (b)(3)

(U//~~ATUO~~) PRODQC nothing to report. [redacted] (b)(3)

(U//~~ATUO~~) STAIRS Support team processed a combined total of [redacted] of New Work and Returned Referrals for a variety of agencies. [redacted] (b)(3)
(b)(3)

(U//~~ATUO~~) Other Government Agencies' On-Site STAIRS Review

(U//~~ATUO~~) During the past week the following agencies conducted on-site reviews of library documents in STAIRS: CIA, DOS, DHS, OSD and FRUS. [redacted] (b)(3)

(U//~~ATUO~~) MDR Activity

(U//~~ATUO~~) Nothing to report. [redacted] (b)(3)

(U//~~ATUO~~) National Declassification Center (NDC) Operations

(U//~~ATUO~~) Team members working on NDC Kyl Evaluation Team completed review on [redacted] for missed CIA equity to documents containing [redacted] (b)(3)
(b)(3)

(U//~~ATUO~~) Team members on REAP completed review on [redacted] boxes adding [redacted] tab for missed CIA equity to a document containing 1 page. [redacted] (b)(3)

[REDACTED]

(b)(3)

(U//~~ATFO~~) No Evaluation Team (ET) sessions were held because of a lack of records to review. ET's have been suspended for the foreseeable future and will resume when sufficient records become available for review. [REDACTED]

(b)(3)

(U//~~ATFO~~) On 5 January, [REDACTED] joined the CIA Declassification Team part-time under the IMS cross-training initiative. A 29-year veteran of the CIA, she spent nine years on the Foreign Disclosure Team and is now with the ODNI conducting release of information to state and local governments. [REDACTED] will join us one day per week to participate in REAP. [REDACTED]

(b)(3)

(b)(3)

(U//~~ATFO~~) CDC Help Desk Activity 29 Dec 2014 – 2 Jan 2015

(U//~~ATFO~~)

- There was a brief Sametime outage on Friday pm, for scheduled maintenance. Anyone logged into Sametime after 2100 may have noticed Sametime log the user out and then approximately 30 seconds later automatically log them back in. The next scheduled outage will be 10 January 2015.

- For the few stragglers who have not set up their "self-reset password" procedure, here is the link to access it: [REDACTED] Please complete this procedure.

(b)(3)

- One user reported hardware problems with her mouse and keyboard. Investigation discovered the connections to the workstation for both were slightly askew. Replug and restart solved the problem.

- No TeamMetrix users required assistance with the TeamMetrix print procedure.

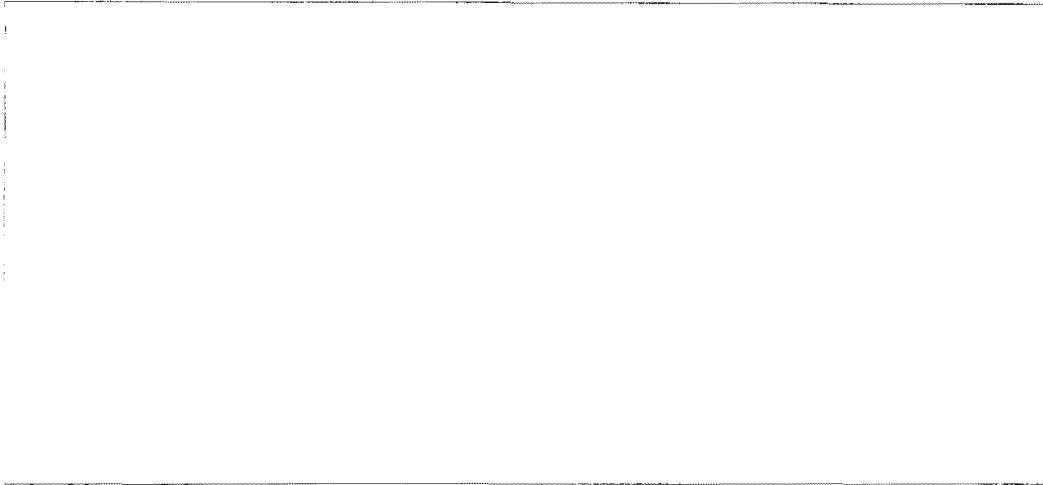
- CDC Help Desk submitted two AADS requests for annual CWE account renewals. No other types of AADS requests were required.
- CDC Help Desk assisted one user with their bi-annual iCE/Notes/CADRE/ST password renewals. As is always mentioned, the procedure for changing passwords is slightly different. Please contact CDC HD for assistance with password changes.
- Of the few CDC users present this week, most were scrambling to finish their mandatory AISC and other mandatory trainings. Surprisingly, the training databases remained stable, and no one reported any problems accessing or completing their training. Stay tuned and I will notify you here when the new 2015 training becomes available!



(b)(3)

~~(//ATUO)~~ *CADRE System Status Summary*

(U//~~ATUO~~)



(b)(3)

As of January 3rd:

Open 25-year SRS/ESMT tickets =

(b)(3)



(b)(3)

~~(U//ATUO)~~ Agency Scanning Center (ASC) Support to CDC

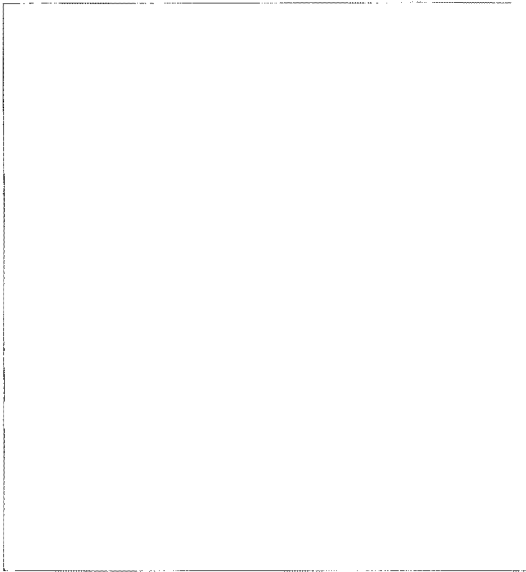
~~(U//ATUO)~~ 25-Year Production Statistics



(b)(3)

~~(U//ATUO)~~ Special Projects/ASC Tech Team Report

(b)(3)



15 January 2016

MEMORANDUM FOR:

(b)(3)

FROM:

(b)(3)

SUBJECT: CIA Declassification Center ~~Weekly~~ Report 7 - 13 January 2016

REFERENCE:

Classification: UNCLASSIFIED//~~FOUO~~**(U) Of Management Interest*****(U) From the National Archives******(U//FOUO) Policymakers Worry about Soviet Moon Mission in 1958***

(U//FOUO) An Operations Coordination Board (OCB) document encountered in the records of USIA (Record Group 306), entitled "Report to the OCB on Actions Which Might Be Taken by the US to Minimize the Adverse Psychological and Political Effects of a Successful Launching by the USSR of a Moon Vehicle in Advance of the US," dated 21 March 1958, indicated that a working group had formed on 5 March to consider the repercussions overseas of the USSR launching the first spacecraft to the moon. The CIA member had briefed the working group that:

- The Soviets could accomplish a moon vehicle launching prior to any such US launching.
- Such a device would probably incorporate some form of pyrotechnic or dye materials to provide a visual indication of impact to observers on earth.
- The orbiting of a satellite with scientific instrumentation around the moon might be accomplished by late 1958. The return of such an

orbiting satellite might be accomplished by 1959-60. This was CIA's view, not a coordinated Intelligence Community judgment. Any such community appraisal would be considerably more conservative regarding Soviet capabilities. [redacted]

(b)(3)

(U//~~FOUO~~) The working group concurred on draft standby statements for the President and other senior officials should the Soviets succeed. The President would say, "The Soviet announcement of the successful launching of a moon vehicle represents a great stride forward in man's advance into the infinite reaches of outer space. To the scientists and engineers assigned to this undertaking, a full measure of credit is due, and we congratulate them on this achievement." OCB guidance for US officials instructed them to avoid deprecating the Soviet accomplishment and to avoid over-reaction, such as declassifying hitherto unpublicized US accomplishments and plans.

(U//~~FOUO~~) *Comment:* CIA's analysis was pretty good. According to NASA's website, the Soviets launched their first flyby mission to the moon on 2 January 1959, and a probe impacted the moon on 14 September. In October 1959, the Luna 3 mission sent to earth the first photograph of the dark side of the moon. The first US probe, Pioneer 4, flew by the moon in March 1959. CDT released the documents in full (RIF). [redacted]

(b)(3)

(U//~~ATFO~~) The 31 Dec 2016 Deadline:

(U//~~ATFO~~) The thermometer charts below provide a measure of completeness against the CIA records that must be reviewed by 31 December 2016 (records that have reached either their 25-year deadline or their 50-year deadline). Against the 25-year deadline, for example, these records include hardcopy CIA records dated through 1991, special media dated through 1986 and CIA Presidential Library (PL) material and any external referrals (to CIA) due in 2016 outside the National Declassification Center (NDC). (Referrals for CIA at the NDC are excluded due to the NDC procedures. NDC now controls the review deadlines at NARA per the EO but has just begun to establish deadlines for this NARA material. NDC also controls the deadlines for PL material and has explicitly established deadlines for a subset of the material dubbed Priority.) The charts below include PL Priority deadline material or a nominal 3-year deadline for other PL material. Though, notionally, missing the deadline may result in automatic declassification for AARC material or external referrals to CIA outside of the NDC, that is not the case for PL Priority or the non-priority PL based on current NDC procedures. The first chart reflects data current through 11 January 2016 and reflects prior FY efforts against 31 December 2016 material. The second chart also reflects data current through 11 January 2016 but reflects the status of chart #1 31 December 2016 material beginning in FY 2016. [redacted]

(b)(3)

(U//~~ATFO~~) The first three thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST at NARA or via the RAC Program to the Presidential Libraries). The fourth thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into [redacted] equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates

(b)(3)

more work to be done.

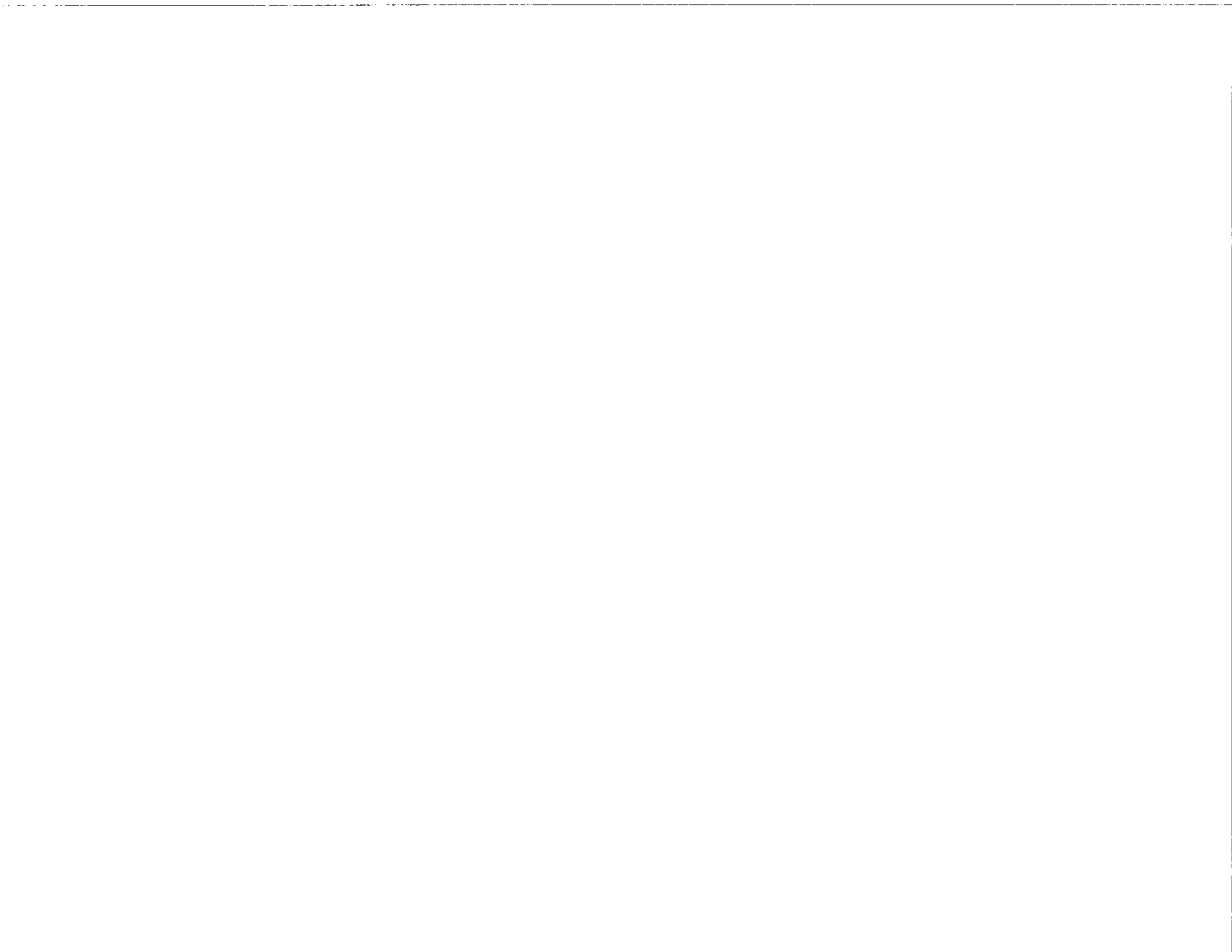
(b)(3)

(U//~~ATC~~) You may notice that the target numbers at the top of the thermometers may change from week to week. This is due in general to the targets being estimates that are refined during the year as detailed review progresses. For example, page count estimates can change since microfilm estimates are often difficult to make prior to detailed review. This can add or subtract from the original target estimates. In another situation, certain records that are initially assigned to the automated category undergo a pre-review ("triage") and may be moved from the automated to the manual category.

(b)(3)

(U//~~ATC~~)

(b)(3)



(b)(3)



(U//~~FOUO~~)

(b)(3)



(b)(3)

(U//~~ATUO~~) FY 2016 Production Status

(U//~~ATUO~~) The status of production against the FY 2016 goals as of 9 January 2016 is presented in the "Thermometer Chart" below. (J.



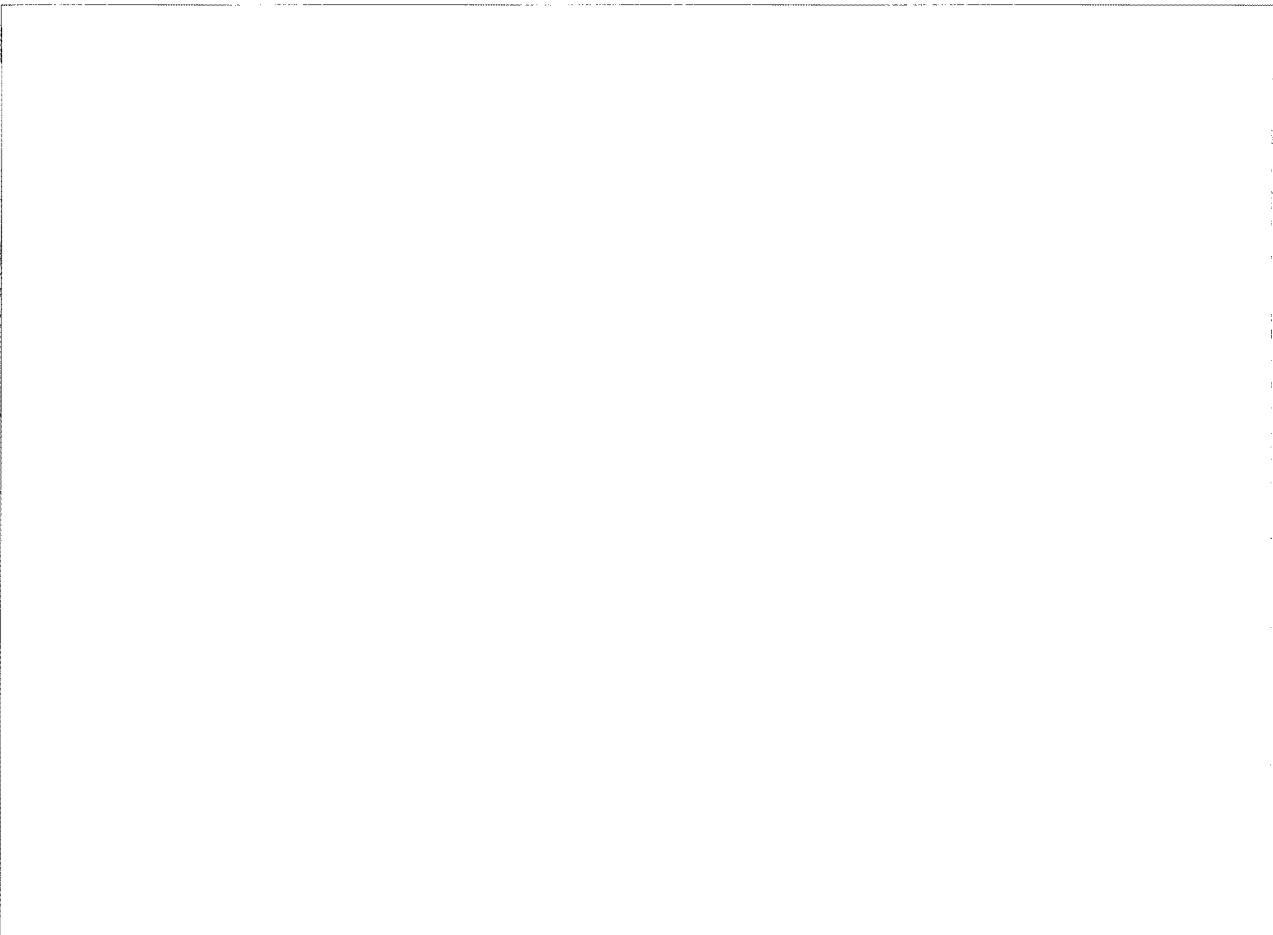
(b)(3)

(U//~~ATUO~~) Note that this chart presents "Pages Reviewed this Fiscal Year" and displays some key product lines. Thus counts in this chart reflect material that has completed the review process this FY (i.e., "certified" or equivalent). It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive Order requirements. The chart below is organized by key FY 2016 goals, i.e., overall total review/release; automated review (our highest value on-line redacted product); and Presidential Libraries; and Manual Review whether involving AARC documents or NDC documents. (Note that Overall Total subsumes Automated and Manual, and Automated subsumes the Presidential Library product. Because the Overall Total includes SPREE (Pass/Fail review) which is not displayed, the Overall Total is not the simple sum of the three sub-categories to its right on the chart.)



(b)(3)

(U//~~ATUO~~)



(b)(3)

(b)(3)

(U) Of General Interest**(U//~~FOUO~~) Declassification Review and Referral Branch**

(U//~~FOUO~~) Each of the Directorate (DIR, DS, DA, DO, & DST) and Presidential Library (PL) Teams conduct review and certification of documents at the 25 and 50-year mark under Executive Order 12956. After certification, the documents undergo quality review, also known as "Product Generation" or PRODDGEN. Activities of additional note this week include:

(U//~~FOUO~~) Director's Area & Directorate of Support Team

(U//~~FOUO~~) The team reviewed and certified documentation on FOIA policy, Director of Central Intelligence Directive (DCID 1/10) regarding *Security Policy Guidance on Liaison Relationships with Foreign Intelligence Organizations and Foreign Security Services* (1975), documentation from the Psychological Strategy Board (1951-1953), and material from United States Intelligence Board Committee on Documentation Working Group on Emergency Planning (1960s). In addition, the team conducted TRIAGE on [] boxes of DIR/DS material from the Agency Archives. []

(b)(3)
(b)(3)**(U//~~FOUO~~) Directorate of Analysis Team**

(U//~~FOUO~~) DA material reviewed this week primarily consisted of PDBs from the Nixon and Ford Administrations, NIDs, IEEW periodicals, and Intelligence Memos from the various DA regional offices. An item of note this week is a November 1976 PDB Special Analysis of OPEC oil price deliberations. Additionally, we are working on DIF-re-review and 50-year re-review documents. The team continues work on the SPREE and FLIRTS of 2016 material. []

(b)(3)

(U//~~FOUO~~) Directorate of Operations Team

(U//~~FOUO~~) No new information to report. []

(b)(3)

(U//~~FOUO~~) Directorate of Science & Technology Team

(U//~~FOUO~~) No new information to report. []

(b)(3)

(U//~~FOUO~~) STAIRS Presidential Library Support

(U//~~FOUO~~) STAIRS is a stand-alone system that supports the review of Presidential Library (PL) documents by other government agency (OGA) personnel. This week CIA, DOS, OSD, USAF, DOE and FRUS conducted on-site reviews of PL documents in STAIRS. []

(b)(3)
(b)(3)

- (U//~~ATUO~~) STAIRS Support team focused on processing NSC CD returns. A total of [] documents [] were processed.

(b)(3)
(b)(3)**(U//~~ATUO~~) Mandatory Declassification Request Activity**

(U//~~ATUO~~) During the past week, the Presidential Libraries submitted [] Mandatory Declassification Review (MDR) requests for [] documents [] were processed and forwarded to other government agencies for review and return to the library. Thirty documents [] were processed and forwarded to [] for review and return to the library. []

(b)(3)
(b)(3)
(b)(3)**(U//~~ATUO~~) External Referral and Liaison Team**

(U//~~ATUO~~) During the week ending January 09, 2016, ER&L received [] documents via [] which resulted in [] additional referrals. ER&L account managers batched [] referrals for OGA review. ER&L received [] completed referrals from OGAs, which ER&L account managers processed and returned to the teams for final review. []

(b)(3)
(b)(3)
(b)(3)
(b)(3)**(U//~~ATUO~~) National Declassification Center (NDC) Operations**

(U//~~ATUO~~) Team members working on NDC Kyl Evaluation Team (KET) during the week ending 8 January 2016 completed review on [] Hollinger boxes and [] boxes adding [] tabs for missed CIA equity to documents containing []

(b)(3)
(b)(3)

(U//~~ATUO~~) No Evaluation team (ET) sessions occurred during the week ending 8 January, but they will resume the week beginning 11 January. []

(b)(3)

(U//~~ATUO~~) Team members on the Damage Assessment Program continued to focus their research and analysis during the week ending January 8 on a Department of State Damage Assessment collection. []

(b)(3)

(U//~~ATUO~~) The IRC certified [] during the week ending 8 January with a release rate of [] [] reviewers completed [] Navy, [] OMB, [] "Interservice Agencies," and [] Army projects and worked an additional [] Army, two Air Force, and [] Navy entries. []

(b)(3)
(b)(3)
(b)(3)**(U//~~ATUO~~) CDC Help Desk activity 4 - 8 Jan 2015**

(U) The [] vault workstation recap is still scheduled for 20-22 January!

(b)(3)

(U//~~ATUO~~) Remember that due to the recap, both CADRE and Hypersnap will need to be manually reinstalled onto the new workstations. CDC HD will be on hand to assist with this procedure.

(U//~~FOUO~~) It appears the garbled print problem is rearing its ugly head again. [] users experienced garbled print problem out of the blue, but Dulles CST was able to quickly run the scripts needed to fix the problem on the affected user's workstations after ESMT tickets were sent. Remember, if you are hit with the garbled print problem, stop mad printing by punching the red cancel button on the printer control panel, or simply pull the paper tray out, and contact CDC HD immediately.

(b)(3)

(U//~~FOUO~~) [] EARRS requests were submitted this week for iCE account extensions and various secondary affiliations to CDC so that these users can access the Reviewer's Handbook and TTIME. [] requests were submitted for email group additions and removals. [] backlogged requests were completed after notifying DS-CMA of their existence.

(b)(3)

(b)(3)

(U//~~FOUO~~) One new user was signed on to TTIME this week, and [] current TTIME users were transitioned from the Metrics folder to the TTIME folder. Nearly [] of all TTIME users should be transitioned over to the permanent database location.

(b)(3)

(b)(3)

(U//~~FOUO~~) CDC Help Desk assisted [] users with their bi-annual iCE/Notes/CADRE/ST password renewals. As is always mentioned, the procedure for changing passwords is slightly different in iCE. Please contact CDC HD for assistance with password changes.

(b)(3)

(U//~~FOUO~~) By now you should have completed your mandatory training. You would know if you did – you would receive a nasty-gram from OS. Keep watching here for news of when the new 2016 trainings become available! []

(b)(3)

(U)

(b)(3)



~~(U//**ATFO**)~~ *Agency Scanning Center (ASC) Support to CDC*

~~(U//**ATFO**)~~ **25-Year Production Statistics**

~~(U//**ATFO**)~~ The ASC scanned [] pages of DI & DS material. ASC indexed [] documents of DO, DS, DI & DCI material during this period (week ending 1/08). (CIO/IMS [])

(b)(3)
(b)(3)

~~(U//**ATFO**)~~ Upcoming Week

(U//~~FOUO~~) We continue FY 2016 production and CY 2016 production.

[Redacted]

(b)(3)

[Redacted]

Chief, CIA Declassification Center

(b)(3)

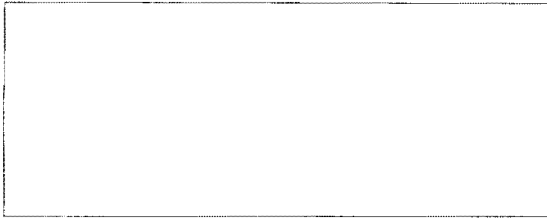
=====
Classification: UNCLASSIFIED//~~FOUO~~

CC:

[Redacted]

(b)(3)





(b)(3)

22 July 2016

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT: The Last CDC ~~Weekly~~: (U) CIA Declassification Center ~~Weekly~~ Report 14 - 20 July 2016

REFERENCE:

Classification: UNCLASSIFIED//~~FOUO~~
=====

(U) The Last CDC Weekly: CIA Declassification Center Weekly Report 14 - 20 July 2016

(U) Of Management Interest

~~(U//FOUO)~~ This is the last CDC Weekly Report due to the disestablishment of the CIA Declassification Center under the new IRRG Realignment. May CDC live on in the hearts and memories of the almost [Redacted] staff and contractors who served in it over the last 20 years and in the [Redacted] pages of declassified CIA records on the CREST System at NARA. Thanks to all current and past CDCers for your superb work during these many years. [Redacted]

(b)(3)

(b)(3)

(b)(3)

~~(U//FOUO)~~ **The 31 Dec 2016 Deadline:**

~~(U//FOUO)~~ The thermometer charts below provide a measure of completeness against the CIA records that must be reviewed by 31 December 2016 (records that have reached either their 25-year deadline or their 50-year deadline). Against the 25-year deadline, for example, these records include hardcopy CIA records dated through 1991, special media dated through 1986 and CIA Presidential Library (PL) material and any external referrals (to CIA) due in 2016 outside the National Declassification Center (NDC). (Referrals for CIA at the NDC are excluded due to the NDC procedures. NDC now controls the review deadlines at NARA per the EO but has just begun to establish deadlines for this NARA material. NDC also controls the deadlines for PL material and has explicitly established deadlines for a subset of the material dubbed Priority.) The charts below include PL Priority deadline material or a nominal 3-year deadline for other PL material. Though, notionally, missing the deadline may result in automatic declassification for AARC material or external referrals to CIA outside of the NDC, that is not the

case for PL Priority or the non-priority PL based on current NDC procedures. The first chart reflects data current through 16 July 2016 and reflects prior FY efforts against 31 December 2016 material. The second chart also reflects data current through 16 July 2016 but reflects the status of chart #1 31 December 2016 material beginning in FY 2016. _____

(b)(3)

(U//~~FOUO~~) The first three thermometers measure progress against certification for material being processed manually (for accession to NARA or exemption) and via automated system (for delivery on CREST at NARA or via the RAC Program to the Presidential Libraries). The fourth thermometer measures overall progress (manual + automated). As in other "Thermo" charts, the targets are above the thermometer; the current pages processed to date is provided below the thermometer; the height of the thermometer represents pages processed to date graphically; and at the right are tick marks that divide the target into _____ equal weekly sub-targets. The horizontal line ("slider") indicates the number of pages that should be completed by the current week of the FY assuming a linear production rate. Above the slider is good; below indicates more work to be done. _____

(b)(3)

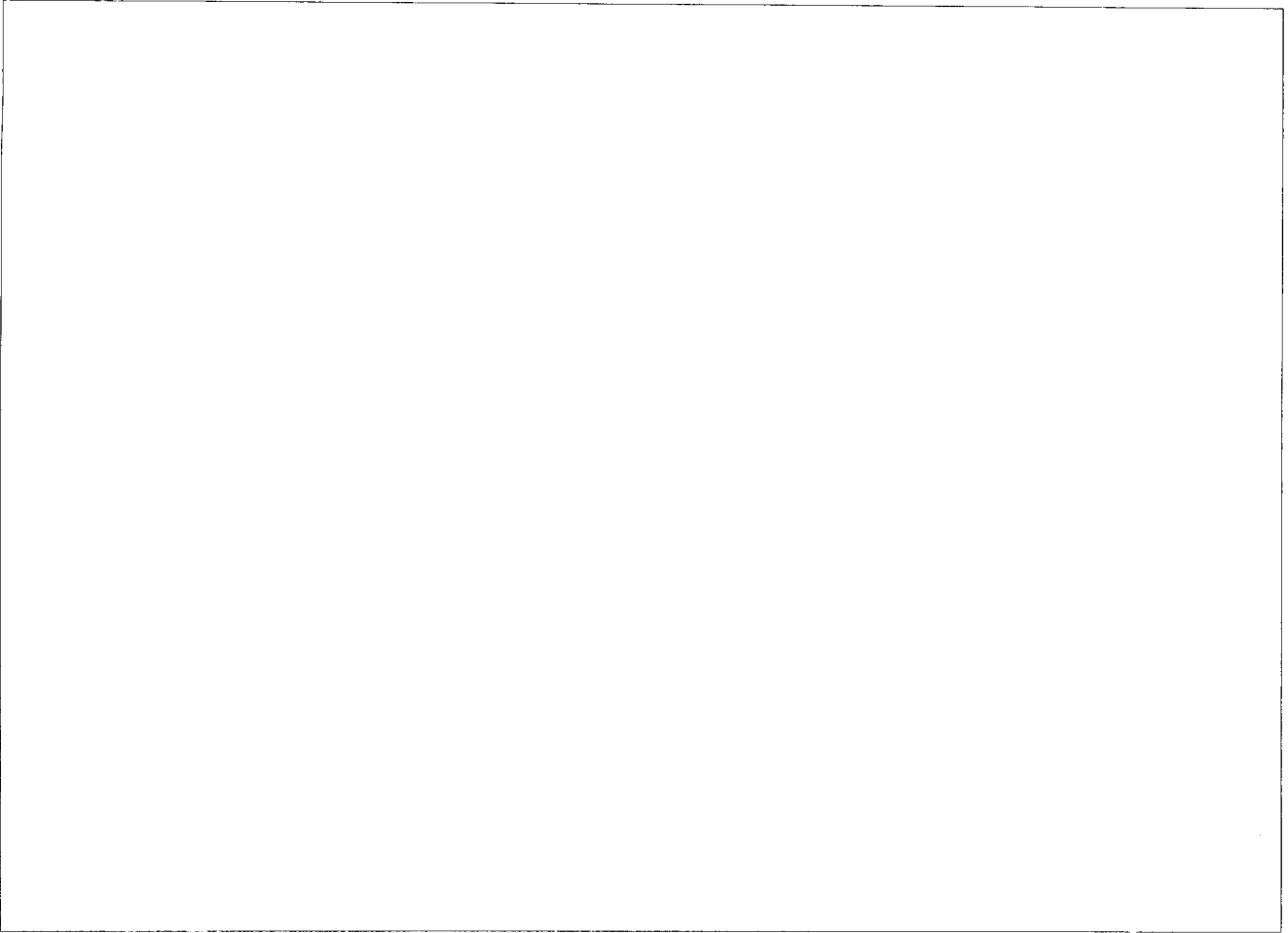
(b)(3)

(U//~~FOUO~~) You may notice that the target numbers at the top of the thermometers may change from week to week. This is due in general to the targets being estimates that are refined during the year as detailed review progresses. For example, page count estimates can change since microfilm estimates are often difficult to make prior to detailed review. This can add or subtract from the original target estimates. In another situation, certain records that are initially assigned to the automated category undergo a pre-review ("triage") and may be moved from the automated to the manual category. _____

(b)(3)

(U//~~FOUO~~) _____

(b)(3)



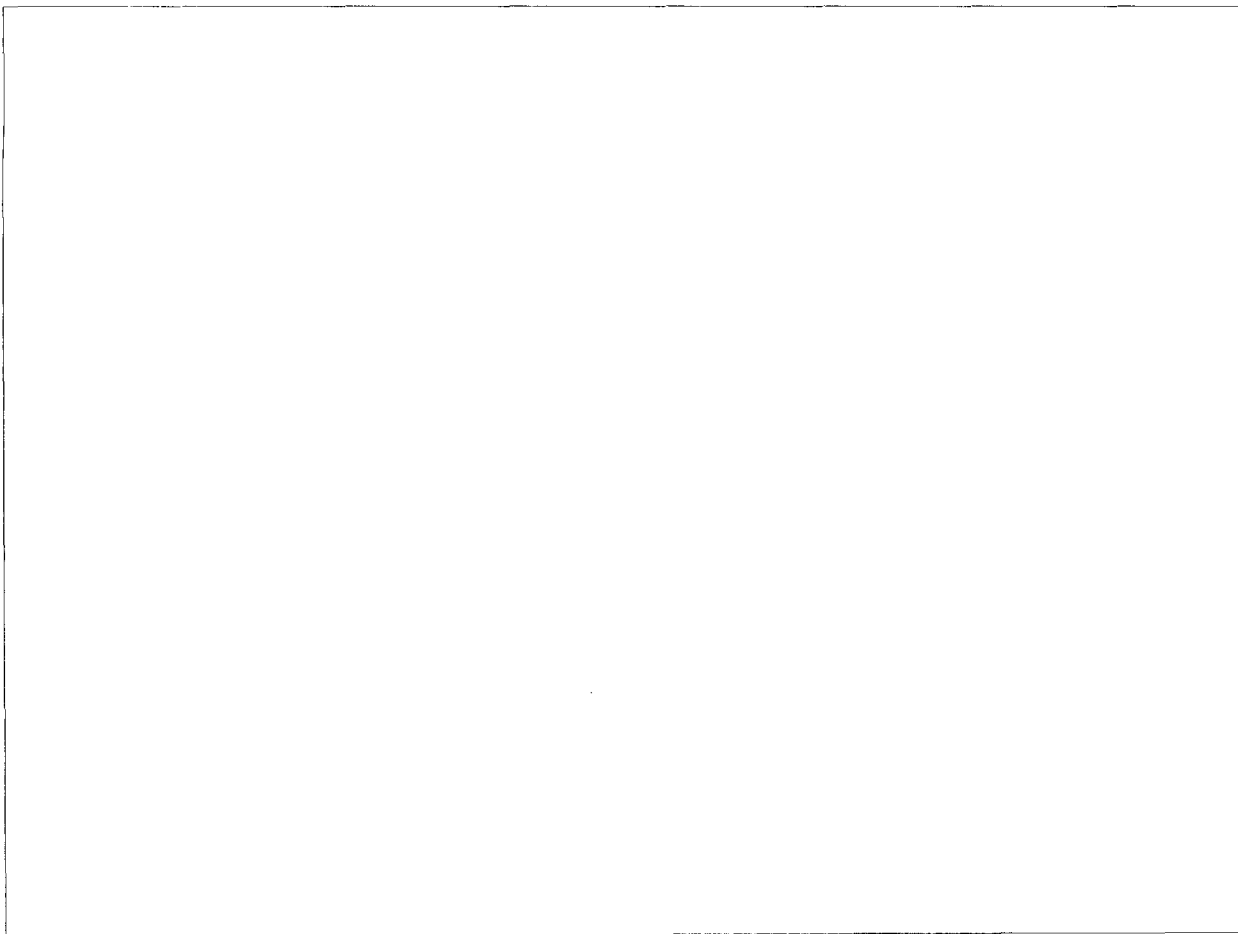
[Redacted]

(b)(3)

(b)(3)

(U//~~FOUO~~)

(b)(3)






(b)(3)


(b)(3)

~~(U//**ATUO**)~~ **FY 2016 Production Status**

~~(U//**ATUO**)~~ The status of production against the FY 2016 goals as of 16 July 2016 is presented in the "Thermometer Chart" below. 

(b)(3)

(b)(3)

~~(U//**ATUO**)~~ Note that this chart presents "Pages Reviewed this Fiscal Year" and displays some key product lines. Thus counts in this chart reflect material that has completed the review process this FY (i.e., "certified" or equivalent). It does not reflect pages that have completed the full production process (i.e., been "delivered") but reflects progress against the Executive Order requirements. The chart below is organized by key FY 2016 goals, i.e., overall total review/release; automated review (our highest value on-line redacted product); and Presidential Libraries; and Manual Review whether involving AARC documents or NDC documents. (Note that Overall Total subsumes Automated and Manual, and Automated subsumes the Presidential Library product. Because the Overall Total includes SPREE (Pass/Fail review) which is not displayed, the Overall Total is not the simple sum of the three sub-categories to its right on the chart.) 

(b)(3)

~~(U//**ATUO**)~~

(b)(3)

(b)(3)

(U) Of General Interest

(U//~~ATUO~~) Declassification Review and Referral Branch

(U//~~ATUO~~) Each of the Directorate (DIR, DS, DA, DO, & DST) and Presidential Library (PL) Teams conduct review and certification of documents at the 25 and 50-year mark under Executive Order 13526. After certification, the documents undergo quality review, also known as "Product Generation" or PRODCEN. Activities of additional note this week include:

(U//~~ATUO~~) Directorate of Analysis Team

(U//~~ATUO~~) DA material reviewed this week primarily consisted of Current Intelligence Digest reports, World Factbook publications, and Intelligence Memos from the various DA regional offices. The Team continues work on 50-year re-review and the SPREE and FLIRTS of 2016 material [redacted]

(b)(3)

(U//~~ATUO~~) STAIRS Presidential Library Support

(U//~~ATUO~~) STAIRS is a stand-alone system that supports the review of Presidential Library (PL) documents by other government agency (OGA) personnel. This week CIA, DOS, FRUS, NGA and OSD conducted on-site reviews of PL documents in STAIRS. [redacted]

(b)(3)

(b)(3)

(U//~~ATUO~~) STAIRS Support team conducted QA/QC on presidential library material completed by OGAs in STAIRS. During the past week [redacted] documents [redacted] were reviewed with no documents failed for review errors and [redacted] failed for referral errors ([redacted] with CIA equity). A total of [redacted] documents [redacted] were passed to the bum queue. [redacted]

(b)(3)

(b)(3)

(b)(3)

(U//~~ATUO~~) STAIRS Support team conducted PRODCEN on presidential library material completed by OGAs in STAIRS. During the past week [redacted]

(b)(3)

(U//~~ATUO~~) STAIRS Support team processed [redacted] of New Work for various agencies. [redacted]

(b)(3)

(b)(3)

U//~~ATUO~~) Mandatory Declassification Request Activity

(U//~~ATUO~~) During the past week, the Presidential Libraries submitted eight Mandatory Declassification Review (MDR) requests for [redacted] documents [redacted] were processed and forwarded to other government agencies for review and return

(b)(3)

(b)(3)

to the library. [redacted] were processed and forwarded to PIPD for review and return to the library. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) External Referral and Liaison Team

(b)(3)

(U//~~FOUO~~) National Declassification Center (NDC) Operations

(U//~~FOUO~~) The National Declassification Center (NDC) and the CIA Declassification Team (CDT) partnered to host a special Kyl-Lott Evaluation Team (KET) session, the first ever devoted to SCI materials, in the CDT SCIF during the week ending July 15, 2016. KET is the NDC led interagency quality assurance measure for collections that lack certification of prior review for Restricted Data (RD) and Formerly Restricted Data (FRD) equities. Over this four-day KET session, CIA and OGA representatives reviewed documents in [redacted] boxes on a page by page basis. The documents spanned a forty year date range (1941-1980) and came from a variety of record groups including: RG 59 - Department of State (Kissinger Transcripts; the Subject and Country Files of Secretary of State Cyrus R. Vance; Speeches, Statements and Trip Files of Secretary of State Henry); RG 218 - Records of the U.S. Joints Chiefs of Staff (Files of Admiral Thomas Hinman Moore); RG 220 - Commission on the Reorganization of the Government for the Conduct of Foreign Policy and RG 457 - Archival and Historian's Source Files of Japanese Diplomatic Systems [redacted]

(b)(3)

(U//~~FOUO~~) Team members working on NDC Kvl Evaluation Team during the week ending 15 July 2016 completed review on [redacted] FRC box and [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) No Evaluation Team (ET) sessions have been scheduled for this week due to a lack of records to review. [redacted]

(b)(3)
(b)(3)

(U//~~FOUO~~) The IRC certified [redacted] pages during the week ending 15 July, with a release rate of [redacted] percent. IRC reviewers completed two projects—one Army and the other OSD—and worked two Army, four OSD, one NASA and one NSC entries. [redacted]

(b)(3)
(b)(3)

(U) Help Desk Activity 13 - 17 June 2016

- The new help desk alias is now active. IMS personnel can contact the helpdesk by sending an email to: IMS_IT help
- The Helpdesk received an ATTA-BOY for assisting DD/EEO customers in the building who needed Close Support techs to fix some wiring issues in their new office - INL05.
- SMART requests: [redacted] requests worked
- Visits: Visited [redacted] users to resolve minor hardware/general issues

(b)(3)
(b)(3)

- Continued work to close out EARRS and [redacted] requests that were previously in progress. As directed, users requesting services covered by [redacted] or EARRS will be requested to use those tools directly.

(b)(3)
(b)(3)

- Submitted [redacted] P&SC requests.
- Worked to obtain Visio for a user in COS

(b)(3)

- ((U//~~ATUC~~)) Keep the mandatory training in mind – it is already May! The Derivative Classifier training for 2016 is available too! Go ahead and take them both now! Click this link to access: [Derivative Classifier 2016](#) and this link to access: [AISC.cia](#). Also the AIN training Staying Out Of Trouble On The Internet is available here: [SOOT](#). Other users have requested that I also add links to the Privacy Awareness training, which is located here: [Privacy Awareness](#), and the CI Essentials course, which is once every three years, located here: [CI Essentials](#).

(b)(3)

(U) Upcoming Week

~~(U//~~ATUC~~)~~ Under the new post-realignment configuration we continue FY 2016 production and CY 2016 production. [redacted]

(b)(3)
(b)(3)

[redacted]
Chief, CIA Declassification Center

(b)(3)

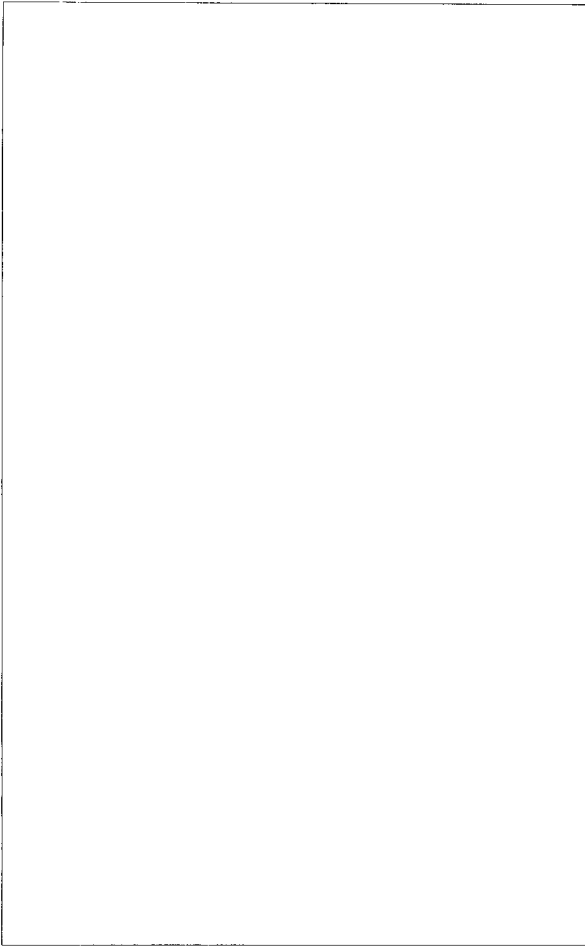
=====
Classification: UNCLASSIFIED//~~ATUC~~

CC:

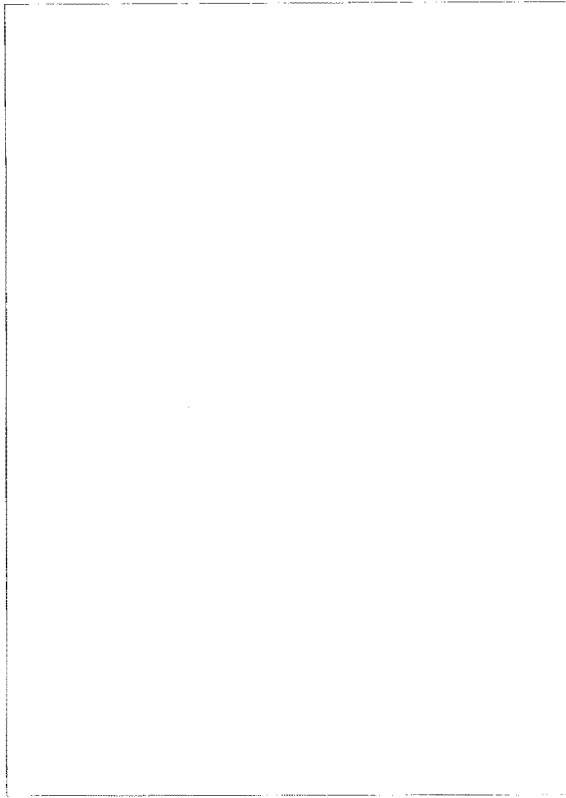
[redacted]

(b)(3)

(b)(3)



(b)(3)



~~ADMINISTRATIVE - INTERNAL USE ONLY~~

NOTE FOR:
FROM:
DATE: 07/16/95 01:17:07 PM
SUBJECT: RDP Weekly Report, Week of 10-14 July 1995

(b)(3)

**89 Days Left Until the Effective Date
of the Executive Order**

Activities and Accomplishments

Six-month Program Extension!

Through the stroke of a pen, ISOO/OMB has adjusted the end-date of the automatic declassification period. General interpretation of the Executive Order (EO) put the end-date of the 5-year declassification period as 5 years from the April 1995 signing date of the EO or April 2000. The recent draft ISOO/OMB implementation directive fine print states the end-date (when all unreviewed documents become automatically declassified) is October 2000 (5 years after the October 1995 effective date of the EO). The EO was ambiguous on this point, and even ISOO in earlier drafts opted for the April date. No doubt the magnitude of the task facing all agencies is setting in. Needless to say, we will not contest this change. (AIUO)

Deliverables under Review

RDP has begun an intensive review of the following project deliverables, the Functional Requirements Document (FRD), which addresses functional requirements for the Agency Redaction Factory; and the Declassification Guide, which will set the redaction standards for the program. Also under review are the AARC Survey Report, which describes the results of our 1200 box survey of Agency holdings under the purview of the Executive Order; the RDP Project Management Plan; and the RDP Exemption Strategy and Plan which will

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

ADMINISTRATIVE - INTERNAL USE ONLY

guide our development of justifications for exempting whole file series from automatic declassification. Project personnel are spending a large part of their mornings and afternoons in line-by-line review of the first two critical documents in particular. (AIUO)

New Office Space

We received notification from Chief, Facilities Consolidation and Planning Staff that we must vacate [redacted] no later than 15 September 1995 since the building is being turned over to GSA on 30 September 95 as part of the Facilities Consolidation Program. We are in the process of responding to that memorandum with our requirements for space to support 40 people and associated office equipment. In parallel, we have contacted Space Planning Branch (SPB) and will be looking at temporary space for FY96 which will be located on the 12th floor of Ames. We have scheduled ourselves with the OL movers to move the night of 11 September. We will perform a site survey of the new temporary space being offered by SPB on Tue 18 July. (AIUO)

(b)(3)

[redacted]

Chief, Records Declassification Program
MSG/OIT

(b)(3)

CC: [redacted]

(b)(3)

ADMINISTRATIVE - INTERNAL USE ONLY